

Board of Crawford County Commissioners

Commissioners' Journal

2016, **THIRD** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, January 12, 2016, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioner Jeff Murphy was in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Vice Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (16-013) of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **January 8, 2016** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody and Murphy

Nays:

Present but not voting:

Absent or not voting: Commissioner Wood

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	7	That the consent agenda be approved including: Approval of the January 5, 2015 minutes
Motion 16	8	To approve an amendment to the zoning from Agriculture to Rural Residential for the proposed development to be known as Marion Estates
Motion 16	9	To accept the short plat for the proposed development to be known as Marion Estates with the stipulation that no clearing of trees occur between April 1 and October 31 of every year due to the mating and migration of the Northern Long Eared Bat be stricken and the

Board of Crawford County Commissioners

		stipulation that the developer purchase a right of way bond in the amount of \$5,000 to pay for the final placement of rock to complete the construction of the road in the development within the next twelve months be included
Motion 16	10	To approve the Tax Roll Correction, correcting an error in the assessing of personal property owned by Christopher Saunders and to request an abatement in the amount of \$196.22 from the 2014 tax rolls and authorize the Chairman to sign
Motion 16	11	To approve the transfer of \$142,000 from the General Fund to the Risk Management Fund and to give the County Treasurer the authority to transfer additional funds if needed
Motion 16	12	To approve the December 2015 Clerk's Report as presented

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

CRAWFORD COUNTY BOARD OF HEALTH

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM THE PUBLIC

MESSAGES FROM ELECTED OFFICIALS

PROCLAMATIONS AND ORDERS OF THE BOARD

NEW BUSINESS

Item One: County Clerk Don Pyle regarding the privacy of ballots received by mail in his office for the USD 250 Special Question Mail Ballot Election. Mr. Pyle stated that his office had received some phone calls from USD 250 voters and they were concerned that their ballots that are returned by mail will not remain confidential. Mr. Pyle stated that the information that the voter must include on the back of the return envelope is the equivalent of the voter being checked in at a polling place and signing the poll book. It was discussed that the information is also used to log that returned ballot into the voter registration system and to verify that it is from the correct voter and that the voter only checks in one ballot. It was also discussed that the ballots remain in the sealed return envelopes until the numbers to count are confirmed and then the ballots and envelopes are immediately separated so that none of the election workers will know which ballot came with any envelope. After the envelopes are removed, the ballots will then be unfolded and flattened so that they will be accepted by the scanners. Mr. Pyle stated that his office would issue a press release with this information included in hopes that the concerns of the voters would be alleviated.

Item Two: County Counselor Jim Emerson presenting Kansas Housing Resource Corporation Emergency Solution Grant (ESG) Recipient Request for Reimbursement and Financial Status Report in the amount of \$6,519.00. Mr. Emerson stated that this is a reimbursement for expenses for October, November and December of 2015 and that this grant has been used for probably 20 years to help fund the shelter.

Board of Crawford County Commissioners

KANSAS HOUSING RESOURCE CORPORATION EMERGENCY SOLUTIONS GRANT (ESG) RECIPIENT REQUEST FOR REIMBURSEMENT AND FINANCIAL STATUS REPORT		
RECIPIENT ORGANIZATION (CITY, COUNTY) SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		
CONTRACT NUMBER ESG - FFY2015	DATE REQUEST SUBMITTED January 6, 2016	CASH OUTLAYS FOR MONTH(S) OF October, November, December, 2015
PART A. BUDGET CATEGORY		COMMENTS
A. ADMINISTRATION	\$0.00	
B. STREET OUTREACH	\$0.00	
C. EMERGENCY SHELTER	\$6,519.00	
D. HMIS	\$0.00	
E. HOMELESS PREVENTION	\$0.00	
F. RAPID RE-HOUSING	\$0.00	
F. SUB-TOTAL ESG FUNDS REQUESTED	\$6,519.00	
G. LOCAL MATCH OUTLAYS	\$0.00	
H. TOTAL PROJECT OUTLAYS	\$6,519.00	

Page 1 of 4

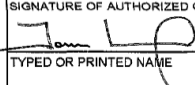
RECIPIENT ORGANIZATION (CITY/COUNTY) SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY								CONTRACT NUMBER ESG - FFY2015	
PART B. FINANCIAL STATUS REPORT									
REPORT AS OF 1/6/2016				CONTRACT PERIOD BEGINNING: July 01, 2015 to June 30, 2016					
COL. (1)	COL. (2)	COL. (3)	COL. (4)	COL. (5)	COL. (6)	COL. (7)	COL. (8)	COL. (9)	COL. (10)
BUDGET CATEGORY	ADMIN.	Street Outreach	Emergency Shelter	HMIS	Homeless Prevention	Rapid Re-housing	TOTAL ESG FUNDS	LOCAL MATCHING FUNDS	TOTAL PROJECT BUDGET
A. TOTAL PROJECT BUDGET							\$0.00		\$0.00
B. APPROVED BUDGET ADJUSTMENTS	\$595.00		\$17,000.00	\$5,000.00			\$22,595.00	\$22,000.00	\$44,595.00
C. ADJUSTED PROJECT BUDGET	\$595.00	\$0.00	\$17,000.00	\$5,000.00	\$0.00	\$0.00	\$22,595.00	\$22,000.00	\$44,595.00
D. CUMULATIVE CASH OUTLAYS (Line "F" from Previous report; -0- if first report)	\$0.00	\$0.00	\$5,927.31	\$0.00	\$0.00	\$0.00	\$5,927.31	\$22,000.00	\$27,927.31
E. CURRENT REIMBURSEMENT REQUEST (from totals on pg 3)	\$0.00	\$0.00	\$6,519.00	\$0.00	\$0.00	\$0.00	\$6,519.00	\$0.00	\$6,519.00
F. CUMULATIVE CASH OUTLAYS (Line "D" plus line "E")	\$0.00	\$0.00	\$12,446.31	\$0.00	\$0.00	\$0.00	\$12,446.31	\$22,000.00	\$34,446.31
G. UNLIQUIDATED OBLIGATIONS (A. Total Project Budget less F. Cash Outlays)	\$595.00	\$0.00	\$4,553.69	\$5,000.00	\$0.00	\$0.00	\$10,148.69	\$0.00	\$10,148.69
H. TOTAL CASH OUTLAYS & UNLIQUIDATED OBLIGATIONS (Lines "F" + "G")	\$595.00	\$0.00	\$17,000.00	\$5,000.00	\$0.00	\$0.00	\$22,595.00	\$22,000.00	\$44,595.00

Page 2 of 4

Board of Crawford County Commissioners

RECIPIENT ORGANIZATION (CITY/COUNTY)		TOTAL PAGE OF ALL SUB-RECIPIENTS		CONTRACT NUMBER
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		ESG - FFY2015		
DETAILED BREAKDOWN OF EXPENDITURES SUMMARY (list expenditures by categories for which reimbursement is requested)				
A. ADMINISTRATION		D. HOMELESS PREVENTION		
Eligible Admin Expenses	\$0.00	Rental Assistance (short term)	\$0.00	
Other	\$0.00	Rental Assistance (medium term)	\$0.00	
TOTAL ADMINISTRATION	\$0.00	Rental Assistance (arrears)	\$0.00	
(Amount should match Page 2, Line E, Col. 2)		Housing Relocation & Stabilization Services/Financial Assistance		
B. STREET OUTREACH		Moving costs	\$0.00	
Engagement	\$0.00	Rental application fees	\$0.00	
Case management	\$0.00	Security deposits	\$0.00	
Emergency Health / Mental Health	\$0.00	Leasehold improvements	\$0.00	
Transportation	\$0.00	Utility deposits	\$0.00	
Other (Specify)	\$0.00	Utility payments	\$0.00	
TOTAL STREET OUTREACH	\$0.00	Services	\$0.00	
(Amount should match Page 2, Line E, Col. 3)		Housing search & placement	\$0.00	
C. EMERGENCY SHELTER		Housing stability case management	\$0.00	
Essential Services		Mediation	\$0.00	
Case management	\$4,113.00	Legal services	\$0.00	
Life skills	\$0.00	Credit repair	\$0.00	
Child care	\$0.00	TOTAL HOMELESS PREVENTION	\$0.00	
Health/Mental Health/Substance Abuse	\$0.00	(Amount should match Page 2, Line E, Col. 6)		
Education Services	\$0.00	D. RAPID RE-HOUSING		
Employment/job training	\$0.00	Rental Assistance (short term)	\$0.00	
Transportation	\$0.00	Rental Assistance (medium term)	\$0.00	
Legal Services	\$0.00	Rental Assistance (arrears)	\$0.00	
Operations		Housing Relocation & Stabilization Services/Financial Assistance		
Maintenance (minor or routine)	\$343.00	Moving costs	\$0.00	
Rent	\$0.00	Rental application fees	\$0.00	
Staff Costs	\$0.00	Security deposits	\$0.00	
Insurance	\$0.00	Leasehold improvements	\$0.00	
Utilities	\$2,004.00	Utility deposits	\$0.00	
Food	\$0.00	Utility payments	\$0.00	
Telephone	\$0.00	Services	\$0.00	
Supplies	\$0.00	Housing search & placement	\$0.00	
TOTAL EMERGENCY SHELTER	\$6,519.00	Housing stability case management	\$0.00	
(Amount should match Page 2, Line E, Col. 4)		Mediation	\$0.00	
D. HMIS		Legal services	\$0.00	
Hardware/Software	\$0.00	Credit repair	\$0.00	
Data collection	\$0.00	TOTAL RAPID RE-HOUSING	\$0.00	
Data quality/Data analysis	\$0.00	(Amount should match Page 2, Line E, Col. 7)		
Training	\$0.00	TOTAL PROJECT OUTLAYS		
TOTAL HMIS	\$0.00	(REQUEST FOR REIMBURSEMENT)	\$6,519.00	
(Amount should match Page 2, Line E, Col. 5)		(Amount should match Page 2, Line E, Col. 8)		

Page 3 of 4

RECIPIENT ORGANIZATION (CITY/COUNTY)		CONTRACT NUMBER	
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		ESG - FFY2015	
PART C. CERTIFICATION STATEMENT		PART D. FOR KANSAS HOUSING RESOURCES CORPORATION ONLY	
<p>I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.</p>		DATE REIMBURSEMENT REQUEST RECEIVED	
		AMOUNT AUTHORIZED FOR PAYMENT	
		AUTHORIZED BY (ESG COORDINATOR)	
		DATE SUBMITTED TO FISCAL FOR PAYMENT	
		VOUCHER NUMBER AND DATE	
		DATE CHECK MAILED TO RECIPIENT ORGANIZATION	
SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		OTHER (NOTE REASONS FOR VARIANCES AND/OR OTHER INFORMATION REGARDING PAYMENT)	
 TYPED OR PRINTED NAME			
TYPED OR PRINTED TITLE			
DATE			
PREPARED BY			
PREPARER'S SIGNATURE			
TYPED OR PRINTED NAME			
Rebecca Brubaker			
Susan Perry			
TYPED OR PRINTED TITLE			
Executive Director			
Fiscal Consultant			
TELEPHONE NUMBER			
620-231-8692			

Page 4 of 4

On motion (16-014) of Commissioner Moody and the second of Commissioner Murphy to approve the Kansas Housing Resource Corporation Emergency Solution Grant (ESG) Recipient Request for Reimbursement and Financial Status Report in the amount of \$6,519.00 and authorize the Vice-Chairman to sign.

Yeas: Commissioners Moody and Murphy

Nays:

Present but not voting:

Absent or not voting: Commissioner Wood

The motion prevailed.

Board of Crawford County Commissioners

Item Three: Commissioner Murphy regarding an article in the Morning Sun about the workday at the Crawford County Museum recently. Mr. Murphy stated that he was glad to see that the National Guard had helped with their workday and it was exciting to see that the museum is making progress on getting that facility opened up. The Commissioners were thankful that the facility is reopening and that such a good group of individuals has stepped up to work on revitalizing this facility.

THE MORNING SUN
Covering Pittsburg and southeast Kansas since 1887

By Michael Stavola
mstavola@morningsun.net
January 09, 2016 4:51PM

Print Page

Moving History — Workday brings museum one step closer to opening

PITTSBURG — History is on the move at the Crawford County Historical Museum.

Roughly 40 volunteers helped restore and reorganize exhibits during the museum's first workday on Saturday. From 8:30 a.m. to 3:30 p.m., volunteers — under the guidance of Amanda Minton, president of the board of directors, helped revamp the museum.

"If you have visited the museum in the past and want to come back, you will be in for a big surprise," said Minton, who anticipates the museum reopening in March.

Minton, a history lecturer at Pittsburg State University, was part of the new board formed after the museum closed in early 2015.

Grant funds have been awarded by the county and the Crawford County Convention and Visitors Bureau and require the museum to meet certain guidelines.

The guidelines include being opened by June and then being open certain days of the week.

The grant money is a big boost, but the museum is also in need of a new heating and air system, roof repairs and cosmetic work on the floors. Minton said donations are welcome.

And, of course, the museum can always use volunteers like Kelly Smith.

Smith, a sophomore at Notre Dame home for winter break, was one of the volunteers at the first workday. Smith, who aspires to be a museum curator, said she heard about the workday from her mom.

"I just find history incredibly fascinating ... you have an opportunity to tell a story in a way that you don't through any other venue," Smith said, adding "I think if we don't recognize where we came from, we won't be able to move forward."

For heavy lifting, the museum was lucky enough to have roughly 20 members from the National Guard based out of Pittsburg.

"We are just here helping out the community, helping reorganize and cleanup the museum," said Staff Sgt. Timothy Geier.

National Guard members also helped with some construction.

Minton's vision is for the museum to be more "hands on."

"The vision when you first walk in is to see a timeline of Crawford County," she said. "That's what (the museum) will portray when you walk in. This is how the county began, this is how it evolved over the years and this is where we are at today."

Minton said there will be another workday on Feb. 6 from 9 a.m. to 3 p.m. For more information, call Minton at 620-249-8680.

— Michael Stavola is a staff writer at The Morning Sun. He can be emailed at mstavola@morningsun.net or follow him on Twitter @MichaelStavola1.



National Guard members Brandon Shouse (left), Gustavo Hidalgo (center) and Brendan Maxwell (right) help move an exhibit at Crawford County Historical Museum on Saturday. MICHAEL STAVOLA/THE MORNING SUN

<http://www.morningsun.net/article/20160109/NEWS/160109904>

Print Page

Item Four: Commissioner Moody regarding some problems with the heating system in the courthouse. Mr. Moody asked County Counselor Jim Emerson to check on the warranty for that system since it was only installed in the courthouse a few years ago.

UNDER THE HEADING OLD BUSINESS

Item One: Commissioner Murphy regarding the proposed work session with representatives from Blue Cross and Blue Shield of Kansas and the Gallagher Group for Friday morning to discuss health insurance claims for the past year. Commissioner Murphy was answered that Mr. Pyle was not sure yet if representatives from the Gallagher Group would be able to attend. The Commissioners asked Mr. Pyle to let them

Board of Crawford County Commissioners

know if all of the people invited to this work session would be able to attend or if they would need to reschedule it.

Item Two: Commissioner Murphy regarding the proposed revisions to the Personnel Policy. County Counselor Jim Emerson felt that he would have the revisions completed by the next week. The Commissioners decided to review this on Friday and decide if they would schedule a work session for the next week.

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: January 15, 2016 – 9:00 AM Work Session to review health insurance claims with Representatives of Blue Cross Blue Shield and the Gallagher Group.

Item Two: January 15, 2016 – Crawford County Board of Commissioners Reorganization Meeting.

Item Three: January 15, 2016 – 10:00 AM Public Hearing on vacating platted streets & alleys in Curranville, Crawford County, Kansas.

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Murphy to adjourn the [January 12, 2016](#) meeting of the Board of Crawford County Commissioners at 10:23 **PM** and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody and Murphy

Nays:

Present but not voting:

Absent or not voting: Commissioner Wood

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

Crawford County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

Taken by [DPP 01/12/16 at 10:23 AM](#), Amended by [DPP 01/12/16 at 12:58 PM](#)