

CRAWFORD COUNTY CDBG-CV Grants Program Parameters

This is the guiding document for the grant program being offered by Crawford County. It sets the parameters for who is eligible, how to apply, funding limits, and minimum required documentation. The grants will be awarded on a first come first serve basis to those that are eligible and approved by the county commission. The grants will be awarded until all funds have been expended or June 15, 2021, whichever occurs first.

Who Is Eligible

- Businesses located within the County but outside of the city limits of the City of Pittsburg and the City of Girard are eligible for application.
- The business must have no more than 50 employees and can be as small as one employee.
- No less than 51% of the jobs impacted must meet Low to Moderate Income Levels.
- Grants are for COVID 19 related hardship only.
- Farmers/Ranchers not eligible under this program.
- Government, government employee households, and non-profits are not eligible under this program

How to Apply

Applications will be accepted by the County Clerk on behalf of the County. The contact information is:

CDBG-CV Grant Program
Attn: Donald P. Pyle
P.O. Box 249
Girard, Kansas 66743
countyclerk@ckt.net

Application forms may be downloaded online at crawfordcountykansas.org. Mr. Donald P. Pyle will provide applications via email or hard copy at his office. Questions regarding the application should be directed to Jim Emerson, County Counselor at 620-724-6390.

An application will only be considered once it is fully completed with all requested documentation required to support the requested funding.

Minimum Required Documentation

- Completed Application Form
- Supplement to Application
- Letter of statement that hardship has been caused by COVID 19
- Job Certification
- Most recent tax return for self-employed applicants
- Payroll Report if more than one employee
- Invoices of expenses to be covered by this grant and copies of checks written to vendors.
- The county reserves the right to request additional documentation

Parameters

- Grants may be considered for working capital expenses for a 60 day period
- Grants are available for those that have already received PPP/EIDL funding. However, funds cannot be used for the same need as was utilized under the PPP program.
- Funds can only be used for qualified working capital expenses incurred during the 60 day period beginning March 1, 2020.
- Maximum Grant
 - \$10,000 for Sole Proprietor
 - \$10,000 for 2 – 5 Employees
 - \$10,000 for 6 – 50 Employees

Process

- A complete application must be submitted to Mr. Donald P. Pyle, County Clerk in electronic or paper form. Donald P. Pyle, P.O. Box 249, Girard, Kansas 66743 or at countyclerk@ckt.net
- Additional Information may be requested for clarification
- Loan Committee will review application and make recommendation to the County Commission
- County Commission will approve/decline/adjust request at a regularly scheduled public meeting
- County will issue check for approved expenditures.