

# Board of Crawford County Commissioners

## Commissioners' Journal

2016, THIRTEENTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS **Friday, February 19, 2016, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioners Carl Wood and Jeff Murphy were in attendance.

County Clerk Don Pyle, Government Director Bobbi Wicker and County Counselor Jim Emerson were seated with the Board.

Chairman Moody led the pledge of allegiance.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA**

**On motion (16-071)** of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the **February 16, 2016** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### **SIGNING OF MOTIONS**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	64	That the consent agenda be approved including: Approval of the February 12, 2016 minutes
Motion 16	65	To adopt Resolution #2016-006, a Resolution Adding and Creating an Active Transportation Advisory Board for Crawford County
Motion 16	66	To approve the purchase of software from Tyler Technologies for the updating of situs addresses between the Orion System and the CIC Software System
Motion 16	67	To approve the purchase of a new copier with a service agreement from Lakeland Office Systems

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Motion 16	68	To approve the purchase of a new boiler from Trane Services in an amount not to exceed \$14,235 for the Crawford County Judicial Center and authorize the Chairman to sign
Motion 16	69	To approve an agreement between Crawford County and CFS Engineers for plans for Bridge No. 205 and authorize the Chairman to sign
Motion 16	70	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson

**UNDER THE HEADING NEW BUSINESS  
PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS  
CRAWFORD COUNTY BOARD OF HEALTH  
MESSAGES FROM APPOINTED OFFICIALS**

**Item One:** Mr. B.J. Harris, Executive Director, Crawford County Convention & Visitors Bureau presenting update on the CVB. Mr. Harris handed out information to the Commissioners and stated that the CVB was up to a great start for 2016 and ended 2015 strong. He explained the Hotel Occupancy comparisons that he presented. Mr. Harris said that next January, February and March will be much higher due to the indoor track & field events. He stated during the first 6 weeks of the year, 5 events have taken place. Mr. Harris stated that he believes Crawford County is the smallest community to host a NCAA Division 2 Championship. He presented the Commissioners with a calendar of events that he thinks will fill the hotel rooms in Crawford County during these events. Mr. Murphy was answered that all of this information is on the CVB website. Mr. Moody asked about the bid for the 2017 Kansas Special Olympics State Basketball Tournament and was answered that is just in the starting process and Mr. Moody said that it is a very big event and he was wondering if Crawford County could accommodate it. Mr. Harris explained the Patron Insight survey he presented to the Commissioners and stated that this survey will be tremendously helpful with the marketing campaign. Mr. Harris said that the CVB is currently redeveloping their web site. A discussion was held on the events being held at the Plaster Center on the PSU campus and about the connections Crawford County has with the Shrine Bowl.

Mr. Murphy asked about Linda Roberts contacting Mr. Harris about a county wide museum board and Mr. Harris stated he has not heard from her yet. Mr. Pyle stated he is currently working with the board of the Crawford County Historical Museum on transferring the funds back to their organization so they can take over their own finances again.

Mr. Murphy asked about the Live Well Group and local food production and getting the CVB involved.

The Commissioners thanked Mr. Harris for his presentation.

**Item Two:** Mr. Ed Fields, Noxious Weed Director addressed the issue of strip pit land owned by Mr. Messinger that contains the noxious weed *Sericea Lespedeza*. Mr.

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Messinger stated that he does not want chemicals sprayed on the property. There was a discussion of other alternatives to getting rid of the weeds and the process and time frame it would take. Mr. Fields stated he checked previously in another situation and Crawford County Fire District #2 stated they would not assist with the burning. The Commissioners told Mr. Messinger they would help and requested that he sign a liability waiver if the county employees were to help on his property. Mr. Messinger stated he would think about this option and return with a decision.

### MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

**Item One:** Mr. Chris Weiner, Girard City Administrator presenting Temporary Right of Easement Tract No. 48 and Temporary Right of Easement Tract No. 24 between Crawford County, Kansas and the City of Girard. He stated that these easements are necessary for the Streetscape project and this allows them to go on the County property during the process. Mr. Weiner state that the Courthouse lawn is Tract# 48 and the Emergency Management Building is tract #24. Mr. Murphy stated he was concerned with the storing of materials or equipment on County Property and Mr. Weiner stated that they should not be storing materials or equipment on the County property but the Temporary Right of Easement does allow for this. Mr. Murphy stated that he is not comfortable with this and would rather have materials and equipment stored on the City side of the property. A discussion was held on where the materials and equipment should be stored and the City should have a staging area for the equipment. Mr. Wood was answered that the sidewalk is public right of way but City Ordinance requires that the landowner maintain it. Mr. Weiner explained the funding for the project, the changes in the original project and the County's responsibility in the funding. Mr. Wood stated there was no signed agreement on the county's contribution to the project and Mr. Weiner agreed stated and that it was verbally agreed to only. Mr. Wood would like information on this and the other Commissioners agreed. The Commissioners also agreed that they would like this in writing also and not just a verbal agreement. Mr. Weiner stated he will bring back updated information at a later date about the County's portion of the funding. The Commissioners agreed to sign the Easement on Tract No. 24 and Mr. Weiner stated the will bring back an amended Temporary Right of Easement of Tract No. 48.

**On motion (16-072)** of Commissioner Wood and the second of Commissioner Moody to approve Temporary Right of Easement Tract No. 24 between Crawford County, Kansas and the City of Girard and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

### MESSAGES FROM THE PUBLIC

### MESSAGES FROM ELECTED OFFICIALS

### PROCLAMATIONS AND ORDERS OF THE BOARD

### NEW BUSINESS

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**Item One:** Mr. Pyle presented the Commissioners with information on prescription drug programs and other benefits available through NACO. The Commissioners would like Mr. Emerson to review this and see if there would be any advantages to the county.

**Item Two:** Mr. Emerson presented a lease purchase agreement between Arvest Bank and Crawford County, Kansas for a 2016 Ford Transit Wagon for the Appraiser's office in the amount of \$22,196.00 for 36 months at 1.85% interest.

**On motion (16-073)** of Commissioner Moody and the second of Commissioner Wood to approve Lease Purchase Agreement between Arvest Bank and Crawford County, Kansas for a 2016 Ford Transit Wagon for the Appraiser's office in the amount of \$22,196.00 for 36 months at 1.85% interest and authorize the chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Three:** Mr. Emerson presented information from PEC on bidding and specs for boiler replacement system. The Commissioners want Robert Gorentz, Project Manager to look this over before making a decision.

**Item Four:** Mr. Wood asked about Occupation Health and Mr. Emerson stated he received an email this morning containing signature pages for prospective employees to sign, sample policies and other information. He will look it over and tailor it to the County needs. Mr. Wood would like a work session with Mr. Emerson when he has completed this.

**Item Five:** Mr. Wood addressed combining parts of Randy Chiartano's old truck with the Appraiser's truck. He discussed the issues with the transmissions and engines of the vehicles and how much to pay the Appraiser's Office for their old truck.

**Item Six:** Mr. Wood asked about the Risk Management Fund and Mr. Emerson stated that Mr. Grisolano would have further information next Wednesday and they can discuss it on Friday.

**Item Seven:** Mr. Wood discussed the quotes on tractors. He stated he is moving forward with this and will keep the Commission updated.

**Item Eight:** Mr. Wood discussed the boilers going out in the courthouse and had questions on who came and looked at it when it first went out and Mr. Emerson stated he is still gathering information on this.

**Item Nine:** Mr. Wood stated he and Jeff meet with Kenny Blair on the Centennial bridge and discussed some changes that were made. He also stated they will be able to salvage the guardrail and the plate that is there and that this project is moving forward.

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**Item Ten:** Mr. Moody asked is there has been any word on the Casino and Mr. Wood stated that he will check and report on Tuesday.

### UNDER THE HEADING OLD BUSINESS

**Item One:** Mr. Murphy discussed the Economic Development Committee. Mr. Moody stated he asked Don Pyle to send out another application on Tuesday. Mr. Wood stated that there are 10 people on the list and maybe 1 or 2 more interested and he feels 12 members are enough. Mr. Murphy stated he would like to wait until March 1 which was advertised as the deadline before making any decisions. Mr. Murphy discussed having alternates on the Committee.

### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:

**Item One: February 26, 2016** – Opening of culvert bids.

### ANNOUNCEMENTS:

### UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Murphy and the second of Commissioner Moody to adjourn the [February 19, 2016](#) meeting of the Board of Crawford County Commissioners at 11:36 [AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**  
County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

[Taken by BKW 11:36 AM/ amended BKW 02/22/2016 3:38 PM](#)