

Board of Crawford County Commissioners

Commissioners' Journal

2023, FIFTY-SECOND MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS. Friday, July 14, 2023 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes.

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Chairman Bruce Blair served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Lisa Lusker and County Counselor Jim Emerson were seated with the Board.

Chairman Blair led the Pledge of Allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (23-293) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the July 11, 2023 minutes of the Board of County Commissioners. And
2. Authorizing the Chairman to sign the previous week's vouchers, and
3. Approval of the accounts payable warrant numbers 623065 to 623258 dated July 14, 2023 in the total amount of \$354,389.45.

Yeas: Commissioners Moody, Blair, and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 23	287	That the consent agenda be approved including: Approval of the July 7, 2023 minutes
Motion 23	288	To approve the Kansas Housing Resource Corporation Emergency Solution Grant (ESG FFY2022) Recipient Request for Reimbursement and Financial Status Report in the amount of \$3,117.00 and authorize the Chairman to sign
Motion 23	289	To approve the Kansas Housing Resource Corporation Emergency Solution Grant (ESG FFY2022) Recipient Request for Reimbursement

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		and Financial Status Report in the amount of \$4,318.00 and authorize the Chairman to sign
Motion 23	290	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship to discuss policies and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:32 AM
Motion 23	291	To approve the bids for Sanitation Services for Certain County Facilities as presented and recommended by County Counselor Jim Emerson
Motion 23	292	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship to discuss the county property and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:00 AM

UNDER THE HEADING NEW BUSINESS

PROCLAMATION AND ORDERS OF THE BOARD

MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM THE PUBLIC

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

EXECUTIVE SESSION

Item One: IT Director Brandon Spaur requested an executive session for 15 minutes to discuss matters relating to security measures if the discussion of such matters in an open meeting would jeopardize such security measures that protect specific systems, facilities, or equipment.

On motion (23-294) of Commissioner Blair and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters relating to security measures if the discussion of such matters in an open meeting would jeopardize such security measures that protect specific systems, facilities or equipment and to include the Board of County Commissioners, County Counselor Jim Emerson and IT Director Brandon Spaur and to reconvene by 10:25 AM.

Yeas: Commissioners Moody, Blair, and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:10 AM and reconvened the Open Session at 10:25 AM with no action taken except to go back into open session.

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NEW BUSINESS

Item One: County Clerk Lisa Lusker requested approval of the June 2023 Clerk's Report. She gave information on the Consolidated 911 Fund and the RJA Fund that Commissioner Wood had requested.

On motion (23-295) of Commissioner Blair and the second of Commissioner Moody to approve the June 2023 Clerk's Report as presented.

On a Roll Call Vote.

Yeas: Commissioners Moody, Blair, and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Mr. Emerson addressed tourism the agreement with Pitt State and stated that it runs until June 2024.

Item Three: County Counselor Jim Emerson presented the Application and Certificate for Payment for Progress Billing #1 in the amount of \$48,117.35 and Progress Billing #2 in the amount of \$63,478.20 from Tri- State Building & Supply Co., for the RJA/Freeto Building Project. He stated that the project manager has reviewed and approved the progress billings. Mr. Emerson explained that the project is near completion.

On motion (23-296) of Commissioner Moody and the second of Commissioner Blair to approve the Application and Certificate for Payment for Progress Billing #1 in the amount of \$48,117.35 and Progress Billing #2 in the amount of \$63,478.20 from Tri-State Building & Supply Co., for the RJA/Freeto Building Project and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair, and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Four: Mr. Emerson presented Prime Contract Change Orders #23020-001 CE #001, 002 & 003 from Tri-State Building & Supply Co., Inc for the RJA/Freeto Building Project. He explained the changes for each order.

On motion (23-297) of Commissioner Moody and the second of Commissioner Blair to approve Prime Contract Change Orders #23020-001 CE #001, 002 & 003 from Tri-State Building & Supply Co., Inc for the RJA/Freeto Building Project.

Yeas: Commissioners Moody, Blair, and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

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Item Five: Mr. Emerson presented the 11th Judicial District Community Corrections Quarterly Grant Budget Amendment Report and Signatory Approval. He explained that no dollar amounts are changing and the money is being adjusted and moved to different categories. Mr. Emerson explained the line item changes.

On motion (23-298) of Commissioner Moody and the second of Commissioner Wood to approve the 11th Judicial District Community Corrections Quarterly Grant budget Amendment Report and Signatory Approval and authorize the Chairman sign.

Yeas: Commissioners Moody, Blair, and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Six: Commissioner Moody addressed HazMat fingerprinting. He stated that the county previously provided these services but these services are no longer available. Mr. Emerson will look in to this issue.

Item Seven: Commissioner Wood addressed the employee payroll sheets and questioned employees listed on the sheets with a \$0 amount for wages and hours worked. He had questions on health insurance coverage for these employees. Mr. Emerson stated there could be different reasons for this and he will check into this.

Item Eight: Commissioner Blair discussed asphalt and a stabilization product base. He stated that a representative for the product was here yesterday and felt that it could possibly work on the landfill road and said that there is a sample of the product in the Road & Bridge Office. He explained what the process is in using the product. He also gave an approximate cost of the product per mile.

OLD BUSINESS

Item One: Mr. Emerson presented the results from the Purple Wave Auction and explained the prices and surcharges.

Item Two: Mr. Emerson presented the Asphalt Report and explained the report to the Commissioners.

Item Three: Commissioner Moody asked about a meeting with KDOT and Mr. Emerson is still working on that issue.

Item Four: Mr. Emerson stated that Mr. Mike Bodensteiner would like a work session to give an update on the ARPA funding. Mr. Emerson will set up a time with Mr. Bodensteiner.

EXECUTIVE SESSION continued

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Item Two: County Counselor Jim Emerson requested an executive session for 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship.

On motion (23-299) of Commissioner Blair and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship to discuss the Freeto Building contract and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:00 AM.

Yeas: Commissioners Moody, Blair, and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:45 AM and reconvened the Open Session at 10:57 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: July 14, 2023 – Budget Work Session with the EMS Department immediately following the regular session.

Item Two: July 18, 2023 – 9:00 AM Work Session with Ryan Insurance to discuss mid-year review.

Item Three: July 21, 2023 – 8:00 AM Work Session to review the 2024 Budgets.

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [July 14, 2023](#) meeting of the Board of Crawford County Commissioners at 11:00 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair, and Wood:

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

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Lisa Lusker
County Clerk



This submission completed at the Crawford County Courthouse in Girard.

Taken BKW 7/14/2023 11:00 AM/amended BKW 7/17/2023 10:45 AM