

Board of Crawford County Commissioners

Commission Meeting Agenda

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, October 6, 2020 10:00 AM**

I. Meeting called to order

- a. Pledge of Allegiance

II. Business from a previous meeting

a. Approval of consent agenda

- i. Consent agenda additions or deletions

- 1. Approval of the **October 2, 2020** minutes of the Board of County Commissioners.

b. Signing of motions from the previous meeting

Motion 20	413	That the consent agenda be approved including: Approval of the September 29, 2020 minutes
-----------	-----	---

III. New Business

- a. Proclamations and orders of the Board
- b. Messages from the Crawford County Local Board of Health
- c. Scheduled public hearings and opening of announced bid
- d. Messages from the public
- e. **Messages from appointed officials**
 - i. Mr. Dale Shireman, Sign Foreman addressing road striping.
 - ii. Mr. Michael Ehling, Executive Director Health, Mental Health & Juvenile Services introducing the new Health Department Nurse Practitioner.
 - iii. Ms. Janis Godeke, County Health Director presenting KDHE Contract for Coordination of Early Detection Works Provider Services in Southeast Kansas.
- f. Messages from other governmental entities
- g. Messages from elected officials
- h. **New Business**
 - i. **Mr. Pyle, County Clerk**
 - 1. Presenting the September 2020 Clerk's Report.
 - ii. Mr. Emerson, County Counselor
 - iii. Chairman Blair, Commissioner
 - iv. Mr. Moody, Commissioner
 - v. Mr. Johnson, Commissioner

IV. Old Business

a. Old Business

- i. Mr. Pyle, County Clerk
- ii. Mr. Emerson, County Counselor

Board of Crawford County Commissioners

- iii. Chairman Blair, Commissioner
- iv. Mr. Moody, Commissioner
- v. Mr. Johnson, Commissioner

V. **Future Business and Announcements**

a. **Future Business**

- i. **October 9, 2020** – Cook, Flatt & Strobel, Engineers, PA presenting bridge inspection.
- ii. **October 13, 2020 -- 9:00 AM** Canvassing of the ballots from the 2020 City of Pittsburg Special Election with the Regular Session commencing immediately after the canvass.

b. **Announcements**

- i. **October 6, 2020** – The City of Pittsburg Special Question Election will be held with all 4 polling sites in Pittsburg open from 7:00 AM to 7:00 PM.
- ii. **October 12, 2020** – The Courthouse will be closed in observance of the Columbus Day holiday.

VI. **Motion for adjournment**

Individuals who wish to have their name listed on the official meeting agenda should please call the County Clerk's Office (620-724-6115) by 12:00 p.m. on the day preceding the meeting at which they wish to appear. Individuals are welcome to appear without their name on the agenda. Advance notification simply makes it easier for the County Clerk's Office to prepare the agenda. Thank you. If you are an individual with special needs, please contact the County Clerk's Office in advance of your attendance at the meeting so any necessary arrangements can be made.

OPTION # 1

11 MILES OF WHITE

11 MILES OF YELLOW CENTERLINE

6 lbs of beads per gallon of paint

This is only the miles that have been fog coated.

\$15,400

OPTION # 2

35 MILES OF WHITE

17 MILES OF YELLOW

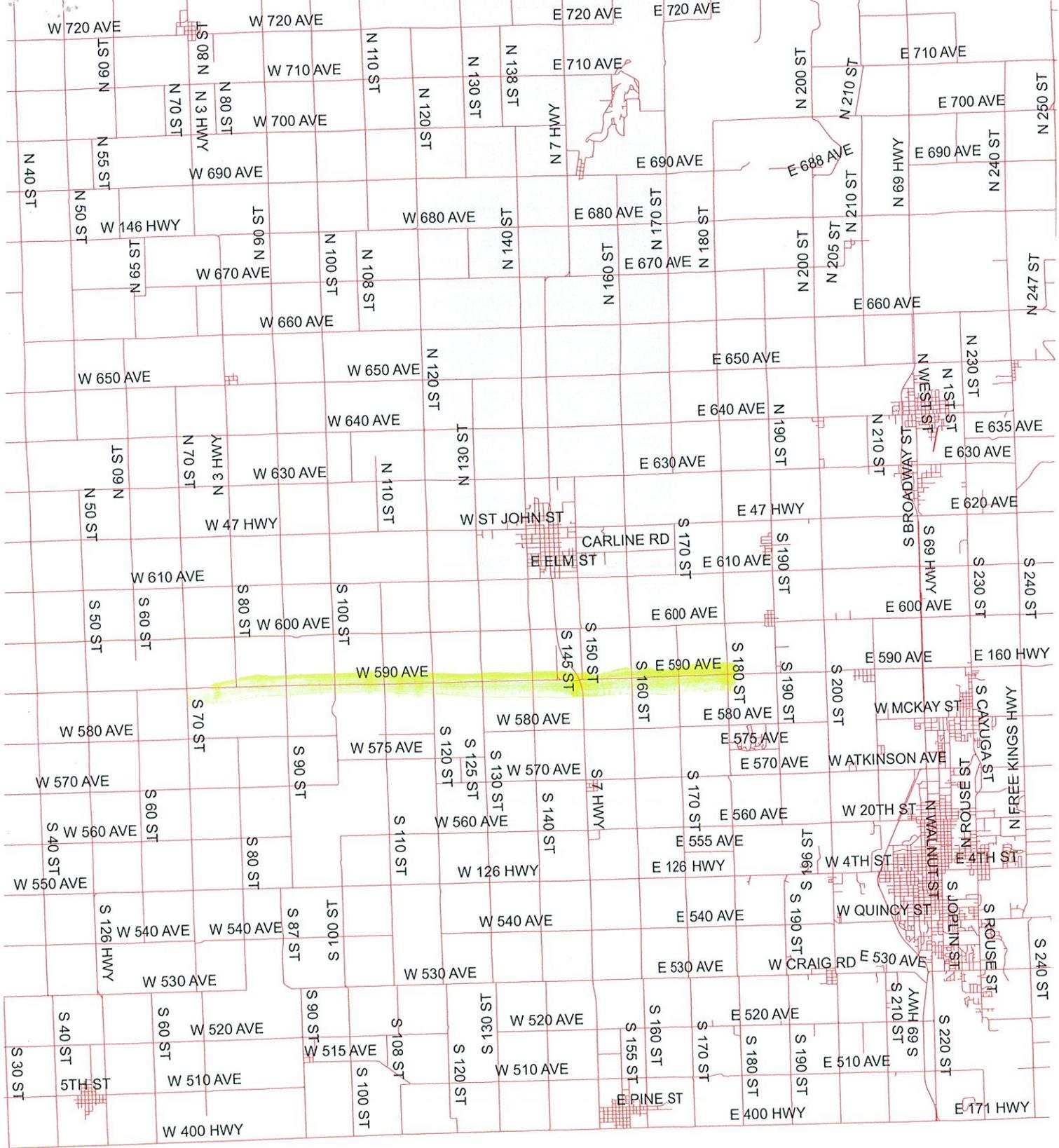
6 lbs of beads per gallon

This is the miles that have been fog coated and miles that were chip sealed last year and do not currently have striping on them.

\$40,000.00

White \$900.00 p/m

Yellow \$500.00 p/m



HWY 7 TO S 180 ST ON E 590 AVE ----- 3 MILES

WHITE AND YELLOW \$4,200

HWY 7 TO N 70 ST ON W 590 AVE----- 8 MILES

WHITE ONLY Has no striping on it at this time.

\$7,200

S. 180 ST TO S. 210 ST ON E 590 AVE----- 3 MILES
WHITE & YELLOW \$4,200

HWY 160 TO E 620 AVE ON S 260 ST ----- 3 MILES
WHITE ONLY \$ 2,700

E 600 AVE TO E 620 AVE ON N 250 ST ---- 2 MILES
WHITE ONLY Has no striping at this time \$1,800

E 650 AVE TO E 710 AVE ON N 270 ST ---- 6 MILES
YELLOW AND WHITE Has no striping at this time.
\$8,400

HWY 69 TO N 190 ST ON E 630 AVE----- 3 MILES
WHITE ONLY Has no striping \$ 2,700

HWY 47 TO E 640 AVE ON N 200 ST ---- 2 MILES
WHITE ONLY Has no striping at this time \$1,800

E HWY 126 TO E HWY 171 ON S 260 ST----- 5 MILES

WHITE & YELLOW \$ 7,000

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT

CONTRACT FOR COORDINATION OF EARLY DETECTION WORKS PROVIDER SERVICES IN SOUTHEAST KANSAS

1. Parties to Contract –

- 1.1. Kansas Department of Health and Environment [KDHE]
- 1.2. Crawford County Health Department (CCHD)

The Parties agree to the following terms and conditions:

2. **Purpose of Contract** – The purpose of this contract is for CCHD to provide essential screening services, health education and promotion activities, and administrative duties in the southeast region of Kansas.
3. **Term of Contract** – This Contract shall be effective upon signature of the Secretary and shall terminate on June 29, 2021. Thereafter, this Contract may be renewed unless terminated, for one (1) additional term, until June 29, 2022, with deliverables and budgets renewed annually as funding is available.
4. **Duties of CCHD** –
 - 4.1. Serve as the regional representative in the southeast Kansas region for the KDHE Early Detection Works (EDW) program. The southeast region is comprised of the following counties: Allen, Anderson, Bourbon, Chautauqua, Cherokee, Coffey, Crawford, Elk, Greenwood, Labette, Linn, Lyon, Montgomery, Morris, Neosho, Wilson, and Woodson counties.
 - 4.2. Employ one (1) full-time regional public health nurse dedicating 100% of their time to manage the southeast regional EDW activities. The public health nurse will be responsible for:
 - 4.2.1 Coordinating case management for women enrolled in Early Detection Works (EDW);
 - 4.2.2 Conducting evaluation activities to help ensure that the program meets National Breast and Cervical Cancer Early Detection Program (NBCCEDP) standards;
 - 4.2.3 Assisting with local outreach and in-reach activities; and
 - 4.2.4 Recruiting new providers.
 - 4.3 Employ one (1) full-time health education worker dedicating 100% of their time to manage the southeast regional EDW activities. The education/outreach worker will be responsible for conducting the following activities that result in health systems change and community-clinical linkages at the regional and local levels:
 - 4.3.1 Working with clinics, community-based partners, and community health workers to conduct evidence-based educational and promotional activities that reduce barriers to services; and
 - 4.3.2 Determining eligibility, enrolling, and recruiting eligible women to EDW.
 - 4.4. Monitor the status of all EDW enrolled women in the southeast region of the state with abnormal screening results and follow-up to ensure timely delivery of diagnostic services, referrals and follow-up via documentation in the EDW data management system.

- 4.5. Ensure that eligible EDW women diagnosed with breast or cervical cancer receive timely referral to the Medicaid program.
- 4.6. Provide and document patient navigation activities to ensure completion of breast and cervical screenings.
- 4.7. Submit to KDHE written monthly reports of activities, including collaborating with the cancer program manager to maintain a system for tracking promotional health education events, outcomes and success stories.
- 4.8. During enrollment, assess EDW clientele and their household members for tobacco use status per current EDW protocol and refer them, accordingly, to the Kansas Tobacco Quitline, a statewide tobacco cessation program offered through KDHE. The Tobacco Quitline can be accessed at 1-800-Quit-Now (784-8669) or at KSQuit.org for free support, seven (7) days a week, twenty-four (24) hours a day (with the exception of major holidays).
- 4.9. Provide population and evidence-based health education activities using policy, systems, and environmental approaches that will result in health systems change and community-clinical linkages at the regional and local levels.
- 4.10. Attend Southeast Kansas Cancer Partnership Coalition meetings and provide assistance as needed. Identify and attend other appropriate coalitions in the southeast region of Kansas.
- 4.11. Work with the University of Kansas School of Medicine-Wichita, Department of Population Health (KUSM-Wichita) to identify and provide cancer screening and prevention education to a minimum of one (1) Kansas Company that employs Kansans by December 31, 2020, within the area served by the southeast EDW region and recruited by SE EDW [KR1]team for this purpose.
- 4.12. Utilize Centers for Disease Control and Prevention (CDC) approved evidence-based interventions (EBI's) to assist a minimum of one (1) Kansas company that employs Kansans in the development of policies and/or practices designed to increase cancer screening and healthy behaviors by June 29, 2021.
- 4.13. Identify and provide training to a minimum of one (1) new primary clinic interested in direct on-site EDW enrollment, which includes training the primary clinic on procedures that will increase referrals of all clinic patients for their recommended cancer screenings by December 31, 2020.
- 4.14. Provide all data requests to the KDHE EDW Data Manager to ensure a system of surveillance, tracking and follow-up.
- 4.15. Provide administrative functions for the EDW program, including documentation of required reports and enrollment of eligible women, using the EDW data management system.
- 4.16. Provide written notification to KDHE of EDW staff changes in personnel. The written notification of the addition or removal of an employee shall be sent to KDHE within one (1) week of an employee's separation with CCHD.
- 4.17. Communicate any changes in provider information such as new ownership, address, contact information, phone numbers, work-related email addresses and other pertinent information to EDW billing, clinical and management staff in a timely manner.
- 4.18. Hold as confidential all personal information obtained or received from EDW enrollees under this Contract. Submit a signed EDW confidentiality statement for each CCHD staff member prior to

providing them with an individual log-in and password for the EDW data system.

- 4.19. Review provider payment requests weekly per CDC performance standards, screening guidelines and quality standards.
- 4.20. Review pending reports including provider enrollment reports, case management reports, and technical component/professional component reports at least monthly for quality assurance and provide all data requested by EDW to meet the CDC's required Minimum Data Elements (MDE) within seven (7) days of the initial request.
- 4.21. Provide a line of communication with contracted providers and clinical staff on all aspects of the EDW program. Notify the EDW Nurse Manager and/or the EDW Data Manager for technical assistance as needed.
- 4.22. Participate in all EDW sponsored calls, meetings, trainings and evaluation activities to detail progress in meeting contract objectives, local health agency concerns/needs, significant achievements, community/agency networking, pertinent client case examples, special results of program interventions, changes or additions to local policies/procedures, client success stories and other information related to contract deliverable.
- 4.23. Provide assistance with EDW and funder reports, including logic models, work plans and strategic planning as necessary.

5. Duties of KDHE –

- 5.1. Provide orientation, technical assistance, training, educational opportunities and support to CCHD staff contracted with EDW as needed.
- 5.2. Remit payment upon execution of this Contract, and upon quarterly receipt and approval of an Affidavit of Expenditures within thirty (30) days.

6. Compensation –

- 6.1. KDHE will make a payment of \$34,228 or twenty-five percent (25%) upon the execution of this Contract, and additional payments up to \$102,682 upon receipt of completed and approved quarterly invoices with expenditure categories. The Contract amount shall not exceed \$136,910.
- 6.2. The payment source will be the Cancer Prevention & Control Grant DP17-1701; CFDA# 93.898. The final invoice with expenditures categories for each annual budget will be due no later than August 1, 2021 for the term of this Contract.
- 6.3. CCHD shall manage expenses in accordance with the approved itemized budget attached hereto as Appendix D. CCHD shall request written approval from KDHE before re-budgeting funds in or out of a budget category by more than five percent (5%) of the total funding agreement amount.

7. Miscellaneous Terms and Conditions –

- 7.1. This Contract is contingent upon the availability of state or federal funds and may be terminated by thirty (30) day advance written notice by KDHE.
- 7.2. Binding Appendices. The provisions found in Appendix A (Contractual Provisions Attachment [Form DA- 146a]), Appendix B (Whistleblower and Non-Debarment Certification), and Appendix C

(Agreement to Comply with the Policy Against Sexual Harassment, Discrimination, and Retaliation), are hereby incorporated in this Contract and made a part hereof. Such provisions shall take precedence over any contrary provisions of this Contract.

- 7.3.** Amendments. This Contract may be amended as necessary if such amendment is in writing and executed by the Parties with the same formalities as this Contract.
- 7.4.** Termination. This Contract may be terminated by either Party upon providing written notice to the other party at least thirty (30) days in advance of the effective date of termination. If this Contract is terminated, CCHD will be paid for those fees earned and costs incurred prior to the date of termination.

THE PARTIES, through their duly authorized representatives, assent to the terms and conditions of this Contract and have executed it as of the date shown below.

Kansas Department of Health and Environment

Crawford County Health Department

By:

By:

Lee A. Norman, M.D.
Secretary

Janis Goedeke
CCHD Health Director

Date

Date

Chair, Crawford County Commission

By:

Date

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the _____ day of _____, 20_____.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if is

determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

6. **Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility for Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.*
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

APPENDIX B
COMPLIANCE WITH THE
"PILOT PROGRAM FOR ENHANCEMENT OF CONTRACTOR EMPLOYEE WHISTLEBLOWER PROTECTIONS"

Congress has enacted a law, found at 41 U.S.C. 4712, encouraging employees to report fraud, waste, and abuse. This law applies to all employees working for contractors, grantees, subcontractors and subgrantees on federal grants and contracts [for the purpose of this document, "Recipient of Funds"]. The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) mandated a pilot program entitled, "PILOT PROGRAM FOR ENHANCEMENT OF CONTRACTOR EMPLOYEE WHISTLEBLOWER PROTECTIONS". 41 U.S.C. 4712 has been amended, enacting a permanent extension of the pilot program.

This program requires all grantees, their subgrantees and subcontractors to:

- Inform their employees working on any Federal award they are subject to the whistleblower rights and remedies of the pilot program;
- Inform their employees in writing of employee whistleblower protections under 41 U.S.C. 4712 in the predominant native language of the workforce; and,
- Contractors and grantees will include such requirements in any agreement made with a subcontractor or subgrantee.

Employees of a contractor, subcontractor, grantee [or subgrantee] may not be discharged, demoted, or otherwise discriminated against as reprisal for "whistleblowing." In addition, whistleblower protections cannot be waived by any agreement, policy, form or condition of employment.

Whistleblowing is defined as making a disclosure "that the employee reasonably believes is evidence of any of the following:

- Gross mismanagement of a federal contract or grant;
- A gross waste of federal funds;
- An abuse of authority relating to a federal contract or grant;
- A substantial and specific danger to public health or safety; or,
- A violation of law, rule, or regulation related to a federal contract or grant (including the competition for, or negotiation of, a contract or grant).

To qualify under the statute, the employee's disclosure must be made to:

- A Member of Congress or a representative of a Congressional committee;
- An Inspector General;
- The Government Accountability Office;
- A federal employee responsible for contract or grant oversight or management at the relevant agency;
- An official from the Department of Justice, or other law enforcement agency;
- A court or grand jury; or,
- A management official or other employee of the contractor, subcontractor, grantee, or subgrantee who has the responsibility to investigate, discover, or address misconduct.

The Recipient of Funds acknowledges that as a condition of receiving funds, it has complied with the terms of the "PILOT PROGRAM FOR ENHANCEMENT OF CONTRACTOR EMPLOYEE WHISTLEBLOWER PROTECTIONS", as amended, and has informed its employees in writing and in the predominant native language of the workforce, that by working on any Federal award, the employees are subject to the whistleblower rights and remedies.

NON-DEBARMENT CERTIFICATION AND WARRANTY

The Recipient of Funds acknowledges that KDHE is required to verify that any person or entity receiving funds has not been suspended, debarred or otherwise excluded from receiving federal funds. Verification may be accomplished by 1) checking the System for Award Management (SAM) at www.sam.gov; 2) obtaining a certification from the entity; or 3) by adding a clause or condition to the transaction.

The Recipient of Funds, as a condition of receiving funds, certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency, or by any department or agency of the State of Kansas.

APPENDIX C

Policy Regarding Sexual Harassment

WHEREAS, sexual harassment and retaliation for sexual harassment claims are unacceptable forms of discrimination that must not be tolerated in the workplace; and

WHEREAS, state and federal employment discrimination laws prohibit sexual harassment and retaliation in the workplace; and

WHEREAS, officers and employees of the State of Kansas are entitled to working conditions that are free from sexual harassment, discrimination, and retaliation; and

WHEREAS, the Governor and all officers and employees of the State of Kansas should seek to foster a culture that does not tolerate sexual harassment, retaliation, and unlawful discrimination.

NOW THEREFORE, pursuant to the authority vested in me as Governor of the State of Kansas, I hereby order as follows:

1. All Executive Branch department and agency heads shall have available, and shall regularly review and update at least every three years or more frequently as necessary, their sexual harassment, discrimination, and retaliation policies. Such policies shall include components for confidentiality and anonymous reporting, applicability to intern positions, and training policies.
2. All Executive Branch department and agency heads shall ensure that their employees, interns, and contractors have been notified of the state’s policy against sexual harassment, discrimination, or retaliation, and shall further ensure that such persons are aware of the procedures for submitting a complaint of sexual harassment, discrimination, or retaliation, including an anonymous complaint.
3. Executive Branch departments and agencies shall annually require training seminars regarding the policy against sexual harassment, discrimination, or retaliation. All employees shall complete their initial training session pursuant to this order by the end of the current fiscal year.
4. Within ninety (90) days of this order, all Executive Branch employees, interns, and contractors under the jurisdiction of the Office of the Governor shall be provided a written copy of the policy against sexual harassment, discrimination, and retaliation, and they shall execute a document agreeing and acknowledging that they are aware of and will comply with the policy against sexual harassment, discrimination, and retaliation.
5. Matters involving any elected official, department or agency head, or any appointee of the Governor may be investigated by independent legal counsel.
6. The Office of the Governor will require annual mandatory training seminars for all staff, employees, and interns in the office regarding the policy against sexual harassment, discrimination, and retaliation, and shall maintain a record of attendance.
7. Allegations of sexual harassment, discrimination, or retaliation within the Office of the Governor will be investigated promptly, and violations of law or policy shall constitute grounds for disciplinary action, including dismissal.
8. This Order is intended to supplement existing laws and regulations concerning sexual harassment and discrimination, and shall not be interpreted to in any way diminish such laws and regulations. The Order provides conduct requirements for covered persons, and is not intended to create any new right or benefit enforceable against the State of Kansas.
9. Persons seeking to report violations of this Order, or guidance regarding the application or interpretation of this Order, may contact the Office of the Governor regarding such matters.

Agreement to Comply with the Policy Against Sexual Harassment, Discrimination, and Retaliation.

I hereby acknowledge that I have received a copy of the State of Kansas Policy Against Sexual Harassment, Discrimination, and Retaliation established by Executive Order 18-04 and agree to comply with the provisions of this policy.

Signature

Date

Printed Name

**Appendix D
CCHD Itemized Budget**

Personnel & Fringe:

RN Case Manager 1.0 FTE	\$54,687
Lay Health Educator 1.0 FTE	\$28,119
Fringe	\$44,518
Subtotal:	\$127,324

Travel:

Mileage/Fuel/Rental (mileage: 1200 x 0.58 per mile)	\$696
Subtotal:	\$696

Supplies:

Office Supplies	\$1,200
Laptop (x2)	\$2,800
Fax/Copier/Printer/Scanner	\$2,840
Subtotal:	\$6,840

Other:

Telephone	\$1,500
Postage	\$300
Technology/Support	\$250
Subtotal:	\$2,050

CONTRACT TOTAL: \$136,910