

Board of Crawford County Commissioners

Commissioners' Journal

2019, FIFTY-FOURTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Friday, August 9, 2019 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioner Jeremy Johnson was in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (19-238) of Commissioner Johnson and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the August 6, 2019 minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody and Johnson

Nays:

Present but not voting:

Absent or not voting: Commissioner Blair

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 19	233	That the consent agenda be approved including: Approval of the August 2, 2019 minutes
Motion 19	234	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson, Mental Health Governing Board Chairman Ron Womble and Mental Health Executive Director Rick Pfeiffer and to reconvene by 10:38 AM
Motion 19	235	To approve the Crawford County 2020 Budget for publication with a hearing date set for August 20, 2019 at 10:00 AM

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Motion 19	236	To approve the Crawford County Fire District #1, Fire District #2, Fire District #3 and Fire District #4 2020 Budgets for publication with a hearing date set for August 20, 2019 at 10:00 AM
Motion 19	237	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:13 AM

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Mr. Gene Vogler, SEK Recycling Center Accountant, addressed the financial situation at the recycling center. Mr. Vogler stated the center was in need of funds to make payroll this week and to pay a tax bill due next week for approximately \$4,000. He showed the Commissioners financial information since 2015 which showed that the center lost money in 2015, 2016 and 2018. He explained the drop in market prices of different commodities and that in 2017 the commodity prices were high. He went through the detail of expenses for the center and explained that half of the expenses are for labor. He informed the Commissioners that the recycling center is going to need an additional \$4,000 to \$5,000 a month until the end of the year to continue operations. He answered Mr. Moody that the center is open for the general public on Tuesday, Thursday and Saturday, for commercial businesses on Tuesday thru Saturday and any day for members, even when the center is not open. Commissioner Johnson asked if the SEK Recycling Center Board of Directors has met since this financial issue has transpired and Mr. Vogler stated that the consensus of the board was that they were expecting help from the county which has happened in the past for short time periods. He stated that Dr. Jim Triplett has spoken to the Commissioners a few times over the last few months about the financial issues and that the center does not know of any other help than the County. Mr. Vogler explained that in the spring when the public was made aware of the financial problems of the recycling center, memberships and donations went up quite a bit. Mr. Johnson asked if there are there any fundraising efforts being done currently besides memberships and donations and Mr. Vogler state that they are mainly focusing efforts on providing additional services. Mr. Vogler stated that the center will be able to make this payroll and make the tax payment due next week due to a vendor making a payment yesterday and the county making payments, and that will cover expenses until payroll is due again in two weeks. Mr. Johnson stated that if there is going to be a financial relationship between the county and the SEK Recycling Center, he wants to make sure that good financial practices are put in place because the need now is more urgent and long term and serious planning needs to be done to make it sustainable. Mr. Moody asked if overhead costs can be cut down and the Commissioners and Mr. Vogler discussed mortgage, equipment payments and insurance costs. Mr. Vogler explained the assets the center has and the relationship between the center and the City of Pittsburg. Mr. Moody stated he wants to help and, in the past, it has been short term but this is long term and making a monthly commitment. Mr. Vogler stated that he would like a commitment of

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\$4,000 or \$5,000 a month for the next three months then work on a long-term proposal. The Commissioners discussed the funds in the Landfill fund and Mr. Moody suggesting giving the center \$3,000 a month for the next three months and having the center try to raise the rest of the funds needed. Mr. Vogler stated that \$3000 a month would let them know where they were at and they could work from that amount. The Commissioners stated that they will have County Counselor Jim Emerson look into some county funds to see where \$3,000 a month could be taken from and get back with Mr. Vogler on Tuesday.

Southeast Kansas Recycling Notes

August 9, 2019

- 1) The Profit and Loss Document shows the financial history of the Recycling Center since 2015.

At the bottom of the third page it shows operations were profitable in 2017. Losses occurred in 2015, 2016, and 2018.

- 2) The first page shows the income generated and what operations contributed to that income. The targeted Commodities are detailed at the bottom. After generating at least \$77,435 each year from 2015 to 2018, these commodities are on pace to generate only about \$40,000 in 2019.
- 3) Total expenses are relatively stable at about \$270,000 annually.
- 4) For current operations to continue, the \$4,000 to \$5,000 monthly loss needs to be addressed.

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Expenses					
*Uncategorized Expenses	37.08	256.87	359.94	2,448.18	123.95
61000 Benefits Paid to Members			55.78		
61500 Bad Debt Expense	37.50	140.00			
62000 Bank Charges		214.64	31.00	112.44	69.38
62500 Accounting Fees	1,254.95	2,820.75	1,461.15	1,351.50	755.00
63000 Legal Fees	40.00	40.00	40.00		
65000 Employee Benefit Programs Exp	133.50				
65500 Other Employee Benefits					15.24
66000 Supplies Expense	14,955.85	17,737.23	18,298.95	17,722.31	15,761.86
66400 Security				3,908.82	449.84
66500 Phone/Internet Expense	2,210.22	2,178.41	1,381.96	1,404.60	
66700 Utilities	528.48			246.18	126.02
667E00 Utilities - 419 S. Joplin	2,286.81	2,717.34	2,572.65	3,161.53	1,328.49
667G00 Utilities - 615 S. Joplin	5,324.43	5,682.85	5,820.37	6,078.47	2,704.62
667H00 Utilities- 511 S. Joplin	340.06	445.89	482.37	473.63	401.78
66800 Trash Removal	3,173.23	2,871.11	3,465.34		
67000 Postage and Shipping Expense	235.20	237.19	38.40		
68000 Equipment Rental Expense	1,020.37	1,187.66	3,350.00	3,576.10	
68500 Maintenance Expense	3,635.00	3,590.00	7,944.98	2,360.27	38.50
685G00 Maintenance Expense GENERAL					355.02
69000 Printing Expense	450.70	159.25			
69500 Publications			179.40		
70500 Conferences Expense	1,085.36	617.75			
71200 Office Expense				270.00	1,459.86
715P00 Mortgage Loan Payment	7,619.52	12,792.96	7,257.66	7,622.44	6,965.31
71700 Property Insurance		1,375.00	9,736.00	16,429.00	3,208.00
717B00 Board Liability Insurance	1,259.00	220.00	1,150.00	1,605.00	504.00
72000 Payroll Tax Expense	131.65	0.00			
72100 Payroll Expense				176.62	
72200 Workman's Comp					3,208.00
72500 Depreciation Expense	24,000.00	15,000.00	13,000.00	13,000.00	
89000 Other Expense	3,136.69	4,851.26	4,631.33	1,434.24	
890GL00 Other Expense GLASS-001	81.68	81.94	327.57		
890H00 Other Expense - HHW	474.89	1,223.12	340.00	170.00	1,143.16
90000 Gain/Loss on Sale of Assets		3,838.25			
Insurance	16,853.57	19,211.00	7,793.00	846.00	5,577.00
717a00 ALL					370.75
Total Insurance	\$ 16,853.57	\$ 19,211.00	\$ 7,793.00	\$ 846.00	\$ 5,947.75
Purchases				132.00	
Uncategorized Expense					400.00
Total Expenses	90305.74	99490.47	89717.85	84529.33	44965.78
Net Operating Income	-19611.09	-12355.53	21807.11	-1192.43	-17275.9
Total Cost of Goods Sold	\$ 169,554	\$ 166,901	\$ 198,291	\$ 197,667	\$ 87,921
fixed costs	\$ 90,306	\$ 99,490	\$ 89,718	\$ 84,529	\$ 44,966
Total Expenses	\$ 259,859	\$ 266,392	\$ 288,009	\$ 282,196	\$ 132,887

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Southeast Kansas Recycling Profit and Loss

January 2015 - June 2019

	Jan - Dec 2015	Jan - Dec 2016	Jan - Dec 2017	Jan - Dec 2018	Jan - Jun, 2019
Income					
*Uncategorized Income	42.72	19.20		80.00	791.75
40000 Sales		200.00	443.15		
400R00 Resale Shop Sales				36,329.47	16,052.01
401E00 Collection Fee EWaste	21,150.61	32,615.63	34,857.30	10,625.00	6,992.00
401G00 Collection Fee General	5,282.00	10,888.00	10,625.00	6,992.00	5,244.44
401H00 Collection Fee HHW	11,445.00	12,000.00	12,025.00	12,000.00	6,400.00
403E00 Sales EWaste	1,201.50	909.00	900.50	3,978.30	2,342.00
404H01 HHW Reimbursement	19,961.68	12,786.16	22,219.37	14,858.53	936.00
407P00 Sales Pallets	11,456.68	12,312.85	17,749.86	12,604.02	4,382.89
408G01 Sales Cardboard	1,695.00	72.00	18.00		
408G02 Sales Paper	24,723.53	25,146.20	42,300.90	23,349.00	5,266.44
408G03 Sales Plastic	53,285.64	49,600.80	42,587.62	42,752.97	13,764.54
408G05 Sales Metal	13,994.21	9,543.56	8,536.75	11,332.90	1,952.60
408G06 Sales Clothes	18,739.63	24,049.34	33,014.20	32,676.71	15,078.53
408G07 Paper Processing	9,918.54	18,315.58	33,618.32	42,388.40	19,199.15
408G08 Books	2,687.75	4,162.00	5,599.00	4,530.92	3,121.25
408GL04 Sales Glass-002			5,221.37	765.43	10.05
409G00 Route Sales General	567.85	447.25	399.30	379.85	127.75
41200 Large dropoff fee	6,950.00	6,385.00	7,642.50	6,667.20	3,980.00
41300 PAYT Fee	4,810.00	5,729.62	7,300.00	7,388.00	4,534.00
41600 Membership dues			360.00	484.00	256.00
42100 Wholesale Sales	4,355.00	2,670.00	3,810.00	4,525.00	4,930.00
42200 Miscellaneous Sales	1,800.40	4,288.89	5,272.95	1,477.05	
42400 Donations	2,065.58	200.00	262.00	1,728.75	67.72
42500 Pop Machine Income	21,077.08	14,855.47	12,028.47	11,206.36	7,173.50
43000 Other Income	106.26		17.88	51.88	
48000 Fee Refunds	3,356.97	6,987.70	3,194.30	3,000.00	
49000 Invoice Adjustments			38.28		
Services	-443.32	-288.21	-347.00	-602.00	
Uncategorized Income	17.84	100.00	121.21	58.68	
		40.00			
Total Income	\$ 240,248.15	\$ 254,036.04	\$ 309,816.23	\$ 281,003.42	\$ 115,610.62

Targeted Commodity Sales History

	2015	2016	2017	2018	2019
408G01 Sales Cardboard	\$ 24,724	\$ 25,146	\$ 42,301	\$ 23,349	\$ 5,266
408G02 Sales Paper	\$ 53,286	\$ 49,601	\$ 42,588	\$ 42,753	\$ 13,765
408G03 Sales Plastic	\$ 13,994	\$ 9,544	\$ 8,537	\$ 11,333	\$ 1,953
Total	\$ 92,003	\$ 84,291	\$ 93,425	\$ 77,435	\$ 20,984

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Cost of Goods Sold					
50000 Cost of Sales			28.80		
500G02 Cost of Paper	4,619.44	3,467.91	2,568.28	2,652.26	2,248.24
500G05 Cost of Sales Metal	8,205.67	6,145.64	4,813.70	4,932.00	1,600.00
500G06 Cost of Clothes	3,119.96	3,467.89	6,724.78	10,161.27	4,325.10
505E00 Cost of E Waste Recycling Fees		165.00	524.48		
505H00 HHW Disposal	3,258.48	1,700.20	5,587.01		
57000 Cost of Sales-Salaries and Wag	107,267.09	112,826.69	126,682.44	133,423.33	62,132.33
570E00 Salaries E	5,654.00	4,440.00	6,388.25	5,415.00	3,510.50
570G00 Salaries G			1,530.00	7,850.75	
570H00 Salaries H	4,336.50	2,002.50	4,603.75	4,263.00	4,176.88
570P00 Salaries Pallets	578.00				
Total 57000 Cost of Sales-Salaries and Wag	\$ 117,835.59	\$ 119,269.19	\$ 139,204.44	\$ 150,952.08	\$ 69,819.71
57001 Cost of Sales Vacation	3,134.50	1,697.38	2,356.00	3,466.75	1,011.63
570010 Payroll Tax Expense - COS	15,161.22	9,711.46	13,358.78	14,549.21	6,262.82
57002 Bonus	1,900.00	1,380.00	1,760.00	1,120.00	380.00
57003 Holiday	2,112.00	2,123.50	2,410.00	2,630.00	874.00
571R00 Resale Sales Taxes Paid	2,177.48	2,482.17	2,784.12	2,169.47	893.18
57500 Cost of Sales-Freight	811.94				
575E00 Cost of Sales-Freight EWaste	1,755.00	1,275.00			
660E00 Supplies Expense EWaste			177.64		86.35
660G00 Supplies Expense - General	91.77	51.38	125.00		275.00
660H00 Supplies Expense -HHW	36.53				60.90
717H01 HHW Hazard Insurance	5,333.92	4,815.58	4,806.04	5,043.48	
890E00 Other Expense EWaste		9,120.00	11,091.00		
Cost of Goods Sold					83.81
Total Cost of Goods Sold	\$ 169,553.50	\$ 166,901.10	\$ 198,291.27	\$ 197,666.52	\$ 87,920.74
Gross Profit	\$ 70,694.65	\$ 87,134.94	\$ 111,524.96	\$ 83,336.90	\$ 27,689.88

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8-07-2019 01:51 PM

CRAWFORD COUNTY, KANSAS
EXPENDITURES REPORT (UNAUDITED)
AS OF: JULY 31ST, 2019

PAGE: 28

100-General Fund
Landfill

58.33% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel Services</u>					
100-519-1110 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
100-519-1120 OVERTIME	0.00	0.00	0.00	0.00	0.00
100-519-1130 KPERS RETIRMENT EMPLOYER	0.00	0.00	0.00	0.00	0.00
100-519-1140 INSURANCE - HEALTH	0.00	0.00	0.00	0.00	0.00
100-519-1150 INSURANCE - DENTAL	0.00	0.00	0.00	0.00	0.00
100-519-1160 SOCIAL SECURITY FICA	0.00	0.00	0.00	0.00	0.00
100-519-1170 MEDICARE	0.00	0.00	0.00	0.00	0.00
100-519-1180 LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-519-1190 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel Services	0.00	0.00	0.00	0.00	0.00
<u>Operating Expenses</u>					
100-519-2230 LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
100-519-2235 MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	0.00
100-519-2325 CELLULAR PHONES	0.00	0.00	0.00	0.00	0.00
100-519-2383 MILEAGE	0.00	0.00	0.00	0.00	0.00
100-519-2385 MISCELLANEOUS	3,000.00	0.00	0.00	0.00	3,000.00
100-519-2409 PROFESSIONAL SERVICES	5,000.00	0.00	1,284.00	25.68	3,716.00
100-519-2413 PUBLICATION	0.00	0.00	0.00	0.00	0.00
100-519-2420 REGISTRATION	0.00	0.00	85.00	0.00	(85.00)
TOTAL Operating Expenses	8,000.00	0.00	1,369.00	17.11	6,631.00
<u>Supplies</u>					
100-519-3327 CHEMICALS	0.00	0.00	0.00	0.00	0.00
100-519-3436 ROCK	0.00	0.00	752.04	0.00	(752.04)
TOTAL Supplies	0.00	0.00	752.04	0.00	(752.04)
<u>Other Costs</u>					
100-519-7125 HOUSEHOLD HAZARD WASTE EXP	16,000.00	0.00	4,382.89	27.39	11,617.11
100-519-7126 H HAZARD WASTE GRANT-REIMB	0.00	0.00	0.00	0.00	0.00
TOTAL Other Costs	16,000.00	0.00	4,382.89	27.39	11,617.11
 TOTAL Landfill	 24,000.00	 0.00	 6,503.93	 27.10	 17,496.07

+3,618 - Bills to pay in August
 # 10,122 Total Spent thru August

MESSAGES FROM THE PUBLIC

Item One: Mr. Matt Sanders, WCA Oak Grove Landfill, addressed the Commissioners and invited the Commissioners to visit the landfill and take a tour to see how the facility

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operates. He stated that from January 1, 2019 through June 30, 2019 the tonnage was collected at the landfill was 108,727 and Crawford County's portion was 8,003 ton which is about 7% of the tonnage that has been picked up and hauled from Crawford County in the last 6 months. Mr. Sanders stated that the majority is from out of state. He stated that they also do work with Labette, Bourbon and Linn Counties. He explained that there are many landfills in Missouri, but WCA owns the transfer stations in those areas in Missouri that haul to Crawford County. Mr. Sanders explained that WCA owns the transfer stations then they go out for bid on the volume and routes. Mr. Sanders explained the fees paid at the landfill and explained that every ounce that comes across the scale is subject to the fee of \$3.00 per ton which is split with \$1.75 going to the County, \$.25 to the City of Arcadia and \$1.00 to the State with no exceptions. He explained that even on free day the tonnage fee is paid. Mr. Moody asked about the landfill fees in other landfills and how they compare to the fees in the Crawford County landfill and Mr. Sanders stated that the charges for other landfills are \$1.50 to none. Mr. Sanders stated that he would like the Commissioners to view the site and anyone else that would like to attend. Mr. Emerson will get with Mr. Sanders and set a date for the Commissioners to view the site.

PROCLAMATION AND ORDERS OF THE BOARD MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Rick Pfeiffer addressed the Commission and stated that he would like to attend the tour of the landfill. Mr. Pfeiffer stated that he would like an emailed copy of the budget.

NEW BUSINESS

Item One: Mr. Emerson discussed a bridge project scheduled for final approval and paperwork and ready to bid. He presented a notice from KDOT that requires the Office Manager's signature stating that the county's share of the costs will be approximately \$90,000 for Project Number 019C-4911-01. Mr. Emerson explained that the bridge is on 580th Avenue in the western part of the County. He explained that the bridge has been closed the last few years and it will be used if put back into service. He stated that this is a KDOT Project and all the county has to do is pay their portion and there is money in the special bridge fund to cover this and the funds will be available when needed to pay these costs. Mr. Emerson stated that KDOT reopened another bridge project program for \$5 million. The Commissioners tabled any decisions until Commissioner Blair is in attendance as this bridge is in his district.

UNDER THE HEADING OLD BUSINESS

EXECUTIVE SESSION

Item One: County Counselor Jim Emerson requested an executive session for 10 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship.

On motion (19-239) of Commissioner Moody and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss items that would be deemed privileged in the Attorney-Client

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Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:23 AM.

Yeas: Commissioners Moody and Johnson

Nays:

Present but not voting:

Absent or not voting: Commissioner Blair

The motion prevailed.

The Commissioners went into Executive Session at 11:13 AM and reconvened the Open Session at 11:21 AM with no action taken except to go back into open session.

Item Two: Commissioner Tom Moody requested an executive session for 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship.

On motion (19-240) of Commissioner Moody and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:37 AM.

Yeas: Commissioners Moody and Johnson

Nays:

Present but not voting:

Absent or not voting: Commissioner Blair

The motion prevailed.

The Commissioners went into Executive Session at 11:22 AM and reconvened the Open Session at 11:29 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: August 13, 2019 – 8:30 AM Work Session to review and sign August mid-month bill and payroll vouchers.

Item Two: August 13, 2019 – Mr. Terry Sercer, CPA, Diehl Banwart Bolton CPAs PA addressing the 2018 Audit of Financial Statements.

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Johnson to adjourn the [August 9, 2019](#) meeting of the Board of Crawford County Commissioners at 11:30 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody and Johnson

Board of Crawford County Commissioners

Nays:

Present but not voting:

Absent or not voting: Commissioner Blair

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

[Taken BKW 8/09/19 11:00 AM/amended BKW 8/12/19 1:00 PM](#)