

# Board of Crawford County Commissioners

## Commissioners' Journal

2016, TENTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS Tuesday, February 9, 2016, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioners Carl Wood and Jeff Murphy were in attendance.

Deputy County Clerk Larissa Bowman and County Counselor Jim Emerson were seated with the Board.

Chairman Moody led the pledge of allegiance.

### UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

**On motion (16-057)** of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the February 5, 2016 minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### SIGNING OF MOTIONS

The Deputy County Clerk presented the following motions for Commissioners' signatures:

Motion 16	51	That the consent agenda be approved including: Approval of the February 2, 2016 minutes of the Board of County Commissioners and Approval of the February 2, 2016 minutes of the Board of County Canvassers
Motion 16	52	To approve the agreement between Crawford County, Kansas, the South Kansas and Oklahoma Railroad Company and the Secretary of Transportation for the State of Kansas for Project No. 19 X-2937-01 that includes improvements to a railroad crossing on North Free Kings Highway in Crawford County, Kansas

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Motion 16	53	To approve an agreement between Michael S. King, Secretary of Transportation, Kansas Dept. of Transportation and Crawford County, Kansas, for Project No. 69-19 KA-1554-02 NHPP-A155(402) for the construction of an expressway on Highway 69 from 680 <sup>th</sup> Street in Crawford County, Kansas to the Bourbon County Line
Motion 16	54	To approve an agreement between Michael S. King, Secretary of Transportation, Kansas Dept. of Transportation and Crawford County, Kansas, for Project No. 69-19 KA-1554-03 NHPP-A155(403) for the construction of an expressway on Highway 69 from 680 <sup>th</sup> Street South to Highway 47 in Crawford County, Kansas
Motion 16	55	To approve the distribution of Crawford County Special Alcohol Funds for 2016 with Crisis Resource Center of Southeast Kansas to receive \$5,197 and Community Mental Health Center of Crawford County to receive \$18,303 and to Rescind Motion 16-047
Motion 16	56	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, Emergency Management Director Eldon Bedene and County Counselor Jim Emerson

### UNDER THE HEADING NEW BUSINESS

#### PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

#### CRAWFORD COUNTY BOARD OF HEALTH

#### MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

#### MESSAGES FROM APPOINTED OFFICIALS

#### MESSAGES FROM THE PUBLIC

**Item One:** Mr. Ron Albertini, County Surveyor presented a progress report. Mr. Albertini spoke in regards to his responsibilities as a surveyor for Crawford County. One of those responsibilities is when a survey creates a new parcel description on an area which is not within a previously platted addition or is not a previously designated quarter section breakdown; Kansas Statue KSA 58-2011 requires that the surveyor record a copy of the survey with the County Surveyor. As a side note to this requirement, previously surveys have been registered with the Register of Deeds. The Register of Deeds is required to charge a fee for filing documents. Mr. Albertini asked that the Commissioners officially designate the office of the County Surveyor to be the repository for these described documents and therefore eliminate the necessity for county residents paying these fees.

Mr. Albertini went on and spoke about establishing vertical control positions throughout the county. These are also known as benchmarks. These are recorded in his office and available for any surveyor or engineer. These benchmarks have been a major tool in floodplain management work in Crawford County.

Floodplain management questions are also a key responsibility for Mr. Albertini. This work does have an effect on assessment values for affected properties. If an area is within the floodplain there are special rules they have to follow. The elevation work that

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has been completed has helped over 200 property owners. By doing this, it has eliminated the high insurance requirement.

Mr. Albertini also establishes road right of way boundaries for projects ranging from new bridge construction to normal county right of way area questions. Drainage problems on and along roadways are addressed as needed and requested by road supervisors. Mr. Albertini mentioned he works with various departments within Crawford County and everyone is very helpful in accomplishing their goal.

In conclusion, Mr. Albertini stated his position is part of an interlocal agreement between the City of Frontenac and Crawford County. He works 50/50 basis for the two entities. All expenses for equipment, wages, benefits, etc. are shared.

Commissioner Wood wanted to clarify his understanding of elevation work and getting permits. Mr. Albertini stated he does not have to coordinate with State on those issues but if you build on a flood plain it is required that you get a permit from the State of Kansas.

Commissioner Murphy asked if it is normal that the County is working with him to find right of ways and drainage issues. Mr. Albertini says since it is a public roadway the County has always helped with this process in the past. Mr. Albertini says that he prefers to work with operators that are familiar with the roadway. Mr. Murphy feels that maybe a bill should be sent to PEC or who should be doing the survey for the hours County workers put into the project.

Commissioner Murphy asked how Mr. Albertini's technology and equipment are currently. Mr. Albertini says what he has works well. He takes care of it and things work well for what he needs them for. Replacement cost for receiver would be around \$30,000.

**Item Two:** Mr. Tim Mikrut & Ms. Debra Anthony representing the Wellness Committee. Debra Anthony was unable to attend due to a training. Mr. Mikrut wanted to come to the Commissioners and give them an update from the Wellness Committee. Mr. Mikrut has sent a revised policy regarding the Wellness Committee to Jim Emerson. He asks that the Commissioners review it and let them know of any changes they would like to see. One item they would like some clarification on is Employee/Employee Spouse definition. Jim Emerson stated that for 2016 the employee that holds the insurance policy will be the one that needs to complete the program to get the discount. They can look into adding the spouse at a later time.

Mr. Mikrut brought up that the Wellness Committee has been able to work on some gym memberships for employees. Currently, Pinamonti Wellness is offering a corporate discount to our employees. A single membership cost \$36.50, couple \$56.50, and family \$85.00/monthly. The YMCA also offered a 10% discount off their renewal price. Commissioner Wood asked if they can inquire about getting a yearly membership for all County Employees like the Sheriff's Department does. All Commissioners agreed they would be interested in how much that would cost the County.

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Mr. Mikrut presented the Commissioners with a flyer the Wellness Committee has been working on. Commissioner Wood would like to add some information pertaining to Occupational Health. Mr. Mikrut stated that would like to get the flyer out to employees as soon as we can so they have the dates. Commissioner Wood said they could go ahead and send out and they can add the Occupational Health stuff at a later date.

Mr. Mikrut stated that Blue Cross and Blue Shield have their website up and running. It looks good and the address will be on the flyer that is sent to employees. Also, the Wellness Committee has nominated Debra Anthony as the point of contact for the program. She will be the final answer and the go-to person for questions, policies, problems, etc. Commissioner Wood would like to start including her in future insurance meetings.

Commissioner Murphy spoke in regards about follow-up with Health Department after they get their results. Mr. Mikrut says that is available to employees and they are working towards getting people to go to physicians if their numbers are high.

### **MESSAGES FROM ELECTED OFFICIALS PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS**

**Item One:** Commissioner Wood would like to schedule a meeting with Occupational Health-Via Christi to discuss drug testing with CDL's and all new hires. This process would give a base line on employees to help with work comp claims. It was decided Commissioner Wood would bring this back up on Friday.

**Item Two:** Commissioner Wood stated that he will meet with John Deere this week. They are working towards the purchase of two tractors and hoping to have them by spring. They will be state contract pricing.

### **UNDER THE HEADING OLD BUSINESS**

**Item One:** Deputy County Clerk Larissa Bowman requesting approval of the January 2016 Clerk's Report.

**On motion (16-058)** of Commissioner Wood and the second of Commissioner Moody to approve the January 2016 Clerk's Report as presented.

#### **On a Roll Call Vote.**

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** Commissioner Wood stated that he is working with City of Pittsburg on Kings Highway. He said that the County is going to split the cost with the City of Pittsburg. Mr. Wood stated that there may be a day where a section of the road will be closed but it should not take more than a day or two.

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## EXECUTIVE SESSION

**Item One:** Commissioner Wood asked for an executive session to discuss personnel issues that involve non-elected personnel.

**On motion (16-059)** of Commissioner Wood and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, Ambulance Director Randy Sandberg and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 11:01 AM and reconvened the Open Session at 11:19 AM with no action taken except to go back into open session.

## UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:

**Item One: February 12, 2016** – Representatives from organizations requesting Elderly Funds and Historical Funds.

## ANNOUNCEMENTS:

**Item One: February 9, 2016 – 1:00 PM** Back to Work meeting with Jim Harms, EMC Insurance, in the Courthouse.

**Item Two: February 9, 2016** – Commissioner Murphy will be attending the City of Pittsburg meeting tonight.

## UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Wood and the second of Commissioner Murphy to adjourn the [February 9, 2016](#) meeting of the Board of Crawford County Commissioners at 11:23 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

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**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Larissa Bowman**  
Deputy County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**  
**Taken by LDB 2/9/18 11:23 PM/Amended BKW 02/10/2016 10:17 AM**