

Board of Crawford County Commissioners

Commissioners' Journal

2016, [FIFTY-SEVENTH MEETING](#)

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS [Tuesday, July 26, 2016, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Tom Moody served as the presiding officer. Commissioners Carl Wood and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (16-247) of Commissioner Wood and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the [July 22, 2016](#) minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	245	That the consent agenda be approved including: Approval of the July 19, 2016 minutes
Motion 16	246	To donate \$500 to the Pittsburg Cal Ripken 9 and Under All Stars to help with their travel expenses to the tournament in Minnesota

UNDER THE HEADING NEW BUSINESS CRAWFORD COUNTY BOARD OF HEALTH PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC

Board of Crawford County Commissioners


MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM APPOINTED OFFICIALS

Item One: Mac Young, Community Corrections Administrator, presenting the Kansas Community Corrections Act FY 2016 Quarterly Budget Adjustment Report. Mr. Young explained that this adjustment is transferring amounts from one line item to another.

KANSAS COMMUNITY CORRECTIONS ACT FY 2016 QUARTERLY BUDGET ADJUSTMENT REPORT				
Agency: 11D				
Period: 4th Quarter				
BUDGET ADJUSTMENTS				
Date Received	From Line # and Budget Category Title	To Line # and Budget Category Title	Amount	Carryover/Reimb./Unexpended Fund Award, or Behavioral Health Award Worksheet
	Line 22 Mileage	Line 40 Equipment	2,942.35	Budget
	Line 26 Per Diem	Line 40 Equipment	690.50	Budget
	Line 67 Publishing	Line 46 Supplies	205.22	Budget
	Line 67 Publishing	Line 34 Landline	329.28	Budget
	Line 54 Rent	Line 34 Landline	573.03	Budget
			TOTAL: \$ 4,740.38	

IF BUDGET ADJUSTMENTS TOTAL \$5,000 OR ONE PERCENT OF THE CURRENT YEAR GRANT AWARD, WHICHEVER IS HIGHER, THE FOLLOWING SIGNATURES ARE REQUIRED:

I certify that any budget adjustment listed above, has been approved by the Community Corrections Advisory Board.

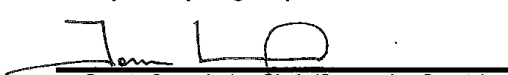


 Community Corrections Advisory Board Chair

 Date

7-21-16

I certify that any budget adjustment listed above, has been approved by the County Commission.



 County Commission Chair (Sponsoring County)

 Date

Agency Comments: *Explanation for adjustments is required

In June 2016 we discovered that the landline bill had quadrupled. After research we found out our verbal contract with ATT had expired and we were unaware of any notice they had provided to such change. We were able to commit to a new verbal agreement, however costs have still increased and we have applied to have our former bills modified for a credit, although we have been told this will take 6 months. As for the equipment, this agency wait tills the end of the fiscal year to purchase non-emergency equipment, to ensure there are no unexpected costs from the budget. The interview room was changed into a group room to accomodate ISO's in group appointments and meetings, which had been being conducted in the courthouse hallway.

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On motion (16-248) of Commissioner Wood and the second of Commissioner Moody to approve the Kansas Community Corrections Act FY 2016 Quarterly Budget Adjustment Report and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Mr. Mac Young, Community Corrections Administrator, presenting the Fiscal Year 2017 11th Judicial District Community Corrections Carryover Reimbursement Plan Budget Summary and Budget Narrative. Mr. Young explained the document and why it is necessary to complete.

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Absent or not voting:

The motion prevailed.

Item Three: Mr. Mac Young, Community Corrections Administrator presenting the 11th Judicial District Community Corrections Revised Behavioral Health Budget Summary and Budget Narrative. Mr. Young explained the grant and stated that he presented the proposed grant to the Commissioners earlier in the year.

SIGNATORY APPROVAL
Community Corrections
REVISED Behavioral Health Budget Summary and Budget Narrative

11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS
(Name of Community Corrections Agency)

DIRECTOR

I hereby certify by my signature that I have developed my agency's Behavioral Health Budget Summary and Budget Narrative attached hereto, that it equals the amount of my FY2017 Grant Award and that I have reviewed the Budget Summary and Narrative for accuracy. I further certify that I find the Budget Summary and Narrative complies with applicable Kansas statutes, regulations, and community corrections field services standards.

Tracy D. Harris
Name (Typed or Printed)

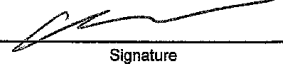

Signature

7-21-16
Date

ADVISORY BOARD CHAIRPERSON

I hereby certify by my signature below that the Community Corrections Advisory Board has approved the attached FY2017 Behavioral Health Budget Summary and Narrative

Honorable O Kent Lynch
Name (Typed or Printed)

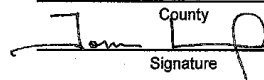

Signature

7-21-16
Date

COUNTY COMMISSION CHAIRPERSON (Sponsoring County)

I hereby certify by my signature below that the Board of County Commissioners has approved the attached FY2017 Behavioral Health Budget Summary and Narrative

Tom Moody
Name of Chairperson (Typed or Printed)

CRAWFORD
County

Signature

Date

On motion (16-250) of Commissioner Moody and the second of Commissioner Wood to approve the 11th Judicial District Community Corrections Revised Behavioral Health Budget Summary and Budget Narrative and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Four: Mr. Mike Plank, Zoning Administrator addressing the Commission in reference to the zoning regulations that are currently being reviewed. Mr. Plank informed the Commissioners when the Zoning Board has met and what has been discussed at the meetings. He explained the districts to the Commissioners. Mr. Plank stated that the Zoning Board is working on updating proper reference statutes and cleaning up and clarify definitions. Mr. Plank said that everything is running on schedule. Mr. Murphy stated that he would like to address the agriculture lot size. Mr. Plank said that it is currently at 10 acres but it is proposed to be changed to 40 acres. Mr. Murphy said he felt that the small farmers do not want or need 40 acres in many cases. The Commissioners discussed the proposed regulations. The Commissioners agreed that they would like to

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keep the agriculture lot size at 10 acres with a one-time lot split and any additional splitting would have to go through the rezoning and platting process and Mr. Emerson agreed. Mr. Moody stated that we want to encourage building in Crawford County. The Commissioners answered Mr. Plank that they were comfortable with the current districts at Village, Rural Residential, Single Family Residential and Agriculture. Mr. Murphy asked about the front yard set back of 30' and Mr. Plank stated that it is 30' from the property line and not from the middle of the road right of way. Mr. Wood asked about manufactured double wide homes and the issue of septic tanks. The Commissioners also discussed with Mr. Plank inoperable, untagged vehicles and the limit on properties.

ARTICLE 14 DISTRICT HEIGHT, AREA AND BULK REGULATIONS

DISTRICT	Maximum Height of Building		Minimum Yard Requirement in Feet			Minimum Lot Dimensions in Feet		Minimum Lot Area in Square Feet
	Feet	Stories	Front Yard (A)	Side Yard (B)	Rear Yard	Width	Depth	
"AG" Agricultural (D)			75	50	50	330 (C)	660 (C)	(10 Acres)
"RR" Rural Residential (D)	35	2 1/2	50	30	50	165 (C)	330 (C)	87,120 (2 Acres)
"R-1" Single Family Residential (D)	35	2 1/2	30	15	20	100	150	20,000
"V-1" Village (D)	35	2 1/2	30	10	20			

- (A) ON MAJOR ROADS AND HIGHWAYS ONLY.
- (B) A SIDE YARD SHALL BE PROVIDED ON EACH SIDE OF THE LOT. THE DIMENSION IS FOR ONE SIDE ONLY.
- (C) LOT WIDTH TO LOT DEPTH RATIO SHALL NOT BE GREATER THAN 4:1.
- (D) NO BUILDING IS PERMITTED TO BE CONSTRUCTED IN ANY EASEMENT.

NOTE:

New structures must meet setbacks outlined above. Whenever a new structure is located next to a State &/or County Road, the applicant must make sure that the set back is as follows: One Half (1/2) of the roads right of way plus the front yard (A) requirements listed above. This is for all structures (whether it is the front, side or back of structure abutting the road.)

EXAMPLE: 1/2 of the right of way is 30 feet add that to the set back of (A) in a RR District which is 50 feet, house would be set back a total of 80 feet from the center of the road.

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ARTICLE 14

DISTRICT

HEIGHT, AREA AND BULK REGULATIONS

DISTRICT	Maximum Height of Building		Minimum Yard Requirement in Feet			Minimum Lot Dimensions in Feet		Minimum Lot Area in Square Feet
	Feet	Stories	Front Yard	Side Yard (B)	Rear Yard	Width	Depth	
"AG" Agricultural (D)	-	-	70(A)	30	30	660 (C)	660 (C)	(40 acres)
"RR" Rural Residential (D)	35	2 ½	70(A)	50	50	330 (C)	330 (C)	435,600 (10 acres)
"SR" Suburban Residential (D)	35	2 ½	30	10	20	165 (C)	250 (C)	130,380 (3 acres)
"R-1" Single Family Residential (D)	35	2 ½	30	10	20	-	-	-

- (A) Front yard setback is 70 feet from the centerline of the right-of-way or 30 feet from the front lot line, whichever is greater.
- (B) A side yard shall be provided on each side of the lot. The dimension given is for one side only.
- (C) Lot depth to lot width ratio shall not be greater than 4:1.
- (D) No building is permitted to be constructed in any easement.

MESSAGES FROM ELECTED OFFICIALS PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: Mr. Don Pyle, County Clerk presenting a Representation Letter from Diehl, Banwart, Bolton, CPAs PA that needs to be signed by the County Clerk, County Treasurer and Commission Chairman. Mr. Pyle stated that this letter needs approved and signed before the auditor can present the audited financial statements. Mr. Terry Sercer will attend an upcoming Commission Meeting to present the Crawford County 2015 Audit and Audit Report.

On motion (16-251) of Commissioner Wood and the second of Commissioner Murphy to approve the Representation Letter from Diehl, Banwart, Bolton, CPAs PA and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: The Commissioners decided to continue the work session on the budget after the regular session today.

Item Three: Mr. Murphy stated that he will not be in attendance at the July 29, August 2, August 5, August 9 and August 12 meetings due to his National Guard Annual Training. He will be back in attendance at the meeting on the 16th of August.

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Item Four: Mr. Wood asked about the health insurance for next year. Mr. Pyle stated he received the renewal estimate and based on our current plan it could be a 6% to 8% increase for next year. There was a discussion on the County health insurance and amounts budgeted for next year for health insurance increases. It was decided to discuss this further in the budget work session.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Emerson discussed the lease purchase bids received on the Road and Bridge Department mower/tractor combo. He stated that the low bids received were from Community National Bank at 1.29% interest for the 12 month option and Girard National Bank at 1.64% interest for the 24 month option. The Commissioners decided to go with the 24 month option. Mr. Emerson stated that Girard National Bank also had the low bid for a lease purchase for the Sheriff's Department vehicles at 1.74% for 3 years.

Item Two: Mr. Moody stated that he has concerns about the landfill road. Mr. Moody asked about the landfill contract and watering the road and Mr. Emerson stated that the contract states that only the entrance is the landfill's responsibility. The Commissioners discussed how to control the dust on the landfill road.

Item Three: Mr. Wood stated that he had a request from a taxpayer to reduce the speed limit on a portion of 190th Street. Mr. Emerson stated that a survey would need to be done by the Sheriff's Department and then a recommendation will be made to the Commissioners. Mr. Wood said that he will follow up with this.

EXECUTIVE SESSION

Item One: Mr. Wood requested an executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

On motion (16-252) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:04 AM and reconvened the Open Session at 11:14 AM with no action taken except to go back into open session.

Item Two: Mr. Wood requested an executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

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On motion (16-253) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:14 AM and reconvened the Open Session at 11:18 AM with no action taken except to go back into open session.

Item Three: Mr. Emerson requested an executive session for a period of not more than 15 minutes to discuss matters deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

On motion (16-254) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:18 AM and reconvened the Open Session at 11:27 AM with no action taken except to go back into open session.

Item Four: Mr. Moody requested an executive session for a period of not more than 10 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

On motion (16-255) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

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The Commissioners went into Executive Session at 11:27 AM and reconvened the Open Session at 11:33 AM with no action taken except to go back into open session.

Item Five: Mr. Wood requested an executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

On motion (16-256) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:33 AM and reconvened the Open Session at 11:40 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

July 29, 2016 – 8:30 AM Work Session on the 2017 Budget.

ANNOUNCEMENTS:

July 26, 2016 – Mr. Moody will be attending the Southeast Kansas Regional Detention Center Board Meeting at 6:00 PM.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Wood and the second of Commissioner Murphy to adjourn the [July 26, 2016](#) meeting of the Board of Crawford County Commissioners at 11:40 [AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

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In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

<>

This submission completed at the Crawford County Courthouse in Girard.
Taken by BKW 7/26/16 11:40 AM/amended BKW 07/28/2016 9:37 AM