

Board of Crawford County Commissioners

Commissioners' Journal

2016, [TWENTY-SEVENTH](#) MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS [Friday, April 8, 2016, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Tom Moody served as the presiding officer. Commissioners Carl Wood and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (16-116) of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the [April 5, 2016](#) minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	113	That the consent agenda be approved including: Approval of the April 1, 2016 minutes
Motion 16	114	To approve the March 2016 Clerk's Report
Motion 16	115	To adopt Resolution 2016-008, a Resolution Prohibiting the Operation of Trucks and Commercial Vehicles on Certain Roads in Crawford County, Kansas

UNDER THE HEADING NEW BUSINESS MESSAGES FROM THE PUBLIC

Board of Crawford County Commissioners

Item One: Mr. Jeff Sisney addressing road conditions on 680th Ave and 730th Ave. Mr. Sisney stated he has lived at 729 E 680th, Arcadia, KS for over 14 years. Mr. Sisney asked the Commissioners if there are any projects planned in the near future to improve the condition of these roads. A discussion was held on doing a vehicle count on this road. Mr. Sisney stated that it is a pretty heavily traveled road. A discussion was held on the 69 Highway Expansion and whether or not it would impact the amount of traffic on these roads. Mr. Sisney stated that he does not want more rock on the road. Mr. Moody stated that dust control can be addressed on Mr. Sisney's portion of the road in front of his house. Mr. Moody explained the cost of paving and chip and sealing roads, the amount of roads in each district in the county and how the county has to prioritize which roads need the most maintenance. Mr. Sisney questioned turning this road over to the state and Mr. Wood stated that the State is turning roads over to the County and the State wants least roads as possible. Mr. Bill Merando, 2nd District Road Foreman explained what would take place with dust control. Mr. Wood explained how much of the property taxes received by the County goes to maintenance of roads and how much money the county receives from the State in fuel tax for the same.

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

Item One: Opening of bids on boiler installation. Mr. Pyle opened the bid received. Mr. Gorentz stated the deadline to receive bids was yesterday at 1:00 pm. Mr. Gorentz stated that 4 bid packets went out and only 1 was received back. He feels the company is reputable and has good references. Mr. Pyle stated that the total bid was for \$69,958.00. Mr. Gorentz stated that this is not the same company that installed the system the last time. Mr. Moody would like Mr. Gorentz to review the bid to make sure it meets the specs and have Mr. Emerson look it over then come back with a recommendation. A discussion was held on pursuing the problem with the company that installed the old system. The Commissioners would like to contact Tom Ragonese and have him attend a work session to discuss the company that installed of the old system.

Board of Crawford County Commissioners



Off: 913-281-7200
Fax: 913-281-7201
100 Greystone, Kansas City, KS 66103

April 4, 2016

Bob Gorentz
Crawford County Courthouse
111. E. Forest
Girard, KS 66743

Subject: RFP Response to Replace Boilers & Modify Chilled/Hot Water Piping System
Crawford County Courthouse

Dear Bob,

Design Mechanical proposes to bid the work as listed in Crawford County's Request for Proposal for the above referenced project.

Our quote to perform the listed work is \$69,958.00.

NOTES:

- Our certificate of insurance for proof of the RFP's contractor insurance requirements will be provided immediately upon our selection should we be the successful bidder.
- We are very familiar with the type of work proposed in this RFP. We are attaching a partial list of similar boiler replacement projects we have done for your consideration. References can also be provided upon request.

Design Mechanical appreciates the opportunity to work with you on this project. If you have any questions, feel free to call me at (913) 238-2514 or email me at mragan@dmi-kc.com.

Respectfully submitted,

DESIGN MECHANICAL

Mike Ragan
Sales Engineer

Board of Crawford County Commissioners

Request for Proposal: Replace Boilers and Modify Chilled/Hot Water Piping System from open loop to closed loop system, Crawford County Courthouse

The County of Crawford Kansas (County), is soliciting bids to provide the labor and limited equipment for the removal and replacement of existing 5 year old "Fulton" Boilers, and modification of the Chilled/Hot water piping system.

The County or customer will furnish the following equipment for the Work:

- 1.) 2 - High efficiency Lochinvar boilers.
- 2.) Factory insulated, closed loop, water storage tank.
- 3.) A condensate neutralization kit.

The Work shall include:

- 1.) Demo (1) existing Fulton Boiler and abandon the other one in place.
- 2.) Install 2 customer furnished Lochinvar boilers on the existing housekeeping pad.
Each, with as specified by the County:
850,000 BTUH input capacity, see attached product data for customer provided boilers.
- 3.) Tie in new boiler flues into existing lined chimney. Flue pipe shall meet the requirements set by the boiler manufacturer and codes.
- 4.) Furnish and install boiler flue dampers in accordance with applicable code and warranty the contractor selection of flue dampers for 3 years.
- 5.) Hook up the boilers to the existing electrical power system.
- 6.) Install a customer furnished condensate neutralization kit.
- 7.) Furnish and install boiler condensate piping.
- 8.) Modify gas piping to accommodate the new boilers and warranty the work for 3 years.
- 9.) Perform necessary control wiring to tie the new equipment back into the existing building control system.
- 10.) Furnish and install an expansion tank in the basement of the court house.
- 11.) Furnish and install an air separator in the system piping.
- 12.) Install customer furnished, factory insulated, 200 gallon water storage tank in the court house attic.
- 13.) Abandon in place the existing open loop water storage tank and by-pass the system to the new closed water tank.
- 14.) Modify the water piping to connect the new storage tank into the existing chilled/hot water system and modify the piping to insure that the expansion tank is connected to both the chilled water and hot water loops.
- 15.) Add circuit setter balance valve on each pump outlet to ensure proper flow to the boilers.
- 16.) Furnish and install necessary isolation valves to allow proper equipment servicing.
- 17.) Insulate all new piping

Board of Crawford County Commissioners

- 18.) Obtain any necessary permits
- 19.) Provide a complete system check, test, and start-up.
- 20.) Train County personnel on proper system operation.
- 21.) Provide a one year warranty on the installation Work.

Attached are pictures of various items of the work. A site visit prior to bidding can be available by appointment by contacting: Bob Gorentz, maintenance supervisor, County of Crawford at cell 620-724-2069. Mr. Gorentz will oversee all work. Any clarifications, questions or comments prior to bidding will be handled by Mr Gorentz. A site visit and walk through with Mr. Gorentz is required prior to bidding.

Insurance Requirements:

- 1.) General Liability Insurance, with a combined single limit of \$1,000,000 for each occurrence and \$1,000,000 in the aggregate.
- 2.) Automobile Liability Insurance, with a combined single limit of \$1,000,000 for each person and \$ 1,000,000 for each accident.
- 3.) Workers' Compensation Insurance in accordance with statutory requirements and Employers' Liability Insurance, with a limit of \$ 500,000 for each occurrence.

Payment Schedule:

- 1.) The contractor shall submit payment requests by the 15th of that month and be expected to have payment by the 30th of that month upon approval of Mr. Gorentz.

Termination:

- 1.) This Agreement may be terminated by either party upon written notice.

Delay In Performance:

- 1.) Mr. Gorentz shall have control over any decisions of causes of delay and will determine cost of delay upon his analysis with discussions with the contractor. If there is any disagreement refer to termination clause.

Board of Crawford County Commissioners



Off: 913-281-7200
Fax: 913-281-7201
100 Greystone Ave., Kansas City, KS 66103
www.dmi-kc.com

PARTIAL LIST OF BOILER REPLACEMENT PROJECTS

Nemaha County Courthouse	Seneca, KS
Atchison County Senior Village	Atchison, KS
Elk County Sheriff's Office	Howard, KS
Elk County Courthouse	Howard, KS
Lynn County Courthouse	Mound City, KS
Bowlus Fine Arts Center	Iola, KS
USD 366 Woodson – Elementary School	Yates Center, KS
USD 366 Woodson – High School	Yates Center, KS

PARTIAL LIST OF SERVICE CUSTOMERS

USD 257 Iola School District	Iola, KS
USD 366 Woodson School District	Yates Center, KS
USD 446 Independence School District	Independence, KS
USD 503 Parsons School District	Parsons, KS
Mercy – Ft. Scott Medical Center	Ft. Scott, KS
Empire District Electric	Joplin, MO
Neosho Medical Center	Chanute, KS
Allen County Courthouse	Iola, KS
Anderson County Law Enforcement Center	Garnett, KS
Chanute Housing Authority	Chanute, KS

References available on request.

CRAWFORD COUNTY BOARD OF HEALTH MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Sandberg, EMS Director stated that the EMS Department was awarded a grant for a new heart monitor. He stated that the state will allocate \$20,000 and the EMS will be responsible for approximate \$15,000 for 1 heart monitor. Mr. Sandberg explained that if the EMS chooses to deny the grant the state will allocate the money elsewhere. Mr. Murphy was answered that the EMS currently have 7 heart monitor but only 1 of the new series and it is time to update. Mr. Wood was answered that the older ones are 10 to 12

Board of Crawford County Commissioners

years old. He stated that the new monitors will transmit directly to the doctor at the emergency room. The Commissioners agreed that they would like have Mr. Sandberg proceed with this.

On motion (16-117) of Commissioner Wood and the second of Commissioner Moody to proceed with the authorize Randy Sandburg, EMS director to proceed with the grant and purchasing of a heart monitor for the Emergency Medical Services.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS

Item One: Mr. Pyle stated that he and his deputy sent out 2017 budget requests to all the departments. He stated that he asked to have them returned by May 6 so the departments can see the valuations at the end of April.

Item Two: Mr. Wood asked about the auditor and Mr. Emerson stated that he sent out an email but has not heard back.

Item Three: Mr. Murphy addressed a small bridge on 140th Ave $\frac{3}{4}$ mile south of 126 Hwy He stated he received a phone call from a taxpayer concerned about the safety of this bridge. Mr. Murphy stated that it is a one way traffic bridge with no guard rails. He also stated the outside beam is cracked and rusted through. Mr. Murphy handed out some quotes on culverts and discussed the cost of the different ways of construction. Mr. Murphy stated that he does not know how much traffic is on this bridge. He also discussed the railroad tank cars and the cost. It was discussed that there are a lot of bridges like this in Crawford County. The Commissioners decided to have Mr. Murphy proceed with this and put up warning signs.

Item Four: Mr. Wood addressed the grader that was in the accident. He stated that the quote for repairs has been sent to our insurance and the other party's insurance. Mr. Moody stated that our insurance will take care of the repairs then work with the other party's insurance to get the money back. Mr. Wood was answered that insurance should take care of a rental grader. Mr. Moody stated that in a no fault accident each parties' insurance takes care of its own property.

Item Five: Mr. Wood stated that the meeting with the Road and Bridge department at the Homer Cole Center yesterday went very well.

Item Six: Mr. Wood asked about the contract with Via Christi Occupational health and the Commissioners asked that Mr. Emerson proceed with the contract.

Item Seven: Mr. Wood stated that Liz Hart would like to set up 2 wellness meetings in the spring and 2 wellness meetings in the fall for the Road and Bridge and Maintenance

Board of Crawford County Commissioners

Department. Mr. Wood stated that safety meetings will be scheduled to correspond with the wellness meetings.

Item Eight: Mr. Wood stated that Randy Chiartano gave Mr. Emerson a copy of the contract on the asphalt bidding. Mr. Emerson will review it and have Mr. Chiartano come to a Commission meeting. Mr. Moody stated that we need to find out how much additional tonnage is needed for the City of Girard or other communities that might want assistance so we can order the correct amount of asphalt.

Item Nine: Mr. Wood stated Mr. Hite looked at dump truck that is listed on Purple Wave and the last day to bid is April 15 and the Commissioners need to get together with Mr. Hite to discuss a bid amount.

Item Ten: Mr. Moody stated that he has concerns about the dust on the landfill road and is a concern every year. Mr. Moody stated he had a call from a taxpayer concerned about her cattle. The Commissioners would like to speak to Oak Grove Landfill about the dust conditions on this road.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Emerson addressed the future wellness meetings with the Road and Bridge departments and stated that there are a lot of other benefits that are available to the employees and would like to see that discussed at these meetings also.

Item Two: Mr. Emerson stated he has a resolution ready on the personnel policy but he wants to get everything ready before final approval. Mr. Emerson will draft some options.

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: April 12, 2016 – 9:30 AM Work Session on Boiler System.

Item Two: April 12, 2016 – Jennifer Haugh, AAA, presenting Sheriff Dan Peak with a Traffic Safety Award.

Item Three: April 12, 2016 – Mr. Mac Young, Community Corrections Administrative Director discussing Community Corrections budget.

Item Four: April 15, 2016 – Discussion with area State Legislators.

Item Five: April 19, 2016 – 9:30 AM Work Session with Mike Gayoso, County Attorney.

ANNOUNCEMENTS:

Item One: April 12, 2016 – 12 Noon & 6:00 PM Meetings to discuss Alcohol and Drug Services in Crawford County at the Addiction Treatment Center in Girard.

Board of Crawford County Commissioners

Item Two: April 14, 2016 – SEK Semi-Annual District Meeting will be held in Franklin County at the courthouse located at 315 S Main St, Ottawa, Kansas. All Three Commissioners may be in attendance.

Item Three: April 9, 2016 – 7:00 PM to 9:00 PM Re-Opening of the Crawford County Historical Museum. Commissioner Murphy and Commissioner Wood may be in attendance.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [April 8, 2016](#) meeting of the Board of Crawford County Commissioners at 11:05 **AM** and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Murphy, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.
[Taken by BKW 4/8/16 11:28 AM/amended 4/11/16 3:00 PM](#)