

Board of Crawford County Commissioners

Commissioners' Journal

2015, SIXTY-SIXTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Friday, September 11, 2015, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Carl Wood served as the presiding officer. Commissioners Tom Moody and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (15-257) of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **September 4, 2015** minutes of the Board of Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Wood, and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 15	255	That the consent agenda be approved including: Approval of the September 1, 2015 minutes
Motion 15	256	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Items that would be Deemed Privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson

UNDER THE HEADING NEW BUSINESS

Board of Crawford County Commissioners

CRAWFORD COUNTY BOARD OF HEALTH PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC

Item One: Cameron Lawrence from Joplin Freightliner discussing trucks. Mr. Lawrence stated that he would like to see if he could help the Commissioners with any needs that they have for dump trucks. Commissioner Murphy was answered that they also deal in used trucks and that they would work with them to help find a used vehicle that would meet their needs. Commissioner Moody was answered that they thoroughly inspect any trucks that are traded in before they are offered for sale. There was a discussion of the options that could be added to a base model and a discussion of the possible prices that could be arrived at with different options. The commissioners asked Mr. Lawrence to let them know if they have any good used trucks available. Mr. Lawrence mentioned that he is trying to stock some new trucks that conform to the new KDOT specifications.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM APPOINTED OFFICIALS PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS

Item One: Mr. Don Pyle, County Clerk, regarding the SEK County Officials Meeting In Elk County. Mr. Pyle stated that there were a couple of good presentations at the meeting including a presentation on Cyber Crimes and Cyber Liability. Mr. Pyle stated that the information on the potential liability of the county if employees or others personal information is compromised as a result of a data breach at the county or at a facility that the county may be using as a backup data center. It was discussed that this could also include information that is in the care of the county Health Department. Commissioner Wood had some questions about the county data backups and it was decided to have Jim Vinze discuss these backups with the commissioners at the next meeting.

Mr. Pyle also stated that there was a good discussion of the property tax lid that was enacted at the end of the last state legislative session and that there will be lots of interest in making changes to this law from parties on all sides of the issue. Mr. Pyle stated that Randall Allen, Executive Director of the Kansas Association of Counties, was at the meeting and he feels that this issue will be one of the most intensely debated issues of the legislative session next year. It was discussed that parts of the tax lid law passed last year are not well defined and need to be more clear and precise.

Item Two: Commissioner Murphy regarding a discussion he had with Daron Hall and Jay Byers with the City of Pittsburg about a countywide economic development director. Mr. Murphy stated that they seemed to be interested in working toward this position and he had also discussed funding of this position with Nathan Eberline of KAC since he has had some experience with helping some other counties in setting up this kind of arrangement. Commissioner Murphy stated that he would like to bring this up with the other cities in the county at the City and County Officials Luncheon that will be held this fall in Mulberry. Commissioner Moody stated that he would also like to hear what the officials from the other cities think of this proposal. There was a discussion of how this

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person could help the entire county and work to help business be more effective in working with other businesses in this county and in the region. There was also a discussion of the industrial parks already in place in the county and having listings of commercial properties that are already available in the entire county. The Commissioners asked Mr. Murphy to set up another meeting with officials of the City of Pittsburg.

Item Three: Commissioner Murphy regarding a discussion with Mr. B. J. Harris regarding some signage that welcomes visitors to their counties. Mr. Harris had told them that there might be some restrictions with KDOT for signage on state highways. The other commissioners were interested in pursuing and Commissioner Wood stated that he would talk with KDOT about any restrictions that they have in place.

Item Four: Commissioner Murphy regarding another discussion he had with City of Pittsburg officials to learn more about the process they are using to develop a series of financial projections for the next several years. Mr. Murphy stated that he had set up another meeting with the City of Pittsburg to discuss this further.

Item Five: Commissioner Murphy regarding the program that the City of Pittsburg has in place to replace and update public works equipment. Matt Bacon is in charge of this program for the City of Pittsburg and he has set up a meeting to learn more about it.

Item Six: Commissioner Wood regarding a meeting with Mr. Joey Adams and Dr. Stebbins that he would like to have at 9:00 AM on Tuesday, Sept. 15, 2015. Commissioner Wood stated that he would like to see some of the information on the KAC Salary Survey on Ambulance Director's positions.

Item Seven: Commissioner Wood asked Mr. Greg Hite if he wished to discuss some business with the Commissioners. Mr. Hite stated that one of the mower tractors is having some problems and he felt that with its age it would be best to get rid of that tractor while the county may still get something for it. Commissioner Wood felt that the commissioners should discuss this and decide if it needs to be replaced or not. Mr. Hite also stated that he had looked at some trucks that the state has for sale and he felt that those trucks are in pretty rough shape. Commissioner Wood thought that he and Mr. Hite may make a trip to look at the trucks available at the Hutchinson KDOT location. Commissioner Wood also mentioned that he had seen some good trailers that KDOT is selling and he would like to buy one so that a lot of the barricades and traffic barriers could be loaded on a trailer so that it is ready to be deployed in an emergency situation.

Item Eight: Commissioner Murphy regarding a discussion he had with Greg Hite about utilizing some of his Road & Bridge crew on rainy days in the county shop to help with some simple tasks or to clean trucks. Mr. Murphy stated that he felt this was a good way to be more efficient. Commissioner Wood mentioned that this was a reason that he is working on getting a small shop built for crew to be able to perform maintenance in bad weather. All the Commissioners felt that this would be a good way to help the shop out.

UNDER THE HEADING OLD BUSINESS

Board of Crawford County Commissioners

Item One: Mr. Don Pyle, County Clerk, requesting approval of the August 2015 Clerk's Report. The commissioners stated that they had reviewed the bills for the month and their questions about this report had been answered. Commissioner Wood stated that he had discussed the Appraiser's Office Vehicles with the County Appraiser. Commissioner Murphy was answered that the Employee Benefits expenses will vary when items that are remitted quarterly, such as Unemployment taxes, are paid.

July to August 2015 Clerk's Report Change in Expenditures

Dept. #	Dept. Name	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month	07/31/2015	Difference	Notes
30	Ambulance Service	\$77,488.52	\$27,024.11	\$104,490.63	\$113,969.74	-\$9,478.11	
31	Comm. Corrections	\$37,548.77	\$19,317.04	\$59,865.81	\$57,231.58	-\$3,365.77	
35	Co Atty Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
100	General Fund	\$427,237.40	\$226,947.20	\$654,184.60	\$636,150.13	-\$18,034.47	
109	PHAP Grant	\$5,296.12	\$0.00	\$5,296.12	\$5,296.12	\$0.00	
110	Health Dept.	\$70,626.52	\$26,135.28	\$96,761.80	\$94,656.77	-\$2,105.03	
111	Health & Family	\$5,697.84	\$5,715.53	\$11,413.37	\$10,381.88	-\$1,031.49	
114	Free To Know	\$9,936.07	\$0.00	\$9,936.07	\$10,032.57	-\$96.50	
116	HEER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
118	Case Management	\$7,846.82	\$0.00	\$7,846.82	\$7,846.82	\$0.00	
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
121	Family Connections	\$7,193.45	\$58.95	\$7,252.40	\$7,275.28	-\$22.88	
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
140	R&B, Spec Brq, Weed	\$136,828.30	\$222,833.85	\$361,462.15	\$344,952.42	-\$16,509.73	\$8,470-recycler rental, \$56,417 pmt to First Bank (Bobcat)
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
198	Consolidated 911	\$0.00	\$2,691.78	\$2,691.78	\$12,053.22	-\$9,361.44	
200	Employee Benefits	\$323,226.75	\$643.79	\$323,870.54	\$339,138.18	-\$15,267.62	
215	Fire District #1	\$672.82	\$6,184.20	\$6,857.02	\$9,822.39	-\$2,965.37	Fire Wages
220	Fire District #2	\$66.17	\$1,622.19	\$1,688.36	\$2,089.44	-\$401.08	
222	Fire District #3	\$0.00	\$875.72	\$875.72	\$483.72	\$392.00	
223	Fire District #4	\$0.00	\$1,222.19	\$1,222.19	\$1,461.92	-\$239.73	
241	Historical Museum	\$0.00	\$826.82	\$826.82	\$384.06	\$442.76	
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
260	JJ RJA 11th Judicial	\$27,847.61	\$4,931.72	\$32,579.33	\$35,299.69	-\$2,720.36	
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
264	Local Environmt. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
396	Tourism & Convention	\$0.00	\$27,837.51	\$27,837.51	\$43,794.97	-\$15,957.46	
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
505	Sewer District #2	\$0.00	\$500.59	\$500.59	\$5,659.28	-\$5,158.69	
516	Sewer District #4	\$0.00	\$1,055.35	\$1,055.35	\$7.00	\$1,048.35	
520	Sewer District #5	\$261.12	\$0.00	\$261.12	\$261.12	\$0.00	
702	Sewer Franklin Oper #3	\$0.00	\$849.83	\$849.83	\$865.48	-\$15.65	
991	Mental Health Payroll	\$463,383.13	\$0.00	\$463,383.13	\$476,758.50	-\$13,375.37	
992	Motor Vehicle Payroll	\$13,408.16	\$0.00	\$13,408.16	\$12,327.49	\$1,080.67	
		\$1,616,143.57	\$574,273.65	\$2,190,417.22	\$2,228,198.73	-\$37,781.51	

Board of Crawford County Commissioners

Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2015. The funds listed are all inclusive and are submitted to the Board of County Commissioners on 08/31/2015 as provided by law.

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
30	Ambulance Service	\$55,160.75	\$22,305.77	\$77,466.52	\$27,024.11	\$104,490.63
31	Comm. Corrections	\$20,708.66	\$16,840.11	\$37,548.77	\$16,317.04	\$53,865.81
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	General Fund	\$285,837.93	\$141,399.47	\$427,237.40	\$226,947.20	\$654,184.60
109	PHAP Grant	\$2,800.27	\$2,495.85	\$5,296.12	\$0.00	\$5,296.12
110	Health Dept.	\$36,928.27	\$33,698.25	\$70,626.52	\$26,135.28	\$96,761.80
111	Health & Family	\$4,101.30	\$1,596.54	\$5,697.84	\$5,715.53	\$11,413.37
114	Free To Know	\$4,457.31	\$5,478.76	\$9,936.07	\$0.00	\$9,936.07
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	Case Management	\$4,568.50	\$3,278.32	\$7,846.82	\$0.00	\$7,846.82
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
121	Family Connections	\$4,283.09	\$2,910.36	\$7,193.45	\$58.95	\$7,252.40
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	R&B, Spec Brq, Weed	\$96,440.33	\$42,187.97	\$138,628.30	\$222,833.85	\$361,462.15
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
198	Consolidated 911	\$0.00	\$0.00	\$0.00	\$2,691.78	\$2,691.78
200	Employee Benefits	\$0.00	\$323,226.75	\$323,226.75	\$643.79	\$323,870.54
215	Fire District #1	\$555.32	\$117.50	\$672.82	\$6,184.20	\$6,857.02
220	Fire District #2	\$54.50	\$11.67	\$66.17	\$1,622.19	\$1,688.36
222	Fire District #3	\$0.00	\$0.00	\$0.00	\$875.72	\$875.72
223	Fire District #4	\$0.00	\$0.00	\$0.00	\$1,222.19	\$1,222.19
241	Historical Museum	\$0.00	\$0.00	\$0.00	\$826.82	\$826.82
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	JJ RJA 11th Judicial	\$15,231.45	\$12,416.16	\$27,647.61	\$4,931.72	\$32,579.33
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	Local Envrntnl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398	Tourism & Convention	\$0.00	\$0.00	\$0.00	\$27,837.51	\$27,837.51
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
505	Sewer District #2	\$0.00	\$0.00	\$0.00	\$500.59	\$500.59
516	Sewer District #4	\$0.00	\$0.00	\$0.00	\$1,055.35	\$1,055.35
520	Sewer District #5	\$200.14	\$60.98	\$261.12	\$0.00	\$261.12
702	Sewer Franklin Oper #3	\$0.00	\$0.00	\$0.00	\$849.83	\$849.83
991	Mental Health Payroll	\$229,818.98	\$233,564.15	\$463,383.13	\$0.00	\$463,383.13
992	Motor Vehicle Payroll	\$9,096.99	\$4,311.17	\$13,408.16	\$0.00	\$13,408.16
		\$770,243.79	\$845,899.78	\$1,616,143.57	\$574,273.65	\$2,190,417.22

Add-On Checks - See Detail on Monthly Reports

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
Add-ons - See Detail on Reports		\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,000.00

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Add On Total \$0.00 \$0.00 \$0.00 \$14,000.00 \$14,000.00

Unposted Checks - See Detail on Montly Reports

Dept #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month (To Unpost)
Unposted - See Detail on Reports						\$427.14
						\$0.00
Unpost Total						\$427.14

GRAND TOTALS for Warrant Account

\$2,203,990.08

Disbursements

Dept #	Dept. Name					Total Expenses
						\$0.00
Total Disbursements						\$0.00

The following warrant numbers are inclusive in the amounts expended above:

08/14/15	Accounts Payable Numbers	558973-559198
08/14/15	Payroll Numbers	0
08/14/15	Disbursement Numbers	0
08/14/15	Account Payable Add-on Nurr	0
08/14/15	Payroll Add-on Numbers	0
08/31/2015	Accounts Payable Numbers	559199-559571
08/31/2015	Payroll Numbers	559572-559693
08/31/2015	Disbursement Numbers	0
08/31/2015	Account Payable Add-on Nurr	559694-559695
08/31/2015	Payroll Add-on Numbers	0

The above listed report of the County Clerk of Crawford County, Kansas dated August 31, 2015 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner Moody and seconded by Commissioner Wood that the said report be confirmed and listed in the County Warrant Register for 2015. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2015, and listed in the said record book.

Motion carried by the following roll call vote:

Ayes: Commissioners: Wood, Moody, and Murphy

Nays:

Dated at Girard, Kansas this 1st Day of September, 2015

Chairperson Carl R. Wood
 Member Jeff Murphy
 Member [Signature]
 Attest [Signature]

On motion (15-258) of Commissioner Moody and the second of Commissioner Wood to approve the August 2015 Clerk's Report.

On a Roll Call Vote.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

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The motion prevailed.

Item Two: Commissioner Murphy regarding the striping of county roads. Commissioner Wood stated that he would like to discuss this with Mike Peak. The commissioners asked to have a work session scheduled with Mike Peak for 8:30 AM on Tuesday, Sept. 15.

Item Three: Commissioner Murphy regarding the discussion that the Commissioners had with the City of Girard about working together to cut down the tree to the west of the courthouse in the parking lot. Mr. Murphy mentioned that a large branch had come down this morning and he felt this tree should be cut down before someone gets hurt or a vehicle damaged. Girard City Administrator Chris Wiener stated that his people would help with this whenever the county wants it. Mr. Wiener stated that the city could provide a bucket truck and a couple of workers to help take the tree down and the county could help with hauling off the wood. The Commissioners stated that the chipper could be a big help in disposing with some of the brush.

Item Four: Commissioner Murphy regarding the Personnel Policy. The Commissioners all felt that the department heads and elected officials should be invited to a work session and go through the entire policy and explain the reasoning for the new provisions to them. The department heads then could have some time to think about the policies and come up with any questions or changes.

Commissioner Murphy stated that he attended a class from KAC on doing employee evaluations and he felt that it would be good for all of the employees that will be asked to perform employee evaluations to go through some sort of training. Mr. Murphy felt that some training will help to make the evaluations more effective. The Commissioners wanted to see what this type of training at the county level would cost before they decide on the training.

EXECUTIVE SESSION

Item One: Commissioner Murphy requested an executive session to discuss Personnel Issues Related to Non-Elected Personnel.

On motion (15-259) of Commissioner Murphy and the second of Commissioner Wood To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss Personnel Issues Related to Non-Elected Personnel and to include the Board of County Commissioners, County Zoning Director Troy Graham and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:19 AM and reconvened the Open Session at 11:49 AM with no action taken except to go back into open session.

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Item Two: County Counselor Jim Emerson requested an executive session to discuss Personnel Issues Related to Non-Elected Personnel.

On motion (15-260) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Items that would be Deemed Privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:52 AM and reconvened the Open Session at 12:02 PM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:

Item One: September 15, 2015 – 8:30 AM Work Session with Mike Peak to discuss striping of county roads.

Item Two: September 15, 2015 – 9:00 AM Work Session with EMS Director Joey Adams and Dr. Tim Stebbins.

Item Three: September 15, 2015 – Ms. Jeremy Martinous, Director of Resource Development, United Way of Southwest Missouri & Southeast Kansas.

Item Four: September 15, 2015 – Jim Vinze, Brandon Spaur, and Gene Rountree-Garcia to discuss the county website and county data backups.

ANNOUNCEMENTS:

Item One: September 18, 2015 – 9:00 AM Work Session with Department Heads and Elected Officials to discuss changes to the Personnel Policy.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Murphy to adjourn the [September 11, 2015](#) meeting of the Board of Crawford County Commissioners at 12:04 PM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood, and Murphy

Board of Crawford County Commissioners

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:

Don Pyle

County Clerk

<>

This submission completed at the Crawford County Courthouse in Girard.

Taken by DPP 9/11/15 at 12:04 PM, Amended by DPP 9/14/15 at