

Board of Crawford County Commissioners

Commissioners' Journal

2018, **SIXTH** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS **Tuesday, January 23, 2018, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Jeff Murphy served as the presiding officer. Commissioners Tom Moody and Commissioner Carl Wood were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Murphy led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (18-022) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the **January 16, 2018** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 18	19	That the consent agenda be approved including: Approval of the January 12, 2018 minutes
Motion 18	20	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson

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Motion 18	21	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson
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UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM THE PUBLIC

PROCLAMATION AND ORDERS OF THE BOARD

NEW BUSINESS

Item One: Commissioner Murphy asked about installing a film on the windows of the Courthouse to make it harder for an intruder to break and wanted to see if the other Commissioners would be interested in getting prices. The Commissioners discussed having the film installed on the first-floor windows or front entrance only. The Commissioners approved Emergency Management Director Jason VanBecelaere pricing window film.

Item Two: Mr. Murphy also discussed roll out ladders for the 2nd and 3rd floors of the Courthouse to make it easier for the employees to get out of the building in case of an intruder. The Commissioners approved Mr. VanBecelaere pricing roll out ladders also.

Item Three: County Clerk Don Pyle stated that Ms. Debra Anthony, Wellness Committee emailed him asking for a work session. He stated that the committee would like to discuss the data from the last year and to discuss ideas on how to help with health care claims. The Commissioners set a work session on February 2, 2018 at 9:00 AM.

Item Four: Mr. Pyle stated that the work session with IMA Consulting on Friday was cancelled and it needs to be rescheduled. The Commissioners decided to reschedule the work session with IMA Consulting on February 9, 2018 immediately following the regular session.

Item Five: Mr. Pyle presented the claims report for the last year and open claims from Ryan Insurance Agency. Mr. Pyle stated that he will have Mr. Ray Ryan attend a meeting in the near future to explain the claims. Mr. Wood will like all a report on all work comp cases without names to review before Mr. Ryan attends the meeting.

Item Six: Mr. Jim Emerson, County Counselor presented information on the Federal Fund Exchange Program. He stated that in prior years Crawford County has received the funds in a lump sum. He stated that the only change this year is the disbursement is a 75/25 split instead of 90/10. Mr. Emerson explained that in prior years in order for Crawford County to receive the money in a lump sum we only received 90% of the funds. Commissioner Wood wants to research the documentation before approving.

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Item Seven: Mr. Murphy stated that he received a letter addressed to all three Commissioners from an inmate at the jail with concerns. He stated that he has given the letter to Mr. Emerson.

Item Eight: Commissioner Moody discussed rock bids and Mr. Emerson stated that the bids have been sent to Triad Engineering for recommendation.

Item Nine: Mr. Wood discussed trash on 69 Highway and feels that it could be transfer trucks going to the landfill and the trucks might not be tarped. Mr. Wood would like Mr. Matt Sanders from Waste Corp to attend a meeting to address this and stated the he feels that the county is not responsible for cleaning up the trash.

Item Ten: Mr. Wood stated that there will be a CPR & First Aid Certification Class for Road & Bridge Employees from 11:00 AM to 3:00 PM on January 26, 2018 at the EMS Building on 69 Highway. He stated that the class size is limited to 15 per class.

Item Eleven: Mr. Wood presented the other Commissioners with quotes on pickups for road foremen. Mr. Wood would like the other Commissioners to review the bids and they will discuss them on Friday. Mr. Wood explained the specs on the bids.

EXECUTIVE SESSION:

Item One: Commissioner Moody requested an executive session for 15 minutes to discuss non-elected personnel.

On motion (18-023) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and County Appraiser Zach Edwards.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:26 AM and reconvened the Open Session at 10:41 AM with no action taken except to go back into open session.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Pyle stated that he spoke to Mr. Michael Koonce, an independent consultant that Greenbush uses and that Mr. Koonce would like to work with the EEO Officer and make sure that Crawford County's policies look correct and that the EEO officer knows how to follow the policies and procedures. Mr. Pyle stated that the last EEO officer has retired and stated that there is no current EEO Officer. The Commissioners decided to have the Fiscal Office be the designated as the EEO Office.

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On motion (18-024) of Commissioner Moody and the second of Commissioner Murphy to approve the appointment of the Crawford County Fiscal Office as the EEO Officer for Crawford County.

Yeas: Commissioners Moody and Murphy

Nays:

Present but not voting:

Absent or not voting: Commissioner Wood

The motion prevailed.

Item Two: Mr. Pyle handed out the Parks and Rec, Historical, Elderly and Special Alcohol 2018 Fund Requests for the Commissioners to review and discuss on Friday.

Item Three: Mr. Emerson stated that County Government Day is tomorrow and the formal program starts at 4 PM at the Capitol Plaza Hotel in Topeka. He stated that the Commissioners are having a meeting with Blue Cross and Blue Shield Representatives at 1:00 PM and a meeting with the Insurance Commissioner at 2:30 PM that day and that all three Commissioners may be in attendance.

Item Four: Mr. Murphy addressed Neighborhood Revitalization and Mr. Emerson stated he has it completed and needs to present it for a final decision. Mr. Emerson discussed the program and some questions he has for the Commissioners. Mr. Murphy stated he has military course at Ft. Riley from February 5, 2018 thru February 20, 2018 and will not be in attendance at the Commission Meetings during that period. Mr. Emerson stated that he will present the Neighborhood Revitalization information when Mr. Murphy returns.

Item Five: Mr. Moody asked about the applications for a judge for Codes Court and Mr. Emerson stated that there were 4 applicants. Mr. Emerson stated that he will present the applicants to the Commissioners on Friday with Zoning Administrator Troy Graham.

Item Six: Mr. Moody stated that he will be attending the Juvenile Detention Board meeting tonight at 6:00 PM.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

ANNOUNCEMENTS:

Item One: January 24, 2018 -- 1:00 PM meeting with representatives of Blue Cross and Blue Shield in Topeka and **2:30 PM** meeting with the Insurance Commissioner in Topeka. All three Commissioners may be in attendance at both meetings.

Item Two: January 24, 2018 – County Government Day in Topeka at 4:00 PM at the Capitol Plaza. All three Commissioner may be in attendance

Item Three: January 26, 2018 – Alice Training at 8:00 AM at the Homer Cole Senior Center for Road & Bridge, Maintenance and Sign Department employees.

Item Four: January 26, 2018 – CPR & First Aid Certification Classes for Road & Bridge Employees from 11:00 AM to 3:00 PM at the EMS Building on 69 Highway.

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UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Murphy to adjourn the [January 23, 2018](#) meeting of the Board of Crawford County Commissioners at 11:00 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody and Murphy

Nays:

Present but not voting:

Absent or not voting: Commissioner Wood

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

[Taken BKW 1/23/18 11:00 AM/amended BKW 1/25/18 3:00 PM](#)