

Board of Crawford County Commissioners

Commission Meeting Agenda

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, April 21, 2020 10:00 AM**

- I. Meeting called to order**
 - a. Pledge of Allegiance
- II. Business from a previous meeting**
 - a. **Approval of consent agenda**
 - i. Consent agenda additions or deletions
 - 1. Approval of the **April 17, 2020** minutes of the Board of County Commissioners.
 - b. **Signing of motions from the previous meeting**

Motion 20	176	That the consent agenda be approved including: Approval of the April 14, 2020 minutes and Approval of the accounts payable warrant numbers 597884 to 598119 dated April 15, 2020 in the total amount of \$439,947.31
Motion 20	177	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Non-Elected Personnel to discuss the sign department and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:36 AM
Motion 20	178	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel to discuss the sign department and to include the Board of County Commissioners, County Counselor Jim Emerson and Dale Shireman and to reconvene by 10:47 AM
Motion 20	179	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Non-Elected Personnel to discuss Emergency Management and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:53 AM

- III. New Business**
 - a. Scheduled public hearings and opening of announced bid
 - b. Proclamations and orders of the Board
 - c. Messages from the Crawford County Local Board of Health
 - d. Messages from the public
 - e. Messages from appointed officials
 - f. Messages from other governmental entities

Board of Crawford County Commissioners

- g. Messages from elected officials
- h. **New Business**
 - i. Mr. Pyle, County Clerk
 - ii. **Mr. Emerson, County Counselor**
 - 1. Presenting Certificate of Substantial Completion
 - iii. Chairman Blair, Commissioner
 - iv. Mr. Moody, Commissioner
 - v. Mr. Johnson, Commissioner
- IV. **Old Business**
 - a. **Old Business**
 - i. Mr. Pyle, County Clerk
 - ii. Mr. Emerson, County Counselor
 - iii. Chairman Blair, Commissioner
 - iv. Mr. Moody, Commissioner
 - v. Mr. Johnson, Commissioner
- V. **Future Business and Announcements**
 - a. **Future Business**
 - i. **April 24, 2020 – 10:00 AM** Public Hearing on closing and vacating an unnamed alley in the Town of Opolis.
 - b. **Announcements**
 - i. **The Courthouse will allow only limited public access through May 3, 2020. The offices are operating to assist the public by email and telephone.**
- VI. **Motion for adjournment**

Individuals who wish to have their name listed on the official meeting agenda should please call the County Clerk's Office (620-724-6115) by 12:00 p.m. on the day preceding the meeting at which they wish to appear. Individuals are welcome to appear without their name on the agenda. Advance notification simply makes it easier for the County Clerk's Office to prepare the agenda. Thank you. If you are an individual with special needs, please contact the County Clerk's Office in advance of your attendance at the meeting so any necessary arrangements can be made.

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner:	Crawford County, Kansas	Owner's Contract No.:	
Contractor:	Heck & Wicker, Inc.	Contractor's Project No.:	
Engineer:	Earles Engineering & Inspection, Inc.	Engineer's Project No.:	19-304
Project:	CCSD #3 Force Main Relocate – Crawford County, KS	Contract Name:	Force Main Relocate

This ~~preliminary~~ [final] Certificate of Substantial Completion applies to:

- All Work The following specified portions of the Work:

30 March, 2020

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

Project punch list is forthcoming and will be completed within 3 days from date of substantial completion.

~~A punch list of items to be completed or corrected is attached to this Certificate.~~ This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities:

- None
 As follows

Amendments to Contractor's responsibilities:

- None
 As follows:

The following documents are attached to and made a part of this Certificate: *[punch list; others]*
n.a. - punch list to be provided by 3 Apr 2020.

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:	
By: <u>Jim R Zibert</u>	By: _____	By: <u>[Signature]</u>	By: _____
(Authorized signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)	
Title: <u>Project Engineer</u>	Title: _____	Title: <u>Project Manager</u>	Title: _____
Date: <u>31 March 2020</u>	Date: _____	Date: <u>31 March 2020</u>	Date: _____

Date of Issuance:	Effective Date: 3/30/20
Owner: Crawford County	Owner's Contract No.:
Contractor: Heck & Wicker, Inc.	Contractor's Project No.:
Engineer: Earles Engineering & Inspection, Inc.	Engineer's Project No.: 19-304
Project: Crawford County Sewer District #3 – Force Main	Contract Name: Force Main Relocate

The Contract is modified as follows upon execution of this Change Order: The project work is resuming due to more favorable weather conditions allowing for system tie in work to be completed. The Official Date of resuming work is hereby stated to be **27 March, 2020**. Dates of Substantial and Final Completion have been adjusted accordingly and are stated herein.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ 414,710.20	Original Contract Times: Substantial Completion: <u>March 1, 2020</u> Ready for Final Payment: <u>April 1, 2020</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 4: \$ <u>13,016.30</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>4</u> : Substantial Completion: <u>3 weeks</u> Ready for Final Payment: <u>3 weeks</u> days
Contract Price prior to this Change Order: \$ <u>427,726.50</u>	Contract Times prior to this Change Order: Substantial Completion: <u>March 22, 2020</u> Ready for Final Payment: <u>April 22, 2020</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>0.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>adjusted 12 days</u> Ready for Final Payment: <u>adjusted 12 days</u> days or dates
Contract Price incorporating this Change Order: \$ <u>427,726.50</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>3 April 2020</u> Ready for Final Payment: <u>3 May 2020</u> days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u>Jim R Zibert</u>	By: _____	By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Jim R Zibert, Engineer</u>	Title: _____	Title: <u>Project Manager</u>	Title: _____	Title: <u>Project Manager</u>	Title: _____
Date: <u>30 March 2020</u>	Date: _____	Date: <u>30 March 2020</u>	Date: _____	Date: <u>30 March 2020</u>	Date: _____

Approved by Funding Agency (if applicable)

By: n.a. Date: _____
Title: n.a.