

Board of Crawford County Commissioners

# Commission Meeting Agenda

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS, Tuesday, April 23, 2019, 10:00AM.

- I. Meeting called to order**
  - a. Pledge of Allegiance
- II. Business from a previous meeting**
  - a. Approval of consent agenda**
    - i. Consent agenda additions or deletions
      - 1. Approval of the April 16, 2019 minutes of the Board of County Commissioners.
  - b. Signing of motions from the previous meeting**

Motion 19	115	That the consent agenda be approved including: Approval of the April 12, 2019 minutes of the Board of County Commissioners that the consent agenda be approved including: Approval of the April 12, 2019 minutes of the Board of County Commissioners
Motion 19	116	To approve the Kansas Housing Resource Corporation Emergency Solutions Grant Recipient Request for Reimbursement and Financial Status Report in the amount of \$6,027.00 and authorize the Chairman to sign
Motion 19	117	To recess the regular session at 10:50 AM for a period of 1 hour
Motion 19	118	To approve an agreement with Earle's Engineering for engineering services for relocation of Sewer District #3 lines in connection with the KDOT Arma Connection Project

- III. New Business**
  - a. Scheduled public hearings and opening of announced bids
  - b. Proclamations and orders of the Board
  - c. Messages from the Crawford County Local Board of Health
  - d. Messages from other governmental entities**
    - i. Ms. Angie Hadley, Director Restorative Justice Authority presenting FY 2020 Comprehensive and Reinvestment grants.
  - e. Messages from elected officials
  - f. Messages from appointed officials**
    - i. Ms. Debra Anthony representing the Wellness Committee
  - g. Messages from the public
  - h. New Business**
    - i. Mr. Pyle, County Clerk
    - ii. Mr. Emerson, County Counselor
    - iii. Chairman Moody, Commissioner

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- iv. Mr. Johnson, Commissioner
- v. Mr. Blair, Commissioner

### **IV. Old Business**

#### **a. Old Business**

- i. Mr. Pyle, County Clerk
- ii. Mr. Emerson, County Counselor
- iii. Chairman Moody, Commissioner
- iv. Mr. Johnson, Commissioner
- v. Mr. Blair, Commissioner

### **V. Future Business and Announcements**

#### **a. Future Business**

- i. **April 26, 2019 – 8:30 AM** Work Session to sign April bills and payroll vouchers.
- ii. **April 26, 2019 – 10:00 AM** Public Hearing on Vacating a Platted Alley in the Original Town of Chicopee.
- iii. **April 26, 2019** – Ms. Rebecca Brubaker, Executive Director Safehouse Crisis Center, Inc. presenting Shelter Grant.
- iv. **April 30, 2019 – 10:00 AM** Public Hearing on Vacating a Platted Alley in the Original Town of Chicopee.
- v. **April 30, 2019** – Mr. Mac Young, Community Corrections Administrative Director presenting Community Corrections FY 2020 Comprehensive Plan and Budget and Behavioral Health Grant Budget.

#### **b. Announcements**

- i. **April 23, 2019** – Student Government Day.

### **VI. Motion for adjournment**

Individuals who wish to have their name listed on the official meeting agenda should please call the County Clerk's Office (620-724-6115) by 12:00 p.m. on the day preceding the meeting at which they wish to appear. Individuals are welcome to appear without their name on the agenda. Advance notification simply makes it easier for the County Clerk's Office to prepare the agenda. Thank you. If you are an individual with special needs, please contact the County Clerk's Office in advance of your attendance at the meeting so any necessary arrangements can be made.

1. Please provide a summary of program implementation efforts so far.

To date, the RJA Care Coordinator has been trained in the following programming; Forward Thinking, Crossroads and Decision Points.

Four judicial districts receiving grant funds for Wraparound worked together to research evidence-based family programs for rural areas, arranged for Vroon LLC (Jim Rast) to train us, and developed forms as well as program material to implement Wraparound services within our judicial districts. Supervisors would be trained as Coaches and Care Coordinators would be trained as facilitators for Wraparound. The training was designed to maintain sustainability of the program by training Supervisors as Coaches in case of staff turnover.

The four judicial districts are as follows: Cathy Cooper, Director of the 6<sup>th</sup> Judicial District, Gina Dolechek, Director of Labette and Cherokee Juvenile Services 11<sup>th</sup> Judicial District, Venice Sloan, Director of the 22<sup>nd</sup> Judicial District and myself Angie Hadley, Program Coordinator, the Restorative Justice Authority Crawford County.

On January 10, 11 and 12, 2018 the Care Coordinators, Supervisors and Directors participated in the first Wraparound training in Pittsburg, Kansas.

May 14-15, 2018 the Care Coordinators, Supervisors and Directors participated in the second one on one training with Jim Rast, Vroon LLC.

To date, participants have received a total of five (5) days of Wraparound training.

The four directors met monthly from the time we were awarded reinvestment funding through November 2018 to develop forms and program material to meet fidelity of Wraparound by matching Wraparound forms to Wraparound rubrics provided as part of the training.

Supervisors and Care Coordinators participated in monthly calls through August 2018 with Mr. Rast to complete the training process.

It has been RJA's goal to use this funding to have our Care Coordinator specialize in programming and community-based services to best serve JIAS, JISP and IIP youth and families in an effort to reduce recidivism, engage families and provide needed support.

2. Please report out on the following required outcome measures for all services through December 31, 2018.

Programming:

- a. Percent of youth living at home at completion of program  
85% of all program participants were living at home at completion of program.  
15% were DCF/OHP on JISP upon referral to program, placed in Crawford County and were not on Administrative Level and remained in this status for the duration and completion of programming.
- b. Percent of youth living at home 1 year after completion of program  
Have not yet reached the 1-year mark.
- c. Percent of youth in school and/or working at completion of program

- 82% were either in school or working at completion of program
- d. Percent of youth in school and/or working 1 year after completion of program  
Have not yet reached the 1-year mark.
- e. Percent of youth with no new arrests at completion of program  
  
64% had no new arrests at completion of program
- f. Percent of youth with no new arrests 1 year after completion of program  
Have not yet reached the 1-year mark.
- g. Percent of youth successfully completing program
  - Anger Management I 51 % successfully completed
  - Anger Management II 100% Successfully completed
  - Forward Thinking What Got Me Here Group: 50% successfully completed
  - Forward Thinking (Individual Programs) 67% successfully completed
- If you are tracking additional outcome measures, please include data here. No other measures being tracked.

Wraparound: Wraparound Services 0% successfully completing.

- a) Percent of youth living at home at completion of program
- b) Percent of youth living at home 1 year after completion of program
- c) Percent of youth in school and/or working at completion of program
- d) Percent of youth in school and/or working 1 year after completion of program
- e) Percent of youth with no new arrests at completion of program
- f) Percent of youth with no new arrests 1 year after completion of program
- g) Percent of youth successfully completing program
- If you are tracking additional outcome measures, please include data here.

3. What does the data tell you about what is working or not working?

Programming:

Youth enrolled in individual programs appear to be taking their problematic behaviors more seriously and are working to address the issues. Groups are also effective in helping youth feel supported in a positive way but sometimes youths do not address their individual issues in the group setting, as they tend to play up their successes and downplay their mistakes/failures. Overall, our Care Coordinator feels positive that these programs will work over time but may not see the results immediately. Our Care Coordinator strongly believes in the services that are being provided and that fact thinking drives behavior. Addressing the thinking errors exhibited by our clients and teaching new skills will correct behavior if/when youth will be honest with themselves and others about the payoffs/rewards/consequences they receive from their choices

4. What challenges/barriers are you experiencing with implementation or data collection? Please also identify strategies to remove these barriers. Have you addressed the challenges/barriers from last year, if so how?

#### Challenges/Barriers and Strategies to Remove Barriers:

##### Challenges:

The Directors, Care Coordinators and Supervisors talked with Mr. Rast about the training guidelines and believed at the conclusion of the May training the Care Coordinators and Supervisors would be certified and ready to implement Wraparound.

However, Mr. Rast advised at the conclusion of the May training, the Care Coordinators and Supervisors need to complete additional requirements (listed below) with one vignette to become certified.

Mr. Rast later stated rather than using a vignette this requirement would need to be completed with one family via video and email with Mr. Rast.

##### Additional requirements included:

Supervisors/Coaches Activities Requires 1-2 passes: staff selection, orientation, shadowing, behavior rehearsal, live coaching, professional development plan, leaning organization.

Care Coordinators/Facilitators Requires 2 passes: activity, initial meeting, preparing the family, initial child and family team (aka Wraparound Team), crisis meeting, strengths, needs and cultural discovery, wraparound plan, functional assessment and crisis plan.

We asked Mr. Rast for a specific list of requirements and developed several forms of our own to help us navigate through the certification process. The number of changes during the training process and monthly calls for the Coaches and Facilitators to become certified were very frustrating for all involved.

The Care Coordinators can't be certified until the Supervisors/Coaches become certified. The purpose, as mentioned above, is for sustainability of the program. We chose Wraparound in part because of the sustainability aspect and it's known as a best practice program for rural areas. However, we were unaware of the number of steps to become certified and the fact they would change during conversations with Mr. Rast.

The four judicial districts were waiting to become certified before implementing Wraparound services in full.

Due to low caseloads/referrals, lack of family follow through and Care Coordinators quitting in two judicial districts staff still are not certified.

In Crawford County, we've had families referred to Wraparound while on supervision but no completions.

We had families, whose supervision terminated prior to completion of Wraparound, the families agreed to complete Wraparound after their probation terminated, but failed to do so.

Other families referred failed to follow through simply because the parents felt Wraparound took too much time.

Juvenile Supervision Officers are finding it hard to refer families in need of the program to Wraparound due to case length limits vs. earned discharge credit plus the time it takes for families to complete the phases of Wraparound. (7-10 months depending on the pace of the family).

Cathy and Gina question how to train a new Care Coordinator when their Supervisor is not certified and we can't afford to have Mr. Rast come back and train new staff.

We addressed the fact families are not following through with Mr. Rast and he advised Wraparound has always been court ordered for the service he provides so this has not been a barrier for him.

Crawford County District Court has never been willing to court order families of juvenile offenders to participate in family-based services. The Court has never believed they were able to do so as per statute.

Strategies in Crawford County:

In June 2018 a new juvenile judge, Judge Brunetti, was appointed in Crawford County.

In August 2018 I reached out to Jeff Cowger, KDOC-JS Legal Counsel, and asked for his assistance in readdressing the Court regarding ordering families to participate in juvenile offender cases. I reached out to Judge Brunetti and our Juvenile County Attorney, Steve Stockard to address this issue.

Mr. Stockard responded and suggested a meeting be set up with himself and Judge Brunetti to discuss this issue.

After a couple cancellations, we were finally able to meet in February 2019. Judge Brunetti and Mr. Stockard both agree that family services are needed in juvenile offender cases and like the concept of Wraparound. However, it is a matter of figuring out how the Court can order such services. Mr. Stockard stated according to statute parents have the right to due process, which is fourteen (14) days to agree to participate in family services or not.

Judge Brunetti is going to contact the Linn County judge (6<sup>th</sup> Judicial District) to see how they are ordering Wraparound and will let me know what they can do to order Wraparound in Crawford County.

Strategies for the 6<sup>th</sup>, 11<sup>th</sup> Labette and Cherokee Juvenile Services, 11<sup>th</sup> Crawford and the 22<sup>nd</sup> Judicial Districts:

Since reinvestment grants were awarded, the four judicial districts who received funding for Wraparound have continued to work together to problem solve in an effort to make Wraparound successful.

In recent months, the Directors have been discussing how we can increase referrals and researching Family Support services. We have been looking at what we can do to incorporate Family Support into our programs in an effort to be more successful.

Since some courts are willing to court order Wraparound and some are not, we know we have to find ways to increase referrals, adjust the length of Wraparound to meet case length and earned discharge limits, train new staff and gain the families trust quicker to get families to buy into the process and be willing to complete the program whether it is court ordered or not.

We were looking at engaging families closer to the time of the crisis through juvenile intake to increase numbers. Family Support research shows helping families navigate through the system from the time of the crisis occurs gains the trust of the family and they are more willing to complete the process.

In February 2019, directors from the four judicial districts receiving reinvestment funds agreed to resume monthly meetings in an effort to eliminate barriers and find a way we can all serve families. We planned to look at Family Support and Wraparound research, work on forms/case length limits so youth and families can complete the program within the length of their supervision, discuss ways we can increase referrals as well as reach out to other judicial districts providing Family Advocacy, gain trust of families prior to the program being ordered (if applicable) and increase success rates.

Family Support and Wraparound have the same principles and concepts only the wording is different. Family Support is more of a way of doing business rather than a “program”. We believe Family Support will allow our judicial districts to overcome the barriers we’ve faced thus far with Wraparound. We believe by incorporating thinking and behavior changes with our Care Coordinators and staff we can develop a service that will work for our youth and families based on the same principles and guidelines of family engagement used for Wraparound.

At the March 6, 2019 AC/Director’s meeting, we learned KDOC-JS will be training one staff per judicial district in Family Engagement upon the completion of pilot programs. It is also likely judicial districts will be trained in the Parent Project.

After the meeting Venice, Cathy and I talked with Megan Miler, Director of Community Based Services, about the changes we would like implement in our reinvestment grant. Megan advised this is time to make the changes needed for reinvestment funding.

We reached out for assistance from other agencies who already have Family Engagement in place. We learned Sedgwick County has been doing Family Engagement since 2015 through the assistance of Vera Institute of Justice. We also learned Sedgwick County assisted Cowley County with the

development of their Family Engagement/Parent Project programs and was willing to assist us in kind.

March 27, 2019 directors resumed monthly meetings to implement Family Support by developing forms, policy and procedure as well as fidelity and quality assurance tracking measures.

We also plan to incorporate Family Support into JIAS, JISP/CM and IIP policy and procedure and set up the following Family Engagement trainings; Family Engagement 101, Working with Reluctance, Family Mapping Tools and The Juvenile Relational Inquiry Tool (JRIT).

We plan to have Family Support implemented by November 29, 2019. Below is the evidence-based-program model and ten steps of Family Engagement, developed by Cowley County. We plan to use this same model to implement Family Engagement in our judicial districts.

#### **FAMILY ENGAGEMENT PROGRAM/PRACTICE PLAN:**

The purpose of this document is to briefly provide practical steps for developing a family engagement program at the state level.

#### **1. Define common terms for family engagement and involvement.**

Since the meaning of family, family engagement, and related concepts vary considerably, it is important to define a common vocabulary. As a starting point, here are a couple of key terms:

- “Family” is anyone that provides care or structure to youth and/or anyone the youth considers to be family.

We will add the definition of family to policy and procedure.

- “Family engagement” is “empowering families, based on their strengths, to have an active role in their child’s disposition and treatment.

We will specify the definition of family engagement on our Family Support Advocacy/Support explanation form for parents and service providers and in our handbooks for parents.

#### **2. Develop a basic guide for families that can be tailored and expanded for use by each local jurisdiction.**

The purpose of the guide is to help families understand the juvenile justice system and to prepare them to work closely with juvenile justice staff in order to promote positive outcomes for their children. It should emphasize that it is only a guide and that each child’s experience is unique based on many factors including: needs of the juvenile, nature of the offense (e.g., whether injury or damage was done), prior arrests or adjudications, and potential risk to other people or property.

We will develop a handbook that explains the juvenile justice process for our judicial districts.



The guide should include the following, as a minimum:

- Definitions and descriptions of all juvenile justice programs and processes, so the family will know what is going to happen to their child as they go through the system from the time of arrest to case termination;

We will develop a flow chart that explains the juvenile justice process and made sure all sections of the flow chart are explained in the handbook.

- A list and description of people the family and youth will meet in the juvenile justice system and ways in which the family, juvenile probation, and juvenile court can work together to help the youth be successful;

This statement will be added to the job description for our Family Advocates or Care Coordinators.

- A bill of rights and responsibilities for everyone involved, including the family, the juvenile, probation, and the court;

A Bill of Rights will be added to the handbook for parents.

- A flow chart showing the steps from arrest to case closure; this was addressed above and general ways that the family can be an advocate for their child, for example: (1) attending court and meetings with the youth, (2) keeping a file with all documents related to their child's case and notes on who they speak with, scheduled hearings, and other dates, and (3) maintaining a working phone number and promptly returning phone calls to juvenile justice professionals.

This step will be outlined in the handbook for parents.

The guide should be available in multiple languages, in print, and online. It might also be beneficial to have short videos for families with limited reading ability.

We will develop a handbook in English and Spanish to begin with. If families need translation in other languages the Family Advocate or Care Coordinator will arrange translation to help families understand the juvenile justice process if need be.

It is recommended that a focus group be created to develop the guide. The group should include juvenile judges, DA/CA, Court Services, KDOC, Juvenile Community Corrections, Juvenile defense, mental health, DCF and family advocates.

Venice will send the handbook to the Court and Court Services for feedback once developed.

### **3. Create a training curriculum for all juvenile justice system professionals regarding how to interact with families.**

The state-sponsored training should accomplish the following, as a minimum: This process will be done at the state level through the KDOC Family Engagement pilot programs.

- identify and promote family engagement practices and processes, which support communication between the families and the juvenile justice system.

Our Family Advocates, Care Coordinators and Supervisors will be trained through Sedgwick County.

- Promote behaviors that lead to effective interaction with families with diverse backgrounds and needs (e.g. developing listening skills, reducing personal biases and stereotypes, motivational interviewing).

Our Family Advocates and Care Coordinators shall be trained in Motivational Interviewing.

- Promote a culture that respects the family's role as caretaker and the knowledge and relationship that is central to that role. Respect starts with the way we communicate with each other. For families to convey respect and collaborate effectively they must believe they are respected and valued.

Our Family Advocates, Care Coordinators and Supervisors will be trained through Sedgwick County, who've been trained since 2015.

#### **4. Review and improve current policy, procedures, and standards to identify where opportunity for family engagement can be strengthened.**

This review process should be carried by an objective team and should include input from families and family advocates. Four JD's Director's will do this as a team with their Care Coordinators/Advocates.

A potential area for consideration might be improving family involvement in out-of-home placements, including the Juvenile Justice correctional facility. This might involve making adjustments to policies that limit family engagement, including who can visit a youth, when they can visit, ways of communication with the youth, inclusion in family therapy and meetings (scheduled around family's availability), etc. It might also involve preparing families for reunification by helping them access services and have them in place upon the youth's return and aid in exchanging information between facility and schools.

Some policies will be revised by KDOC-JS. During our monthly meetings we be looking at all policies; JIAS, JISP/CM and IIP and incorporating Family Engagement when able.

#### **5. Develop standards on family engagement for use by juvenile correctional facilities and all state funded programs. KDOC-JS will be responsible for this standard.**

The standards should promote the following:

- A practice and policy to ensure that families have the information they need to participate effectively in their child's planning and rehabilitation.

We will do this in the form of a handbook for parents.

- A process for all families with youth involved in the Juvenile Justice system to provide input regarding their experiences—which is then reviewed and used for process improvement.

KDOC-JS announced at the March AC/Directors meeting they would be developing surveys for local judicial districts. In the meantime, we will also look at the surveys used by Sedgwick County and see if we can incorporate this locally.

- A process to evaluate the capacity of the system to support family involvement.

We will use monthly time sheets to track the date, time spent, activity and total time spent per visit with the youth and family.

#### **6. Provide evidence-based parent education program training for use in local jurisdictions.**

Every district should have access to a parent education program that is designed to work with juvenile offenders and/or juveniles with behavior problems. If the facilitator is contracted from outside the agency, they should complete the family engagement training prior to facilitating a class.

Parent Project training to be delivered by KDOC-JS in FY20. Other parent programs include Functional Family Therapy (FFT), Common Sense Parenting, Wraparound, or other local parent programs.

#### **7. Every community supervision agency should have a dedicated staff person to coordinate family engagement efforts and activities**

There needs to be a juvenile justice professional dedicated to help families access resources to meet their basic needs, strengthen partnerships in the community, and reduce barriers that prevent the youth from being successful.

Each judicial district will have a designated staff person; Family Advocate or Care Coordinator.

While planning and initiating a family engagement program for Kansas, dedicated staffing at the state level will be needed. Once policy and standards are in place and local agencies are trained, state level involvement will likely be minimal.

KDOC-JS plans to train in Family Engagement and go through the train the trainer process for sustainability. Each judicial district trained by Sedgwick County will have a train the trainer for sustainability.

**8. Continue research-based best practice models that integrate cross-disciplinary and intensive family focused approaches in addressing violence prevention among youth with involvement in the juvenile justice system**

Functional Family Therapy (FFT) is already available statewide.

Judicial districts will use best practice models available in their judicial districts such as FFT, Wraparound, Anger Regression Therapy (ART), Moral Reconciliation Therapy (MRT), or Multisystemic Therapy (MST)

**9. Establish a Juvenile Justice Family Peer Advocate Project**

Each jurisdiction should identify existing family support organizations and initiatives that can be utilized or expanded to provide support to families involved in the juvenile justice system. Some judicial districts may need assistance with this.

This will be part of the KDOC-JS pilot program. Technical assistance will be needed from KDOC-JS for local judicial districts to meet this requirement.

**10. Develop performance measures to evaluate the effectiveness of family engagement after implementing the standards, training, policy, etc.**

Performance measures should be developed to evaluate the overall effectiveness of implementing the above recommendations and to make process improvements as needed.

This will be part of the KDOC-JS pilot program. We plan to ask Sedgwick County how they meet this requirement and have discussed looking into the developing surveys to fulfill this requirement.

**11. Develop fiscal strategies to fund family engagement.**

Obviously, implementing the above recommendations will require state funding. The overall cost will vary depending on jurisdiction. A cost analysis should be performed and then strategies for addressing the costs. For example, reinvestment funds may be utilized by way of an annual allocation.

Our reinvestment funds were initially intended to fund a position to provide Wraparound services and programming. We plan to continue to use reinvestment funds to maintain a dedicated staff person to coordinate family engagement efforts and activities as well as provide programming to juvenile offenders who qualify.

**5. What successes are you seeing with the programs/services?**

Programming:

One youth was assigned to IIP in the summer of 2018. His officer referred him for Forward Thinking: What Got Me Here. At first, the youth did not think he needed the program, nor did he want to participate. As time went on throughout the program, he started to open up and really address the problematic behaviors that he wanted to change. By the end of the program, he told the Care

Coordinator he felt the program helped him in ways that he did not think possible. He said at first, he thought the program was “dumb” but now feels it could really benefit a lot of people and would recommend other kids in his situation participate in the program.

Another youth was assigned to KDOC-JS custody for a sentence in the JCF, followed by a 6-month term of conditional release. Upon his release from the JCF, his JSO referred him for Forward Thinking: What Got Me Here. In this journal, participants are asked to identify their top three issues and their top three strengths. Participants also address and work to change the thinking errors that participated to their situation. By the end of the program, he told the Care Coordinator he felt that two of his top three issues were no longer problems for him because he was able to change the way he thought about the situations after going through the workbook.

These two stories were highlighted because these were two young men who felt they were just following the instructions of their respective officers to be referred for the program, one at each end of the spectrum of Community Corrections. Neither expected to get anything from the program, however, each one was able to take something from the program and apply it to real life situations they’ve faced on a daily basis and were able to improve their circumstances.

6. Do you anticipate changes, programmatic or budgetary, over the next fiscal year? If any modifications were made in the budget, please explain here.

Yes, programmatic changes will be coming for Family Engagement and Wraparound.

RJA plans to incorporate Family Support. The Care Coordinator will work to support and engage families through JIAS, IIP and JISP with moderate to high risk youth receiving more intensive services.

We believe having someone guide youth and families through the system by providing or referring needed services/programs, building on the family’s strengths and connecting and communication with all parties the Care Coordinator can empower youth and families to build support, seek services and reduce recidivism.

This was our intent with Wraparound. However, Wraparound is a very intensive program. Not all youth and families need intensive programming. However, all families need support as they navigate “the system” and the Care Coordinator can provide Family Support to all youth and families through JIAS, IIP and JISP and are moderate to high risk. Referrals may also come from School Resources Officers (SRO’s) and Law Enforcement Officers (LEO). All youth will have to reside in Crawford County, have a juvenile charge, be 10-17 years of age, male or female and moderate to high risk to be eligible for services.

Venice, Cathy, Gina and Angie are asking for the following changes:

- Allow us to implement Wraparound as a program without being certified. We know we can facilitate the program with fidelity since we’ve matched all the forms to the rubrics.

- Angie Eads and Tori Davis can train new staff in Wraparound should they choose to continue with Wraparound.
  - Venice and Angie would provide Wraparound as a program to youth and families who qualify and are willing to participate (if the court will not order the program). This will allow the program to be delivered as trained.
  - If KDOC-JS won't allow this, we would ask Wraparound be eliminated as a program option and replace it with Family Support.
  - We would like to implement Family Support as a service for JIAS, IIP and JISP youth who are moderate to high risk (with or without Wraparound).
  - We believe Family Support will provide support and connect families to services in need. By adding Family Support, we believe all families in need can be served.
  - Parent groups in our judicial districts will vary based on whether we have enough parents to have a group. Other parent resources could include FFT, Wraparound, The Parent Project, Common Sense Parenting or local parent programs.
  - We would ask for \$90.00 per agency to have our Family Support Handbooks translated in Spanish by Vanessa De Luna, translator for Crawford County. The cost of translation is \$30 an hour and Vanessa anticipates it will take her 2-3 hours to translate each agencies handbook. Cost for translation as follows:
    - \$30 an hour at 3 hours per judicial district = \$90.00 per agency
    - \$90 times 4 agencies = \$360 total
  - Last, we would like to ask for \$830.00 per agency to be trained by Lanora Franck, Family Engagement Specialist Sedgwick County. The trainings will consist of 2 days, 4 hours each for the following 4 Family Engagement trainings; Family Engagement 101, Working with Reluctance, Family Mapping Tools and The Juvenile Relational Inquiry Tool (JRIT). Cost for trainings as follows:
    - Hotel \$134 for 2 nights for 2 people per agency = \$536
    - Per Diem \$36 per day for 2 nights for 2 people per agency = \$144
    - Gas \$150 for 2 nights per agency = \$150
    - Total per agency \$830.00 times 4 agencies = \$3,320
    - Sedgwick County training will be in kind.
7. What type of quality assurance is being conducted with the program to ensure program is implemented with fidelity and is congruent with evidence-based practices/programs? Wraparound and all programming is evidence based. Please attach documentation of quality assurance checks.

Programming:

Pre and post tests are used for Forward Thinking, Crossroads and Decision Points. The Care Coordinator requested additional support and training from The Change Company (Forward Thinking) regarding maintaining fidelity while optimizing the program to meet the needs of our clients and agency. The Care Coordinator recently learned the Change Company provides facilitator evaluations for participants to complete. Moving forward, she will ask participants to complete the facilitator evaluations after the post-tests have been completed. The facilitator evaluations will serve as quality assurance checks.

NCTI (Crossroads) requests the pre and post- tests be sent to them and they provide an aggregate report with the data derived from the tests to ensure accuracy.

Wraparound:

We received a Facilitator and Coaching Manual for High Fidelity Wraparound as part of the training. Wraparound is an evidence based best practice program. In the training manuals are rubrics to ensure the program is done with fidelity. (The Foundations of High Fidelity Wraparound manuals will have to be taken to KDOC-JS).

Directors met and developed forms and program material to meet fidelity of Wraparound by matching forms to Wraparound rubrics.

To date, homework has been submitted to Mr. Rast to ensure fidelity through inter rater reliability.

# AGREEMENT CONDITIONS OF GRANT

## Juvenile Justice Reinvestment and Regional Collaboration Grants

A grant is hereby awarded, commencing on the \_\_\_\_ day of \_\_\_\_\_, 2019, from the Kansas Department of Corrections, Juvenile Services, hereinafter referred to as “KDOC-JS,” to the **Board of Crawford County Commission**, hereinafter referred to as “GRANTEE.” This grant and conditions, to which both parties agree and which are enumerated below, remain effective until June 30, 2020. Acceptance of reinvestment grant funds indicates GRANTEE’S acknowledgement of, and intent to comply with, all the conditions outlined below.

### I. GRANTEE AGREES TO:

- A. Utilize grants funds for the development, implementation, operation and improvement of juvenile community correctional services pursuant to K.S.A. 75-7038 through 75-7053 and amendments thereto, as submitted in the GRANTEE’S reinvestment grant application.
- B. Allocate expenditures only for activities, events, or conferences that occur within the grant award period.
- C. Assume the authority and responsibility for funds received through KDOC-JS in accordance with the provisions of the KDOC-JS Financial Rules, Guidelines and Reporting Instructions, <http://www.doc.ks.gov/publications/juvenile/financial-rules>
- D. Provide administrative oversight to enhance the operational and evaluation procedures by assessing program efficiency and effectiveness of juvenile justice programs funded by the reinvestment grant funds.
- E. Adhere to all applicable Federal and State laws and regulations, the Interstate Compact for Juveniles, K.S.A. 38-1008 *et seq.*, as well as KDOC-JS standards, policies and procedures. GRANTEE shall be responsible for any and all costs associated with non-compliance under this section.
- F. Expend KDOC-JS funds in accordance with GRANTEE’S Reinvestment Grant or Regional Collaboration Grant. Obtain advance approval in writing by the Deputy Secretary of KDOC-JS for all out of state travel and training. All requests for approval of out of state travel and training will be submitted at least two weeks prior to scheduling or obligation of grant funds.
- G. Acknowledge this grant may be terminated by either party upon a minimum of ninety (90) days written notice to the other party. Upon termination, the unexpended balance of funding distributed to GRANTEE shall be returned to KDOC-JS within thirty (30) days.
- H. Acknowledge that if, in the judgment of the Secretary of the Department of Corrections, sufficient funds are not appropriated to fully continue the terms of this agreement, KDOC-JS may reduce the amount of the grant award.
- I. Follow all applicable state and federal laws related to confidentiality of information regarding juvenile offenders. This provision is not intended to hinder the sharing of information where necessary to effect delivery of services when undertaken in compliance with applicable laws.
- J. Neither assume nor accept any liability for the actions or failures to act, either professionally or otherwise, of KDOC-JS, its employees and/or its contractual agents.
- K. Not consider employees or agents of the GRANTEE as agents or employees of KDOC-JS. GRANTEE accepts full responsibility for payment of unemployment insurance, worker’s compensation and social security, as well as all income tax deductions and any other taxes or payroll deductions required by law for its employees engaged in work authorized by this Grant.
- L. Not hold KDOC-JS and the State of Kansas, and their employees, officials or agents, liable for any damages or costs arising from the cancellation, voiding, denial or withholding of funds to GRANTEE.
- M. Submit problems or issues regarding the terms of this grant in writing to the Deputy Secretary of Juvenile Services for final review and resolution.
- N. If any provision of this grant violates any statute or rule of law of the State of Kansas, it is considered modified to conform to that statute or rule of law.



- O. Provide each child under its responsibility for placement and care with the protections found in Section 471 of Title IV-E of the Social Security Act and Kansas' Title IV-E Plan and perform candidate for foster care determinations in accordance with Section 471(a) (15) of the Social Security Act. In connection with the performance of services under this Agreement, GRANTEE also agrees to comply with the provisions of the Civil Rights Act of 1964, as amended (78 Stat. 252), Section 504 of the Rehabilitation Act of 1973, Public Law 93-112, as amended, the Regulations of the U. S. Department of Health and Human Services issued pursuant to these Acts, the provisions of Executive Order 11246, Equal Employment Opportunity, dated September 24, 1965, the provisions of the Americans with Disabilities Act of 1990, Public Law 101-336 and the Health Insurance Portability & Accountability Act of 1996; in that compliance shall include, but is not limited to, disclosing only that information that is authorized by law, authorized by the juvenile offender or his parent or legal guardian, setting a time limit on the authorization and disclosure, taking safeguards to prevent use or disclosure of the records, keeping an accounting of all requests for records and documenting its efforts to either protect or release relevant records; there shall be no discrimination against any employee who is employed in the performance of this Agreement, or against any applicant for such employment, because of age, color, national origin, ancestry, race, religion, creed, disability, sex or marital status. This provision shall include, but not be limited to the following: employment, promotion, demotion, or transfer; recruitment or advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. GRANTEE agrees that no qualified handicapped person shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity of the GRANTEE. GRANTEE further agrees to insert similar provisions in all sub-contracts for services allowed and authorized under this Agreement under any program or activity.
- P. Provide services to applicable juvenile offenders residing or adjudicated in GRANTEE's Judicial District. GRANTEE may serve juvenile offenders residing or adjudicated outside of their Judicial District if it is part of the Regional Collaboration Grant.
- Q. Maintain books, records, documents, and other evidence in a manner that accurately reflects receipts and expenditures of all programs funded by this grant.
- R. Not use state funds allocated through this grant to supplant GRANTEE'S present Federal, State or local funding of services or programs.
- S. Maintain records and submit reports containing such information and at such times as required by KDOC-JS.
- T. Attend all applicable training sponsored by KDOC-JS.
- U. Enter into agreements with member counties and/or private, public or not-for-profit entities for the delivery of services in order to maximize the effective and efficient use of state resources. All agreements between GRANTEE and member counties or subcontractors shall be in writing and shall require compliance with these award conditions. GRANTEE shall be responsible for ensuring member county and/or subcontractor compliance with these grant conditions, KDOC-JS Juvenile Intake and Assessment Standards, KDOC-JS Community Agency Supervision Standards, the Financial Rules and Guidelines for Graduated Sanctions and Prevention Block Grants, and state and federal law. If requested by KDOC-JS, the GRANTEE shall forward a copy of all such agreements to KDOC-JS indicating compliance with this condition.

## **II. JUVENILE SERVICES AGREES TO:**

- A. Provide oversight necessary to support the Juvenile Justice Reform Act and the Reinvestment and Regional Collaboration Grants.
- B. Delegate authority to Grantee to sign consents necessary in the administration of programs for juvenile offenders in the custody of the Kansas Department of Corrections, Juvenile Services, to GRANTEE or its designees.
- C. Acknowledge this grant may be terminated by either party upon a minimum of ninety (90) days written notice to the other party. Upon termination, the unexpended balance of funding distributed to GRANTEE shall be returned to KDOC-JS within thirty (30) days.

- D. Conduct audits and reviews of GRANTEE to determine their level of compliance with the KDOC-JS Financial Rules and Guidelines and all applicable laws, regulations, and policies. In the event of a finding of unsatisfactory compliance with its obligations under this Agreement, or a finding based upon other evidence of a serious violation and/or lack of compliance with Agreement, all applicable Federal and State laws and regulations, as well as KDOC-JS field standards, policies and procedures, KDOC-JS may withhold part or all of any grant due or to become due to GRANTEE as payment for services rendered hereunder.
- E. Neither assume nor accept any liability for the actions or failure to act, either professionally or otherwise, of GRANTEE, its employees and/or its contractual agents.

**APPROVED BY: Chairperson, Board of County Commissioners**


Name: Leslie Thomas "Tom" Moody  
(Please Print First Name, MI, and Last Name)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVED BY: Kansas Department of Corrections, Juvenile Services**

Name: Randy Bowman, Deputy Secretary

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

	<b>STATE OF KANSAS DEPARTEMT OF CORRECTIONS, JUVENILE SERVICEIS DIVISION</b>	
	<b>1. Juvenile Justice Comprehensive Plan Grant Application FY20</b>	<b>2. Issuance Date: January 23, 2019</b>
	<b>3. Originating Office: Kansas Department of Corrections, Juvenile Services Division</b>	
	<b>4. Award: Juvenile Justice Comprehensive Plan Grant Funding</b>	

**TO:** Kansas Administrative Counties who are responsible for implementing their judicial district's comprehensive plan for the development, implementation, operation and improvement of juvenile community correctional services.

**SUBJECT:** Availability of Juvenile Justice Comprehensive Plan Grant funds distributed by the Kansas Department of Corrections, Juvenile Services Division (herein referred to as the "KDOC-JS"). Under the Grant Program, Administrative Counties are eligible for funds and community-based providers are eligible to apply for funds through the Administrative County Board of County Commissioners (BOCC).

**LEGAL:** Pursuant to K.S.A. 75-7038 through 75-7053, the KDOC-JS may make grants available to

**REFERENCE:** counties or groups of counties who have submitted a comprehensive plan approved by the Secretary.

**PURPOSES:** The purpose of this grant application is to (1) set forth the requirements for recipients of funding, for aid to local units of government, representing fiscal year 2020, and (2) provide guidance and instructions for the preparation and submission of the application.

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## **Part I. Juvenile Justice Comprehensive Plan Grant**

### **A. OVERVIEW**

The purpose of this Grant is to act as a pathway to strengthen the collaborative efforts of local and state governments, and all branches of government, toward achieving the reform goals originally enacted by the Juvenile Justice Reform Act of 1997 and as amended by Senate Bill 367 by the 2016 Kansas Legislature. Those goals are established by K.S.A. 38-2301 as:

“The primary goals of the juvenile justice code are to promote public safety, hold juvenile offenders accountable for their behavior and improve their ability to live more productively and responsibly in the community. To accomplish these goals, juvenile justice policies developed pursuant to the revised Kansas juvenile justice code shall be designed to: (a) Protect public safety; (b) recognize that the ultimate solutions to juvenile crime lie in the strengthening of families and educational institutions, the involvement of the community and the implementation of effective prevention and early intervention programs; (c) be community based to the greatest extent possible; (d) be family centered when appropriate; (e) facilitate efficient and effective cooperation, coordination and collaboration among agencies of the local, state and federal government; (f) be outcome based, allowing for the effective and accurate assessment of program performance; (g) be cost-effectively implemented and administered to utilize resources wisely; (h) encourage the recruitment and retention of well-qualified, highly trained professionals to staff all components of the system; (i) appropriately reflect community norms and public priorities; and (j) encourage public and private partnerships to address community risk factors.”

Operational across Kansas since 1999, reforms established that the Secretary of Corrections may make grants to counties for the development, implementation, operation and improvement of juvenile community correctional services. Further, the Act called for the designation of an entity responsible for juvenile justice field services not delivered by court services officers in the district and for the provision of juvenile intake and assessment services. Reforms are to be administered by the Department of Corrections, and implemented and operated by local Boards of County Commissioners.

The Juvenile Justice Comprehensive Plan Grant (herein referred to as the “Grant Program”) application constitutes the Administrative County’s, for a single county or group of cooperating counties, local comprehensive plan and budget request.

### **B. AVAILABLE FUNDS AND ELIGIBLE APPLICANTS**

Juvenile Justice Comprehensive Plan Grant funding will be awarded to the Administrative County, to be allocated through the Board of County Commissioners to community-based programs. Funds through this application are to be used to develop, expand or enhance direct services provided through juvenile justice programs, to include but not limited to: Prevention, Immediate Intervention Programs, Juvenile Intake and Assessment Services, Court Services, Juvenile Intensive Supervision Probation and Case Management programs. Planning allocations

are being distributed today, along with this application, to Administrative Contacts, Boards of County Commissioners and Juvenile Corrections Advisory Board Chairpersons providing notice as to the amount of funds available from this funding source.

## **C. DEFINITIONS**

Primary Prevention: A program or service directed at the population at large that is designed to prevent juvenile crime.

Secondary Prevention: A program or service directed to youth and families identified as at risk for juvenile crime involvement that is designed to prevent juvenile crime before it occurs.

Tertiary Prevention: A program or service provided to youth and families after an incident of juvenile criminal behavior has occurred. The intervention is designed to prevent future incidents from occurring.

Immediate Intervention Program: A program directed to youth alleged to have committed a juvenile offense established pursuant to K.S.A. 38-2346 by which an eligible juvenile may avoid prosecution and which meets the requirements of applicable IIP standards published by the Secretary.

Juvenile Intake and Assessment Services: A program directed at the juvenile population in the custody of a law enforcement officer for an allegation of abuse and neglect or a juvenile offense, which meets the requirements of K.S.A. 75-7023 and applicable JIAS standards published by the Secretary.

Court Services: A program of the District Court for the supervision of juvenile offenders as defined at K.S.A. 20-301 through 20-384.

Juvenile Intensive Supervision Probation: A program directed at the adjudicated juvenile offender population disposed to a period of supervision per K.S.A. 38-2361(a)(1), through an entity other than court services which meets the requirements of applicable Community Supervision Standards published by the Secretary.

Case Management: A program directed at the adjudicated juvenile offender population disposed to a period of supervision per K.S.A. 38-2361(a)(10) or (a)(12), through an entity other than court services which meets the requirements of applicable Community Supervision Standards published by the Secretary.

Program: Evidence based programs and/or practices provided by an organization, including a unit or portion of an organization, receiving funds from this Grant who is **not** a: Juvenile Intake, Immediate Intervention, Court Services, Intensive Supervision or Case Management program. Examples include but are not limited to: programs operated by a school district, community mental health center, or other community based agencies. The County must include a separate Subgrantee Program Summary for each proposed program funded from this Grant.

Contracted Services or Services: Resources, interventions, and other assistance provided to the participants in Juvenile Intake, Immediate Intervention, Court Services, Intensive Supervision, or

Case Management programs. Examples include but are not limited to: cognitive behavior interventions, substance use and mental health evaluations, academic or vocational supports, transportation or housing assistance, client incentives, and other services intended to improve juvenile offender behavior and support them and their families in the home and community. If funding from the Grant Program are utilized for contracted services or services, a contract must exist between the parties, and the cost be budgeted as part of this application. No Sub Grantee Program Summary should be included as part of the County application.

Subgrantee: Unit of local government, non-profit entity, and other organization which has entered a contractual agreement with the grantee to provide graduated sanctions, prevention, and/or intervention services. All sub-grantees must adhere to applicable State laws and procedures and these Guidelines.

#### **D. AWARDING OF FUNDING**

State FY2020 Grant funding will be awarded to the Administrative County by the end of June 2019, for the funding period of July 1, 2019 and ending June 30, 2020. Local community-based programs may be awarded funding through the Administrative County based upon the recommendation by the Juvenile Corrections Advisory Board and approval by the Board of County Commissioners. KDOC-JS will authorize final approval of all programs.

#### **E. CRITERIA FOR APPROVAL**

All proposals submitted through the Administrative County and Juvenile Corrections Advisory Boards must be reviewed and approved by the Board of County Commissioners for the Administrative County, and by KDOC-JS. Proposals that fail to provide all information requested in the application will be denied or be delayed until they meet all requirements for approval.

#### **F. USE OF FUNDS**

Block Grant Funds shall not be commingled with funds from other state and federal agencies, or local funds. Monies from this grant shall not be used to cover costs for services or operational expenses attributed to adult criminal justice matters, operational expenses of Court Services, or other county or district-wide programs except those specifically delineated in this application. Grantees, and any sub-grantee, shall expend and account for grant funds in accordance with state laws, KDOC Financial Rules, Guidelines, and Reporting Instructions and this application.

Prevention and/or Graduated Sanctions funds applied for in this Grant may be used, for:

- The continued operation of primary, secondary, or tertiary prevention programs funded and operated from this source in state fiscal year 2019, which continues the same service content and target population
- The continued operation of juvenile intake and assessment services (JIAS) programs complying with KDOC standards

- The operation of immediate intervention programs (IIP) complying with KDOC standards that are either new to the county or group of cooperating counties, and an expansion or continuation of programs previously funded by another source
- The continued operation of juvenile intensive supervision probation (JISP) programs complying with KDOC standards
- The continued operation of case management (CM) programs complying with KDOC standards
- To fund new contractual services for adjudicated juvenile offenders disposed to probation supervised by Court Services (CS)
- To implement new tertiary prevention program(s) or service(s) for alleged and adjudicated juvenile offenders identified by the Juvenile Corrections Advisory Board (JCAB) and listed in their calendar year 2018 Annual Report submitted pursuant to 75-7044a

Required minimum budget allocation of Prevention and/or Graduated Sanctions funds applied for in this Grant

- A minimum budget amount of \$500.00 is required of each Administrative County to assist Court Services in the implementation of client incentives, which is one element of Graduated Responses enacted by Senate Bill 367. This is current practice in some JISP and CM programs, and is encouraged of all programs. This item will be included in line 212 of the FY20 Agency Application Budget Workbook, Agency Non-Personnel tab, column J.

## **G. LOCAL GOVERNANCE**

Consistent with a goal of the Kansas Juvenile Justice Code, that policies be designed to be community based to the greatest extent possible, KDOC-JS recognizes the Administrative County determined by the Counties of each Judicial District. The Administrative County Board of County Commissioners and the Juvenile Corrections Advisory Board are vehicles for collaboration who:

- Provides for efficient and effective delivery of services in all counties within the judicial district
- Facilitates communication at the local level and disseminates to the community information on the issues and activities relating to local juvenile justice needs
- Provides for coordination among all local juvenile justice stakeholders and organizations providing services for juvenile justice involved youth
- Administer the funds for the implementation of a network of community-based juvenile services
- Demonstrate the ability to efficiently and effectively leverage local, state, federal and private funds to support local efforts

To that purpose, KDOC-JS seeks to provide technical assistance and pursue policies, which help support the effort of Boards of County Commissioners and Juvenile Corrections Advisory Boards.

## **H. APPLICATION SUBMISSION:**



To facilitate the review process, it is imperative that all of the funding requests submitted from the district are complete and accurate. The Administrative County, prior to submission to KDOC-JS, must review and approve the content of this application. If discrepancies are identified during the local review process, return the funding request for corrections prior to submission to KDOC-JS. Administrative Counties shall not include any locally required information or developed application or review tool with the district's application. These shall be maintained by the Administrative County as justification for funding and for local monitoring of sub-grantees.

The Administrative County or designee is responsible for ensuring that one complete electronic application packet is submitted to KDOC-JS. This packet shall include: The Grant application completed in its entirety including all required signatures, completed budget workbook and signed grant conditions. The application packet should be submitted to [KDOC\\_JS\\_Grants@ks.gov](mailto:KDOC_JS_Grants@ks.gov) on or before **May 1, 2019 at 5:00 p.m.**

## **I. APPLICATION QUESTIONS:**

It is anticipated that as the Administrative County prepares the application packet each year that there will be the need to ask clarifying questions to ensure complete and accurate submission of the funding application packet. Questions from any sub-grantees or local officials must be directed to the Administrative Contact for the judicial district from whom funds are being requested. The Administrative Contact or designee is encouraged to contact Megan Milner, KDOC Director of Community Based Services, for assistance at 785-368-7400 or [megan.milner@ks.gov](mailto:megan.milner@ks.gov).

**Part II. Application – Kansas Department of Corrections-Juvenile Services Juvenile Justice  
Comprehensive Plan Grant Application FY20**

**A. ADMINISTRATIVE COUNTY OFFICIALS SIGNATURE PAGE**

*Instructions: One page per JD. Be sure to print the BOCC Chairperson name as well as obtain his/her signature and the date of signature. All four sections must be complete, using format shown. The Financial Officer must be different than the Administrative Contact, BOCC Chair and JCAB Chair.*

**Administrative County Officials Signature Page**

A. Board of County Commission	B. Administrative Contact
Administrative County: <u>Crawford County</u>	Angie Hadley, Program Coordinator
Mailing address: <u>Crawford County</u>	Agency: <u>The Restorative Justice Authority</u>
Mailing address: <u>P.O. Box 249</u>	Mailing address: <u>665 South 69 Highway</u>
City, zip: <u>Girard, KS 66743</u>	City, zip: <u>Pittsburg, KS 66762</u>
Telephone: <u>620-724-6115</u>	Telephone: <u>620-235-7118 ext. 102</u>
Fax: <u>620-724-6007</u>	Fax: <u>620-235-7107</u>
E-mail: <u>N/A</u>	E-mail: <u>ahadley@rjauthority.org</u>
Judicial District #: <u>11<sup>th</sup> CR CO</u>	Signature/Date: _____
County Employer ID #: <u>48-6042132</u>	(Administrative Contact)
Name of BOCC Chair: <u>Tom Moody</u>	
Signature/Date: _____	
(BOCC Chair)	
C. Juvenile Corrections Advisory Board	D. Financial Officer of Administrative County
Name: <u>Pat Pence</u>	Name: <u>Don Pyle</u>
Title: <u>JCAB Chair</u>	Title: <u>Crawford County Clerk</u>
Mailing address: <u>611 Victorian Drive</u>	Mailing address: <u>P.O. Box 249</u>
City, zip: <u>Pittsburg, KS 66762</u>	City, zip: <u>Pittsburg, KS 66762</u>
Telephone: <u>620-232-2575</u>	Telephone: <u>620-724-6115</u>
Fax: <u>N/A</u>	Fax: <u>620-724-6007</u>
E-mail: <u>ppence@cox.net</u>	E-mail: <u>countyclerk@ckt.net</u>
Signature/Date: _____	Signature/Date: _____
(JCAB Chair)	(Fiscal Officer)

Submission of the application packet and signature by county officials serves as certification to KDOC- JS that the application is complete; all submitted program requests were reviewed and those review documents remain on file for review; all applicable laws, standards, Financial Rules, Guidelines, and Reporting Instructions for Grantees requirements and grant conditions are being adhered to by the Administrative County and their sub-grantees; the Financial Rules, Guidelines, and Reporting Instructions for Grantees and any training necessary have been provided to each sub-grantee by the Administrative County.

## B. JUVENILE CORRECTIONS ADVISORY BOARD MEMBERSHIP

One form is required per judicial district. Boxes will expand to fit text entered. Chairperson is to be listed first as indicated on the membership list form. Please complete all information in the table for each board member. Additional spaces have been provided in the table in the event a board consists of more members than the statutory requirements. At the top of membership list – please identify judicial district and the date this membership list was completed/updated. Please ensure that all expiration dates are updated.

Judicial District #: 11<sup>th</sup>-CR CO

Date completed: 1-28-19

Is the JCAB a joint board with the Corrections Advisory Board (CAB)? No

Chairperson Appointed by	Representing	Name and Job Title	Address	E-mail & Phone	M/F	Ethnicity	Race	Appointed Date	Expiration Date
		Pat Pence	611 Victorian Drive	<a href="mailto:pjpence@cox.net">pjpence@cox.net</a>	M	NH	Caucasian	10-01-01	6-30-21
		Retired Foster Care Specialist	Pittsburg, KS 66762	620-232-2575					
Members Appointed by	Representing	Name and Job Title	Address	E-mail & Phone	M/F	Ethnicity	Race	Appointed Date	Expiration Date
Sheriff	Law Enforcement	Steve Geier	225 N. Enterprise Dr.	<a href="mailto:sgeier@crsoks.org">sgeier@crsoks.org</a>	M	NH	Caucasian	1-14-13	1-14-22
		CR CO Undersheriff	Girard, KS 66743	620-724-8274					
Chief of Police	Law Enforcement	Brent Narges	201 N. Pine	<a href="mailto:bnarges@pittks.org">bnarges@pittks.org</a>	M	NH	Caucasian	5-3-18	6-30-21
		Chief of Police	Pittsburg, KS 66762	620-235-0400					
County / District Attorney	Prosecution	Steve Stockard	Crawford County Courthouse 111 E. Forest, Suite A	<a href="mailto:sstockard@wntlaw.kscoxmail.com">sstockard@wntlaw.kscoxmail.com</a>	M	NH	Caucasian	1-15-16	1-15-21
		Assistant Attorney	Girard, KS 66743	620-724-6780					
Administrative Judge	Judiciary	Jennifer Brunetti	Crawford County Courthouse P.O. Box 69	<a href="mailto:mjbrunetti@11thjd.org">mjbrunetti@11thjd.org</a>	F	NH	Caucasian	6-15-18	6-15-21
		District Judge	Girard, KS	620-724-6213					

			66743						
BOCC	Education Representative	Phil Bressler	1978 E. 4th Street	<a href="mailto:pbressler@usd250.org">pbressler@usd250.org</a>	M	NH	Caucasian	10-12-17	10-12-20
		Principal	Pittsburg, KS 66762	620-235-3200					
Administrative Judge	Court Services	Brenda Chappell	602 N. Locust	<a href="mailto:bchappell@11thjd.org">bchappell@11thjd.org</a>	F	NH	Caucasian	5-14-13	5-14-19
		Chief CSO	Pittsburg, KS 66762	620-232-2460					
BOCC	Mental Health Representative	Rick Pfeiffer	911 N. Michigan Suite B	<a href="mailto:rpfeiffer@cmhccc.org">rpfeiffer@cmhccc.org</a>	M	NH	Caucasian	12-01-05	6-30-21
		Executive Director, Community Mental Health Center	Pittsburg, KS 66762	620-235-7144					
BOCC	General	Jerry Waltrip	907 S. Taylor	<a href="mailto:pjwaltrp@gmail.com">pjwaltrp@gmail.com</a>	M	NH	Indian	4-19-01	6-30-21
		Retired Journalist	Pittsburg, KS 66762	620-231-8134					
BOCC	General	Vanessa De Luna	1310 N. Broadway	<a href="mailto:vdeluna@usd250.org">vdeluna@usd250.org</a>	F	H	Hispanic	6-5-18	6-5-21
		Citizen	Pittsburg, KS 66762	620-481-7004					

Members Appointed by	Representing	Name and Job Title	Address	E-mail & Phone	M/F	Ethnicity	Race	Appointed Date	Expiration Date
BOCC	General	Pat Pence	611 Victorian Drive	<a href="mailto:pjpence@cox.net">pjpence@cox.net</a>	M	NH	Caucasian	10-01-01	6-30-21
		Retired Foster Care Specialist	Pittsburg, KS 66762	620-232-2575					
City	General	Lyle Telfer	607 Windsor	<a href="mailto:latlht@sbcglobal.net">latlht@sbcglobal.net</a>	M	NH	Caucasian	4-8-15	4-8-21
		Retired County Appraiser	Pittsburg, KS 66762	620-232-1036					
City	General	Martha Murphy	667 S. 69 Highway	<a href="mailto:mmurphy@k-state.edu">mmurphy@k-state.edu</a>	F	NH	Caucasian	3-28-14	3-28-20
		Retired Expanded Food Nutrition Education Program Agent	Pittsburg, KS 66762	620-724-4801					
City	General	Stacy Kratz	911 N. Michigan Suite B	<a href="mailto:skratz@cmhccc.org">skratz@cmhccc.org</a>	F	NH	Caucasian	1-6-12	1-6-21
		Director of Compliance and Operations	Pittsburg, KS 66762	620-235-7147					
Judge of District Court	Juvenile Defense	Mark Fern	107 W. 4 <sup>th</sup> Street	<a href="mailto:mfern@fernangermayer.com">mfern@fernangermayer.com</a>	M	NH	Caucasian	6-6-16	6-6-19
		Defense Attorney	Pittsburg, KS 66762	620-231-7300					

Members Appointed by	Representing	Name and Job Title	Address	E-mail & Phone	M/F	Ethnicity	Race	Appointed Date	Expiration Date

## C. COOPERATION AGREEMENTS BETWEEN COUNTIES

*K.S.A 75-7039 provides that each county may qualify to receive grants from the Kansas Department of Corrections under the provisions of K.S.A. 75-7038 through 75-7053. Further, it is provided that counties may cooperate together to make themselves eligible for grants and such counties shall cooperate and enter into such agreements pursuant to K.S.A. 12-2901 through 12-2907.*

**Please provide the response that applies to the County or Group of Counties applying for this grant.**

☒  
☐

**Single county application, if selected please proceed to next section**

**Group of two or more counties application, if selected please indicate if**

☐  
☐

**Copy of Cooperation Agreement included as attachment, or**

**Group of Counties operating without a Cooperating Agreement**

## D. DISPROPORTIONATE MINORITY CONTACT (DMC)

*K.S.A. 75-7046 of the Kansas Juvenile Justice Code requires that the Juvenile Corrections Advisory Boards shall make a formal recommendation to the Board of County Commissioners, at least annually, concerning the comprehensive plan which shall include provisions to address racial, geographic and other biases that may exist in the juvenile justice system.*

**Please answer the following questions regarding the judicial district's efforts in addressing DMC.**

- 1. Please provide a summary of the judicial district's DMC efforts and accomplishments of the past year.**

As a JCAB we continue to look at our census. However, we find that any arrest of any minority puts us at risk of being disproportionate.

The JCAB feels considering the low number of African Americans and Hispanic residents in Crawford County, when a race other than Caucasian is arrested, any single arrest will appear dubious and seemingly disproportionate. The JCAB believes those in need of services should be served no matter one's race or ethnicity. The JCAB is convinced this is another reason prevention programs are so important in Crawford County because their goal is to prevent arrest. As a JCAB we feel if we organized a committee to address DMC data, we would not do anything differently than we are currently doing, as a board, to address the issue of DMC.

The JCAB would be interested in looking at other judicial districts that have shown marked improvement in DMC particularly in rural areas. The JCAB would encourage JS to provide judicial districts' direction regarding specific improvements that have improved other districts' DMC data.



2. **Please provide a summary, or attach a copy, of the judicial district's DMC work plan for the State Fiscal Year 2019.**

Crawford County JCAB reviews the DMC reports when received by JS for the grant process, reviews quarterly reports, and discusses internal findings. The JCAB is continually working as a board to develop a better understanding of DMC and what can be put into place to dialog this problem.

3. **What is being done to engage youth, families, stakeholders and the community (i.e. individual citizens, civic organizations and advocacy groups) in DMC efforts?**

The Program Coordinator and prior JCAB Chair participated in the 11th Judicial District Disproportionate Minority Contact Committee. Since that time we participated in prevention meetings with DCF and other local agenices. The JCAB currently discuss our numbers and discusses them with JCAB. We welocme further instruction from KDOC-JS.



## E. Juvenile Intake and Assessment System (JIAS)

*The following questions are intended to provide KDOC-JS with a better understanding of the Juvenile Intake and Assessment System in each Judicial District for FY19. Some questions in this section will be answered using check boxes. In order to put a checkmark in a box, double click the box you would like to select and when the pop-up window opens, select "Checked" then "Ok" to close the box. If a box marked "Yes" is selected, please provide the additional requested information on the line. All of the questions have space available for narratives to note additional information from what has been requested.*

- 1. Describe the staffing pattern utilized by the JIAS program. The narrative must describe any regular scheduled office hours for JIAS staff, who and how staff responds to requests for JIAS services outside of those scheduled hours, include the process and contact information for law enforcement to notify JIAS of need for services, and where intakes are conducted.**

LEO calls JIAS anytime a youth is arrested as JO or placed in LEO Police Protective Custody as a CINC. JIAS staff has 10 minutes to respond by phone and 20 minutes to arrive in person at the LEO agency requesting assistance.

Scheduled office hours for JIAS weekday staff are 7:45 am – 4:45 pm Monday-Friday. On call hours are 4:45 pm – 7:45 am Monday-Friday. Weekend shifts begin at 4:45 pm on Friday and end at 7:45 am Monday.

LEO calls 620-238-0278 for weekday intakes and 620-238-0041 for after hours and weekend intakes. When LEO calls JIAS and an intake occurs, they are completed at the LEO sites. LEO sites include the Pittsburg Police Department, Crawford County Sheriff's Department or the Frontenac Police Department. Intakes may be completed at Via Christi Hospital or Girard Medical Center if deemed necessary by law enforcement. Notice to Appear (NTA) intakes are completed at the RJA office during business hours.

- 2. Are any intakes conducted over two-way or audio-visual communication as permitted by K.S.A. 75-7023(d)?**

☒

No

☐

Yes – If yes, please describe both the technology used and how that technology provides for secure transmission of this electronic communication as well as the circumstances in which this method is utilized instead of an in-person intake.

- 3. Please list the specific service(s) or program(s) that serve as alternatives to placement into a juvenile detention center, pursuant to K.S.A. 38-2331(b).**

Upon completion of an intake recommendations for services are made and sent to the Crawford County Attorney. If a youth doesn't qualify for detention the youth is released to their parent or guardian. The youth and parent/guardian are advised of the court process. If the youth is on probation their probation officer is notified. Crawford County does not offer programming or services to non-adjudicated youth as an alternative to detention because the court believes the youth has the right to counsel. The court believes it is not Juvenile Intake and Assessment's place to provide programming/services to youth prior to receiving the right to counsel.

<b>Community Based Detention Alternative</b>	<b>Organization</b>	<b>Target Population</b>	<b>Cost Per Youth</b>	<b>Cost Paid By Whom</b>
Release upon youth's promise to appear	Not applicable	Not applicable	Not Applicable	Not Applicable
Release to a parent, guardian, or custodian upon their assurance to secure youth's appearance	Not applicable	Not applicable	Not Applicable	Not Applicable
Release with the imposition of reasonable restrictions on activities, associations, movements and residence specifically related to securing the youth's appearance at the next court hearing	Not applicable	Not applicable	Not Applicable	Not Applicable
Release to a voluntary community supervision program	Not applicable	Not applicable	Not Applicable	Not Applicable
Release to a mandatory, court-ordered community supervision program	Not applicable	Not applicable	Not Applicable	Not Applicable
Release with mandatory participation in an electronic monitoring program with minimal restrictions on the youth's movement	Not applicable	Not applicable	Not Applicable	Not Applicable
Release with mandatory participation in an electronic monitoring program allowing the youth to leave home only to attend school, work, court hearings or other court-approved activities	Not applicable	Not applicable	Not Applicable	Not Applicable
additional (specify): _____				
additional (specify): _____				
additional (specify): _____				
additional (specify): _____				
additional (specify): _____				
additional (specify): _____				

**4. Is law enforcement in the district utilizing the Notice to Appear (NTA) process, pursuant to K.S.A. 38-2330.**

- ☒ **Yes**  
☐ **No**

**If Yes, please provide a brief description of how this NTA process is working the district. Please include any data currently being collected regarding the NTA process.**

According to K.S.A. 38-2330 law enforcement may issue a NTA. If they chose to do so, they send a copy of the NTA and other information pertaining to the juvenile to the RJA Supervisor. Contact is

made with the juvenile within two (2) business days and appointment is scheduled with the youth and family within five (5) business days. We continue to communicate with law enforcement about the NTA option and process. With law enforcement turn over this presents a challenge. However, School Resource Officers (SRO's) have started using the process more frequently.

RJA currently collect the data listed below for the NTA process:

<u>Month</u>	<u>JO</u>	<u>CINC</u>	<u>TOTAL</u>	<u>OHP</u>	<u>DAY JIAS</u>	<u>NTA</u>	<u>NTA-done</u>	<u>Prot. Home</u>
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## F. Immediate Intervention Program (IIP)

*The following questions are intended to provide KDOC-JS with a better understanding of the Immediate Intervention Program in each Judicial District for FY19. Because IIP programs have not yet completed a full year of IIP implementation, this section is more narrative at this time. In the future, though, KDOC will request more data descriptors as the data becomes more available. Some questions in this section may be answered using check boxes. In order to put a checkmark in a box, double click the box you would like to select and when the pop-up window opens, select "Checked" then "Ok" to close the box. If a box marked "Yes" is selected, please provide the additional requested information on the line. All of the questions have space available for narratives to note additional information from what has been requested.*

- 1. In prior grant applications, districts were asked to provide documentation of the agreement between the JIAS Director and County or District Attorney(s) for implementation of an immediate intervention process. Please identify below if the district has made any revisions or changes to the agreement.**

☒  
☐

No changes have been made to the existing agreement.  
Yes, we have made changes to the IIP agreement.

If "yes" was checked above, please attach to this application a copy of the revised written agreement.

If the district did not submit a signed agreement at the submission of the FY2018 or FY2019 plan, please attach one to this application.

- 2. Does the agreement provide for inclusion of any offenders beyond those enumerated in subsection (b)(1) of K.S.A. 38-2346?**

☒  
☐

No  
Yes – If yes, please list below the specific offense(s) and youth who are included beyond the minimum standard required in law.

- 3. Please provide projection(s) of the number of youth to be served in FY20 by the IIP program.**

**A. A. Number of Youth eligible per subsection (b)(1) of K.S.A. 38-2346** RJA will not provide Pre-File IIP services.

**B. If applicable, the number of Youth eligible per subsection (b)(2) of K.S.A. 38-2346** Unknown, the Assistant County Attorney originally projected he would refer 144 Post-File youth per year. In FY18 we've received 7 IIP referrals. To date for FY19, we've served 21 Post-File IIP youth.

- 4. Please list all individuals or organizations who have been part of the local collaboration and operation of IIP.**

Representing	First and Last Name	Title	Agency or Organization
RJA/JIAS	Angie Hadley	Program Coordinator	The Restorative Justice Authority
Court	Lori Fleming (previous judge)	District Court Judge	Crawford County District Court

Court	Jennifer Brunetti (new judge)	District Court Judge	Crawford County District Court
County or District Attorney(ies)	Steve Stockard	Assistant County Attorney	Crawford County Attorney's Office
Court Services	Brenda Chappell	Chief Court Service Officer	11 <sup>th</sup> Judicial District Court Services
RJA	Sandy Emerson	Supervisor	The Restorative Justice Authority
Add if needed			
Add if needed			
Add if needed			
Add if needed			
Add if needed			

**5. Does the IIP program charge fees as permitted by IIP-04-107?**

☐

**No**

☒

**Yes – If yes, please describe the amount charged and whether or not provisions are included to perform community service in lieu of cash payment. RJA IIP P&P for IIP-04-107 is as follows:**

- A. IIP fees shall not exceed \$50 for a misdemeanor and \$100 for a felony. Youth and guardian who agree to IIP are advised prior to the IIP of the fees associated with the program and agree to IIP fees and services. If the guardian states up front they can't afford IIP fees other arrangements shall be considered.
- B. The youth shall pay the IIP fee prior to completion of the program.
- C. IIP fees shall be separate and in addition to any statutory filing fees on post-file IIP's.
- D. The fees collected shall be retained by the IIP and shall not be used for any purpose, except development and operation of the IIP pursuant to K.S.A. 38-2346(f).
- E. A youth who is eligible for IIP shall not be denied participation or terminated unsuccessfully due to an inability to pay fees or other associated costs.
- F. An inability to pay fees shall not solely result in the referral to MDT.
- G. If the guardian is able to demonstrate an inability to pay their fees based on the federal poverty guidelines <https://aspe.hhs.gov/poverty-guidelines>, the IIP fees shall be reduced or waived as follows:
  - **Waived:**
    - If the family is at 100% or less of the federal poverty guidelines the fee shall be waived
  - **Reduced:**
    - By at least 50% if the family is at 101-200% of the federal poverty guideline
- H. Reduced or waived IIP fees shall be worked off by the youth through community service work (CSW). CSW shall be worked off at an approved CSW site at \$5.00 per hour.

**6. Please describe the successes and accomplishments of the district's IIP thus far.**

IIP referrals increased 33% in FY19 vs. FY18, to date for FY19 we have a 100% success rate for those who have completed the program to date and the County Attorney is ordering youth to participate in programming, when needed.

**7. Please identify any challenges of the district's IIP to be addressed in the upcoming year.**

If referrals continue to increase, additional staff may be required to ensure the cases are appropriately supervised, youth can be transported to and from programming and programming is completed as required.

**8. Successful Immediate Intervention Completions. (NOTE: this section only applies to those districts receiving funds from KDOC for IIP)** *For this section, please reference the data for your judicial district in Appendix A, Successful/Unsuccessful Immediate Intervention Completion Data. In the space below, please identify your target goal for successful completions for FY20. At a minimum, the goal must be two percentage points greater than the data in Appendix A, but districts may also choose to set a higher goal. After identifying the FY20 goal, please identify specific strategies the agency will employ to reach this goal. If the current percentage in Appendix A is already 100%, please explain how the agency will maintain this successful completion rate.*

To date, IIP clients have a 100% success rate. However, as referrals increase it is our goal to maintain a 98% success rate in FY20. We plan to maintain this success rate by making sure the cases referred by the county attorney meet the eligibility requirements, IIP guidelines are communicated clearly to the youth and family, programming needs are met when ordered, service referrals are recommended to the youth and families (when identified and/or needed), youth are supervised according to standards and successful and unsuccessful completions are tracked.



## G. Juvenile Intensive Supervised Probation (JISP) and Case Management (CM)

*The following questions are intended to provide KDOC-JS with a better understanding of Juvenile Intensive Supervised Probation and Case Management program in each Judicial District for FY20. Some questions in this section will be answered using check boxes. To put a checkmark in a box, double click the box you would like to select and when the pop-up window opens, select "Checked" then "Ok" to close the box. If a box marked "Yes" is selected, please provide the additional requested information. All the questions have space available for narratives to note additional information from what has been requested.*

- 1. Does the agency have specialized caseloads for Juveniles? (Examples by: risk level, gender or offense type)**

☒

**No**

☐

**Yes – If yes, please answer the following question:**

- a. List all specialized caseloads:**

- 2. Does the agency administer any specific screening or assessment tools, in addition to the YLS/CMI?**

☐

**No**

☒

**Yes – If yes, please answer the following questions:**

- a. List all specific screening or assessment tools administered:** The Kansas Detention Assessment Instrument
- b. How is the information from the tool(s) utilized?** The information from the tool determines placement in detention. If a youth scores 14 or higher the youth is eligible for placement in detention.

3. Please fill out the following table regarding your agency and fees and/or reimbursements that are assessed to the youth. First check each of the fees and/or reimbursements your agency charges. For each of those checked fill out the cost and check if a sliding scale fee is available and if community service work can be done in lieu of the fee.

	Fee/reimbursement:	How much is the fee or reimbursement?	Is a sliding fee scale available?	Can community service work be completed in lieu of the fee?
<input type="checkbox"/>	<b>Courtesy Supervision</b>	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<b>DNA</b>	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<b>Electronic Monitoring Device/GPS</b>	Payment required by client/parent if court ordered.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input type="checkbox"/>	<b>Supervision</b>	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<b>Transportation</b>	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input checked="" type="checkbox"/>	<b>Urine Analysis (UA)</b>	6 Panel UA Test costs us \$5.00 per test and we charge \$6.00 per test. \$1.00 Reimbursement fee per test. K2 Tests cost us \$3.72 per test and we charge \$4.00 per test. Reimbursement fee .28 cents per test.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input checked="" type="checkbox"/>	<b>UA Confirmations</b>	6 Panel UA Test Confirmation fee costs us \$15.66 per positive UA. We charge \$22.00 for the confirmation test. Reimbursement fee \$6.34 per confirmation test. K2 Confirmation costs us \$50.00 and we charge \$55.00 for the confirmation. Reimbursement fee \$5.00 per confirmation test.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input type="checkbox"/>	<b>Other (please specify):</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<b>Other (please specify):</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<b>Other (please specify):</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<b>No fees/reimbursements assessed to youth or families</b>			

#### 4. Juvenile Intensive Supervised Probation and Case Management program information.

*The following information must be provided for each program, group, contracted service, or intervention available for participants in the Juvenile Intensive Supervised Probation and Case Management programs for FY20. Include all provided, regardless of delivery being by agency staff, contractor staff, or as contracted services. If budgeted in JISP or CM, a description must be provided. Use additional sheets as necessary.*

**A. Name of program, group, contracted service, or intervention:** Effective Practices In Corrections (EPICS II), Motivational Interviewing, Wraparound Services, Crossroads, Forward Thinking, Clinical Associates, Functional Family Therapy (FFT), Decision Points and Youth Advocate Program (YAP).

**B. Describe the target population (e.g. YLS/CMI risk level, age, gender, offenses, etc.):** Juvenile offenders are court ordered to Juvenile Intensive Supervised Probation (JISP) or previously Case Management (CM) services. Youth can be male or female, 10-23 years of age, moderate to high risk and offenses vary. RJA recently learned Court Services only recommends high-very high youth be supervised by RJA when they submit their PDI recommendations. In FY20, RJA will be working to establish a local YLS/CMI cut off score.

**C. Please list any eligibility criteria to gain access to the program (e.g. completion of pre-requisites activities, attainment of supervision level, etc.):** Youth referred to either JISP or CM are court ordered based on the youth risk and need for services and/or programming.

**D. Frequency of the program (ex. 3 times per week for 1 hour):** Frequency varies depending on supervision level and program criteria.

**E. Duration of the program (e.g. 22 weeks long, self-paced):** Varies depending on the program.

**F. Schedule for the program:** Varies depending on the number of youth in need of programming, youth's availability for appointment days/time and type of programming they are participating in.

Day of Week:	Start Time:	End Time:
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

**G. Describe, and specify the name of, if different than program name in item A, the curriculum utilized:** N/A.

**H. Who provides/delivers the program (i.e. supervision staff, contractor, etc.):** Juvenile Supervision Officer provides EPICS II and Motivational Interviewing as well as cognitive based behavioral worksheets. Wraparound Services, Crossroads, Decision Points and Forward Thinking are delivered by Angie Nielsen, Care Coordinator. Forward Thinking and Decision Points is also delivered by Adam Vickery, Program Aide.

**I. List each Facilitator delivering the program:**

Name	Title/Position	Certifications/Qualifications
Michelle Alt	Juvenile Supervision Officer	Trained by KDOC
Angie Nielsen	Care Coordinator	Trained by KDOC for EPICS II and Motivational Interviewing, Vroon VDB LLC for Wraparound, The National Curriculum and Training Institute for Crossroads and The Change Company for Forward Thinking and Johnson County for Decision Points
Adam Vickery	Program Aide	The Change Company for Forward Thinking and Johnson County for Decision Points
Seth Wescott	Director Clinical Associates	LMLP
Lesli Dillman	Program Supervisor & FFT Therapist	LMSW
Katy Parker	FFT Therapist	LMSW
David Glenn	Program Director YAP	Mandated annual training requirements by YAP Incorporated

*For this section, please reference the data for your judicial district in Appendix B, Successful/Unsuccessful Probation Completion Data. In the space below, please identify your target goal for successful completions for FY20. At a minimum, the goal must be two percentage points greater than the data in Appendix B, but districts may also choose to set a higher goal. After identifying the FY20 goal, please identify specific strategies the agency will employ to reach this goal. If the current percentage in Appendix A is already 100%, please explain how the agency will maintain this successful completion rate.*

RJA's JISP success rate was 37.5%. Crawford County had 6 successful completions and 10 unsuccessful completions between July-December 2018.

It is our goal to increase our success rate at a minimum to 39.5% in FY20. We plan to increase this success rate by making sure programming is addressing known risk needs for the youth and families we serve, JISP guidelines are communicated clearly to the youth and families, youth are supervised according to standards and successful and unsuccessful completions are tracked.

It is also important to recognize since 2016 only high and very high-risk ranges of 22-42 have been assigned to JISP. Successful completions are more difficult when dealing with high risk offenders who have increased risk and needs. We can't control the type of youth ordered to our program, their need for change or family participation which have all been factors in our unsuccessful completion rates.

When looking at unsuccessful completions rates, we need to identify why the youth was unsuccessful, as well as what worked and what didn't during the time they were on supervision. This helps us better understand our success rates moving forward.

Below is a breakdown of the pros and cons of our success rates:

Of the youth who terminated unsuccessful 60% had an improved YLS score (initial to final) at the time of termination.

Reasons for unsuccessful completions (10 total):

- 5 youth were AWOL at the time of termination.
- 2 youth were pending new charges which occurred while on supervision.
- 1 youth had a charge in Douglas County prior to being placed in DCF custody and on probation in Crawford County. This youth completed probation in Crawford County successfully but was counted unsuccessful, according to the unsuccessful definition from KDOC-JS, due to the pending charge in Douglas County that was over three years old.
- 2 youth had their probation revoked due to probation violations (failure to pay fines/restitution, attend school, complete CSW, programming, etc.)

30% of those who terminated unsuccessful completed programming successfully.

50% overall (successful and unsuccessful) completed programming successfully.

Of those youth who completed programming unsuccessful; one youth went AWOL and two parents refused family services (Wraparound). Note: Programs were starting to be implemented in Crawford County in FY17 to the present. Therefore, programming was not an option for all youth listed above.

RJA is hopeful our success rates will improve as a result of providing evidence-based services and programs that focus on youth risk and needs as well as the development and implementation of Family Support for youth that come through JIAS, assigned to IIP or JISP or referred by a School Resource Officer (SRO) or Law Enforcement Officer (LEO).

Definitions for Successful versus Unsuccessful Discharge from Probation:

Successful – at the time of discharge, the youth has no pending offenses, or no pending revocation, and is engaging with programming, treatment, and requirements set forth in the supervision plan.

Unsuccessful – at the time of discharge, the youth have pending offenses, or pending revocation, or has not engaged with programming, treatment, and requirements set forth in the supervision plan.

## H. PREVENTION PROGRAM SUMMARY

Judicial District \_\_\_\_\_

Program Name: N/A

Program Number: \_\_\_\_\_

*Program type must be indicated for each program and be assigned according to the definitions included in the funding application (Part I, Section C).*

*It is possible for a program to target more than one prevention type so check all that apply and ensure the program summary clearly describes the different target populations. For example, a Mentoring program may provide secondary prevention services to at risk youth by matching to a mentor and provide the same matching service as tertiary prevention targeting youth after arrest/intake.*

Program Type:	Number of Youth Served in FY19:	Number of Youth to be served in FY20:
<input type="checkbox"/> Primary Prevention		
<input type="checkbox"/> Secondary Prevention		
<input type="checkbox"/> Tertiary Prevention		

**1. a. What is the programs intended purpose?**

*b. Please check the one most appropriate selection of the 4 options below. While programs may target additional changes, please indicate the one which is the primary change in response to this question. These groups are used as general categories for programs for which each program must associate. The programming delivered and the outcomes established will vary from program to program within these same categories. Some possible examples that may fall into each are included below. (select only one)*

☐ Antisocial behavior (*reduced criminal activity, reduced violence, improved behavior, etc.*)

☐ Family relationship (*improved family functioning, reduced out of home placement, reduced incidents of family violence, etc.*)

☐ School Attendance (*improved academic performance, improved attendance, reduced disciplinary/expulsion/disciplinary actions, etc.*)

☐ Substance Abuse (*reduced use of substances, education on risks of substance use, programming/treatment of substances, etc.*)

**2. Geographic Area to be Served:** *The geographic area(s) from which participants will be served. This might be an entire judicial district or one county in a multi-county district or one school in a school district, etc.*

**3. Target Population:**

**a. Demographics:** *The basic demographics of the program's target population(s).*

**b. Eligibility Criteria:** *How participants are identified for the program that qualifies the program for the program type(s) selected above.*

**c. Referral Source(s):** *How are youth referred to access the program.*

**4. Services Provided:** *Provide a brief summary that clearly summarizes all services provided to youth by the program.*

**5. Best Practices:** *Please list the best practices utilized by the program to achieve the desired behavior change and anticipated outcome for youth. (Examples include but are not limited to: behavior monitoring and reinforcement, conducting assessment of program participants, skills training, wraparound services, etc.)*

**6. Completion Criteria:** *Specify the requirements and obligations the participant must meet in order to complete the program. Please include how long a participant is expected to remain in the program to meet the completion criteria.*

**7. Who is responsible for annually evaluating the program and program operations?**

**8. Describe the process that is utilized for monitoring and evaluating the program.**

## I. PREVENTION PROCESS OUTCOME STATEMENT

Judicial District \_\_\_\_\_

Program Name: N/A

Program Number: \_\_\_\_\_

*In requiring Administrative Counties to address outcomes, the Block Grant requires outcome measures to be in place to measure process and behavior. This format permits the Administrative County to implement measures for programs that examine both the implementation (process) and the theory of change (behavior) which the program proposes to impact in the district.*

*Process Outcome – this is designed to be a way to measure the program itself to determine if the program is being implemented or delivered as planned. It deals specifically with the program and provides the ability to monitor success and to identify areas that can be improved within the program. Process outcomes may be referred to as “outputs” in some other systems and typically will measure the implementation of the program or program elements, utilization of the program and organizational issues.*

### **Process Outcome Statement (What will the program change and by how much?)**

*The measurable (numeric value) process change the program is expected to exhibit based on data that has previously been measured.*

#### **1. How will the change be measured and what data will be used?**

*This question is in reference to the records (files, spreadsheets, databases, logs, etc.) that will be kept and/or reviewed to determine the progress toward the outcome measure and further, what will be used from said records to “count” for the outcome.*

#### **2. By when will it change?**

*This question needs to be answered with a timeframe, preferably a date, within the fiscal year grant period.*

#### **3. What is the baseline?**

*A baseline is a data reference from a previous achievement that the outcome is built upon. The baseline should be a concise measurement of the data, from the most recent complete fiscal year of data (ex. FY17), that measures the same thing the stated outcome proposes to measure in FY19.*



**J. PREVENTION BEHAVIORAL OUTCOME STATEMENT****Judicial District** \_\_\_\_\_**Program Name:** N/A**Program Number:** \_\_\_\_\_

*In requiring Administrative Counties to address outcomes, the Block Grant requires outcome measures to be in place to measure process and behavior. This format permits the Administrative County to implement measures for programs that examine both the implementation (process) and the theory of change (behavior) which the program proposes to impact in the district.*

*Behavior Outcome – this is designed to allow the ability to monitor what change is being made in the targeted behavior of the youth. These specifically measure the change in participants in the program for which the program was designed and implemented. Typical measures may include participants improved performance on measureable tests or changed level of participant engagement in target behavior.*

**Behavioral Outcome Statement (What will the program change and by how much?)**

*The measureable (numeric value) behavior change participants are expected to exhibit based on data that has previously been measured.*

**1. How will the change be measured and what data will be used?**

*This question is in reference to the records (files, spreadsheets, databases, logs, etc.) that will be kept and/or reviewed to determine the progress toward the outcome measure and further, what will be used from said records to “count” for the outcome.*

**2. By when will it change?**

*This question needs to be answered with a timeframe, preferably a date, within the fiscal year grant period.*

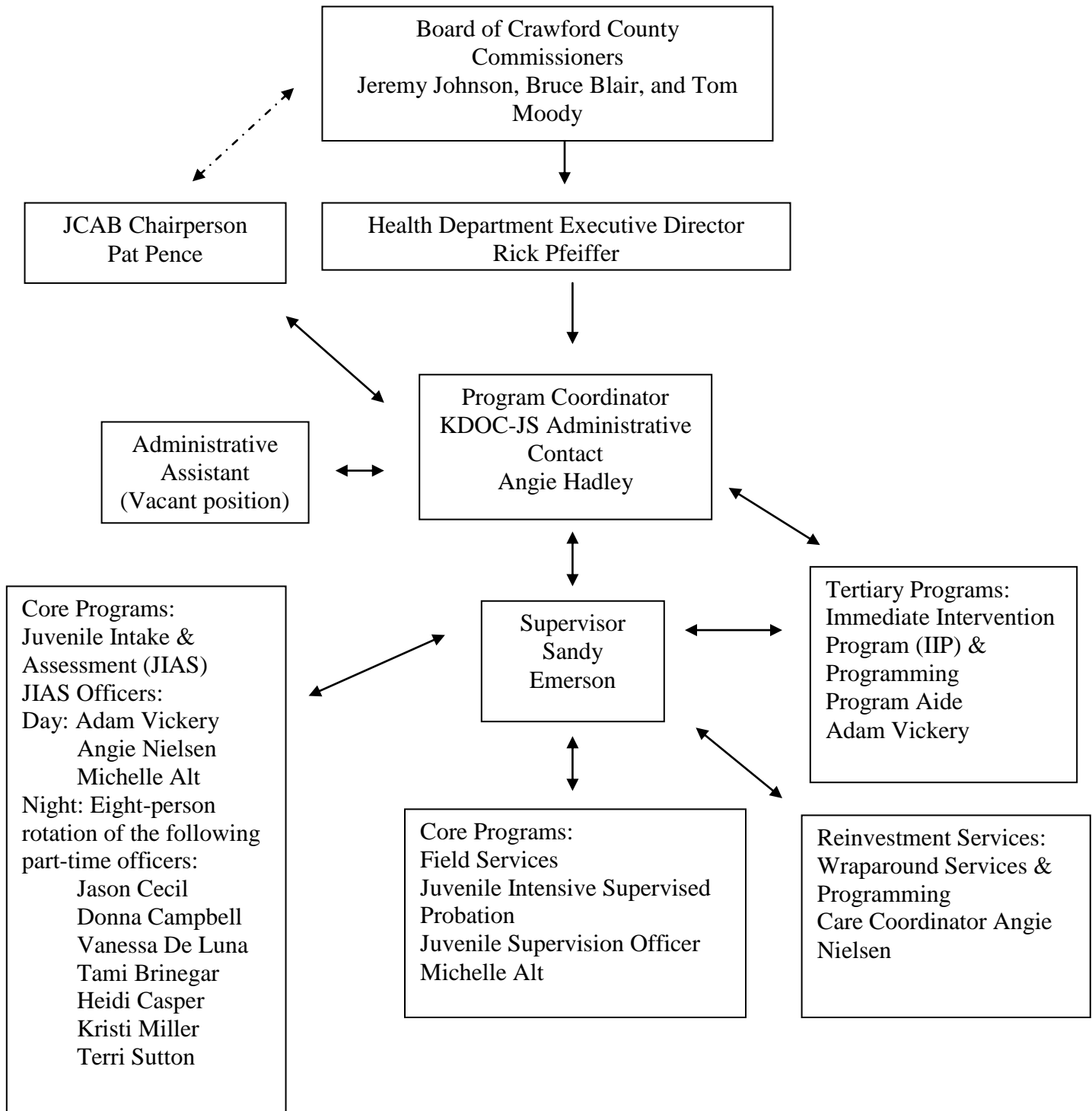
**3. What is the baseline?**

*A baseline is a data reference from a previous achievement that the outcome is built upon. The baseline should be a concise measurement of the data, from the most recent complete fiscal year of data (ex. FY17), that measures the same thing the stated outcome proposes to measure in FY19.*

## K. ORGANIZATIONAL CHART

*Provide a graphic illustration of lines of authority and responsibility within the organization. Structure will vary by Administrative County; however, the application must reflect all entities from the BOCC to each position required to operate the organization. The organizational chart should clearly list each employee and their title for JIAS, IIP, JISP and CM. Please do not include organizational charts for prevention programs.*

### RJA ORGANIZATIONAL CHART





## FY2020 District Programs

### L. PROGRAM CONTACT INFORMATION

*This table will include both Prevention and Graduated Sanctions program information. Please list both the Program Name and the Organization Name in the first column below. Also, the Physical Address and Phone are where the services are being delivered, list all if more than one address. In the last column, please list both the Program Number and the Award Amount to the program.*

Program Name & Organization Name	Director Name & Email	Financial Officer *	Physical Address	Phone	Program # and Award Amount
Juvenile Intake and Assessment The Restorative Justice Authority	Name: Angie Hadley Email: ahadley@rjauthority.org	Heidi Moody	665 South 69 Highway Pittsburg, KS 66762	620-235-7118 ext. 102	GS2011-1 \$116,749.48 Heidi Check
Juvenile Intensive Supervised Probation The Restorative Justice Authority	Name: Angie Hadley Email: ahadley@rjauthority.org	Heidi Moody	665 South 69 Highway Pittsburg, KS 66762	620-235-7118 ext. 102	GS2011-2 \$88,007.25 Heidi Check
Case Management The Restorative Justice Authority	Name: Angie Hadley Email: ahadley@rjauthority.org	Heidi Moody	665 South 69 Highway Pittsburg, KS 66762	620-235-7118 ext. 102	GS2011-3 \$88,106.27 Heidi Check
Immediate intervention Program The Restorative Justice Authority	Name: Angie Hadley Email: ahadley@rjauthority.org	Heidi Moody	665 South 69 Highway Pittsburg, KS 66762	620-235-7118 ext. 102	IIP \$18,370.69 Heidi Check
				<b>Graduated Sanctions Total:</b>	<b>\$311,233.69</b>

Note: \*The Financial Officer for the individual program is the person with the day-to day operational authority to approve expenditures. The Program Director and the Financial Officer cannot be the same person.

**Program #:** Program #'s consist of the program type (P or GS), the last 2 digits of the fiscal year (18), the 2 digit judicial district number (0X or XX) and the program number (unique to each program, assigned by KDOC-JS Division from when the program is first funded); ex: P1805-2 or GS1805-1. For existing programs, the only change necessary is to reflect the fiscal year of the application. For new programs (including those that significantly change services or merge previous programs) KDOC-JS will assign a program number upon request of the Administrative Contact.

**Part III. Application Attachments – Kansas Department of Corrections-Juvenile Services Juvenile Justice Comprehensive Plan Grant Application FY20**

A. Check List

*Each completed application for this grant will include the following items:*

- ☒ Application (part II of this document), which also includes as attachments:
  - If applicant a group of counties, a copy of the Cooperating Agreement – N/A
  - Copy(ies) of Written Agreement(s) for Immediate Intervention Program – Previously submitted
- ☒ Excel file of the FY20 Agency Application Budget Workbook including signed approval form
- ☒ FY20 Grant Conditions, signed by the Chairperson of the Board of County Commissioners

## Part IV: FY2020 KDOC-Juvenile Services Comprehensive Plan Signatory Approval Forms

**Agency Name:** The Restorative Justice Authority

**Agency Director:** Angie Hadley

My signature certifies that I did assist in the development, completion and review of the agency's Comprehensive Plan, Budget Summary and Budget Narrative attached hereto. I further certify that:

1. The plan, including budget documents and other attachments, complies with the written directions sent to me by the Kansas Department of Corrections – Juvenile Services (KDOC-JS).
2. The plan, including budget documents and other attachments, complies with applicable Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC-JS Standards and KDOC Financial Rules and Guidelines.
3. The agency is willing to actively plan for implementing the consistent set of statewide policies to help guide the supervision and revocation process of probationers on juvenile community corrections supervision.
4. The agency will provide timely, complete and accurate data to the KDOC-JS regarding agency operations and outcomes to include any reports required per Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC-JS Standards and KDOC Financial Rules and Guidelines or special requests from the KDOC-JS.

Furthermore, my signature certifies that acceptance of state grant funds awarded by the KDOC for the grant period July 1, 2019 through June 30, 2020 indicates that as the "Grantee" I acknowledge and agree to comply with all the conditions outlined below:

### **I. GRANTEE AGREES TO:**

- A. Utilize grants funds for the development, implementation, operation and improvement of juvenile community correctional services pursuant to K.S.A. 75-7038 through 75-7053 and amendments thereto, as submitted in the GRANTEE'S comprehensive plan and grant application.
- B. Perform intake and assessment functions as required pursuant to K.S.A. 75-7023 and amendments thereto, and in accordance with KDOC-JS's Juvenile Intake and Assessment Services Standards, <http://www.doc.ks.gov/juvenile-services/supervision-standards/jias>
- C. Perform immediate intervention program functions as required pursuant to K.S.A. 38-2346 and amendments thereto, and in accordance with KDOC-JS's IIP standards, <https://www.doc.ks.gov/juvenile-services/supervision-standards>
- D. Perform juvenile intensive supervised probation functions as required pursuant to K.S.A. 75-7034 et seq. and in accordance with KDOC-JS's Community Agency Supervision Standards, <http://www.doc.ks.gov/juvenile-services/supervision-standards>
- E. Perform case management services for juvenile offenders placed in KDOC-JS custody and in accordance with KDOC-JS's Community Agency Supervision Standards, <http://www.doc.ks.gov/juvenile-services/supervision-standards>
- F. Assume the authority and responsibility for funds received through KDOC-JS in accordance with the provisions of the KDOC-JS Financial Rules and Guidelines for Graduated Sanctions and Prevention Block Grants, <http://www.doc.ks.gov/publications/juvenile/financial-rules>
- G. Convene a juvenile corrections advisory board pursuant to K.S.A. 75-7044 and amendments thereto, and determine and establish an administrative structure for the effective administration and delivery of the comprehensive juvenile justice system.
- H. Provide administrative oversight to enhance the operational and evaluation procedures by assessing program efficiency and effectiveness of juvenile justice programs funded by state block grant funds.

- I. Notify KDOC-JS in writing, within ten (10) days of appointment, of administrative changes of the Chairperson for the Board of County Commissioners or Juvenile Corrections Advisory Board, the Administrative Contact, or the Director(s) of Juvenile Intake and Assessment, Community Case Management and Juvenile Intensive Supervised Probation programs operated under this grant.
- J. Adhere to all applicable Federal and State laws and regulations, the Interstate Compact for Juveniles, K.S.A. 38-1008 *et seq.*, as well as KDOC-JS standards, policies and procedures. GRANTEE shall be responsible for any and all costs associated with non-compliance under this section.
- K. Expend KDOC-JS funds, including, but not limited to, prevention and/or graduated sanctions in accordance with GRANTEE's Juvenile Justice Comprehensive Plan State Block Grant. Obtain advance approval in writing by the Deputy Secretary of KDOC-JS for all out of state travel and training. All requests for approval of out of state travel and training will be submitted at least two weeks prior to scheduling or obligation of grant funds.
- L. Acknowledge this grant may be terminated by either party upon a minimum of ninety (90) days written notice to the other party. Upon termination, the unexpended balance of funding distributed to GRANTEE shall be returned to KDOC-JS within thirty (30) days.
- M. Acknowledge that if, in the judgment of the Secretary of the Department of Corrections, sufficient funds are not appropriated to fully continue the terms of this agreement, KDOC-JS may reduce the amount of the grant award.
- N. Follow all applicable state and federal laws related to confidentiality of information in regard to juvenile offenders. This provision is not intended to hinder the sharing of information where necessary to effect delivery of services when undertaken in compliance with applicable laws.
- O. Neither assume nor accept any liability for the actions or failures to act, either professionally or otherwise, of KDOC-JS, its employees and/or its contractual agents.
- P. Not consider employees or agents of the GRANTEE as agents or employees of KDOC-JS. GRANTEE accepts full responsibility for payment of unemployment insurance, workers compensation and social security, as well as all income tax deductions and any other taxes or payroll deductions required by law for its employees engaged in work authorized by this Grant.
- Q. Not hold KDOC-JS and the State of Kansas, and their employees, officials or agents, liable for any damages or costs arising from the cancellation, voiding, denial or withholding of funds to GRANTEE.
- R. Submit problems or issues regarding the terms of this grant in writing to the Deputy Secretary of Juvenile Services for final review and resolution.
- S. If any provision of this grant violates any statute or rule of law of the State of Kansas, it is considered modified to conform to that statute or rule of law.
- T. Provide each child under its responsibility for placement and care with the protections found in Section 471 of Title IV-E of the Social Security Act and Kansas' Title IV-E Plan and perform candidate for foster care determinations in accordance with Section 471(a)(15) of the Social Security Act. In connection with the performance of services under this Agreement, GRANTEE also agrees to comply with the provisions of the Civil Rights Act of 1964, as amended (78 Stat. 252), Section 504 of the Rehabilitation Act of 1973, Public Law 93-112, as amended, the Regulations of the U. S. Department of Health and Human Services issued pursuant to these Acts, the provisions of Executive Order 11246, Equal Employment Opportunity, dated September 24, 1965, the provisions of the Americans with Disabilities Act of 1990, Public Law 101-336 and the Health Insurance Portability & Accountability Act of 1996; in that compliance shall include, but is not limited to, disclosing only that information that is authorized by law, authorized by the juvenile offender or his parent or legal guardian, setting a time limit on the authorization and disclosure, taking safeguards to prevent use or disclosure of the records, keeping an accounting of all requests for records and documenting its efforts to either protect or release relevant records; there shall be no discrimination against any employee who is employed in the performance of this Agreement, or against any applicant for such employment, because of age, color, national origin, ancestry, race, religion, creed, disability, sex or marital status. This provision shall include, but not be limited to the following: employment, promotion, demotion, or transfer; recruitment or advertising; layoff or termination; rates of pay or other forms of compensation; and selection for

training including apprenticeship. GRANTEE agrees that no qualified handicapped person shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity of the GRANTEE. GRANTEE further agrees to insert similar provisions in all sub-contracts for services allowed and authorized under this Agreement under any program or activity.

- U. Provide services to applicable juveniles residing or adjudicated in GRANTEE's Judicial District.
- V. Maintain books, records, documents, and other evidence in a manner that accurately reflects receipts and expenditures of all programs funded by this grant.
- W. Not use state funds allocated through this grant to supplant GRANTEE'S present Federal, State or local funding of services or programs.
- X. Maintain records and submit reports containing such information and at such times as required by KDOC-JS.
- Y. Attend all applicable training sponsored by KDOC-JS.
- Z. Enter into agreements with member counties and/or private, public or not-for-profit entities for the delivery of graduated sanctions and prevention services in order to maximize the effective and efficient use of state resources. All agreements between GRANTEE and member counties or subcontractors shall be in writing and shall require compliance with these award conditions. GRANTEE shall be responsible for ensuring member county and/or subcontractor compliance with these grant conditions, KDOC-JS Juvenile Intake and Assessment Standards, KDOC-JS Community Agency Supervision Standards, the Financial Rules and Guidelines for Graduated Sanctions and Prevention Block Grants, and state and federal law. If requested by KDOC-JS, the GRANTEE shall forward a copy of all such agreements to KDOC-JS indicating compliance with this condition.

## **II. JUVENILE SERVICES AGREES TO:**

- A. Maintain standards, policies and procedures for Juvenile Intake and Assessment, Community Case Management and Juvenile Intensive Supervised Probation, and provide consultation and technical assistance to GRANTEE for the implementation of the comprehensive juvenile justice system.
- B. Provide oversight necessary to support the Juvenile Justice Reform Act.
- C. Maintain case management purchase of service funds for services in the Juvenile Services Provider Handbook, <http://www.doc.ks.gov/juvenile-services/provider/PH>
- D. Receive and process invoices for non-Medicaid provider services contained in the Handbook.
- E. Assume responsibility for payment of Medicaid services contained in the Case Management Payment System Handbook.
- F. Delegate authority to Grantee to sign consents necessary in the administration of programs for juvenile offenders in the custody of the Kansas Department of Corrections, Juvenile Services, to GRANTEE or its designees.
- G. Acknowledge this grant may be terminated by either party upon a minimum of ninety (90) days written notice to the other party. Upon termination, the unexpended balance of funding distributed to GRANTEE shall be returned to KDOC-JS within thirty (30) days.
- H. Conduct audits and reviews of GRANTEE to determine their level of compliance with Juvenile Intake and Assessment, Community Case Management, and Juvenile Intensive Supervised Probation standards and the Case Management Payment System Handbook, KDOC-JS Financial Rules and Guidelines for Graduated Sanctions and Prevention Block Grants, and all applicable laws, regulations, and policies. In the event of a finding of unsatisfactory compliance with its obligations under this Agreement, or a finding based upon other evidence of a serious violation and/or lack of compliance with Agreement, all applicable Federal and State laws and regulations, as well as KDOC-JS field standards, policies and procedures, KDOC-JS may withhold part or all of any grant due or to become due to GRANTEE as payment for services rendered hereunder.
- I. Neither assume nor accept any liability for the actions or failure to act, either professionally or otherwise, of GRANTEE, its employees and/or its contractual agents.



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Angie Hadley, RJA Program Coordinator

Date

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Pat Pence, JCAB Chair

Date

Address: 611 Victorian Drive, Pittsburg, KS 66762

Phone: 620-232-2575

Fax: N/A

Email: [ppence@cox.net](mailto:ppence@cox.net)

---

Tom Moody, Board of Crawford County Commissioners Chairperson (Host County Only)

Date

Address: P.O. Box 249, Girard, Kansas 66743

Phone: 620-724-6115

Fax: 620-724-6007

Email: N/A

County: Crawford County

**Multi-county agencies** shall obtain the signature of the County Commission Chairperson of EACH county, unless either of the following is true:

- ✓ The counties have entered into an **Inter-Local Agreement** that specifically states that the host county commission chairperson can sign for all counties. If so, only the signature of the host county commission chairperson is necessary.
- ✓ The counties have entered into an Inter-Local Agreement that bestows the counties' governing authority onto the community corrections advisory board. If so, no county commission chairperson signature is required.

**Please use the following page if additional County Commission Chairperson signatures are required for your agency**

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Board of County Commissioners Chairperson

---

Date

County: \_\_\_\_\_

---

Board of County Commissioners Chairperson

---

Date

County: \_\_\_\_\_

---

Board of County Commissioners Chairperson

---

Date

County: \_\_\_\_\_

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Board of County Commissioners Chairperson

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Date

County: \_\_\_\_\_

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Board of County Commissioners Chairperson

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Date

County: \_\_\_\_\_

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Board of County Commissioners Chairperson

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Date

County: \_\_\_\_\_

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Board of County Commissioners Chairperson

---

Date

County: \_\_\_\_\_

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Board of County Commissioners Chairperson

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Date

**Appendix A: Successful/Unsuccessful Immediate Intervention Completion Data**

<b>Successful/Unsuccessful (July 2018 – December 2018)</b>					
<b>JD</b>	<b>Total # Discharged</b>	<b>Successful</b>		<b>Unsuccessful</b>	
		<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
<b>2nd</b>	34	26	76%	8	24%
<b>5th</b>	28	22	79%	6	21%
<b>6th</b>	55	44	80%	11	20%
<b>7th</b>	125	98	78%	27	22%
<b>9th</b>	37	32	86%	5	14%
<b>11th- CR</b>	8	8	100%	0	0%
<b>11th - LB/CK</b>	12	11	92%	1	8%
<b>12th</b>	13	11	85%	2	15%
<b>13th</b>	42	41	98%	1	2%
<b>14th</b>	18	16	89%	2	11%
<b>15/17/23rd</b>	61	51	84%	10	16%
<b>19th</b>	47	41	87%	6	13%
<b>20th</b>	51	44	86%	7	14%
<b>22nd</b>	3	3	100%	0	0%
<b>24th</b>	11	11	100%	0	0%
<b>25th</b>	10	10	100%	0	0%
<b>26th</b>	52	48	92%	4	8%
<b>28th</b>	45	41	91%	4	9%
<b>29th</b>	64	57	89%	7	11%
<b>30th</b>	41	29	71%	12	29%
<b>31<sup>st</sup> (Barber, Harper, Kingman, and Pratt Counties)</b>	24	23	96%	1	4%
<b>31<sup>st</sup> (Sumner County)</b>	17	6	35%	11	65%

**Appendix B: Successful/Unsuccessful Probation Completion Data**

<b>Successful/Unsuccessful (July 2018 - December 2018)</b>				
<b>JD</b>	<b># Successful</b>	<b># Unsuccessful</b>	<b># Total</b>	<b>% Successful</b>
<b>1st</b>	8	14	22	36.36%
<b>2nd</b>	7	2	9	77.78%
<b>3rd</b>	10	4	14	71.43%
<b>4th</b>	8	6	14	57.14%
<b>5th</b>	10	6	16	62.50%
<b>6th</b>	5	1	6	83.33%
<b>7th</b>	8	2	10	80.00%
<b>8th</b>	16	9	25	64.00%
<b>9th</b>	4	5	9	44.44%
<b>10th</b>	47	28	75	62.67%
<b>11th CK/LB</b>	6	1	7	85.71%
<b>11th CR</b>	6	10	16	37.50%
<b>12th</b>	2	0	2	100.00%
<b>13th</b>	15	6	21	71.43%
<b>14th</b>	5	5	10	50.00%
<b>15, 17, 23rd</b>	12	6	18	66.67%
<b>16th</b>	5	2	7	71.43%
<b>18th</b>	60	41	101	59.41%
<b>19th</b>	2	2	4	50.00%
<b>20th</b>	14	6	20	70.00%
<b>21st</b>	5	3	8	62.50%
<b>22nd</b>	2	0	2	100.00%
<b>24th</b>	0	1	1	0.00%
<b>25th</b>	6	8	14	42.86%
<b>26th</b>	6	5	11	54.55%
<b>27th</b>	4	5	9	44.44%
<b>28th</b>	11	4	15	73.33%
<b>29th</b>	14	11	25	56.00%
<b>30th</b>	6	6	12	50.00%
<b>31st</b>	0	0	0	0.00%
<b>Total</b>	304	199	503	60.44%

714 S.W. Jackson St., Suite 300  
Topeka, KS 66603



Phone: (785) 296-3317  
Fax: (785) 296-0014  
kdocpub@ks.gov  
www.doc.ks.gov

Roger Werholtz, Secretary

Laura Kelly, Governor

January 16, 2019

Angie Hadley  
The Restorative Justice Authority  
[ahadley@rjauthority.org](mailto:ahadley@rjauthority.org)  
665 S. 69 Highway  
Pittsburg, KS 66762

Dear Angie Hadley:

This letter is notification of the state fiscal year (FY) 2020 Prevention and Graduated Sanctions block grant planning allocation. Application documents and a budget worksheet are included with this letter. The KDOC Financial Rules, Guidelines, and Reporting Instructions may be found on the KDOC website, at <http://www.doc.ks.gov/publications/juvenile/financial-rules>.

This allocation is provided to assist the Administrative County, and cooperating counties for multi-county districts, to begin planning for FY2020 and to submit FY20 grant applications by May 1<sup>st</sup>, 2019.

Your district's Prevention allocation for FY2020 is: \$0.00

Your district's Graduated Sanctions allocation for FY2020 is: \$311,233.69

Please note this is a planning allocation for FY2020, which is based upon the Governor's budget request to the Kansas Legislature. The final allocation cannot be determined until the close of the 2019 legislative session. If adjustments to the planning amount become necessary, you will be notified of your final allocation amount.

If you have any questions regarding your allocation, please feel free to contact Megan Milner, Director of Community-based Services, at 785-368-7400 or [megan.milner@ks.gov](mailto:megan.milner@ks.gov).

Sincerely,

Randy Bowman, Deputy Secretary  
Kansas Department of Corrections-Juvenile Services

Cc: Tom Moody, BOCC Chair  
Pat Pence, JCAB Chair

Attachments: FY20 Grant Application and Conditions  
FY20 Budget Spreadsheet  
FY20 Budget Instructions