

Board of Crawford County Commissioners

Commissioners' Journal

2016, **SIXTY-EIGHTH** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, September 13, 2016, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioners Carl Wood and Jeff Murphy were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING

CONSENT AGENDA

On motion (16-326) of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the **September 9, 2016** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	319	That the consent agenda be approved including: Approval of the September 6, 2016 minutes
Motion 16	320	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, Asphalt Foreman Randy Chiartano & Shop Foreman Greg Hite
Motion 16	321	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners, County Counselor Jim Emerson via telephone and Ray Ryan, Ryan Insurance

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Motion 16	322	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners, County Counselor Jim Emerson via telephone and Ray Ryan, Ryan Insurance
Motion 16	323	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and Sheriff Dan Peak
Motion 16	324	To approve the purchase of a hydraulic press and lathe from KDOT
Motion 16	325	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners

UNDER THE HEADING NEW BUSINESS

**PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS
MESSAGES FROM THE COUNTY LOCAL BOARD OF HEALTH
MESSAGES FROM THE PUBLIC
MESSAGES FROM OTHER GOVERNMENTAL ENTITIES
MESSAGES FROM APPOINTED OFFICIALS
MESSAGES FROM ELECTED OFFICIALS
PROCLAMATION AND ORDERS OF THE BOARD
NEW BUSINESS**

Item One: Mr. Pyle reminded anyone interested that there is a Webinar on requirements of the Kansas Open Records Act tomorrow from 10:00 AM to 11:30 AM. Mr. Pyle stated that he has registered for the Webinar and it will be in the County Commission Room tomorrow if anyone would like to attend. He stated that he and County Counselor Jim Emerson will be participating.

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Kansas Association of Counties Webinar:

Your Text Message is Now an Open Record

Wednesday, September 14 10 – 11:30 am Cost: \$25

This webinar will cover the requirements of the Kansas Open Records Act (KORA) as it applies to counties. We will discuss what county records are open to the public and the process outlined in the law for the public to request inspection and copying of records. We will review the liabilities imposed on counties if they do not follow KORA. Lastly, we will discuss new laws enacted in 2016 that require records contained on private, personal devices (such as your cell phone) to be included under KORA.

Register at www.kansascounties.org
Login information for this webinar will be provided after registration.

This webinar is being taught by Melissa Wangemann, General Counsel and Director of Legislative Services for the Kansas Association of Counties.



Item Two: Mr. Murphy asked about the building projects. The Commissioners will meet with Project Manager Robert Gorentz Tuesday, September 20, 2016 at 9:00 AM for a work session.

Item Three: Mr. Murphy addressed the local foods and land bank. He stated that there will be a conference at 1:00 PM today in the Commission Meeting Room with Public Health Law Center via webex. Mr. Murphy will be attending along with County Counselor Jim Emerson and representatives from the Extension Office.

Item Four: Mr. Wood stated that he and Mr. Murphy attended the fair board meeting last night. Mr. Wood reported on the outcome of the meeting. He discussed the funding of the fair board. Mr. Emerson stated that they are not under the County's umbrella, but it is a governmental entity that the county gives funding to. There was a discussion on the fair board having their own 501(c) and the SEK Community Foundation.

Item Five: Mr. Wood stated he spoke to Mike Peak and the road striping is starting today.

Item Six: Mr. Wood asked about the changes to the employee handbooks and would like to get it completed. The Commissioners decided to have a work session at 9:00 AM on Friday, September 16, 2016 to discuss the proposed changes to the sick leave policy. The Commissioners will have a work session at 9:00 am on the September 23, 2016 to address the drug testing policy. The Commissioners discussed the personnel evaluations.

Item Seven: Mr. Wood asked about equipment for the departments and the insurance coverage of the equipment. Mr. Pyle stated he received a listing from Ryan Insurance and

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he is working on this. Mr. Pyle stated that the inventory requests to the department heads will be sent at the first of October and have the deadline to return at the first of November.

Item Eight: Mr. Wood asked if we are locked in with the Blue Cross and Blue Shield quotes. Mr. Pyle stated that it has not been finalized yet. He stated that the representative from Blue Cross Blue Shield is working on quotes that does not include the mental health department and quotes without the dental coverage.

Item Nine: Mr. Murphy stated that each department needs to have a copy of the final budget that the Commissioners approved so they will know exactly what their budget is. Mr. Pyle stated he will email each department of copy of the FY 2017 Crawford County Budget.

Item Ten: Mr. Emerson asked about implementing the 25 cent employee raise that the Commissioners included in the 2017 budget. Mr. Pyle stated will send a message to the department heads with the copies of the 2017 budget.

Item Eleven: A discussion was held on the bridge projects.

EXECUTIVE SESSION:

Item One: Mr. Wood requested an executive session for a period of not more than 10 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

On motion (16-327) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:23 AM and reconvened the Open Session at 10:33 AM with no action taken except to go back into open session.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Pyle stated that he visited with Mr. Jake Weber about the trees on the courthouse lawn and Mr. Weber suggested he contact Mr. Tim McDonald from the Kansas Forest Service in Wichita. He said that Mr. Weber not have concerns with the trees being too close to the sidewalks but there are some trees that are severely damaged

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due to storms. Mr. Pyle stated that Mr. McDonald will be here next week and he will report back to the Commissioners after meeting with Mr. McDonald.

Item Two: Mr. Wood stated that to Shop Foreman Greg Hite picked up the recently purchased hydraulic press.

Item Three: Mr. Pyle addressed the Commissioners in reference to Zoning Administrator Mike Plank assisting the Appraiser's Office with final reviews. The commissioners discussed that Mr. Plank could begin assisting the Appraiser's immediately and he would be available if Ms. Smith needed help with a zoning issue.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: September 16, 2016 – 9:00 AM Work Session to discuss proposed changes to the sick leave policy.

Item Two: September 16, 2016 – Mr. Blake Benson, Pittsburg Area Chamber of Commerce President discussing Crawford Co. Economic Development Policy.

Item Three: September 20, 2016 – 9:00 AM Work Session with Project Manager Robert Gorentz to discuss building projects.

Item Four: September 20, 2016 – Mr. Mac Young, Community Corrections Administrative Director presenting the Community Corrections Fiscal 2016 Outcomes Report.

Item Five: September 23, 2016 – 9:00 AM Work Session to discuss drug testing policy.

ANNOUNCEMENTS:

Item One: September 14, 2016 – 5:30 PM Zoning Work Session on updating Zoning Regulation in the Zoning Meeting Room.

Item Two: September 17, 2016 – Pittsburg State University Football Game. Commissioner Moody and Commissioner Wood will be in attendance.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Murphy and the second of Commissioner Wood to adjourn the [September 13, 2016](#) meeting of the Board of Crawford County Commissioners at 11:08 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Murphy and Wood

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Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

[Taken by BKW 9/13/16 11:08 AM/amended BKW 9/15/16 11:12 AM](#)