

# Board of Crawford County Commissioners

## Commissioners' Journal

2020, SEVENTEENTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS Friday, March 6, 2020 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bruce Blair served as the presiding officer.

Commissioners Tom Moody and Jeremy Johnson were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Blair led the pledge of allegiance.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA**

**On motion (20-109)** of Commissioner Moody and the second of Commissioner Johnson that the consent agenda be approved including:

1. Approval of the **March 3, 2020** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### **SIGNING OF MOTIONS**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 20	101	That the consent agenda be approved including: Approval of the February 28, 2020 minutes
Motion 20	102	To approve the February 2020 Clerk's Report as presented
Motion 20	103	To approve the Tax Roll Correction, correcting an error in the assessing of Personal Property owned by Jerry L Seely and to request a refund in the amount of \$15.98 from the 2017 tax rolls and \$19.60 from the 2018 tax rolls and authorize the Chairman to sign
Motion 20	104	To approve the proposal from Mid Central Contract Services in the amount of \$3,407.50 for installation of a tornado siren for Crawford County Fire District #3

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Motion 20	105	To approve the bid from Bo's 1 Stop for Culverts for 2020
Motion 20	106	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:43 AM
Motion 20	107	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:51 AM
Motion 20	108	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:58 AM

### EXECUTIVE SESSION

**Item One:** Commissioner Bruce Blair requested an executive session for 20 minutes to discuss Non-Elected Personnel.

**On motion (20-110)** of Commissioner Moody and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Maintenance Supervisor Robert Gorentz and to reconvene by 10:30 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**The Commissioners went into Executive Session at 10:10 AM and reconvened the Open Session at 10:21 AM with no action taken except to go back into open session.**

**Item Two:** Commissioner Bruce Blair requested an executive session for 10 minutes to discuss Non-Elected Personnel.

**On motion (20-111)** of Commissioner Blair and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:32 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

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**The Commissioners went into Executive Session at 10:22 AM and reconvened the Open Session at 10:29 AM with no action taken except to go back into open session.**

**Item Three:** Commissioner Bruce Blair requested an executive session for 20 minutes to discuss Non-Elected Personnel.

**On motion (20-112)** of Commissioner Blair and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Ms. May Smith and to reconvene by 10:50 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**The Commissioners went into Executive Session at 10:30 AM and reconvened the Open Session at 10:50 AM with no action taken except to go back into open session.**

**Item Four:** EMS Director Randy Sandberg requested an executive session for 10 minutes to discuss Non-Elected Personnel.

**On motion (20-113)** of Commissioner Blair and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and EMS Director Randy Sandberg and to reconvene by 11:03 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**The Commissioners went into Executive Session at 10:53 AM and reconvened the Open Session at 10:56 AM with no action taken except to go back into open session.**

### **UNDER THE HEADING NEW BUSINESS**

**PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS**

**MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH**

**MESSAGES FROM THE PUBLIC**

**MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**

**MESSAGES FROM APPOINTED OFFICIALS**

**MESSAGES FROM ELECTED OFFICIALS**

**PROCLAMATION AND ORDERS OF THE BOARD**

**NEW BUSINESS**

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**Item One:** Commissioner Johnson addressed the employee handbook and stated that it needs updated. He discussed a consulting firm that had approached the county at one time and offered their services with health care and other human resources issues like pay scales and employee handbooks. The Commissioners and Mr. Emerson discussed different ways to keep the handbook updated and the possibility of having it online. Mr. Emerson will further research this issue.

**Item Two:** Commissioner Johnson discussed department head evaluations. Mr. Emerson stated that there are forms for the evaluations that can be reviewed by the Commissioners and updated if necessary. Mr. Emerson will email the Commissioners the forms for their review and work on possibly setting up evaluations towards the end of the year.

**Item Three:** Commissioner Blair discussed roads in subdivisions and what is required for the County to maintain the roads. Mr. Moody stated that in order for the county to assume the road, the road must be brought up to county specs and this is done at the owner's expense. Commissioner Blair will look at the specs that Triad Engineering developed.

### **OLD BUSINESS:**

**Item One:** Commissioner Moody asked about the upcoming tax sale and Mr. Emerson stated that it is scheduled for March 20, 2020 at 10:00 AM in the Courtroom. Mr. Emerson stated that he will ask the Commissioners to set minimum bids next Friday.

**Item Two:** Commissioner Blair gave a short update on the Crawford County Sewer District #3 Force Main Relocation Project.

**Item Three:** Commissioner Blair discussed the hearing on the road vacate that is scheduled for March 20, 2020 at 10:00 AM.

### **EXECUTIVE SESSION continued**

**Item Five:** County Counselor Jim Emerson requested an executive session for 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship.

**On motion (20-114)** of Commissioner Moody and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:22 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

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The Commissioners went into Executive Session at 11:07 AM and reconvened the Open Session at 11:22 AM with no action taken except to go back into open session.

### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

#### FUTURE BUSINESS:

**Item One: March 10, 2020** – Ms. Rebecca Adamson, County Health Officer, presenting Aid to Local Grant Budget Application and Coronavirus update.

**Item Two: March 20, 2020 – 10:00 AM** Public Hearing on vacating a road known as the 200 North Block of 170<sup>th</sup> St.

#### ANNOUNCEMENTS:

**Item One: March 20, 2019** – Crawford County Tax Sale at 2:00 PM in the Courtroom, 3<sup>rd</sup> Floor at the Courthouse in Girard.

### UNDER THE HEADING MOTION TO ADJOURN

#### MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Moody and the second of Commissioner Johnson to adjourn the [March 6, 2020](#) meeting of the Board of Crawford County Commissioners at 11:24 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**

County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

[Taken by BKW 3/6/2020 11:24 AM/amended BKW 3/9/2020 1:00 PM](#)