

Board of Crawford County Commissioners

Commissioners' Journal

2019, **FIFTY-NINTH** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, August 27, 2019 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioners Jeremy Johnson and Bruce Blair were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (19-270) of Commissioner Johnson and the second of Commissioner Blair that the consent agenda be approved including:

1. Approval of the **August 23, 2019** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 19	261	That the consent agenda be approved including: Approval of the August 20, 2019 minutes
Motion 19	262	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Emergency Management Director Jason VanBecelaere and to reconvene by 10:30 AM
Motion 19	263	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Sheriff Danny Smith and to reconvene by 10:30 AM

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Motion 19	264	To authorize Shop Foreman Greg Hite and Mr. Archie Moffett, Foley Equipment Sales Representative to move forward with the purchase of 3 Caterpillar Motor Graders
Motion 19	265	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:46 AM
Motion 19	266	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Shop Mechanic Josh Peak and to reconvene by 11:01 AM
Motion 19	267	To adopt Resolution #2019-021, A Resolution Creating a Special Ambulance Reserve Fund
Motion 19	268	To approve the Crawford County Conservation District 2020 Operations Fund Budget and authorize the Chairman to sign
Motion 19	269	To approve the 11 th Judicial District Crawford County Annual Budget and authorize the Chairman to sign

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM THE PUBLIC

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

MESSAGES FROM APPOINTED OFFICIALS

Item One: County Counselor Jim Emerson, Undersheriff Scott Tyrell and Emergency Management Director Jason VanBecelaere discussed the grant for the 911 communications tower at the Southeast Kansas Education Service Center in Greenbush. Mr. Emerson stated that they are ready to take the project out for bid. Mr. VanBecelaere addressed the Commissioners and discussed how the grant process started. He stated that the county currently owns towers at the Sheriff's Department, on Gooding road and at the Freeto building and now will own the one at Greenbush. He discussed Consolidated 911 funds and explained that 911 funds cannot be used to purchase a tower but can be used to lease tower space from the County and a lease agreement is needed for the Greenbush tower between 911 and Crawford County. He suggested starting the lease on January 1, 2020. Mr. VanBecelaere discussed tower space currently leased by the County and the yearly lease amounts paid. He stated that he will work with Mr. Emerson to draw up a lease purchase agreement on the Greenbush tower. Commissioner Blair asked about areas in the county in need of more service coverage and Mr. VanBecelaere stated that the Arcadia area is still in need of more service and the Arma tower needs to be upgraded. He explained that there is mobile coverage everywhere in the county but the issues are with portable coverage. Mr. VanBecelaere discussed upgrades to the towers and explained that there is no one available locally to do the upgrades on the towers. Mr. Tyrell stated that this project grant was to expire September 30, 2019 but they requested an extension and were allowed an additional 6 months which should be plenty of time to complete the project. He discussed policies mandated in the grant including a Sexual Harassment Policy, Distracted Driver Policy, Limited English Proficiency Policy and Human

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Trafficking Policy. He stated that the county does have a Sexual Harassment Policy in place but there are additional guidelines required in the grant. He discussed some of the companies he researched for the Limited English Proficient Policy and feels that it would be best to go countywide with this policy and not just cover law enforcement. Mr. Tyrell stated that he recommends Voiance for providing translation services, as the company is more cost efficient and geared more toward law enforcement. He explained how Voiance works and the charges are \$25 per month and \$.86 per minutes over the phone for translation services. Mr. Emerson discussed trafficking and that it is not a policy but a grant condition. He stated that the Commissioners need to approve the Advertisement for Proposal and the grant policies. He discussed the timeline of the grant and stated that bid packets will be mailed out to vendors that are interesting in bidding on the project.

On motion (19-271) of Commissioner Blair and the second of Commissioner Moody to approve the Advertisement for Proposal for the 911 Communication Tower to be located at the Southeast Kansas Education Service Center in Greenbush.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

On motion (19-272) of Commissioner Moody and the second of Commissioner Johnson to approve the mandated policies for the grant on the 911 Communication Tower to be located at the Southeast Kansas Education Service Center in Greenbush.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Mr. Pfeiffer, Executive Director of Health, Mental Health and Juvenile services addressed the Commissioners and stated he would like to retire December 31, 2019 due to family circumstances. He presented the Commissioners with a Crawford County Mental Health Center Job Description for Executive Administrator. He stated that he has been serving for more than 40 years with the County. He stated that he is not giving a formal written statement at this time but wanted the Commissioners to be aware of his plans. He stated that the Mental Health Governing Board is going to do a national search for a replacement and that Mr. Emerson will take part in the process. Mr. Pfeiffer stated that he is making every effort to give plenty of notice and will make every effort to make the transition easy. He stated that it has been a wonderful career. Mr. Moody stated that the Commissioners appreciate everything he has done for the county.

PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: County Clerk Don Pyle presented an Agreement for Purchase of Services between Labette Community College and Crawford County. Mr. Pyle explained that the community college offers free classes for county employees and the county provides the training location. He stated that the annual agreement needs renewed.

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On motion (19-273) of Commissioner Johnson and the second of Commissioner Moody to renew the Agreement for Purchase of Services between Labette Community College and Crawford County and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Mr. Pyle stated that he attended the KDOT local consult meeting and stated that it was very interesting. He explained what was discussed in the meeting.

Item Three: Mr. Pyle stated that the Employee Benefits Committee has some proposals for health insurance coverage ready to present to the Commissioners. The Commissioners scheduled a Work Session on September 6, 2019 at 9:00 AM with the Employee Benefits Committee and BC/BS representative Cristy Mitchell to discuss employee health insurance proposals.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Emerson discussed a tour of the Oak Grove landfill. The Commissioners decided to tour the landfill on Tuesday, September 3, 2019 at 9:00 AM and to cancel the Commission meeting on that day.

Item Two: Commissioner Blair discussed the demonstration of the grader blades and explained that the demonstration will take place on Wednesday at 7:00 AM. He stated that they will meet at the County Barn and travel to the demo location. He will make sure all the foremen are aware of the demonstrations.

Item Three: Commissioner Johnson asked about the progress of the Crawford County Sewer District # 3 force line relocation and Mr. Emerson answered that there is one more easement to finish and he will give an update on Friday.

Item Four: Commissioner Moody asked about State Line Road and Mr. Emerson stated that the road is open with some minor things still left to do.

EXECUTIVE SESSION

Item One: Commissioner Moody requested an executive session for 15 minutes to discuss Non-Elected Personnel.

On motion (19-274) of Commissioner Moody and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:12 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

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The motion prevailed.

The Commissioners went into Executive Session at 10:57 AM and reconvened the Open Session at 11:08 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: August 30, 2019 – 8:30 AM Work Session to review and sign August bills and payroll vouchers.

ANNOUNCEMENTS:

Item One: September 2, 2019 – The Courthouse will be closed in observance of the Labor Day Holiday.

Item Two: September 3, 2019 – The Regular Session of the Board of County Commissioners is cancelled and all three Commissioners will be touring the landfill on that day.

Item Three: September 17, 2019 – City/County Luncheon beginning at 12:00 Noon at the Girard Civic Center. All three Commissioners will be in attendance.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Johnson to adjourn the [August 27, 2019](#) meeting of the Board of Crawford County Commissioners at 11:10 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

[Taken 8/27/19 BKW 11:10 AM/amended BKW 8/29/19 11:30 AM](#)