

# Board of Crawford County Commissioners

## Commissioners' Journal

2021, **NINETY-SECOND** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS, **Tuesday, December 28, 2021, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes.

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Jeremy Johnson served as the presiding officer.

Commissioners Tom Moody and Bruce Blair were in attendance. This is the ninetieth meeting

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA**

**On motion (21-443)** of Commissioner Moody and the second of Commissioner Blair that the consent agenda be approved including:

1. Approval of the **December 21, 2021** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### **SIGNING OF MOTIONS**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 21	431	That the consent agenda be approved including: Approval of the December 17, 2021 minutes
Motion 21	432	To recess this open session for a period of 5 minutes to reconvene by 11:17 AM
Motion 21	433	To approve the Contract for Services between Crawford County, Kansas, the Crawford County Convention and Visitors Bureau and the Pittsburg Area Chamber of Commerce and authorize the Chairman to sign
Motion 21	434	To approve the recommendations of the CVB Advisory Board as presented by CVB Executive Director Dave Looby
Motion 21	435	To approve the Kansas Housing Resource Corporation Emergency Solutions Grant (ESG CV 2) Recipient Request for Reimbursement and Financial Status Report in the amount of \$285.00 and authorize the Chairman to sign

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Motion 21	436	To recess this open session and go into a closed executive session for a period of not more than 25 minutes to discuss the Health Department under Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 12:35 PM
Motion 21	437	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss the Mental Health Department under Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 12:57 PM
Motion 21	438	To approve giving County Counselor Jim Emerson the authority to find a consultant to review the Health Department operations and procedures during the COVID-19 pandemic
Motion 21	439	To approve the Crawford County Health Department proposal to purchase electronic health records software with ARPA funding
Motion 21	440	To recess this open session for a period of 15 minutes and to reconvene by 1:20 PM
Motion 21	441	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss the Mental Health Department under Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Executive Director Mr. Michael Ehling and to reconvene by 1:38 PM
Motion 21	442	To approve Crawford County Mental Health Department proposal to purchase the electronic health records software with ARPA Funding

### UNDER THE HEADING NEW BUSINESS PROCLAMATION AND ORDERS OF THE BOARD

**Item One:** Commissioner Tom Moody presented County Clerk Don Pyle with a plaque congratulating him on his upcoming retirement and thanking him for his years of service to Crawford County. Mr. Pyle gave a short speech and thanked the Commissioners.

### PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

**Item One:** Public Hearing on the 2021 Crawford County Amended Budget and the 2021 Amended Budget for Crawford County Fire District #1, Fire District #2, Fire District #3 and Fire District #4. County Clerk Don Pyle handed out the amended budgets and explained the reasons for the amendments and then stated which funds are being amended in the County Budget.

**On motion (21-444)** of Commissioner Johnson and the second of Commissioner Blair to open the Public Hearing on the 2021 Crawford County Amended Budget and the 2021 Amended Budget for Crawford County Fire District #1, Fire District #2, Fire District #3 and Fire District #4.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

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There was no public comment.

**On motion (21-445)** of Commissioner Moody and the second of Commissioner Johnson to close the Public Hearing on the 2021 Crawford County Amended Budget and the 2021 Amended Budget for Crawford County Fire District #1, Fire District #2, Fire District #3 and Fire District #4.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**On motion (21-446)** of Commissioner Moody and the second of Commissioner Johnson to approve 2021 Crawford County Amended Budget and the 2021 Amended Budget for Crawford County Fire District #1, Fire District #2, Fire District #3 and Fire District #4 as published.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

### EXECUTIVE SESSION

**Item One:** County Counselor Jim Emerson requested an executive session for 15 minutes to discuss Non-Elected Personnel.

**On motion (21-447)** of Commissioner Blair and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss the Health Department under Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and County Health Director Teddi Van Kam and to reconvene by 10:32 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**The Commissioners went into Executive Session at 10:17 AM and reconvened the Open Session at 10:32 AM with no action taken except to go back into open session.**

### MESSAGES FROM THE PUBLIC

**Item One:** Mr. Larry Brunetti, Crawford County Employee addressed the Commissioners and thanked the Commissioners and the citizens of Crawford County for employing him for the last 25 years as he is retiring the end of this year. He requested an executive session with the three Commissioners and County Counselor Jim Emerson to

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discuss his exit interview and to discussed what he has gained in his 25 years of employment and areas that could be improved.

### **EXECUTIVE SESSION continued**

**Item Two:** Mr. Larry Brunetti requested an executive session for 15 minutes to discuss Non-Elected Personnel.

**On motion (21-448)** of Commissioner Moody and the second of Commissioner Blair to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss the exit interview under Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Mr. Larry Brunetti and to reconvene by 10:52 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**The Commissioners went into Executive Session at 10:37 AM and reconvened the Open Session at 10:52 AM with no action taken except to go back into open session.**

**MESSAGES FROM ELECTED OFFICIALS**

**MESSAGES FROM APPOINTED OFFICIALS**

**MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**

**MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH**

**NEW BUSINESS**

**Item One:** Mr. Pyle handed out the Crawford County Gating Criteria updated December 25, 2021 for their review.

**Item Two:** County Clerk Don Pyle presented an application for a 2022 Cereal Malt Beverage License for Mary E Gebhardt “Gebhardt’s Chicken Dinners” to allow them to sell cereal malt beverages for consumption on the premises. Mr. Pyle stated that notices have been sent to the Sheriff, Zoning Administrator, County Attorney and the Township Clerk and that they were given 10 days to respond and that no responses had been received.

**On motion (21-449)** of Commissioner Moody and the second of Commissioner Johnson to make it known that the matter of issuing a license to the applicant(s) listed below was discussed and considered by the Board, and there being no objection filed as provided by law and the Board knowing of no reason why a license should not be issued, the board hereby issues a license to “sell at retail”, cereal malt beverages in broken case lots from the place of business as shown in the application as designated and described on the application as herein before set out, and that the County Clerk be hereby authorized and directed to execute the proper license which shall be signed by the Chairman of the Board of County Commissioners and the County Clerk of Crawford County, Kansas.

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## 2022 Cereal Malt Beverage Licenses

**APPLICANT:** Mary E Gebhardt “Gebhardt’s Chicken Dinners”

**PREMISES:** 124 N 260<sup>th</sup> St, Mulberry, KS 66756

**(For consumption on the premises)**

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Three:** Mr. Pyle presented a KRAF grant Program CY 2022 application for the EMS Department that needs the Chairman’s signature. Commissioner Johnson explained that this is only an application and if the grant is approved with it will then need the Commissioners’ approval.

**Item Four:** Mr. Emerson presented an invoice from Kansas Association of Counties for Crawford County’s 2022 KAC Annual Membership dues in the amount of \$7,959.83. He also presented information on Local Government Day to be held on January 26, 2022 and County Day at the Capitol to be held on February 16, 2022.

**On motion (21-450)** of Commissioner Moody and the second of Commissioner Blair to approve the invoice from Kansas Association of Counties for Crawford County’s 2022 KAC Annual Membership dues in the amount of \$7,959.83

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Five:** Commissioner Blair thanked Mr. Pyle, the other Commissioners and Mr. Emerson for the last year and he appreciates all they have done.

**Item Six:** Commissioner Johnson discussed the new CDL training to become effective in February and what the new changes will consist of. Commissioner Blair will discuss this at the next CTEC board meeting.

**Item Seven:** Commissioner Johnson discussed a work session that was requested by Court Administrator Mac Young with himself, Judge Brunetti and County Attorney Reina Probert. Ms. Lisa Lusker will contact Mr. Young and set a date at the end of January.

**Item Eight:** Commissioner Johnson thanked Mr. Pyle for his service and stated is has been an honor working with him.

**Item Nine:** Mr. Emerson congratulated Mr. Pyle on his retirement and stated it has been a pleasure working with him he is going to be missed.

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## OLD BUSINESS

## UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

### FUTURE BUSINESS:

**Item One: January 7, 2022** – Ryan Insurance discussing renewal.

### ANNOUNCEMENTS:

**Item One: December 30, 2021** – The Courthouse will close at 10:00 AM due to the year-end audit and the Motor Vehicle Department in the Courthouse and the Motor Vehicle Department in the Judicial Center in Pittsburg will be closed all day. The Register of Deeds Office will be open until 10:00 AM but will not accept any recordings due to software updates.

**Item Two: December 31, 2021** – The County Offices will be closed all day in observance of the New Year's Holiday and the Regular Session of the Board of County Commissioners will be cancelled on this day.

## UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Moody and the second of Commissioner Johnson to adjourn the [December 28, 2021](#) meeting of the Board of Crawford County Commissioners at 11:09 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**  
County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

Taken by [BKW 12/28/2021 11:09 AM/amended BKW 12/29/2021 4:15 PM](#)