

Board of Crawford County Commissioners

# Commission Meeting Agenda

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS Friday, August 9, 2019, 10:00AM.

- I. Meeting called to order
  - a. Pledge of Allegiance
- II. Business from a previous meeting
  - a. Approval of consent agenda
    - i. Consent agenda additions or deletions
      - 1. Approval of the August 6, 2019 minutes of the Board of County Commissioners, and
      - 2. Authorizing the Chairman to sign the previous week's vouchers.
  - b. Signing of motions from the previous meeting

Motion 19	233	That the consent agenda be approved including: Approval of the August 2, 2019 minutes
Motion 19	234	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson, Mental Health Governing Board Chairman Ron Womble and Mental Health Executive Director Rick Pfeiffer and to reconvene by 10:38 AM
Motion 19	235	To approve the Crawford County 2020 Budget for publication with a hearing date set for August 20, 2019 at 10:00 AM
Motion 19	236	To approve the Crawford County Fire District #1, Fire District #2, Fire District #3 and Fire District #4 2020 Budgets for publication with a hearing date set for August 20, 2019 at 10:00 AM
Motion 19	237	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:13 AM

- III. New Business
  - a. Scheduled public hearings and opening of announced bids
  - b. Proclamations and orders of the Board
  - c. Messages from the Crawford County Local Board of Health
  - d. Messages from the public
  - e. Messages from appointed officials
  - f. Messages from other governmental entities
    - i. Mr. Gene Vogler, SEK Recycling Center Accountant addressing the financial situation at the recycling center.

## Board of Crawford County Commissioners

- g. Messages from elected officials
- h. **New Business**
  - i. Mr. Pyle, County Clerk
  - ii. Mr. Emerson, County Counselor
  - iii. Chairman Moody, Commissioner
  - iv. Mr. Johnson, Commissioner
  - v. Mr. Blair, Commissioner
- IV. Old Business**
  - a. **Old Business**
    - i. Mr. Pyle, County Clerk
    - ii. Mr. Emerson, County Counselor
    - iii. Chairman Moody, Commissioner
    - iv. Mr. Johnson, Commissioner
    - v. Mr. Blair, Commissioner
- V. Future Business and Announcements**
  - a. **Future Business**
    - i. **August 13, 2019 – 8:30 AM** Work Session to review and sign August mid-month bill and payroll vouchers.
    - ii. **August 13, 2019** – Mr. Terry Sercer, CPA, Diehl Banwart Bolton CPAs PA addressing the 2018 Audit of Financial Statements.
  - b. **Announcements**
- VI. Motion for adjournment**

Individuals who wish to have their name listed on the official meeting agenda should please call the County Clerk's Office (620-724-6115) by 12:00 p.m. on the day preceding the meeting at which they wish to appear. Individuals are welcome to appear without their name on the agenda. Advance notification simply makes it easier for the County Clerk's Office to prepare the agenda. Thank you. If you are an individual with special needs, please contact the County Clerk's Office in advance of your attendance at the meeting so any necessary arrangements can be made.



**SEK Recycling Inc**  
P.O. Box 1965  
615 South Joplin  
Pittsburg, KS 66762  
(620)231-8930  
gvogler@cox.net  
<http://www.sekr.org>

# Invoice

**BILL TO**  
Crawford County  
Attn: Don Pyle/ County Clerk  
PO Box 249  
Girard, KS 66743 USA

**INVOICE # 31896**  
**DATE 07/27/2019**  
**DUE DATE 08/01/2019**  
**TERMS Due on receipt**

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ACTIVITY	QTY	RATE	AMOUNT
Large Dropoff Monthly July	1	682.00	682.00

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**BALANCE DUE**

**\$682.00**

*OK David P. Pyle*

*"Large Item Dropoff - July 2019"*

*General - Landfill - Professional Services*

*100 - 519 - 2409*



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 P.O. Box 1965  
 615 South Joplin  
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# Invoice

**BILL TO**  
 Crawford County  
 Attn: Don Pyle/ County Clerk  
 PO Box 249  
 Girard, KS 66743 USA

**INVOICE #** 29302513986qqqqqq  
 qq  
**DATE** 07/18/2019  
**DUE DATE** 08/01/2019  
**TERMS** Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
<b>HHW Reimbursable Expense Item</b> HHW expenses covered by the county	1	2,936.74	2,936.74

Receipt attached.

**BALANCE DUE**

**\$2,936.74**

Thank you.

*OK Don Pyle*

*" HHW Expenses Reimbursement "*

*General - Landfill - HHW Exp.*

*100 - 519 - 7125*

## Southeast Kansas Recycling Notes

August 9, 2019

- 1) The Profit and Loss Document shows the financial history of the Recycling Center since 2015.

At the bottom of the third page it shows operations were profitable in 2017. Losses occurred in 2015, 2016, and 2018.

- 2) The first page shows the income generated and what operations contributed to that income. The targeted Commodities are detailed at the bottom. After generating at least \$77,435 each year from 2015 to 2018, these commodities are on pace to generate only about \$40,000 in 2019.
- 3) Total expenses are relatively stable at about \$270,000 annually.
- 4) For current operations to continue, the \$4,000 to \$5,000 monthly loss needs to be addressed.

100-General Fund  
Landfill

58.33% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Personnel Services</b>					
100-519-1110 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
100-519-1120 OVERTIME	0.00	0.00	0.00	0.00	0.00
100-519-1130 KPERS RETIREMENT EMPLOYER	0.00	0.00	0.00	0.00	0.00
100-519-1140 INSURANCE - HEALTH	0.00	0.00	0.00	0.00	0.00
100-519-1150 INSURANCE - DENTAL	0.00	0.00	0.00	0.00	0.00
100-519-1160 SOCIAL SECURITY FICA	0.00	0.00	0.00	0.00	0.00
100-519-1170 MEDICARE	0.00	0.00	0.00	0.00	0.00
100-519-1180 LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-519-1190 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Personnel Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Operating Expenses</b>					
100-519-2230 LEASE EXPENSE	0.00	0.00	0.00	0.00	0.00
100-519-2235 MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	0.00
100-519-2325 CELLULAR PHONES	0.00	0.00	0.00	0.00	0.00
100-519-2383 MILEAGE	0.00	0.00	0.00	0.00	0.00
100-519-2385 MISCELLANEOUS	3,000.00	0.00	0.00	0.00	3,000.00
100-519-2409 PROFESSIONAL SERVICES	5,000.00	0.00	1,284.00	25.68	3,716.00
100-519-2413 PUBLICATION	0.00	0.00	0.00	0.00	0.00
100-519-2420 REGISTRATION	0.00	0.00	85.00	0.00	85.00
<b>TOTAL Operating Expenses</b>	<b>8,000.00</b>	<b>0.00</b>	<b>1,369.00</b>	<b>17.11</b>	<b>6,631.00</b>

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Supplies</b>					
100-519-3327 CHEMICALS	0.00	0.00	0.00	0.00	0.00
100-519-3436 ROCK	0.00	0.00	752.04	0.00	752.04
<b>TOTAL Supplies</b>	<b>0.00</b>	<b>0.00</b>	<b>752.04</b>	<b>0.00</b>	<b>752.04</b>

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Other Costs</b>					
100-519-7125 HOUSEHOLD HAZARD WASTE EXP	16,000.00	0.00	4,382.89	27.39	11,617.11
100-519-7126 H HAZARD WASTE GRANT-RETIRE	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Other Costs</b>	<b>16,000.00</b>	<b>0.00</b>	<b>4,382.89</b>	<b>27.39</b>	<b>11,617.11</b>

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>TOTAL Landfill</b>	<b>24,000.00</b>	<b>0.00</b>	<b>6,503.93</b>	<b>27.10</b>	<b>17,496.07</b>

*+3,618 - Bills to pay in August*  
*# 10,122 Total spent thru August*

# Southeast Kansas Recycling Profit and Loss January 2015 - June 2019

	Jan - Dec 2015	Jan - Dec 2016	Jan - Dec 2017	Jan - Dec 2018	Jan - Jun, 2019
<b>Income</b>					
*Uncategorized Income	42.72	19.20		80.00	791.75
40000 Sales		200.00	443.15		
400R00 Resale Shop Sales	21,150.61	32,615.63	34,857.30	36,329.47	16,052.01
401E00 Collection Fee EWaste	5,282.00	10,888.00	10,625.00	6,992.00	5,244.44
401G00 Collection Fee General	11,445.00	12,000.00	12,025.00	12,000.00	6,400.00
401H00 Collection Fee HHW	1,201.50	909.00	900.50	3,978.30	2,342.00
403E00 Sales EWaste	19,961.68	12,786.16	22,219.37	14,858.53	936.00
404H01 HHW Reimbursement	11,456.68	12,312.85	17,749.86	12,604.02	4,382.89
407P00 Sales Pallets	1,695.00	72.00	18.00		
408G01 Sales Cardboard	24,723.53	25,146.20	42,300.90	23,349.00	5,266.44
408G02 Sales Paper	53,285.64	49,600.80	42,587.62	42,752.97	13,764.54
408G03 Sales Plastic	13,994.21	9,543.56	8,536.75	11,332.90	1,952.60
408G05 Sales Metal	18,739.63	24,049.34	33,014.20	32,676.71	15,078.53
408G06 Sales Clothes	9,918.54	18,315.58	33,618.32	42,388.40	19,199.15
408G07 Paper Processing	2,687.75	4,162.00	5,599.00	4,530.92	3,121.25
408G08 Books			5,221.37	765.43	10.05
408GL04 Sales Glass-002	567.85	447.25	399.30	379.85	127.75
409G00 Route Sales General	6,950.00	6,385.00	7,642.50	6,667.20	3,980.00
41200 Large dropoff fee	4,810.00	5,729.62	7,300.00	7,388.00	4,534.00
41300 PAYT Fee			360.00	484.00	256.00
41600 Membership dues	4,355.00	2,670.00	3,810.00	4,525.00	4,930.00
42100 Wholesale Sales	1,800.40	4,288.89	5,272.95	1,477.05	
42200 Miscellaneous Sales	2,065.58	200.00	262.00	1,728.75	67.72
42400 Donations	21,077.08	14,855.47	12,028.47	11,206.36	7,173.50
42500 Pop Machine Income	106.26		17.88	51.88	
43000 Other Income	3,356.97	6,987.70	3,194.30	3,000.00	
48000 Fee Refunds			38.28		
49000 Invoice Adjustments	-443.32	-288.21	-347.00	-602.00	
Services	17.84	100.00	121.21	58.68	
Uncategorized Income		40.00			
<b>Total Income</b>	<b>\$ 240,248.15</b>	<b>\$ 254,036.04</b>	<b>\$ 309,816.23</b>	<b>\$ 281,003.42</b>	<b>\$ 115,610.62</b>

## Targeted Commodity Sales History

	2015	2016	2017	2018	2019
408G01 Sales Cardboard	\$ 24,724	\$ 25,146	\$ 42,301	\$ 23,349	\$ 5,266
408G02 Sales Paper	\$ 53,286	\$ 49,601	\$ 42,588	\$ 42,753	\$ 13,765
408G03 Sales Plastic	\$ 13,994	\$ 9,544	\$ 8,537	\$ 11,333	\$ 1,953
<b>Total</b>	<b>\$ 92,003</b>	<b>\$ 84,291</b>	<b>\$ 93,425</b>	<b>\$ 77,435</b>	<b>\$ 20,984</b>

**Cost of Goods Sold**

50000 Cost of Sales		28.80				
500G02 Cost of Paper	4,619.44	3,467.91	2,568.28	2,652.26	2,248.24	
500G05 Cost of Sales Metal	8,205.67	6,145.64	4,813.70	4,932.00	1,600.00	
500G06 Cost of Clothes	3,119.96	3,467.89	6,724.78	10,151.27	4,325.10	
505E00 Cost of E Waste Recycling Fees		165.00	524.48			
505H00 HHW Disposal	3,258.48	1,700.20	5,587.01			
57000 Cost of Sales-Salaries and Wag	107,267.09	112,826.69	126,682.44	133,423.33	62,132.33	
570E00 Salaries E	5,654.00	4,440.00	6,388.25	5,415.00	3,510.50	
570G00 Salaries G			1,530.00	7,850.75		
570H00 Salaries H	4,336.50	2,002.50	4,603.75	4,263.00	4,176.88	
570P00 Salaries Pallets	578.00					
<b>Total 57000 Cost of Sales-Salaries and Wag</b>	<b>\$ 117,835.59</b>	<b>\$ 119,269.19</b>	<b>\$ 139,204.44</b>	<b>\$ 150,952.08</b>	<b>\$ 69,819.71</b>	
57001 Cost of Sales Vacation	3,134.50	1,697.38	2,356.00	3,466.75	1,011.63	
570010 Payroll Tax Expense - COS	15,161.22	9,711.46	13,358.78	14,549.21	6,262.82	
57002 Bonus	1,900.00	1,380.00	1,760.00	1,120.00	380.00	
57003 Holiday	2,112.00	2,123.50	2,410.00	2,630.00	874.00	
571R00 Resale Sales Taxes Paid	2,177.48	2,482.17	2,784.12	2,169.47	893.18	
57500 Cost of Sales-Freight	811.94					
575E00 Cost of Sales-Freight EWaste	1,755.00	1,275.00				
660E00 Supplies Expense EWaste			177.64		86.35	
660G00 Supplies Expense - General	91.77	51.38	125.00		275.00	
660H00 Supplies Expense -HHW	36.53				60.90	
717H01 HHW Hazard Insurance	5,333.92	4,815.58	4,806.04	5,043.48		
890E00 Other Expense EWaste		9,120.00	11,091.00			
Cost of Goods Sold						83.81
<b>Total Cost of Goods Sold</b>	<b>\$ 169,553.50</b>	<b>\$ 166,901.10</b>	<b>\$ 198,291.27</b>	<b>\$ 197,666.52</b>	<b>\$ 87,920.74</b>	
<b>Gross Profit</b>	<b>\$ 70,694.65</b>	<b>\$ 87,134.94</b>	<b>\$ 111,524.96</b>	<b>\$ 83,336.90</b>	<b>\$ 27,689.88</b>	

Expenses

*Uncategorized Expenses	37.08	256.87	359.94	2,448.18	123.95
61000 Benefits Paid to Members			55.78		
61500 Bad Debt Expense	37.50	140.00			
62000 Bank Charges		214.64	31.00	112.44	69.38
62500 Accounting Fees	1,254.95	2,820.75	1,461.15	1,351.50	755.00
63000 Legal Fees	40.00	40.00	40.00		
65000 Employee Benefit Programs Exp	133.50				
65500 Other Employee Benefits					15.24
66000 Supplies Expense	14,955.85	17,737.23	18,298.95	17,722.31	15,761.86
66400 Security				3,908.82	449.84
66500 Phone/Internet Expense	2,210.22	2,178.41	1,381.96	1,404.60	
66700 Utilities	528.48			246.18	126.02
667E00 Utilities - 419 S. Joplin	2,286.81	2,717.34	2,572.65	3,161.53	1,328.49
667G00 Utilities - 615 S. Joplin	5,324.43	5,682.85	5,820.37	6,078.47	2,704.62
667H00 Utilities- 511 S. Joplin	340.06	445.89	482.37	473.63	401.78
66800 Trash Removal	3,173.23	2,871.11	3,465.34		
67000 Postage and Shipping Expense	235.20	237.19	38.40		
68000 Equipment Rental Expense	1,020.37	1,187.66	3,350.00	3,576.10	
68500 Maintenance Expense	3,635.00	3,590.00	7,944.98	2,360.27	38.50
685G00 Maintenance Expense GENERAL					355.02
69000 Printing Expense	450.70	159.25			
69500 Publications			179.40		
70500 Conferences Expense	1,085.36	617.75			
71200 Office Expense				270.00	1,459.86
715P00 Mortgage Loan Payment	7,619.52	12,792.96	7,257.66	7,622.44	6,965.31
71700 Property Insurance		1,375.00	9,736.00	16,429.00	3,208.00
717B00 Board liability Insurance	1,259.00	220.00	1,150.00	1,605.00	504.00
72000 Payroll Tax Expense	131.65	0.00			
72100 Payroll Expense				176.62	
72200 Workman's Comp					3,208.00
72500 Depreciation Expense	24,000.00	15,000.00	13,000.00	13,000.00	
89000 Other Expense	3,136.69	4,851.26	4,631.33	1,434.24	
890GL00 Other Expense GLASS-001	81.68	81.94	327.57		
890H00 Other Expense - HHW	474.89	1,223.12	340.00	170.00	1,143.16
90000 Gain/Loss on Sale of Assets		3,838.25			
Insurance	16,853.57	19,211.00	7,793.00	846.00	5,577.00
717a00 ALL					370.75
<b>Total Insurance</b>	<b>\$ 16,853.57</b>	<b>\$ 19,211.00</b>	<b>\$ 7,793.00</b>	<b>\$ 846.00</b>	<b>\$ 5,947.75</b>
Purchases				132.00	
Uncategorized Expense					400.00
<b>Total Expenses</b>	<b>90305.74</b>	<b>99490.47</b>	<b>89717.85</b>	<b>84529.33</b>	<b>44965.78</b>
Net Operating Income	-19611.09	-12355.53	21807.11	-1192.43	-17275.9
Total Cost of Goods Sold	\$ 169,554	\$ 166,901	\$ 198,291	\$ 197,667	\$ 87,921
fixed costs	\$ 90,306	\$ 99,490	\$ 89,718	\$ 84,529	\$ 44,966
<b>Total Expenses</b>	<b>\$ 259,859</b>	<b>\$ 266,392</b>	<b>\$ 288,009</b>	<b>\$ 282,196</b>	<b>\$ 132,887</b>