

Board of Crawford County Commissioners

Commissioners' Journal

2015, SIXTY-NINTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Tuesday, September 22, 2015, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Carl Wood served as the presiding officer.

Commissioners Tom Moody and Jeff Murphy were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING

CONSENT AGENDA

On motion (15-266) of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **September 18, 2015** minutes of the Board of Commissioners and
2. Approval of the accounts payable warrant numbers **559696 to 559950 dated September 15, 2015 in the total amount of \$396,073.96.**

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 15	263	That the consent agenda be approved including: Approval of the September 15, 2015 minutes
Motion 15	264	To approve the Intragency Services Contract and the Repayment Agreement between the City of Pittsburg and Crawford County for the purchase of a New World Systems Law Enforcement Software Package
Motion 15	265	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Personnel Issues Related to Non-Elected Personnel and to include the Board of County Commissioners, County Information Technology Director Jim Vinze and County Counselor Jim Emerson

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UNDER THE HEADING NEW BUSINESS

CRAWFORD COUNTY BOARD OF HEALTH PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM ELECTED OFFICIALS

Item One: County Treasurer Joe Grisolano requesting the approval of the Commissioners to direct the County Counselor to proceed with tax foreclosure proceedings on properties that are delinquent for 2011 and 2012 taxes. Mr. Grisolano stated that the installation of the new tax administration software made it impossible to foreclose on those properties last year and this makes it necessary to foreclose on the delinquent properties for both of those years. Mr. Grisolano stated that there are 53 properties with delinquent taxes due for 2011 with total taxes due of \$57,609.08 and an additional 128 properties with delinquent taxes due for 2012 with total taxes due of \$154,296.40. Mr. Grisolano stated that County Counselor Jim Emerson has handled this for several years. It was discussed that the 2011 delinquent property owners have an extra year to pay taxes and that by putting both years together it will take longer for the abstract company to review all of these properties. It was discussed that after the properties are 3 years delinquent on taxes they can be foreclosed on and the county then needs to wait an additional year before the properties can be sold.

On motion (15-267) of Commissioner Moody and the second of Commissioner Wood to authorize the County Counselor to proceed with foreclosures on properties that are delinquent on property taxes for 2011 and 2012.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Tim Mikrut, Lt. with the Sheriff's Dept., and Mr. Tom Ragonese, County Special Projects Manager, representing the Wellness Committee presenting a proposed Crawford County Wellness Policy. County Counselor Jim Emerson stated that he was glad that the committee had put together a policy that was brief and that could be tweaked by department heads to be more applicable to their department's needs. There was a discussion of the possibility of raising the monthly premium paid by employees and then giving the employees a discount for participating in the Wellness Program of \$50 per month. Commissioner Murphy wanted to review the monthly amounts paid by employees for coverage and make decisions on that before setting an amount of discount. Commissioner Wood felt that the employees that did not participate should just have to pay more. There was a discussion of the advice given to the Wellness Committee by the BCBS representative and by the person from the firm that is consulting with the county. Mr. Ragonese felt that the adjustments of employee health insurance rates for the Wellness Program and the changes to employee insurance premiums are 2 different

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issues and should be kept separate. County Counselor Jim Emerson stated that he felt this could still work but it needs to be explained better and that he would write up something new for the next meeting. They also discussed how the biometric numbers can be input into the system and when the lab work would be performed. There was also a discussion of the quarterly programs and activities that would be done in each department. The need for safety programs was discussed and it could be one of the quarterly programs each year and that someone will need to keep track of the programs done by each department and a list of the employees that participated. The Commissioners looked forward to seeing some new information at the next meeting.

Crawford County Wellness Policy

Purpose	The Crawford County Employee Wellness Program is designed to promote good health and to foster an environment that supports and encourages employees to engage in preventive care and lead healthy lifestyles.
Who	Crawford County's full-time employees and retirees enrolled in the County's sponsored medical coverage.
Administration	<i>Screenings</i> will be performed by the Crawford County Health Department. <i>Health Risk Assessment and Online Portal</i> will be provided by Blue Cross Blue Shield of Kansas.
Guidelines	Wellness Premium Incentive Requirements In order to receive the wellness premium incentive in 2016, employees enrolled in the Crawford County Health Plan have the opportunity to save \$50 per month (\$600 per year) by completing the BCBS of Kansas Health Risk Assessment <i>with</i> biometric screening data (obtained through company-sponsored biometric screenings or through their personal physician) no later than November 30, 2015 . The wellness premium incentive will be effective January 1, 2016 through December 31, 2016.
Planning Ahead: 2016 Program for 2017 Incentive	Create a wellness calendar with a quarterly health focus that allows flexibility within each department. The wellness committee will identify resources available through BCBS-KS, community associations and County departments to create a menu of options that departments can promote. In order to receive the 2017 incentive, employees enrolled in the County's Health Plan should complete at least one activity per quarter (in addition to the HRA & biometric screening/annual physical). <ul style="list-style-type: none">• <i>First Quarter:</i> Stress Management ✓• <i>Second Quarter:</i> Physical Activity• <i>Third Quarter:</i> Nutrition• <i>Fourth Quarter:</i> Preventive Care

Wellness Policy Will Be Reviewed and or Revised Annually

**PROCLAMATIONS AND ORDERS OF THE BOARD
NEW BUSINESS**

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Item One: County Clerk Don Pyle regarding a request for a work session with Dr. Stebbins for 9:00 AM on September 29, 2015. Commissioner Wood felt that an ad needs to be placed in the paper soon but that Dr. Stebbins involvement with the running of the Emergency Medical Service may change to scope of the job description when advertising for a new EMS Director. It was discussed that they could go into an executive session in the middle of a work session if they need to discuss some details. The Commissioners agreed that the work session with Joey Adams and Dr. Stebbins would be a good thing.

Item Two: Commissioner Wood regarding the purchase of a vehicle for the Appraiser's Office. Mr. Wood stated that he has been working with the Appraiser's Office and they will be submitting a bid on a vehicle through the Surplus Property Office. Mr. Wood stated that they are only considering one vehicle presently, but that they might look at a van later in addition to the passenger car.

UNDER THE HEADING OLD BUSINESS

Item One: Commissioner Murphy regarding the meeting he has set up with representatives from the City of Pittsburg and the other cities in the county as well as the Economic Development Director from Cherokee County and Nathan Eberline from KAC. Commissioners Wood and Moody asked about the information on the attachment and Commissioner Murphy stated that he had already emailed that information to the other individuals that will be at the meeting.

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Friends,

The following is an agenda for the meeting discussing County Wide Economic Development for Crawford County. The meeting is scheduled for Thu. Sept. 24 from 8am-10am in the conference room of the Pittsburg, KS City Hall. The expected attendees also follow. As 2 county commissioners may be present, the meeting is an open meeting. Also attached is a first cut of a possible structure for a county wide economic development effort.

Thanks!

Jeff Murphy
6202386052

Attendees:

Jeff Murphy - Cr. Co. Commissioner
Tom Moody - Cr. Co. Commissioner (possible)
Carl Wood - Cr. Co. Commissioner (has another commitment)
Jay Byers - City of Pitt.
Daron Hall - City of Pitt.
Blake Benson - Eco. Dev. City of Pitt.
Jim Emerson - Cr. Co. Counselor
Nathan Eberline - Kansas Association of Counties - Associate Legislative Director & Legal Counsel
Janet Miller, Executive Director Econ. Dev. Cherokee County

Agenda:

1. Personal Introductions - 5 minutes

2. Overview of Meeting's Purpose - Jeff Murphy - 2 minutes
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Crawford County Economic Development Effort - attract/prepare for new business, retain/enhance/promote current business, develop start-ups

3. Purpose for KAC Involvement - Jeff Murphy/Nathan Eberline (KAC) - 2 minutes

4. Break-out discussion on economic future of community—broad and narrow, plus a discussion on what a county-wide eco-devo director might offer - 15 minutes

5. Lessons Learned from Cherokee County - Janet Miller, Executive Director and Richard Hilderbrand, former commissioner - 15 minutes

6. Discussion on Pittsburg's current ED and potential arrangements moving forward under a county-wide agreement - 1 hour

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Crawford County Kansas Economic Development

Purpose:

The purpose of the Crawford County Economic Development effort is:

1. Attracting and being prepared for new business.
2. Retaining, enhancing, and promoting current business.
3. Developing start-ups.

Proposed Structure:

The effort will be a county wide effort including both the incorporated and unincorporated portions of Crawford County, Kansas. It is the option of all incorporated cities in Crawford County to participate at the annual cost specified below. If a city participates, the Economic Development Office shall be expected at a minimum to provide an in person annual report of efforts to the city council. Whether a city chooses to participate or not, the Economic Development Office shall provide the same county-wide services of business development and support to all incorporated and unincorporated areas of the county.

The economic development office shall make an annual report in person to the Crawford County Commission. Crawford County shall provide health insurance coverage, retirement benefits, and office space to the Economic Development Office. These costs shall come from Crawford County's portion of the total as specified in the chart below. The Crawford County commission shall have the authority to select and retain the director of economic development with input from all citizens of Crawford County.

The economic development staff shall make the effort to serve all entities fairly. Efforts shall be generally weighted on a per capita basis.

Total Annual Budget \$150,000

Entity	population	% cost	dollar cost
Crawford County	N/A	50.00%	\$75,000
City of Pittsburg	20,233	33.45%	\$50,179
City of Frontenac	3,437	5.68%	\$8,524
City of Girard	2,789	4.61%	\$6,917
City of Arma	1,481	2.45%	\$3,673
City of Cherokee	714	1.18%	\$1,771
City of Mulberry	520	0.86%	\$1,290
City of Mccune	405	0.67%	\$1,004
City of Arcadia	310	0.51%	\$769
City of Walnut	220	0.36%	\$546
City of Hepler	132	0.22%	\$327
Total	30,241		

EXECUTIVE SESSION

Item One: Mr. Jim Emerson, County Counselor, requested an executive session to discuss items that would be deemed privileged in the attorney-client relationship.

On motion (15-268) of Commissioner Murphy and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Items that would be Deemed Privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

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Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:56 AM and reconvened the Open Session at 11:06 AM with no action taken except to go back into open session.

Item Two: Commissioner Wood requested an executive session to discuss items that would be deemed privileged in the attorney-client relationship.

On motion (15-269) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Items that would be Deemed Privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:06 AM and reconvened the Open Session at 11:13 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:

Item One: September 29, 2015 – 9:00 AM – Work Session with Mr. Joey Adams and Dr. Tim Stebbins regarding the Emergency Medical Services Director's Position.

Item Two: September 29, 2015 – Canvassing of the Ballots from the 2015 City of Pittsburg Sales Tax Question Election held on September 24, 2015.

Item Three: September 29, 2015 – Mr. Mac Young, director of Community Corrections presenting Fiscal Year 2015 outcomes for Community Corrections.

ANNOUNCEMENTS:

Item One: September 24, 2015 – 8:00 AM, Pittsburg City Hall - Meeting with Blake Benson from the City of Pittsburg and Nathan Eberline from KAC regarding creation of countywide Economic Development Director position.

Item Two: September 25, 2015 – Horizon Systems will host a Grand Opening of their Machine and Manufacturing Facility in McCune from 12:00 PM to 2:00 PM.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Board of Crawford County Commissioners

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [September 22, 2015](#) meeting of the Board of Crawford County Commissioners at 11:13 [AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.
[Taken by DPP 9/22/15 at 11:13 AM, Amended by DPP 9/22/15 at 3:55 PM/amended BKW09/24/2015 2:03 PM](#)