

# Board of Crawford County Commissioners

## Commissioners' Journal

2015, [SEVENTY-FIRST](#) MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS [Tuesday, September 29, 2015, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Carl Wood served as the presiding officer.

Commissioners Tom Moody and Jeff Murphy were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Wood led the pledge of allegiance.

### UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING

#### CONSENT AGENDA

**On motion (15-272)** of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the [September 25, 2015](#) minutes of the Board of Commissioners.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

#### SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 15	270	That the consent agenda be approved including: Approval of the September 22, 2015 minutes
Motion 15	271	To accept Arvest Bank as the low bidder on Lease Purchase Financing for vehicles for the Crawford County Sheriff's Department

### UNDER THE HEADING NEW BUSINESS

#### CRAWFORD COUNTY BOARD OF HEALTH

#### PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

#### MESSAGES FROM APPOINTED OFFICIALS

**Item One:** Mr. Joey Adams, Emergency Medical Services Director, regarding the purchase of a used ambulance from Osage Ambulance.

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**On motion (15-273)** of Commissioner Moody and the second of Commissioner Murphy to approve the purchase of a used ambulance from Osage Ambulance.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

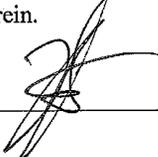
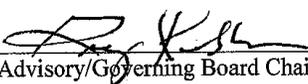
**The motion prevailed.**

**Item Two:** Mr. Ron Albertini, Mr. Dennis Meier and Mr. Miles Smith regarding property development. Mr. Albertini stated that he received an inquiry from a property owner that is interested in developing a subdivision on property that would require access that crosses a small creek. Mr. Albertini stated that there is nothing in the zoning guidelines that provides guidance on what type of structure would need to be constructed at this crossing. Mr. Meier discussed how the county needs to place the responsibility on the developer to meet certain requirements. It was discussed that it would be good to make some sort of requirement that a bridge be designed for a 10 year or a 25 year event. Commissioner Wood discussed that some developments allowed in years past did not meet guidelines and that the rules need to be tightened and enforced prior to approval of developments. The Commissioners felt that some research should be done to see what the local cities and other counties require on bridges in private developments and then bring some of those guidelines back to the Commissioners. Mr. Meier also stated that the Corps of Engineers and the Water Resource Board should approve of any structure that could cause water to back up in these areas. The Commissioners decided to review some of the practices that are in place in other counties.

Commissioner Murphy was answered that there are some law firms that could be consulted about the possible uses or how to sell the old landfill property. Mr. Meier stated that he would research some law firms that specialize in this work.

**Item Three:** Mr. Mac Young, Director of Community Corrections presenting Fiscal Year 2015 outcomes for Community Corrections. Mr. Young reviewed the report on the performance of the Community Corrections in regards to their comprehensive plan in several different categories. Mr. Young stated that they have worked intensely with their clients in ways to look for and to interview for employment.

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FY 2014 Community Corrections Year End Outcome Report Signatory Approval Form	
Agency Name: 11 <sup>th</sup> JUDICIAL DISTRICT COMMUNITY CORRECTIONS	
Agency Director: TRACY HARRIS	
Report Period: July 1, 2014 - June 30, 2015	
My signature certifies that I did author this report, and assist in the compilation and analysis of the data cited therein.	
 _____ Director	9-14-15 _____ Date
My signature certifies that the Community Corrections Advisory/Governing Board reviewed the Year End Report of Outcomes for Fiscal Year 2015 and agreed with the findings and discussion therein.	
 _____ Advisory/Governing Board Chairperson	9-17-15 _____ Date
Address: 111 W. Maple, P.O.Box 189 Columbus, Kansas 66725	
Phone: 620-429-3518    Fax: 620-429-1130    E-Mail: oklynch@11thjd.org	
My signature certifies that the Board of County Commissioners reviewed the Year End Report of Outcomes for Fiscal Year 2015 and agreed with the findings and discussion therein.	
 _____ Board Of Co. Commissioners Chairperson (Host Co)	9-29-15 _____ Date
Address: Crawford County Courthouse, 111 E Forest PO Box 189 Girard, Ks 66743	
Phone: 620-724-6115    Fax: 620-724-6007    E-Mail: countyclerk@ckt.net	

**On motion (15-274)** of Commissioner Moody and the second of Commissioner Murphy to approve the Kansas Department of Corrections Community Corrections Comprehensive Plan Quarterly and Year End Outcome Report and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

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**Item Four:** Mr. Mac Young, Director of Community Corrections, regarding a discussion of the pros and cons of consolidating the operations of the district court office into the offices at the Judicial Center in Pittsburg. There was a discussion of some of the problems and opportunities that would be created by this initiative. It was discussed that there needs to be a bigger conversation about this possibility. Commissioner Murphy was answered that a drug court has been proposed but the state is reviewing this.

**Item Five:** Mr. Tom Ragonese, Wellness Committee Contact, regarding an updated Wellness Policy for Crawford County. Mr. Ragonese stated that after the previous presentation to the Board of Commissioners the Wellness Committee had revised the policy to address some of the concerns that were brought up by the Commissioners. Commissioner Wood was answered that the incentive for participation would probably be that the employee would have a \$50 per month reduction in the employee's amount that they are charged for health insurance. There was a discussion of the quarterly programs that each department can set up for themselves and that there will be an annual biometric measurement. Commissioner Wood was reassured that any employee not participating in the program will have to pay more for their insurance. Mr. Ragonese gave the Commissioners copies of the policy and some of the other materials that will be distributed to employees.

# Board of Crawford County Commissioners

## Crawford County Wellness Policy

<b>Purpose</b>	The Crawford County Employee Wellness Program is designed to promote good health and to foster an environment that supports and encourages employees to engage in preventive care and lead healthy lifestyles.
<b>Who</b>	Crawford County's full-time employees and retirees enrolled in the County's sponsored medical coverage.
<b>Administration</b>	<i>Screenings</i> will be performed by the Crawford County Health Department. <i>Health Risk Assessment and Online Portal</i> will be provided by Blue Cross Blue Shield of Kansas.
<b>Guidelines</b>	<b>Wellness Premium Incentive Requirements</b> Employees who participate in the Crawford County Wellness Program will receive a discount on their 2016 monthly health insurance rates. Employee health insurance rates for 2016 have not yet determined by the County Commissioners. Employees enrolled in the Crawford County Health Plan have the opportunity to receive the discount by completing the BCBS of Kansas Health Risk Assessment <i>with</i> biometric screening data (obtained through company-sponsored biometric screenings or through their personal physician) no later than <b>November 30, 2015</b> .  The wellness premium discount will be effective <b>January 1, 2016</b> through December 31, 2016. (The discount will be determined by the County Commission). Deadline to apply for the Wellness Program is November 30, 2015.
<b>Planning Ahead: 2016 Program for 2017 Incentive</b>	Create a wellness calendar with a quarterly health focus that allows flexibility within each department. The wellness committee will identify resources available through BCBS-KS, community associations and County departments to create a menu of options that departments can promote. In order to receive the 2017 incentive, employees enrolled in the County's Health Plan should complete at least one activity per quarter (in addition to the HRA & biometric screening/annual physical). The Wellness Committee will recommend quarterly activities to Department Heads and Elected Officials prior to the next quarter.

**Wellness Policy Will Be Reviewed and or Revised Annually**

**On motion (15-275)** of Commissioner Moody and the second of Commissioner Wood to approve the Crawford County Wellness Policy as presented by the Crawford County Wellness Committee.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Six:** Mr. Tom Ragonese, Benefits Committee Chairman, regarding a possible addition to the employee benefits program. Mr. Ragonese stated that these policies would be paid for by the employees that desire this type of coverage and that the annual

## Board of Crawford County Commissioners

premium would be deducted from their paycheck and that it would cover any employee and anyone that lives in their home so that they would have no out-of-pocket cost if they need to be life flighted to a hospital.

**On motion (15-276)** of Commissioner Murphy and the second of Commissioner Moody to offer coverage through Air-MedCare Network to any Crawford County Employees that wish to have this coverage at their own expense.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

### **MESSAGES FROM THE PUBLIC**

### **MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**

### **MESSAGES FROM ELECTED OFFICIALS**

### **PROCLAMATIONS AND ORDERS OF THE BOARD**

### **NEW BUSINESS**

**Item One:** County Clerk Don Pyle regarding Coordinated Transit District #10 funding. Mr. Pyle asked that the Commissioners approve and sign a letter that states the amount that has been budgeted for the transportation program. It was discussed that the amount has been budgeted and this new program format should be more efficient. Mr. Emerson stated that the new model that is being used is a good effort to be more efficient.

# Board of Crawford County Commissioners

August 01, 2015

County Commissioners  
Crawford County  
P. O. Box 68  
Girard, KS 66743

To whom it may concern,

The deadline for transportation providers to submit grant proposals for transportation funding for Fiscal Year 2016-17 is again approaching. The transportation providers of Coordinated Transit District #10 (CTD) need your continued support to assist us in obtaining the funding needed to continue our transportation services in your area.

Each year transit providers from CTD#10 attach a letter of support from your County Commissioners to our grant proposals. We ask for this to be in the form of a letter stating your need & support for transportation services in your area.

We ask that the letter of support be on your letterhead and have the signatures of the County Commissioners. We also ask that the response be returned by 10/01/15.  
Once completed, please send to:

Jim Dockers  
Secretary-Coordinated Transit District #10  
PO BOX 128, Girard KS 66743

Thank you in advance for your continued support.

Respectfully,



Jim Dockers  
Secretary CTD #10

# Board of Crawford County Commissioners

Office of the County Clerk **Donald P. Pyle**  
Crawford County Courthouse  
PO Box 249  
Girard, Kansas 66743  
  
620-724-6115  
620-724-6007 fax  
countyclerk@ckt.net  
www.crawfordcountykansas.org



Date: September 29, 2015

To: Jim Dockers, Secretary – Coordinated Transit District #10  
PO Box 128  
Girard, Kansas 66743

Re: Support for General Public Transportation

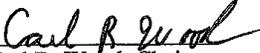
Dear Mr. Dockers,

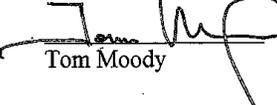
The Board of County Commissioners for Crawford County is pleased to provide continuing support for General Public Transportation services in Crawford County. We know that there is a need for this program in this county, especially among our seniors. We hope that our support can help this program to fill that need for our residents.

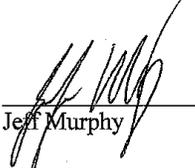
This year, we have budgeted to be able to provide \$14,901 in local funding to be applied to the match requirement as outlined in the U.S.C 49-5311 transportation program, operated by the Kansas Department of Transportation.

We are able to make these funds available to you in distributions beginning in February of 2016 and continuing through 2016 for the July 2016 through June 2017 grant year.

Best Regards,

  
Carl R. Wood, Chairman

  
Tom Moody

  
Jeff Murphy

# Board of Crawford County Commissioners

**Board of County Commissioners** Crawford County Courthouse  
PO Box 68  
Girard, Kansas 66743  
  
620-724-6115  
620-724-6007 fax  
www.crawfordcountykansas.com



Date: October 10, 2014

To: Becky Gray, Director of Research, Planning, and Grants Development  
Southeast Kansas Community Action Program  
PO Box 128  
Girard, Kansas 66743

Re: Support for General Public Transportation

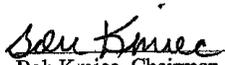
Dear Ms Gray,

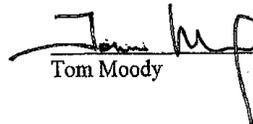
The Board of County Commissioners for Crawford County is pleased to provide continuing support for your General Public Transportation services in Crawford County.

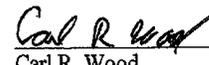
This year, we are able to provide \$14,901 in local funding to be applied to the match requirement as outlined in the U.S.C 49-5311 transportation program, operated by the Kansas Department of Transportation.

We are able to make these funds available to you in distributions beginning in February of 2015 and continuing through 2015 for the July 2015 through June 2016 grant year.

Best Regards,

  
Bob Kmiec, Chairman

  
Tom Moody

  
Carl R. Wood

**On motion (15-277)** of Commissioner Moody and the second of Commissioner Wood to approve a Letter of Support for the Coordinated Transit District Number 10.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** County Clerk Don Pyle regarding a couple of upcoming meetings that the Commissioners are invited. Mr. Pyle mentioned that the City of Mulberry has sent an invitation for the City-County Officials Luncheon to be held on November 18, 2015, at 11:30 AM at the Mulberry Senior Citizens Center. Mr. Pyle asked the Commissioners to review their schedules and let him know if they will attend and he will let Mulberry know how many will be attending from the county.

# Board of Crawford County Commissioners

**Don Pyle**

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**From:** Tammy Wyland <cityofmulberryks@yahoo.com>  
**Sent:** Monday, September 28, 2015 11:47 AM  
**To:** Don Pyle  
**Subject:** City and County Luncheon

Mulberry will be hosting the City and County Luncheon at the Mulberry Senior Citizens Center located at 207 S. Military on November 18, 2015 at 11:30 A.M. Please email me back with the total number attending by November 6th. We look forward to seeing you.

Tammy Wyland  
City Clerk

Mr. Pyle also wanted to be sure that the commissioners were aware of their invitation to meet with the Kansas Board of Regents, University Officials and other local officials at 7:30 AM on October 15, 2015, at the Plaster Center to discuss community partnerships with universities. The Commissioners and Mr. Emerson indicated they would attend.

**Don Pyle**

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**From:** B.J. Harris <bjharris@pittsburgareachamber.com>  
**Sent:** Friday, September 25, 2015 10:45 AM  
**To:** 'Don Pyle'  
**Subject:** Meeting with Kansas Board of Regents

Don,

The Commissioners and I have been invited to join the Kansas Board of Regents for a breakfast meeting, Thursday, October 15<sup>th</sup> at 7:30 at the Robert W. Plaster Center. The Regents are meeting with University, City and hopefully County leaders to discuss community partnerships with universities. Please pass this along the Commissioners and let me know if they plan to attend so I can pass that along to PSU.

Thank you,

**B.J. Harris**

*Executive Director*

Crawford County Convention & Visitors Bureau

P: 620-231-1212

F: 620-231-3178

Jim  
Caryl -  
Tom  
Jeff

**Item Three:** County Counselor Jim Emerson regarding a Lease Purchase Agreement with Arvest Bank for the purchase of four vehicles for the Crawford County Sheriff's Dept. Mr. Emerson stated that the 2 vehicles have been delivered to Pittsburg Ford and that the 2 vehicles purchased from Jay Hatfield have not yet been delivered. Mr. Emerson stated that they need to complete the financing for the 2 that are here and they will then have another agreement when the other 2 are delivered later.

Board of Crawford County Commissioners



Date: 9/25/2015

Customer: Crawford County, Kansas

RE: Contract Documents

Enclosed are the following finance documents concerning the above referenced customer:

<u>Municipal Lease Purchase Agreement</u>
<u>Payment Schedule</u>
<u>Incumbancy, Insurance, and Essential Use</u>
<u>Title Addendum</u>
<u>Opinion Letter</u>
<u>Certificate of Delivery</u>
8038GC

Please READ EACH DOCUMENT CAREFULLY, have them signed, dated, and witnessed if required and returned to us along with the following:

N/A
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Please return the documents OVERNIGHT to:  
Arvest Equipment Finance  
818 Garrison Ave. 2nd Floor  
Fort Smith, AR 72901  
Attn: Sales Support  
1-866-745-1487

We appreciate your business and look forward to continue serving your equipment finance needs.

Sincerely,

\_\_\_\_\_  
Teena Smith

**On motion (15-278)** of Commissioner Moody and the second of Commissioner Wood to approve the Lease Purchase Agreement between Crawford County and Arvest Bank for the purchase of 2 vehicles for the Sheriff's Dept. and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Four:** Commissioner Moody wanted to know if any additional information had been received regarding the county's health insurance plan for 2016. Mr. Pyle stated that he had not heard anything from the county consultant since they were told to work with Ms. Stroud in the Fiscal Office to get access to the county's claims history. It was discussed that BCBS has presented estimated rates for next year and the county based their budget on those rates. Mr. Ragonese stated that the consultants could help the

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county to save money but they still have the original BCBS estimates. Mr. Pyle stated that he would contact Mr. Clements to get an update on his activities.

**Item Five:** Commissioner Wood asked to have a work session with Greg Hite to discuss the need for the purchase of a tractor since they have some down at this time. Mr. Wood felt that the work session to make sure they understand what they need. Commissioner Wood stated that he has discussed with Ms. Janis Goedeke, the possibility of any of the Road & Bridge employees stopping by the Health Dept. to get flu shots.

### UNDER THE HEADING OLD BUSINESS

**Item One:** Commissioner Murphy regarding a follow-up meeting with officials from the City of Pittsburg on economic development. It was thought that the meeting will be held on October 13, 2015, at the Pittsburg Law Enforcement Center at 4:00 PM. The Commissioners asked Mr. Pyle to schedule the date and time.

### EXECUTIVE SESSION

### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

#### FUTURE BUSINESS:

#### ANNOUNCEMENTS:

**Item One: October 2, 2015 – 9:00 AM** Work Session with Department Heads and Elected Officials to discuss changes to the Personnel Policy.

### UNDER THE HEADING MOTION TO ADJOURN

#### MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Murphy and the second of Commissioner Moody to adjourn the [September 29, 2015](#) meeting of the Board of Crawford County Commissioners at 11:32 [AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:**

# Board of Crawford County Commissioners

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**Don Pyle**  
County Clerk



**This submission completed at the Crawford County Courthouse in Girard.**

Taken by DPP 9/29/15 at 11:32 PM, Amended by DPP 9/29/15 at 2:30 PM/amended BKW 10/01/2015 8:40 AM