

Board of Crawford County Commissioners

Commissioners' Journal

2020, TWENTY-FIRST MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Tuesday, March 17, 2020 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Bruce Blair served as the presiding officer. Commissioners Tom Moody and Jeremy Johnson were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Blair led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING
CONSENT AGENDA

On motion (20-130) of Commissioner Moody and the second of Commissioner Johnson that the consent agenda be approved including:

- 1. Approval of the March 13, 2020 minutes of the Board of County Commissioners, and
2. Approval of the accounts payable warrant numbers 597282 to 597514 dated March 13, 2020 in the total amount of \$274,629.11.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Table with 3 columns: Motion ID, Number, and Description. Row 1: Motion 20, 122, That the consent agenda be approved including: Approval of the March 10, 2020 minutes. Row 2: Motion 20, 123, To approve the Tax Roll Correction, correcting an error in the assessing of Real Estate owned by John & Mario Nardelli and to request a refund in the amount of \$68.86 from the 2018 tax rolls and authorize the Chairman to sign. Row 3: Motion 20, 124, To approve the Contractor's Application for Payment No. 3 from Heck & Wicker, Inc via Earle's Engineering & Inspection for Crawford County Sewer District #3 Force Main Relocation Project in the amount of \$49,967.16 and authorize the Chairman to sign.

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Motion 20	125	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss Non-Elected Personnel to discuss the Emergency Preparedness and to include the Board of County Commissioners, County Counselor Jim Emerson, County Clerk Don Pyle and County Health Officer Rebecca Adamson via telephone call and to reconvene by 10:54 AM
Motion 20	126	To approve upgrading the electrical service on the new communication tower at Greenbush through Heartland Electric in the amount of \$5,000.00
Motion 20	127	To recess the open session for a period of 15 minutes and reconvene by 11:05 AM
Motion 20	128	To recess the open session for a period of 10 minutes and reconvene by 11:17 AM
Motion 20	129	To approve the invoice from Evolve through Wood Dulohery Insurance, Inc for Cyber Insurance in the amount of \$5,512.00 for 1 year

**UNDER THE HEADING NEW BUSINESS
NEW BUSINESS:**

Item One: The Commissioners discussed the steps and procedures that will be taken in the County Offices with the COVID-19. The Commissioners discussed with Maintenance Supervisor Robert Gorentz the usage of a phone at the security desk for the public to use to contact the offices and posting signs at the front doors. Mr. Michael Ehling spoke about the procedures the Mental Health offices are taking. There was a discussion on limiting public access to the buildings and leaving the decision up the department heads and elected officials on running their offices with a skeleton crew. County Health Officer Rebecca Adamson requested that all notifications state that the Health Department is running at full capacity. The Commissioners discussed stop signage at all entrances of the county buildings with the exception of the health department and a screening process at front door if the public insists upon coming inside the building. Commissioner Moody suggested an that a staff member from the EMS conduct the screening procedures at the front doors of the Courthouse and the Pittsburg Judicial Center. County Counselor Jim Emerson suggested that the Courthouse be shut the to the public totally for the next 3 days to allow for planning and cleaning then starting Monday, March 23, 2020 allow public access, if insistent, with screening procedures put in place. There was a discussion on getting press releases out as soon as possible and getting the stop signage at the entrances in place. There was a short discussion on employees' pay that will not be working during this period. Mr. Emerson will contact EMS Director Randy Sandberg about a member of his staff conducting the screenings starting on Monday. The Commissioners discussed the importance of the procedures and the seriousness of the COVID-19. Commissioner Moody stated that it is important to keep the Sheriff's Department, EMS Department, Road & Bridge Department and Health Department running. The Commissioners decided the following: There will be no public access to the Courthouse on March 18, 19 and 20th to allow for cleaning and planning and to close the Motor Vehicle office at the Judicial Center in Pittsburg on these days. Starting on March 23, 2020 the public will be allowed in the courthouse, but only if insistent and will be screened before being allowed to enter the building and the same will take place at the

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Judicial Center in Pittsburg for the Motor Vehicle Department. The screening process will entail answers specific questions and having their temperature taken.

The Commissioner scheduled a work session at 9:00 AM on Friday with department heads and elected officials to discuss the planning and procedures for the COVID-19.

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH MESSAGES FROM THE PUBLIC MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Brad Stroud, Live Well Crawford County Executive Director addressed a Letter of Commitment for Live Well Crawford County's application for Phase 2 of the Pathways Grant. He explained that Phase 1 of this grant will conclude July 31, 2020 and Phase 2 will begin August 1, 2020. Mr. Stroud stated that this is not a grant that Live Well is guaranteed and it is a new application through Blue Cross and Blue Shield for Phase 2. He said that Phase 2 will consist of be \$200,000 in coordination funds over 4 years, \$50,000 per year. Mr. Stroud explained what the funds from the grant will be used for. Mr. Stroud discussed the pathways included in the grant.

On motion (20-131) of Commissioner Moody and the second of Commissioner Johnson to approve a Letter of Commitment for Live Well Crawford County for the Phase 2 of Pathways to a Healthy Kansas grant and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

MESSAGES FROM ELECTED OFFICIALS PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: County Counselor Jim Emerson addressed the upcoming tax sale and due to the COVID-19 the sale will be postponed and rescheduled sometime in June of this year. Mr. Emerson explained the process to be taken to cancel and reschedule the sale.

Item Two: Mr. Emerson presented a Promissory Note Lease Purchase agreement between Community National Bank & Trust and the Board of County Commissioners for a 2019 Kenworth Fire Tuck for Crawford County Fire District #2 in the amount of \$233;635.29 for 120 months at 2.23% interest. Mr. Emerson stated that the fire district has done an excellent job of budgeting their funds and was able to put a \$150,000 down payment on the fire truck.

On motion (20-132) of Commissioner Moody and the second of Commissioner Johnson to approve the Promissory Note Lease Purchase agreement between Community National Bank & Trust and the Board of County Commissioners for a 2019 Kenworth Fire Tuck

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for Crawford County Fire District #2 in the amount of \$233,635.29 for 120 months at 2.23% interest and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Three: Mr. Moody addressed a plan for other county buildings and closing for cleaning. Mr. Emerson stated that those departments can be contacted and made aware of the Commissioners procedures for the COVID-19 and they can follow suit if possible. The Commissioners discussed cancelling any employee traveling and stated that most of the meetings and training sessions have been already cancelled.

Item Four: Commissioner Johnson addressed the CDC guidelines for limiting the number of individuals in organizational meetings. The Commissioners decided to follow the Governors guidelines of 50 people until notified otherwise.

Item Five: Commissioner Johnson addressed Sheriff Smith about the procedures his department is following. Sheriff Smith reported on the precautions his departments are taking. The Commissioners and Sheriff Smith also discussed the Courthouse front desk security and screening the public before entering the buildings. Sheriff Smith discussed VIN Inspections and he will check with other entities to see how they are handling this situation. Commissioner Moody suggested taking additional precautions while doing the inspections.

Item Six: Mr. Grisolano discussed the closing of the Motor Vehicle Department at the Judicial Center to the public during the 3 days for planning cleaning and the Commissioners stated that Motor Vehicle office at the Judicial Center will be closed to the public for the 3-day planning and cleaning period.

Item Seven: Commissioner Johnson addressed the schools being closed and employees having day care issues. Commissioner Johnson will address this more with Mr. Adamson.

OLD BUSINESS:

Item One: Commissioner Johnson asked about the phone system upgrade through Craw - Kan and Mr. Pyle stated there has not been another meeting with Craw-Kan and he will work on this issue.

Item Two: Commissioner Blair stated that the Crawford County Sewer District #3 Force Main Relocation Project should be completed Friday except for cleanup.

EXECUTIVE SESSION

Item One: County Counselor Jim Emerson requested an executive session for 20 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship.

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On motion (20-133) of Commissioner Blair and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship to discuss wind farm agreements and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:45 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:25 AM and reconvened the Open Session at 11:40 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: March 20, 2020 – 9:00 AM Work Session with Department Heads and Elected Officials to discuss planning and procurees due to COVID-19.

Item Two: March 20, 2020 – 10:00 AM Public Hearing on vacating a road known as the 200 North Block of 170th St.

Item Three: March 20, 2020 – Ms. Debra Anthony and Mr. Roger Lomshek, Crawford County Active Transportation Board addressing updates to resolution.

The Commissioners requested that Ms. Anthony and Mr. Lomshek be contacted to see if they could reschedule their presentation and Mr. Pyle will contact them.

Item Four: March 27, 2020 – Public Hearing to vacate a platted street & alley in PC Guinn's First Subdivision.

ANNOUNCEMENTS:

Item One: March 20, 2020 – Crawford County Tax Sale scheduled for 2:00 PM in the Courtroom, 3rd Floor at the Courthouse in Girard has been postponed and will be rescheduled in June 2020.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Blair and the second of Commissioner Johnson to adjourn the [March 17, 2020](#) meeting of the Board of Crawford County Commissioners at 11:43 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

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Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

Taken by [BKW 3/17/2020 11:43 AM/amended BKW 3/19/2020 1:49 PM](#)