

Board of Crawford County Commissioners

Commissioners' Journal

2016, [NINETY-FIRST MEETING](#)

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS [Friday, December 9, 2016, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioners Carl Wood and Jeff Murphy were in attendance.

County Clerk Don Pyle was seated with the Board.

Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (16-443) of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the [December 6, 2016](#) minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	434	That the consent agenda be approved including: Approval of the December 2, 2016 minutes
Motion 16	435	To approve Adding Eyewear Coverage to the Blue Cross & Blue Shield Medical Insurance Plan for 2017 and to Increase the Internal Cap to \$3,000 on the Blue Cross & Blue Shield Dental Plan for 2017 with all additional premiums to be paid by the employees
Motion 16	436	To make it known that the board hereby issues a license to "sell at retail", cereal malt beverages from the place of business as shown in the application APPLICANT: Anthony Pichler "Pichler's Chicken Annie's" PREMISES: 1271 S 220th St, Pittsburg KS 66762 For sale

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		in original and unopened containers and not for consumption on the premises and For consumption on the premises APPLICANT: George C Brown Post 26 “Girard American Legion” PREMISES: 144 E 47 Hwy, Girard, KS 66743 For consumption on the premises APPLICANT: Pete’s of Erie Inc “Pete’s 1” PREMISES: 1100 W Hwy 400, McCune, KS 66743 For sale in original and unopened containers and not for consumption on the premises
Motion 16	437	To approve the November 2016 Clerk’s Report as presented
Motion 16	438	To approve Paying off the Notes for the two Road Graders and the District # 3 mower from the Road and Bridge Fund
Motion 16	439	To approve the Updated Agreement between Cook, Flatt & Strobel Engineers, P.A. and Crawford County, Kansas for a Construction Engineer for Bridge No. 690
Motion 16	440	To adopt Resolution #2016-028, A Resolution Amending the Crawford County Employee Policy Manual
Motion 16	441	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson
Motion 16	442	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Greg Hite spoke about the specs on dump trucks. He explained the specs to the Commissioners and made changes that the Commissioners requested. Mr. Murphy stated that the bid sheet with specs will be created and then put out for bid.

Item Two: Mr. Troy Graham, Zoning Administrator, spoke in reference to private roads verses county roads in platted areas. Mr. Graham handed out an excerpt from the current zoning regulations pertaining to Requirements for Subdivision Street Improvements and explained this to the Commissioners. He stated that he researched the new proposed zoning regulations and it states that there shall be no private streets in any platted subdivision. The Commissioners and Mr. Graham agreed that this is not the way the Commissioners want this to read and it will need to be changed before the new regulations are adopted. Mr. Graham said that the Commissioners might want to pass a resolution stating that as of January 1, 2017, if the street is currently a private street it will remain a private street. He explained that even if it is a private street the landowners can still petition the county to have it become a public street. Mr. Graham answered Mr. Wood that all land in the county is required to have a building permit whether it is on a private road or not. The Commissioners discussed 911 addressing and police and fire

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protection services on these private roads. Mr. Graham will speak to the County Counselor about this and report back on Tuesday.

8.0 Requirements for Subdivision Street Improvements

8.01 Applicability: As detailed in the County Subdivision Design Standard 4-102(12), all new streets occurring within R-1 or V-1 zoning districts and property serviced by sanitary sewers (i.e. developments with Lots < 2.0 acres in size) shall become County streets built to County standards, inspected and approved upon completion by the County Engineer.

At other County locations private streets built to the minimum design standards and open to public access will be allowed. However, private streets not meeting the minimum design standards may be approved by variance only. In such case, the Developer shall provide sufficient information to the Planning Board to detail the proposed road system and said details shall be clearly stated on the final plat and shall include a statement that the proposed roadways shall remain as private streets forever.

8.02 Street Improvements and Building Permits: There shall be no building

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MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM THE PUBLIC PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: County Clerk Don Pyle presented a Tax Roll Correction, correcting an error in the assessing of 16/20M Truck owned by Derek Coates and to request an abatement in the amount of \$43.12 from the 2014 tax rolls and the amount of \$43.14 from the 2015 tax rolls. Mr. Pyle explained that the truck was sold on May 30, 2013.

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Tax Year: 2015	TAX ROLL CORRECTION - TRUCKS AAELT017	Printed by / Date Time grountree 12/8/2016 9:15:44AM
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TaxPayer <u>COAT00011</u>	System Control # <u>2016000703</u>	Tax Year <u>2015</u>
<u>COATES DEREK</u>	User Control # <u>2016000703</u>	Doc # <u>52478</u>
<u>402 E SHORT ST</u>	TU <u>2</u> ARMA USD <u>246</u>	
<u>ARMA KS - 68712-7801</u>	Truck Year <u>2001</u>	
	Truck VIN <u>3B7KF23661G183386</u>	
	Description <u>DODGE 2500 QUAD 4X4</u>	

APPRAISER SECTION (Value) Dec 8 2016 8:39AM Carla Wood Approved

Appraised Prior To Correction:			Appraised After Correction:			
Value	Total		Value	Total		Net Change
1,500	1,500		0	0		-1,500
Assessed Prior To Correction:			Assessed After Correction:			
Value	Penalty	Total	Value	Penalty	Total	Net Change
300	75	375	0	0	0	-375
Comment: <u>SOLD TRUCK 5/30/13 PER JESSICA REMOVE FROM TAX ROLL 2014, 2015, 2016</u>						

CLERK SECTION (Tax) Dec 8 2016 9:15AM Gene Rountree-Garcia Order to Print

Tax Prior To Correction:			Tax After Correction:			
MV Levy	Gen Tax	Total	MV Levy	Gen Tax	Total	Net Change
0.115038	43.14	43.14	0.115038	0.00	0.00	-43.14
Comment:						

TREASURER SECTION (Summary)

	Type of Correction	Abate
	Correction Code	CL
	Tax Statement #	31808
Net Change in Assessed Value	-375	
Applicable Motor Vehicle Levy	0.115038	Comments <u>SOLD TRUCK 5/30/13 PER JESSICA REMOVE FROM TAX ROLL 2014, 2015, 2016</u>
Net Change in Total Tax Dollars	-43.14	
Comment:		

By order of the Board of County Commissioners of CRAWFORD COUNTY, Kansas, 12/9/2017
 (Per K.S.A. 79-1475, 79-1701, 79-1701a, and 79-1702) (Date)

Approved by Commission: [Signature]

Attest by County Clerk: [Signature]

On motion (16-444) of Commissioner Murphy and the second of Commissioner Moody to approve the Tax Roll Correction, correcting an error in the assessing of a 16/20M Truck owned by Derek Coates and to request an abatement in the amount of \$43.12 from the 2014 tax rolls and the amount of \$43.14 from the 2015 tax rolls and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

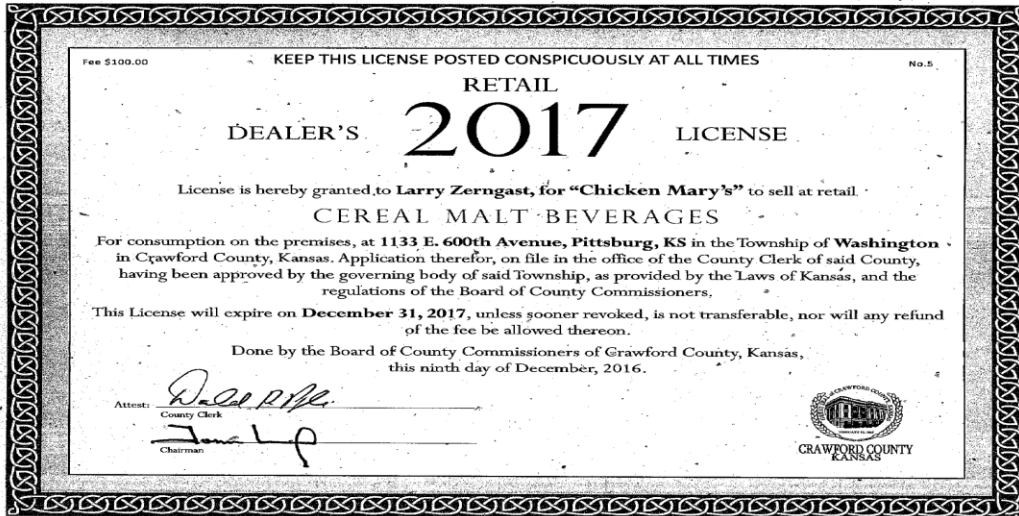
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Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: County Clerk Don Pyle presented an application for a 2017 Cereal Malt Beverage License for Larry Zerngast of "Chicken Mary's", to allow them to sell cereal malt beverages for consumption on the premises. Mr. Pyle stated that notices have been sent to the Sheriff, Zoning Administrator, County Attorney and the Township Clerk and that they were given 10 days to respond and that no responses had been received.



On motion (16-445) of Commissioner Moody and the second of Commissioner Murphy to make it known that the matter of issuing a license to the applicant(s) listed below was discussed and considered by the Board, and there being no objection filed as provided by law and the Board knowing of no reason why a license should not be issued, the board hereby issues a license to "sell at retail", cereal malt beverages in broken case lots from the place of business as shown in the application as designated and described on the application as herein before set out, and that the County Clerk be hereby authorized and directed to execute the proper license which shall be signed by the Chairman of the Board of County Commissioners and the County Clerk of Crawford County, Kansas.

2017 Cereal Malt Beverage License

APPLICANT: Larry Zerngast "Chicken Mary's"

PREMISES: 1133 E 600th Ave, Pittsburg KS 66762

(For consumption on the premises)

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

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Item Three: Mr. Wood addressed purchasing a ditcher from Berry Tractor and said he feels that a ditcher would be beneficial to the county. Mr. Wood stated that he would like to mount the ditcher to the same tractor as the Tiger mower. The Commissioners also discussed which tractor would work best for mounting a ditcher and a side boom. The Commissioners decided that Mr. Wood will get an invoice from Berry Tractor and make sure the specs are correct before making a decision.

Item Four: Mr. Wood spoke in reference to installing speaker phones at the Commissioners' meeting desk and in the Commissioners' office. He stated that Don Pyle and he spoke to Craw-Kan Telephone and the estimate for labor to install the lines and hookups was approximately \$150.00. He also said that the equipment does not have to be purchased from Craw-Kan. Commissioner Wood stated that he would like to have IT Director Jim Vinze research the prices on the equipment. Mr. Wood discussed the differences between analog and digital phone connections.

On motion (16-446) of Commissioner Wood and the second of Commissioner Moody to approve Craw-Kan Telephone Cooperative installing the lines and hookups for speaker phones at the Commissioners' meeting desk and in the Commissioners' office.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners took a 5 minute recess.

Item Five: Mr. Wood requested 2 executive sessions to discuss non-elected personnel with the three Commissioners.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Don Pyle addressed the deadline for the Blue Cross and Blue Shield wellness screening and health assessment. He stated that some employees were unable to input the wellness screening results into the web site by the deadline and some employees have not yet done their wellness screening. There was a discussion on requiring all employees do the wellness screening through the County Health Department. Mr. Pyle also discussed assisting employees in completing the assessment on the website. The Commissioners and Mr. Pyle discussed extending the deadline to give those employees a chance to complete the wellness screening and health assessment. Mr. Moody would like the employees who have not completed the screening or the assessment to be notified by the Human Resource Department. Mr. Moody stated that in future years he would like the Wellness Committee to make the decision on the deadlines. Mr. Wood stated he would like to have Blue Cross and Blue Shield make the health assessment on their website more user friendly.

On motion (16-447) of Commissioner Moody and the second of Commissioner Wood to approve this year having the Human Resource Department notifying the employees that

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have not completed the wellness screening or health assessment and extending the deadline by 5 days and to provide assistance to the employees.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Mr. Don Pyle stated that he had prepared the documents to amend the County budget and the Fire District Number 1 budget. The Commissioners decided to table any action until Tuesday when County Counselor Jim Emerson is present.

EXECUTIVE SESSION:

Item One: Commissioner Carl Wood requested an executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel.

On motion (16-448) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:42 AM and reconvened the Open Session at 11:56 AM with no action taken except to go back into open session.

Item Two: Commissioner Carl Wood requested an executive session for a period of not more than 10 minutes to discuss personnel matters involving Non-Elected Personnel.

On motion (16-449) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:56 AM and reconvened the Open Session at 12:03 PM with no action taken except to go back into open session.

Item Three: Commissioner Carl Wood requested an executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel.

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On motion (16-450) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Clerk Don Pyle.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 12:03 PM and reconvened the Open Session at 12:31 PM with no action taken except to go back into open session.

Mr. Pyle discussed the upcoming holiday schedule. Mr. Pyle stated that the yearend cash audit will be held on December 30, 2016 and in previous years the Courthouse has closed at 10:00 AM on the day of the audit.

Mr. Wood spoke to the salesman from Berry Tractor and the Commissioners agreed to have Mr. Wood order the ditcher from Berry Tractor.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: December 20, 2016 – Opening of Rock Bids.

ANNOUNCEMENTS:

Item One: Tuesday, December 13, 2016 – Work Sessions for Employee Evaluations beginning at **9:00 AM**.

Item Two: Monday, December 26, 2016 – The Courthouse will be closed in observance of the Christmas holiday.

Item Three: Monday, January 2, 2017 – The Courthouse will be closed in observance of the New Year's Holiday.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Wood and the second of Commissioner Moody to adjourn the [December 9, 2016](#) meeting of the Board of Crawford County Commissioners at 12:40 PM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

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Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

Taken BKW 12/9/2016 12:40 PM/amended BKW 12/12/16