

Board of Crawford County Commissioners

Commissioners' Journal

2016, TWENTY-THIRD MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Friday, March 25, 2016, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Tom Moody served as the presiding officer. Commissioners Carl Wood and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (16-104) of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the **March 22, 2016** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	101	That the consent agenda be approved including: Approval of the March 18, 2016 minutes
Motion 16	102	To adopt Resolution #2016-007, a Resolution authorizing Crawford County, Kansas to enter into a supplemental lease with option to purchase No. 1, dated March 30, 2016 which supplements a lease with option to purchase between the County and the Crawford County, Kansas Public Building Commission, dated September 9, 2009
Motion 16	103	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County

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		Commissioners, County Counselor Jim Emerson and County Clerk Don Pyle
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**UNDER THE HEADING NEW BUSINESS
PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS
CRAWFORD COUNTY BOARD OF HEALTH
MESSAGES FROM APPOINTED OFFICIALS**

Item One: Mr. Ryan Varsolona, County Appraiser addressing Property Valuation Notices. Mr. Varsolona stated that 2016 Valuation notices will be mailed out Monday and his staff has done a wonderful job getting them ready for mailing. Mr. Varsolona handed out sample notices to the Commissioners. He stated that taxpayers have 30 days to file an appeal and April 26, 2016 will be the last day to file an appeal. Mr. Varsolona explained that the agriculture values increased on an average this year by 15% in which the values are set by the State of Kansas Property Valuation Division. He stated that residential values as a whole county remained stable and commercial values also remained stable. Mr. Varsolona discussed new construction and how residential values can decrease. He answered the Commissioners that the deadline to mail out the valuation notices is March 1 of each year but his office was granted an extension and that an extension has been granted to the Appraiser's office for approximately 20 years. The Commissioners thanked Mr. Varsolona for his hard work his first year in office.

Item Two: Mr. Mike Plank, Zoning Administrator, presenting proposed contract to update zoning and subdivision regulations. Mr. Plank said this proposal is from David Yearout of Yearout and Associates, Inc. and he handed out copies of the contract to the Commissioners. Mr. Plank stated the county used Mr. Yearout in 1998 to update the zoning regulations. He stated that Mr. Yearout has been very beneficial to the county over the years and has always been just a phone call away if any questions should arise on zoning issues. Mr. Moody was answered that contract is for \$6,900. Mr. Emerson stated that he has reviewed this contract and approves and stated that Mr. Yearout has always been an asset to the county. Mr. Plank stated that the meetings to update regulations will be public meetings and will be announced.

On motion (16-105) of Commissioner Wood and the second of Commissioner Moody to approve the contract between Crawford County and David Yearout of Yearout and Associates, Inc. in the amount of \$6,900 to update zoning and subdivision regulations.

Yeas: Commissioners Moody, Wood and Murphy
Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

**MESSAGES FROM OTHER GOVERNMENTAL ENTITIES
MESSAGES FROM THE PUBLIC
MESSAGES FROM ELECTED OFFICIALS**

Item One: Sheriff Dan Peak addressed the Commission in reference to the upcoming construction of K47 and K7 intersection. He stated this project is to start soon and his

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department has been checking on roads throughout the county that could be affected by the construction. He stated that there are some areas to be concerned about. Mr. Peak presented the Commissioners with a list of roads and maps outlining these roads. He stated that KDOT is going to put up detour signs at major highway intersections on all 4 sides of Crawford County to help prevent any truck traffic coming through. Sheriff Peak stated that K47 will be shut down completely to through traffic at that intersection and personal vehicle traffic only. He stated that the blue lines on map are roads the Sheriff's department have concerns about which are mainly paved and these are roads truckers may try to access. There was a discussion on how to keep truck traffic off the county roads during this construction period. There was a discussion on signage and how to determine local truck traffic versus through truck traffic. Mr. Peak stated that this situation will need to be addressed quickly as construction will start in May. Mr. Wood asked about portable scales and Sheriff Peak stated that the Sheriff's department is not certified to use portable scales. He stated that during this construction period the Girard Police Department Officers will be deputized to help patrol these roads. There was a discussion on how to detour the traffic, where to put the signage and a designated truck route and if the secondary gravel roads become an issue they will deal with it at that time. Mr. Peak stated that this is going to be a lot of work and they just need to figure out the most effective way to do it. There was a discussion about meeting with the road foremen, the sign department and Mr. Chiartano to see what should be done. Mr. Emerson stated to first choose the roads and then make a new resolution.

PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS

Item One: Mr. Jim Emerson presented information about Via Christi Occupational Health to the Commissioners. Mr. Emerson explained that an employee applicant will have two procedures to go through with Occupation Health. He stated that the first is a pre-employment drug test and this test will be back in a minute or two. He stated that if the drug test is negative the applicant will then move on to skill testing. He explained that if the test is positive or if tampering is an issue, the applicant will not be offered the job. He also explained the costs of these services. Mr. Emerson stated that the skill testing is new to the county and he explained the 5 categories of the skills tests. Mr. Emerson also explained the Workers Compensation Services and the DOT and non-DOT drug and alcohol screening. Mr. Emerson and Mr. Wood stated that this is a very good program and will be very beneficial to the county. There was a discussion about offering the services to other department heads. Mr. Wood requested that Mr. Murphy and Mr. Moody review the information and Mr. Wood will present it again at Tuesday's meeting.

Item Two: Mr. Murphy stated he will not be in attendance at the Tuesday, March 29, 2016 meeting as he will be attending a budgeting class.

Item Three: Mr. Wood stated that there will be a railroad safety meeting at the Homer Cole Community Center on April 7, 2016 at 10:00 AM. He stated he would like to start at 9:00 AM and have Charli Stroud, Crawford County Benefits Specialist, Cristy Mitchell, representative from Blue Cross and Blue Shield and possibly Julie from Via Christi Occupational Health to be present to answer any question the road and bridge employees may have. Mr. Wood stated that this meeting should be mandatory. They also discussed

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having someone from the wellness committee be present to answer questions also. Mr. Wood will have Liz Hart notify all the employees, make some flyers to put at the road and bridge buildings and put a notice in the paychecks.

Item Four: Mr. Wood presented the Commissioners with an updated quote on the mowers with additional equipment. Mr. Wood wanted the other Commissioners' approval before adding this additional equipment and Mr. Moody and Mr. Murphy approved.

Item Five: Mr. Wood expressed his concern with the road and bridge employees not wearing the vests and sweatshirts that were provided to them for safety. Mr. Wood would like it mandatory that the employees wear the clothing that was provided to them from the time the employee clocks in until they clock out. Mr. Moody was answered that the county has plenty of safety clothing. There was a discussion on the action taken if the employees do not comply.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Pyle stated that the Regional Planning Commission Economic Retention and Expansion Council will be having a lunch meeting on April 7, 2016. Mr. Pyle will check into this further. He also stated that there is a workshop for local government leaders on capital improvement planning on how to budget for large purchases in Iola on April 12.

Item Two: Mr. Pyle also stated there will be a workshop, Competing for Government Contracts: Basic Training on Wednesday March 30, 2016 from 9:00 AM to 11:30 AM at Pittsburg State University Shirk Annex, 1st Floor, CIBD Conference Room, 1501 South Joplin St, Pittsburg KS.

Item Three: Mr. Murphy reminded the Commissioners that he will not be attendance at the Tuesday, March 29, 2016, meeting as he will be at a workshop in Emporia.

Item Four: Mr. Pyle wanted to remind the Commissioners of the SEK Semi-Annual District Regional Meeting in Franklin County on April 14, 2016 and the 2016 Annual Meeting of the County Commissioners & Highway Officials Association of Southeast Kansas on Thursday, April 21, in Chanute.

Item Five: Mr. Murphy presented the agenda for the upcoming Economic Development Committee Meeting. He stated the meeting will be Monday, April 4, 5:30 PM at the Pittsburg Chamber of Commerce.

Item Six: Mr. Murphy passed out an estimate from CFS Engineers on a bridge on 580th Avenue. He stated the costs are for material only, no labor.

Item Seven: Mr. Pfeiffer announced that there be will meetings on April 12, 2016 at 12 noon and at 6:00 PM at the Addiction Treatment Center in Girard to discuss alcohol and drug services in Crawford County. He also stated that there will be meetings on April 19,

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2016 at 12 noon and 6:00 PM at Mental Health at 30th and Michigan to again discuss alcohol and drug services in Crawford County.

Item Eight: Mr. Wood announced that they are demonstrating a CAT Track hoe Monday morning at 10:00 AM.

EXECUTIVE SESSION

Item One: Mr. Jim Emerson requested an executive session to discuss matters that would be deemed privileged in the attorney-client relationship for a period of not more than 15 minutes and to include the Board of County Commissioners, County Counselor Jim Emerson, County Clerk Don Pyle and Rick Pfeiffer.

On motion (16-106) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 15 minutes discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners, County Counselor Jim Emerson, County Clerk Don Pyle and Rick Pfeiffer.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:29 AM and reconvened the Open Session at 11:39 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:

Item One: March 29, 2016 – 8:30 AM Work Session to sign bill and payroll vouchers for the month of March 2016.

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Moody to adjourn the [March 25, 2016](#) meeting of the Board of Crawford County Commissioners at 11:40 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Murphy, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.
[Taken by BKW 3/25/16 11:40AM/amended BKW 3/28/16 1:04 PM](#)