

Board of Crawford County Commissioners

# Commission Meeting Agenda

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS, Tuesday, June 4, 2019, 10:00AM.

- I. Meeting called to order**
  - a. Pledge of Allegiance
- II. Business from a previous meeting**
  - a. **Approval of consent agenda**
    - i. Consent agenda additions or deletions
      - 1. Approval of the **May 31, 2019** minutes of the Board of County Commissioners.
  - b. **Signing of motions from the previous meeting**

Motion 19	167	That the consent agenda be approved including: Approval of the May 24, 2019 minutes
Motion 19	168	To adopt Resolution #2019-015 and the Proclamation of a State of Local Disaster Emergency for Crawford County, Kansas
Motion 19	169	To approve Option #2B for the Relocation of Sewer District Number 3 forced main which will require the obtaining of private easements by the county
Motion 19	170	To adopt Resolution #2019-016, A Resolution Listing Authorization of Signatures on Crawford County Treasurer Accounts at the GN Bank South

- III. New Business**
  - a. Scheduled public hearings and opening of announced bids
  - b. Proclamations and orders of the Board
  - c. Messages from the Crawford County Local Board of Health
  - d. **Messages from other governmental entities**
    - i. Mr. Mark Lehman, Chairman presenting the Conservation District Budget.
  - e. Messages from elected officials
  - f. **Messages from appointed officials**
    - i. Mr. Rick Pfeiffer, Crawford County Mental Health Dept. Director, regarding Emergency Services.
  - g. Messages from the public
  - h. **New Business**
    - i. **Mr. Pyle, County Clerk, presenting the May, 2019, Clerk's Report**
    - ii. Mr. Emerson, County Counselor
    - iii. Chairman Moody, Commissioner
    - iv. Mr. Johnson, Commissioner
    - v. Mr. Blair, Commissioner

## Board of Crawford County Commissioners

### **IV. Old Business**

#### **a. Old Business**

- i. Mr. Pyle, County Clerk
- ii. Mr. Emerson, County Counselor
- iii. Chairman Moody, Commissioner
- iv. Mr. Johnson, Commissioner
- v. Mr. Blair, Commissioner

### **V. Future Business and Announcements**

#### **a. Future Business**

- i. **June 7, 2019** – Budget Work Sessions beginning at 8:30 AM.

#### **b. Announcements**

### **VI. Motion for adjournment**

Individuals who wish to have their name listed on the official meeting agenda should please call the County Clerk's Office (620-724-6115) by 12:00 p.m. on the day preceding the meeting at which they wish to appear. Individuals are welcome to appear without their name on the agenda. Advance notification simply makes it easier for the County Clerk's Office to prepare the agenda. Thank you. If you are an individual with special needs, please contact the County Clerk's Office in advance of your attendance at the meeting so any necessary arrangements can be made.

# Crawford County Conservation District

## 2020 Operations Fund Budget

	<b>Preceding Year Actual 2018 Column 1</b>	<b>Current Year Estimated 2019 Column 2</b>	<b>Proposed Budget 2020 Column 3</b>	<b>Adopted Budget 2020 Column 4</b>
<b>Expenditure Classifications:</b>				
Salaries & Wages (gross)	\$ 48,711.00	\$ 63,648.00	\$ 66,146.60	\$ 66,146.60
Employee Benefits	\$ 13,198.23	\$ 16,798.91	\$ 17,299.75	\$ 17,299.75
Travel Expenses	\$ 2,525.09	\$ 3,075.50	\$ 3,179.27	\$ 3,179.27
Fixed Assets Purchases	\$ -	\$ 2,100.00	\$ 2,205.00	\$ 2,205.00
Equipment & Building Maintenance	\$ -	\$ 1,000.00	\$ 1,050.00	\$ 1,050.00
Information & Education	\$ -	\$ 225.00	\$ 237.50	\$ 237.50
Other Administrative Expenses	\$ 5,952.09	\$ 6,115.02	\$ 6,525.77	\$ 6,525.77
Miscellaneous	\$ 670.70	\$ 250.00	\$ 262.50	\$ 262.50
<b>Total Expenditures</b>	<b>\$ 71,057.11</b>	<b>\$ 93,212.43</b>	<b>\$ 96,906.39</b>	<b>\$ 96,906.39</b>
<b>Receipt Classifications:</b>				
Cash on Hand, January 1*				
a. Checking Account	\$ 134,238.46	\$ 119,728.69	\$ 82,487.94	\$ 82,487.94
b. Savings / Investment Account	\$ -	\$ -	\$ -	\$ -
c. Petty Cash & Other Currency	\$ -	\$ -	\$ -	\$ -
County Appropriation - General Fund	\$ -	\$ -	\$ -	\$ -
County Appropriation - Special Levy	\$ 33,912.00	\$ 33,912.00	\$ 49,512.00	\$ 49,512.00
County Appropriation - Other Funds	\$ -	\$ -	\$ -	\$ -
State Appropriation (matching funds)**	\$ 21,754.92	\$ 21,309.64	\$ 21,309.64	\$ 21,309.64
State Technical Assistance Funds	\$ -	\$ -	\$ -	\$ -
Interest	\$ 568.14	\$ 490.04	\$ 250.76	\$ 250.76
Donations	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 312.28	\$ 260.00	\$ 273.00	\$ 273.00
Transfer of Funds	\$ -	\$ -	\$ -	\$ -
<b>Total Receipts</b>	<b>\$ 190,785.80</b>	<b>\$ 175,700.37</b>	<b>\$ 153,833.34</b>	<b>\$ 153,833.34</b>
<b>Less Total Expenditures</b>	<b>\$ 71,057.11</b>	<b>\$ 93,212.43</b>	<b>\$ 96,906.39</b>	<b>\$ 96,906.39</b>
<b>Cash on Hand, December 31</b>	<b>\$ 119,728.69</b>	<b>\$ 82,487.94</b>	<b>\$ 56,926.95</b>	<b>\$ 56,926.95</b>

\* The sum of Cash On Hand, January 1 must equal Cash On Hand, December 31 of previous year.

\*\* NOTE: As per K.S.A. 2-1907c, if state appropriations are insufficient to match county funds (not to exceed \$25,000 per district), distribution shall be prorated in proportion to eligible amount.

## County Budget Certification to Conservation District

In accordance with the provisions of K.S.A. 2-1907b (Conservation District Law), the commissioners of Crawford County, Kansas hereby certify that a budget of \$ \_\_\_\_\_ has been approved for the Crawford County Conservation District for calendar year 2020 [which includes an allocation of \$ \_\_\_\_\_ from the county's general fund and/or \$ \_\_\_\_\_ from a special mill levy and/or \$ \_\_\_\_\_ from other county funds (type of other funds: \_\_\_\_\_) for a total of \$ \_\_\_\_\_]. Adopted by the county governing body on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**Signed:** \_\_\_\_\_, **Commission Chairperson**

**Attest:** \_\_\_\_\_, **County Clerk**

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## Conservation District Budget Certification to Div of Conservation (complete this section after conservation district adopts final budget)

In accordance with the provisions of K.S.A. 2-1907c (Conservation District Law), the Crawford County Conservation District's Board of Supervisors hereby certifies that the commissioners of Crawford County, Kansas, have approved an allocation of \$ \_\_\_\_\_ for district operations in calendar year 2020. A total conservation district operations budget for 2020 of \$ \_\_\_\_\_ has also been adopted by the conservation district Board of Supervisors on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**Signed:** \_\_\_\_\_, **District Chair**

**Attest:** \_\_\_\_\_, **District Secretary / Manager**

Following adoption of the district's final budget by the Board of Supervisors, upload this completed form in CSIMS under "County & District Certifications" by September 1, 2019. Do not combine the upload with any other forms.



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Adopted by the county governing body on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**Signed:** \_\_\_\_\_, **Commission Chairperson**

**Attest:** \_\_\_\_\_, **County Clerk**

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