

Board of Crawford County Commissioners

Commissioners' Journal

2023, **NINETY-THIRD** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS. **Tuesday, December 26, 2023 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes.

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bruce Blair served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

Director of Fiscal Services Randi Ryan and County Counselor Jim Emerson were seated with the Board.

Chairman Blair led the Pledge of Allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (23-524) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the **December 19, 2023** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Wood and Blair

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 23	516	That the consent agenda be approved including: Approval of the December 15, 2023 minutes
Motion 23	517	To approve the Contract for Services between Crawford County, Kansas, the Crawford County Convention and Visitors Bureau and the Pittsburg Area Chamber of Commerce for 2024 and authorize the Chairman to sign
Motion 23	518	To make it known that the board hereby issues a license to "sell at retail", cereal malt beverages from the place of business as shown in

Board of Crawford County Commissioners

		the application APPLICANT: Donna Pichler “Pichler’s Chicken Annie’s” PREMISES: 1271 S 220th St, Pittsburg, KS (For consumption on the premises) APPLICANT: Donna Pichler “Pichler’s Chicken Annie’s” PREMISES: 1271 S 220th St, Pittsburg, KS (For sale in original and unopened containers and not for consumption on the premises) APPLICANT: “Jo’s One Stop” PREMISES: 401 N 69 Hwy Arma, KS (For sale in original and unopened containers and not for consumption on the premises) APPLICANT: Pete’s of Erie Inc. “Pete’s #01” PREMISES: 1100 W Hwy 400, Mc Cune, KS 66753 (For sale in original and unopened containers and not for consumption on the premises)
Motion 23	519	To approve the ARPA Drawdown for December 2023
Motion 23	520	To adopt Resolution #2023-025, a Schedule E-1 to State & Municipal Lease/Purchase Agreement with Clayton Holdings LLC and authorize the Chairman to sign
Motion 23	521	To approve the letter of commitment with Varney & Associates, CPAs, LLC and authorize the Chairman to sign
Motion 23	522	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship to discuss motor vehicle and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:01 AM
Motion 23	523	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss Non-Elected Personnel to discuss a county employee and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:20 AM

**UNDER THE HEADING NEW BUSINESS
PROCLAMATION AND ORDERS OF THE BOARD
MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH
PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS**

Item One: Public Hearing on the 2023 Crawford County Amended Budget. Director of Fiscal Services Randi Ryan handed out the amended budget.

On motion (23-525) of Commissioner Blair and the second of Commissioner Moody to open the Public Hearing on the 2023 Crawford County Amended Budget.

Yeas: Commissioners Moody, Blair and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

There was no public comment.

On motion (23-526) of Commissioner Moody and the second of Commissioner Wood to close the Public Hearing on the 2023 Crawford County Amended.

Board of Crawford County Commissioners

Yeas: Commissioners Moody, Blair and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

County Counselor Jim Emerson explained that this is a routine year end clean up on the budget and each year there are funds that need to be amended in the budget. He explained that this is not giving authority to raise extra money through ad valorem tax but simply to increase expenditures in which there is revenue to offset the expenditures. He discussed some of the funds that are being amended and the reason for amending.

On motion (23-527) of Commissioner Moody and the second of Commissioner Blair to approve 2023 Crawford County Amended Budget as published.

Yeas: Commissioners Moody, Blair and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM THE PUBLIC

Item One: Mr. Justin Wall, A-Lert Roof Systems. Mr. Wall stated that he would like to give the Commissioners a brief presentation of his business. He explained that he is with the roofing division of the company and that they only do metal roofing. He mentioned that they cover designing, engineering, manufacturing, and installation. Mr. Wall gave the Commissioners a brochure showing an example of a retro fit roofing system which he mentioned is something that they typically do for schools. He discussed that because they handle all aspects of roofing and they offer a 20 year warranty as well. Commissioner Wood asked Mr. Wall what size gauges they typically use and he responded that they usually use gauge sizes 24 but can go up to a 22 gauge if requested.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM APPOINTED OFFICIALS NEW BUSINESS

Item One: Ms. Ryan presented 4 applications for 2024 Cereal Malt Beverage Licenses for C & B Investments LLC “Chicken Annie’s Girard” to allow them to sell cereal malt beverages for consumption on the premises, “Chicken Mary’s Restaurant LLC” to allow them to sell cereal malt beverages for consumption on the premises”, Kim Brewer “Countryside Golf Course” to allow them to sell cereal malt beverages for consumption on the premises and Mary E Gebhardt “Gebhardt’s Chicken Dinners” to allow them to sell cereal malt beverages for consumption on the premises. Ms. Ryan stated that notices have been sent to the Sheriff, Zoning Administrator, County Attorney and the Township Clerks and all responded that they had no issues with these applications.

Board of Crawford County Commissioners

On motion (23-528) of Commissioner Moody and the second of Commissioner Wood to make it known that the matter of issuing a license to the applicant(s) listed below was discussed and considered by the Board, and there being no objection filed as provided by law and the Board knowing of no reason why a license should not be issued, the board hereby issues a license to “sell at retail”, cereal malt beverages in broken case lots from the place of business as shown in the application as designated and described on the application as herein before set out, and that the County Clerk be hereby authorized and directed to execute the proper license which shall be signed by the Chairman of the Board of County Commissioners and the County Clerk of Crawford County, Kansas.

APPLICANT: C & B Investments LLC “Chicken Annies Girard”

PREMISES: 498 E 47 Hwy, Girard KS 66743

(For consumption on the premises)

APPLICANT: “Chicken Mary’s Restaurant LLC”

PREMISES: 1133 E 600th Ave, Pittsburg, KS 66762

(For consumption on the premises)

APPLICANT: Kim Brewer “Countryside Golf Course”

PREMISES: 469 E 520th Ave, Pittsburg KS 66762

(For consumption on the premises)

APPLICANT: Mary E Gebhardt “Gebhardt’s Chicken Dinners”

PREMISES: 124 N 260th St. Mulberry KS 66756

(For consumption on the premises)

Yeas: Commissioners Moody, Blair and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Ms. Ryan presented a Tax Roll Correction, correcting an error in the assessing of Personal Property owned by Matthew Jones and to request a refund in the amount of \$38.16 from the 2021 tax rolls and the amount of \$36.68 from the 2022 Tax Rolls. Mr. Ryan explained that the 1972 Chevy has been tagged in Motor Vehicle. Mr. Emerson explained that if Mr. Jones would like a refund on tax years prior to 2021, he must go through the Board of Tax Appeals.

On motion (23-529) of Commissioner Moody and the second of Commissioner Wood to approve the Tax Roll Correction, correcting an error in the assessing of Personal Property owned by Matthew Jones and to request a refund in the amount of \$38.16 from the 2021 tax rolls and the amount of \$36.68 from the 2022 Tax Rolls and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Wood

Nays:

Present but not voting:

Absent or not voting:

Board of Crawford County Commissioners

The motion prevailed.

Item Three: Ms. Ryan presented a Tax Roll Correction, correcting an error in the assessing of a 16/20M Truck owned by Hiller Farms Inc and to request a refund in the amount of \$99.80 from the 2021 tax rolls and the amount of \$80.98 from the 2022 Tax Rolls. Ms. Ryan explained that the incorrect class codes was applied to the truck.

On motion (23-530) of Commissioner Moody and the second of Commissioner Wood to approve the Tax Roll Correction, correcting an error in the assessing of a 16/20M Truck owned by Hiller Farms Inc and to request a refund in the amount of \$99.80 from the 2021 tax rolls and the amount of \$80.98 from the 2022 Tax Rolls and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Four: County Counselor Jim Emerson presented a Notice of Intent to Vacate Platted Alleys & Streets located in Knecht's Addition and Aurelio Rondelli Subdivision, Crawford County, Kansas. Mr. Emerson stated that the public hearing is scheduled for January 30, 2024 at 10:00 AM. He explained that this involves two land owners and both will be notified as well as it being listed in the newspaper.

On motion (23-531) of Commissioner Moody and the second of Commissioner Wood to approve the publication of the Notice of Intent to Vacate Platted Alleys & Streets located in Knecht's Addition and Aurelio Rondelli Subdivision, Crawford County, Kansas with a public hearing scheduled for January 30, 2024 at 10:00 AM.

Yeas: Commissioners Moody, Blair and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Five: Mr. Emerson stated that he was supposed to receive documents for the ambulance lease purchase this morning in preparation for the meeting but he has not heard anything from the bank at this time. He stated he will notify them when he hears back in regards to this paperwork.

OLD BUSINESS

Item One: Commissioner Wood stated he was going through the bills and wanted to know how many times SEK Recycling handles the HHW. He said he noticed another bill from them and just wanted to know if it was quarterly or more often. Mr. Emerson stated we pay them year-round to run the recycling center and that he had noticed the bills are higher this year and he believes they are billing the County more frequently than the past and that it seems at higher rates. Mr. Emerson said he would estimate it at \$40,000 to \$45,000 this year and he believes the highest in the past was around \$20,000 yearly. Ms.

Board of Crawford County Commissioners

Randi Ryan confirmed that the bill has doubled this year. Commissioner Wood mentioned he would like the manager of SEK Recycling to come in and explain this. Commissioner Wood mentioned talking to his foreman to see if they are available to help clean up some of the material there as well if Mr. Emerson would call about getting some containers for it to be hauled off because it was mentioned that the facility does not look good.

EXECUTIVE SESSION

Item One: Commissioner Wood requested an executive session for 15 minutes to Non-Elected Personnel.

On motion (23-532) of Commissioner Blair and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel to discuss the EMS department and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:38 AM.

Yeas: Commissioners Moody, Blair, and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:23 AM and reconvened the Open Session at 10:37 AM with no action taken except to go back into open session.

The Commissioners discussed having sign put on the front doors of the Courthouse stating that the Courthouse is closed when the it is closed for certain reasons.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

ANNOUNCEMENTS:

Item One: December 29, 2023 – The Courthouse will close at 10:00 AM due to the year-end audit and the Motor Vehicle Department in the Courthouse and the Motor Vehicle Department in the Judicial Center in Pittsburg will be closed all day. The Register of Deeds Office will be open until 10:00 AM but no recordings will be done due to software updates. The Road Crews will be off all day.

Item Two: December 29, 2023 – The regular session of the Board of County Commissioners is canceled.

Item Three: January 1, 2024 – The Courthouse will be closed in observance of the New Year Holiday.

UNDER THE HEADING MOTION TO ADJOURN

Board of Crawford County Commissioners

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [December 26, 2023](#) meeting of the Board of Crawford County Commissioners at 10:40 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Randi Ryan

Director of Fiscal Services

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This submission completed at the Crawford County Courthouse in Girard.

[Taken RJA 12/27/2023 1:00 PM/amended BKW 11/28/23 11:30 AM](#)