

Board of Crawford County Commissioners

Commissioners' Journal

2018, FORTY-NINTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS Friday, July 6, 2018, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Jeff Murphy served as the presiding officer.

Commissioner Carl Wood was in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Murphy led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING
CONSENT AGENDA

On motion (18-235) of Commissioner Wood and the second of Commissioner Murphy that the consent agenda be approved including:

- 1. Approval of the July 3, 2018 minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Table with 3 columns: Motion ID, Number, and Description. Row 1: Motion 18, 233, That the consent agenda be approved including: Approval of the June 29, 2018 minutes. Row 2: Motion 18, 234, To approve the June 2018 Clerk's Report as presented.

UNDER THE HEADING NEW BUSINESS
PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS
MESSAGES FROM OTHER GOVERNMENTAL ENTITIES
MESSAGES FROM THE PUBLIC

Board of Crawford County Commissioners

MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Troy Graham, Zoning Administrator presented a Motion of Recommendation for the approval of a Conditional Land Use for the establishment of a deer processing facility at 1601 W 4th St, Pittsburg, KS for Gilmore Enterprises with the stipulation that all waste/trash will remain inside the building contained in barrels with lids and only brought outside on trash day as recommended by the Crawford County Planning and Zoning Board. Mr. Graham explained the area where the business will be located on the maps provided to the Commissioners. He explained that Mr. Gilmore will tear down the old existing buildings and build a new 16' x 30' building using exiting foundations. Mr. Graham said that he received one opposition by email from an adjacent landowner concerned that the business will hurt the neighborhood and also another landowner attended the hearing and was concerned with dead carcasses and waste lying around the business. He explained that a stipulation was added to the motion in reference to waste. Mr. Graham said that the vote by the Planning and Zoning Board was unanimous with one member abstaining from voting and one member absent. Commissioner Wood was answered that the business will be tied into the current sewer system and will be on Pittsburg city water.

MOTION OF RECOMMENDATION

RE: Gilmore Enterprises
Deer Processing Facility

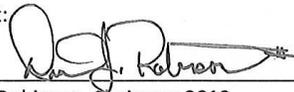
Motion made by Kathy Flora and seconded by Dexter Neisler to send a recommendation of approval to the Crawford County Board of Commissioners for the establishment of Gilmore Enterprises located at 1601 W. 4th Street, Pittsburg, KS, for a deer processing facility with the following stipulation:

1. All waste/trash will remain inside the building contained in barrels with lids and only brought outside on trash day.

Motion Stood Approved with a vote of
6 Ayes
0 Nays
1 Abstaining
1 Absent

Aye: Dee Hough, Kathy Flora, Uealene Pingree, Dexter Neisler, Dave Robinson and Gary Edwards.
Abstaining: Bob Gilmore
Absent: Bonnie Houk

Attest:



Dave Robinson, Chairman 2018

On motion (18-236) of Commissioner Wood and the second of Commissioner Murphy to approve the Motion of Recommendation for a Conditional Land Use for the establishment of a deer processing facility at 1601 W 4th St, Pittsburg, KS for Gilmore Enterprises with the stipulation that all waste/trash will remain inside the building

Board of Crawford County Commissioners

contained in barrels with lids and only brought outside on trash day as recommended by the Crawford County Planning and Zoning Board.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

Item Two: Mr. Graham presented a Motion of Recommendation for the approval of the rezoning of land located in part of the SW1/4 SE1/4 of Section 33 Township 30 South, Range 25 East from Agricultural to Commercial for the proposed use of a medical clinic for RENU Medical & Spa, LLC as recommended by the Crawford County Planning and Zoning Board. Mr. Graham stated that the Planning and Zoning Board did not accept the site plan at this time but did approve the rezoning. He explained that the site plan will be brought back to the zoning board when the issues with water supply and sewer system are finalized. Mr. Wood was answered that if a site plan has not been approved within a year the property will revert back to agricultural land unless brought back before the Planning and Zoning Board. Mr. Graham stated that the motion was passed by the Planning and Zoning board unanimously with one member being absent.

MOTION OF RECOMMENDATION

RE: E&J Investments
Medical Clinic- RENU Medical & Spa, LLC

Motion made by Bob Gilmore and seconded by Dexter Neisler to send a recommendation of approval to the Crawford County Board of Commissioners to approve the Rezone Only of the property from Agricultural to Commercial for the proposed use of a medical clinic.

Motion Stood Approved with a vote of
7 Ayes
0 Nays
0 Abstaining
1 Absent

Aye: Dee Hough, Kathy Flora, Uealene Pingree, Dexter Neisler, Dave Robinson, Bob Gilmore and Gary Edwards.
Absent: Bonnie Houk

Attest:



Dave Robinson, Chairman 2018

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(THIS FORM MUST BE FILLED OUT TO ACCOMPANY ALL VARIANCE APPLICATIONS MADE TO THE BOARD OF ZONING APPEALS AND ALL REZONING AND CONDITIONAL USE APPLICATIONS MADE TO THE PLANNING AND ZONING COMMISSION and ALL CITIES)

Prepared for: Arck Construction; Dane Arck

1. The following are the names and addresses of all persons owning property within 1000 feet of the outside boundary of the property for which the request is being made:

The West Eight Hundred Twenty Five (825) feet of the Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4) of Section Thirty Three (33), Township Thirty (30) South, Range Twenty Five (25) East of the Sixth Principal Meridian, Crawford County, Kansas, according to the United States Government Survey thereof.

EXCEPT that part thereof bounded and described as follows:

Commencing at the Southwest corner of the Southeast Quarter (SE 1/4) of said Section 33; thence on an assumed bearing of North 03 degrees 19 minutes 07 seconds West along the West line of said Southeast Quarter (SE 1/4) a distance of 10.061 meters (33.01 feet) to the point of beginning; thence North 87 degrees 58 minutes 06 seconds East a distance of 207.550 meters (680.94 feet); thence North 02 degrees 01 minutes 54 seconds West a distance of 2.134 meters (7.00 feet); thence South 87 degrees 58 minutes 06 seconds West a distance of 207.598 meters (681.09 feet); thence South 03 degrees 19 minutes 07 seconds East a distance of 2.134 meters (7.00 feet), more or less, to the point of beginning.

Frances Demott	1002 E Jefferson St, Pittsburg, Ks 66762
Kansas Board of Regents	1701 S Broadway St, Pittsburg, Ks 66762
City of Pittsburg	PO Box 688, Pittsburg, Ks 66762
Gassett Family Partnership	241 Walnut Point Dr., Coldsprings, TX 77331
Den & Debbie Brock	PO Box 1479, Pittsburg, Ks 66762
Nancy Crago	PO Box 25, Maple Hill, Ks 66507
Dennis Grotheer	770 E 510 th Ave, Pittsburg, Ks 66762
Summerscape LLC	11063D S Memorial Dr#539, Tulsa, Ok 74133
Charles & Eve Anthony	11063D S Memorial Dr#539, Tulsa, Ok 74133
Schoeling Properties LLC	2501 S Springdale St, Pittsburg, Ks 66762
Cardinal Associates LLC	PO Box 463, Nowata, Ok 74048
Beachwood West, LLC	4761 S Memorial Dr SW, Seattle, WA 98116
Mt Carmel Medical Center, Inc	1 Mt Carmel Way, Pittsburg, Ks 66762

On motion (18-237) of Commissioner Wood and the second of Commissioner Murphy to approve the Motion of Recommendation for the rezoning of land located in part of the SW1/4 SE1/4 of Section 33 Township 30 South, Range 25 East from Agricultural to Commercial for the proposed use of a medical clinic for RENU Medical & Spa, LLC as recommended by the Crawford County Planning and Zoning Board.

Yeas: Commissioners Murphy and Wood

Nays:

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Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: County Clerk Don Pyle stated that he received an email from Mr. Devin Gorman, CVB Executive Director, requesting a letter of support from the Commissioners the CVB's bidding on future Shrine Bowls. He stated that Mr. Gorman included a copy of the letter of support that the Commissioners signed on December 15, 2015 supporting the Convention and Visitors Bureau's bid for the 2018 Shrine Bowl. Mr. Pyle stated that Mr. Gorman will be bidding on the 2020, 2021 & 2022 Shrine Bowls.

Board of County Commissioners Crawford County Courthouse
PO Box 88
Girard, Kansas 66743

620-724-6115
620-724-6007 fax
www.crawfordcountykansas.com



December 15, 2015

Kansas Shrine Bowl Board of Directors

Re: 2018 Shrine Bowl

Dear Board of Directors:

The Board of County Commissioners of Crawford County, Kansas supports the Crawford County Convention and Visitors Bureau's bid for the Shrine Bowl for 2018. We would feel honored to be the site of one of Kansas's outstanding sporting events.

Football is king in Crawford County. The whole county embraces Gorilla football on a fall Saturday at Carnie Smith Stadium. You can rest assured that the Shrine Bowl will be the event in Crawford County in 2018, not just another event on the calendar.

Crawford County will work with the CVB, the City of Pittsburg and Pittsburg State University to make sure adequate security and emergency medical personnel are present as needed for this event. In addition, the County will provide other resources as needed to make this event a success.

Thank you for your consideration of Crawford County, Kansas as the host of the 2018 Shrine Bowl.

Very best regards,


Carl R. Wood, Commissioner
Board of Crawford County Commissioners

CRW:lh

Board of Crawford County Commissioners

On motion (18-238) of Commissioner Wood and the second of Commissioner Murphy to approve County Clerk Don Pyle drafting a letter supporting the Convention and Visitors Bureaus bid for the 2020, 2021 and 2022 Shrine Bowls.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

Item Two: Mr. Pyle handed out information to the Commissioners on KCAMP (Kansas County Association Multiline Pool) and explained to the Commissioners what it offers. He stated that the representative from KCAMP requested to bid on the County's property, casualty and liability insurance.

Board of Crawford County Commissioners



July 3, 2018

Crawford County Commissioners
111 E. Forest
Girard, KS
c/o Donald Pyle, County Clerk

Dear Sir or Madam:

Faced with a challenging fiscal environment, five more Kansas counties and four cities joined the Kansas County Association Multiline Pool (KCAMP) for program year 2018. These municipalities not only significantly reduced their annual property and liability insurance premiums, but broadened their coverage, increased their coverage limits, in many cases lowered their deductibles, and greatly enhanced the risk management services at their disposal.

I invite you to consider participation in KCAMP.

Some of the benefits of KCAMP membership include:

Financial Stability

Members enjoy the confidence that their pool is financially stable as evidenced by:

- Twenty-seven years of consistent growth in membership.
- Member net assets in excess of \$20 million.
- Reinsurance from highly rated carriers to protect KCAMP against large losses.
- Regulation by the Kansas Insurance Department.

Low Stable Rates

KCAMP's property rates have decreased by 22% since 2008. Liability Program rates have decreased 16% in that same period. Due to KCAMP's strong financial condition, beginning January 1, 2018, members with favorable loss experience were provided a guarantee that their premium rates would not increase more than 2% in any one year over the next three years. Those same members also received a one-time contribution credit – \$5,725 on average.

Broad Coverage

KCAMP provides its members general liability, auto liability, law enforcement liability, public officials' liability, employment practices liability and cyber liability coverage in a single coverage document. Limits are \$500,000 per occurrence (equal to the state tort cap) and \$3 million for extra-territorial claims (e.g. federal causes of action).

All Risks Property coverage is provided with limits up to \$1 Billion for each occurrence. Crime coverage is provided for risks such as employee dishonesty with limits of \$1 million.

Comprehensive Risk Management Services

- **Risk Avoidance Grant.** KCAMP reimburses up to \$2,000 annually per member for equipment purchases or capital improvements that will reduce property or liability losses.

5425 SW 7th Street • Topeka, KS • 66606
TEL: (785) 267-2373 / (800) 240-9828 • FAX: (785) 267-2383
kcamp.org

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- **Attorney Assist.** Members have unlimited access to free legal advice for liability-related issues.
- **KCAMP Online University.** Member employees have unlimited access to a broad range of web-based training. Supervisors receive detailed documentation of completed courses.
- **Effective Supervisory Skills Tuition Reimbursement.** KCAMP reimburses a portion of the cost per employee to complete courses under this KAC-sponsored program.
- **Roads Scholar Tuition Reimbursement.** KCAMP reimburses a portion of the cost per employee to complete courses under the Kansas Roads Scholar Program.
- **Law Enforcement Tuition Reimbursement.** KCAMP reimburses up to \$1,000 per member per year for the cost of continuing education for law enforcement or corrections personnel.
- **Contract Review.** Members have unlimited access to KCAMP professionals for assistance in developing indemnity and insurance requirements in contracts, reviewing contractor certificates of insurance or drafting waivers to be signed by special event participants.
- **Model Policies and Procedures.** Members have access a customizable employee handbook and sample policies for corrections, law enforcement, and fleet safety. Consultation in drafting other policies and procedures is also available.
- **Kansas Legal-Based Jail Guidelines.** KCAMP pays the implementation fee for a compilation of up-to-date legal standards on all facets of jail operations, which includes a self-audit tool to verify that jail policies comply with the standards.
- **ThinkHR.** Members have unlimited access to live consultation with senior-level human resources professionals, as well as tools such as employment forms, and other resources including best practices and compliance guidelines.
- **eRiskHub.** Members have exclusive access to a wealth of online cyber security information, including sample policies, self-assessment tools and access to legal counsel in the event of a breach of confidential data.
- **Periodic Risk Alerts.** Members receive a periodic electronic newsletter providing recommendations to protect against new and emerging risks.
- **On-site Training and Seminars.** KCAMP offers training by request on a variety of risk management topics, including defensive driving, employment practices and law enforcement.

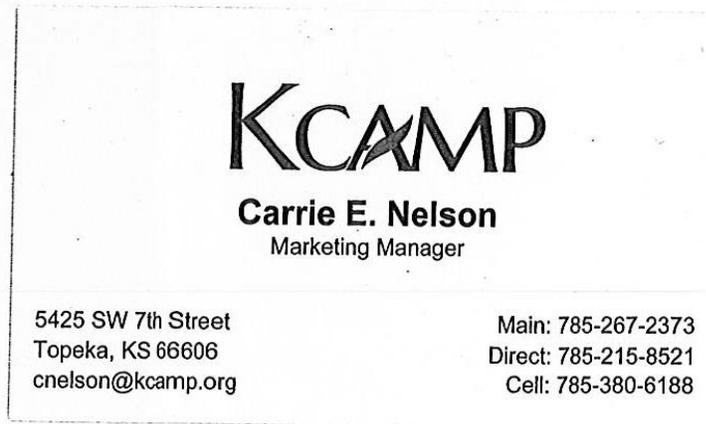
We invite you to consider membership in KCAMP. We would be happy to put you in contact with some of our other members who can share how they have benefited from membership in KCAMP. Please email me at cnelson@kcamp.org or contact me by telephone at 785-380-6188.

Sincerely,



Carrie Nelson
Marketing Manager
KCAMP
5425 SW 7th
Topeka, KS 66606
cnelson@kcamp.org

Board of Crawford County Commissioners



Item Three: Mr. Pyle presented an initial worksheet on the 2018 budgets and the new requests for 2019 for all the departments. He went through some of the basic items on the report and answered some of the Commissioners' questions.

UNDER THE HEADING OLD BUSINESS

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: July 6, 2018 – 10:30 AM Work Session with IMA Consultants, Mr. Rick Beins and Mr. Brandon Whitley.

Item Two: July 10, 2018 – 9:00 AM Work Session with Mr. Devin Gorman, Executive Director CVB to discuss MOA contract.

Item Three: July 10, 2018 – 10:00 AM Public Hearing on Neighborhood Revitalization.

Item Four: July 10, 2018 – Ms. Lissa Rhodes, Arma Economic Development Director, addressing distribution center.

Item Five: July 13, 2018 – Ryan Insurance Agency reviewing insurance loss runs.

Item Six: July 13, 2018 – Mr. Mac Young, District Court Administrator presenting the 2018 11th Judicial District Court Budget.

Item Seven: July 13, 2018 – City of Pittsburg and City of Frontenac discussing Sewer Study.

Board of Crawford County Commissioners

Item Eight: July 17, 2018 – 10:00 AM Public Hearing on proposed assessments for street improvements for Deer Creek Acres.

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Wood and the second of Commissioner Murphy to adjourn the [July 6, 2018](#) meeting of the Board of Crawford County Commissioners at 10:41 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

[Taken BKW 7/06/18 10:41 AM/amended BKW 7/9/18 2:15 PM](#)