

Board of Crawford County Commissioners

Commissioners' Journal

2014, [SEVENTY-FIRST](#) MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS [Friday, October 3, 2014, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bob Kmiec served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Kmiec led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (14-244) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the [September 30, 2014](#) minutes of the Board of Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Kmiec and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 14	241	That the consent agenda be approved including: Approval of the September 26, 2014 minutes of the Board of Commissioners.
Motion 14	242	To approve the Community Corrections Fiscal Year 2014 Year End Outcome as presented by Ms. Tracy Harris, Director, and authorize the Chairman to Sign.
Motion 14	243	To adopt Resolution #2014-028, a resolution regarding the Environmental Protection Agency's Proposed Clean Power Plan.

UNDER THE HEADING NEW BUSINESS NEW BUSINESS FOR CRAWFORD COUNTY BOARD OF HEALTH PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC

Board of Crawford County Commissioners

MESSAGES FROM APPOINTED OFFICIALS
MESSAGES FROM ELECTED OFFICIAL
MESSAGES FROM OTHER GOVERNMENTAL ENTITIES
PROCLAMATIONS AND ORDERS OF THE BOARD
NEW BUSINESS:

Item One: County Clerk Don Pyle presenting the September 2014 Clerk's Report. Mr. Pyle stated that it summarizes the total amounts spent by departments for payroll and other bills during the month of September. Mr. Pyle also gave the Commissioners a copy of the August 2014 to September 2014 Clerk's Report of Changes in Expenditures for comparison. Mr. Pyle discussed some of the items that were unusual or one time expenditures that were part of the changes in spending for September. The Commissioners discussed a couple of these items including the purchase of equipment for the 911 call center and striping on 710th Street that were unusual.

On motion (14-245) of Commissioner Moody and the second of Commissioner Wood to approve the September 2014 Clerk's Report.

On a Roll Call Vote.

Yeas: Commissioners Kmiec, Wood and Moody

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

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Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2014. The funds listed are all inclusive and are submitted to the Board of County Commissioners on 09/30/2014 as provided by law.

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
30	Ambulance Service	\$57,149.01	\$21,143.51	\$78,292.52	\$39,350.38	\$117,642.90
31	Comm. Corrections	\$22,947.50	\$18,450.73	\$41,398.23	\$16,979.85	\$58,378.08
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	General Fund	\$284,377.32	\$136,235.18	\$420,612.50	\$272,938.43	\$693,550.93
110	Health Dept.	\$34,141.17	\$30,463.24	\$64,604.41	\$36,575.73	\$101,180.14
111	Health & Family	\$3,924.03	\$1,478.85	\$5,402.88	\$2,871.26	\$8,274.14
114	Free To Know	\$4,287.20	\$5,157.51	\$9,444.71	\$1,748.56	\$11,193.27
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	Case Management	\$3,943.26	\$3,202.33	\$7,145.59	\$0.00	\$7,145.59
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
121	Family Connections	\$3,835.46	\$2,236.83	\$6,072.29	\$109.94	\$6,182.23
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	R&B, Spec Brg, Weed	\$82,160.40	\$35,378.18	\$117,538.58	\$109,873.54	\$227,412.12
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$9,076.00	\$9,076.00
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
198	Consolidated 911	\$0.00	\$0.00	\$0.00	\$125,504.98	\$125,504.98
200	Employee Benefits	\$0.00	\$283,386.71	\$283,386.71	\$396.55	\$283,783.26
215	Fire District #1	\$554.48	\$118.34	\$672.82	\$13,893.86	\$14,566.68
220	Fire District #2	\$514.03	\$93.69	\$607.72	\$3,977.06	\$4,584.78
222	Fire District #3	\$0.00	\$0.00	\$0.00	\$7,856.19	\$7,856.19
223	Fire District #4	\$0.00	\$0.00	\$0.00	\$5,300.09	\$5,300.09
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	JJ RJA 11th Judicial	\$15,430.28	\$11,647.54	\$27,077.82	\$3,315.43	\$30,393.25
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	Local Envrmntl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398	Tourism & Convention	\$0.00	\$0.00	\$0.00	\$5,976.80	\$5,976.80
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
505	Sewer District #2	\$0.00	\$0.00	\$0.00	\$636.00	\$636.00
516	Sewer District #4	\$0.00	\$0.00	\$0.00	\$1.20	\$1.20
520	Sewer District #5	\$200.14	\$60.98	\$261.12	\$0.00	\$261.12
702	Sewer Franklin Oper #3	\$0.00	\$0.00	\$0.00	\$773.00	\$773.00
991	Mental Health Payroll	\$211,971.54	\$213,044.38	\$425,015.92	\$0.00	\$425,015.92
992	Motor Vehicle Payroll	\$10,586.25	\$3,538.48	\$14,124.73	\$0.00	\$14,124.73
		\$736,022.07	\$765,636.48	\$1,501,658.55	\$658,654.85	\$2,160,313.40

Add-On Checks - See Detail on Monthly Reports

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
	Add-ons - See Detail on Reports	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Add On Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Unposted Checks - See Detail on Monthly Reports

Dept #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month (To Unpost)
Unposted - See Detail on Reports					\$197.27	\$197.27
					\$0.00	\$0.00
Unpost Total					\$197.27	\$197.27

GRAND TOTALS for Warrant Account

\$2,160,116.13

Disbursements

Dept #	Dept. Name					Total Expenses
						\$0.00
Total Disbursements						\$0.00

The following warrant numbers are inclusive in the amounts expended above:

09/15/2014	Accounts Payable Numbers	551551 to 551800
09/15/2014	Payroll Numbers	551801-551803
09/15/2014	Disbursement Numbers	0
09/15/2014	Account Payable Add-on Num	0
09/15/2014	Payroll Add-on Numbers	0
09/30/2014	Accounts Payable Numbers	551804-552095
09/30/2014	Payroll Numbers	552096-552225
09/30/2014	Disbursement Numbers	0
09/30/2014	Account Payable Add-on Num	0
09/30/2014	Payroll Add-on Numbers	0

The above listed report of the County Clerk of Crawford County, Kansas dated September 30, 2014 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner Moody and seconded by Commissioner Wood that the said report be confirmed and listed in the County Warrant Register for 2014. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2014, and listed in the said record book.

Motion carried by the following roll call vote:

Ayes: Commissioners: Kmiec, Moody, and Wood

Nays:

Dated at Girard, Kansas this 3rd Day of October, 2014

Chairperson Brian Kmiec
 Member Carl R. Wood
 Member James H. P.
 Attest Wald R. S.

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August to September 2014 Clerk's Report Change in Expenditures

Dept. #	Dept. Name	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month	08/29/2014	Difference	Notes
30	Ambulance Service	\$76,292.52	\$39,350.38	\$117,642.90	\$105,676.28	\$11,966.62	\$6,918-vehicle repairs, \$2,526-Zoll Service Agreement
31	Comm. Corrections	\$41,398.23	\$16,979.85	\$58,378.08	\$48,426.82	\$9,951.26	\$6,795-Computer software/repairs, \$3,400 Behavioral Health
35	Co Altny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00		\$0.00	
62	Land Records Tech	\$0.00	\$0.00	\$0.00		\$0.00	
100	General Fund	\$420,612.50	\$272,938.43	\$693,550.93	\$694,833.13	-\$1,262.20	
110	Health Dept.	\$64,604.41	\$36,575.73	\$101,180.14	\$98,732.01	\$2,448.13	\$1,746-Advertising
111	Health & Family	\$5,402.88	\$2,871.26	\$8,274.14	\$6,430.60	\$1,843.54	\$1,926-Advertising
114	Free To Know	\$9,444.71	\$1,748.56	\$11,193.27	\$9,486.88	\$1,706.39	\$1,147-Promotional Supplies
116	HERR	\$0.00	\$0.00	\$0.00		\$0.00	
117	Early Intervention	\$0.00	\$0.00	\$0.00		\$0.00	
118	Case Management	\$7,145.59	\$0.00	\$7,145.59	\$7,245.59	-\$100.00	
119	Cancer Prevention	\$0.00	\$0.00	\$0.00		\$0.00	
121	Family Connections	\$8,072.29	\$109.94	\$6,182.23	\$6,312.52	-\$130.29	
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00		\$0.00	
140	R&B, Spec Brg, Weed	\$117,538.58	\$109,873.54	\$227,412.12	\$277,908.23	-\$50,496.11	
142	710th Maintenance	\$0.00	\$1,500.00	\$1,500.00	\$35,638.54	-\$34,138.54	
145	Equipment Reserve	\$0.00	\$9,076.00	\$9,076.00	\$300.00	\$8,776.00	\$9,076 Bobcat Leases
179	Driver Improvement	\$0.00	\$0.00	\$0.00		\$0.00	
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00		\$0.00	
198	Consolidated 911	\$0.00	\$125,504.98	\$125,504.98	\$2,842.70	\$122,662.28	\$121,614-Equipment for all Dispatch Station
200	Employee Benefits	\$283,386.71	\$396.55	\$283,783.26	\$283,943.88	-\$160.62	
215	Fire District #1	\$672.82	\$13,893.86	\$14,566.68	\$8,134.39	\$6,432.29	\$5,486-Equipment (Grant), \$1,316-radio repairs
220	Fire District #2	\$607.72	\$3,977.06	\$4,584.78	\$6,194.37	-\$1,609.59	
222	Fire District #3	\$0.00	\$7,856.19	\$7,856.19	\$778.49	\$7,077.70	\$2,217-Vehicle Equipment, \$3,494-Equipment (Grant)
223	Fire District #4	\$0.00	\$5,300.09	\$5,300.09	\$2,765.78	\$2,534.31	\$3,483-Equipment (Grant)
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00		\$0.00	
260	JJ RJA 11th Judicial	\$27,077.82	\$3,315.43	\$30,393.25	\$32,150.98	-\$1,757.73	
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00		\$0.00	
262	Environmental LEPP	\$0.00	\$0.00	\$0.00		\$0.00	
264	Local Envrnmtl. Prot.	\$0.00	\$0.00	\$0.00		\$0.00	
355	Parks & Rec	\$0.00	\$0.00	\$0.00		\$0.00	
398	Tourism & Convention	\$0.00	\$5,976.80	\$5,976.80	\$61,356.20	-\$55,379.40	
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
505	Sewer District #2	\$0.00	\$636.00	\$636.00	\$415.66	\$220.34	
516	Sewer District #4	\$0.00	\$1.20	\$1.20	\$517.58	-\$516.38	
520	Sewer District #5	\$261.12	\$0.00	\$261.12	\$261.12	\$0.00	
702	Sewer Franklin Oper #3	\$0.00	\$773.00	\$773.00	\$852.55	-\$79.55	
991	Mental Health Payroll	\$425,015.92	\$0.00	\$425,015.92	\$445,065.53	-\$20,069.61	
992	Motor Vehicle Payroll	\$14,124.73	\$0.00	\$14,124.73	\$13,183.83	\$940.90	
		\$1,501,658.55	\$668,654.85	\$2,160,313.40	\$2,148,473.66	\$10,839.74	

Item Two: County Clerk Don Pyle regarding the training session the he and Larissa Bowman attended on October 2 for the CIC Tax Administration Software. Mr. Pyle stated that they had received training on the processes that need to be performed to arrive at final property values that will then be used to calculate tax levies and finally will result in the production of tax statements for property owners in the county. Mr. Pyle stated that it was good to get a good overview of the steps involved in this process that the county will be performing in the next couple of weeks. Mr. Pyle also mentioned that employees of CIC will also be on site in the next couple of weeks to supervise this

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process and he thought it would be good for Clerk, Appraiser and Treasurer Office employees to get together with CIC consultants to review the process and understand the responsibilities of each office in this process.

Item Three: Commissioner Wood was answered that the county should have a tax sale coming up in December of this year and that the county should also have two tax sales next year to be totally caught up.

UNDER THE HEADING OLD BUSINESS

Item One: County Clerk Don Pyle mentioned that Crawford County will host the SEK Regional County Officials Meeting in March of 2015 and that it would be good to have a date set for that meeting when county officials attend the upcoming meeting on October 16, 2014, in Coffey County. Mr. Pyle stated that he had discussed this with other county clerks and that the third Thursday of March was usually designated as the date for the spring meeting which would be March 19, 2015. Mr. Pyle stated that it would be good to have the date set and that the department heads can work on the details and schedule for the meeting to distribute in January or February of 2015 with invitations for the counties.

Item Two: County Counselor Jim Emerson mentioned that he and County Clerk Don Pyle had discussed the date for holding the Canvass for the USD 247 Special Question Election that will be held on October 7, 2014. Mr. Pyle stated that since the school had called for the election on that date, the Board of Canvassers is required by Kansas state law to meet between 8:00 AM and 10:00 AM on the following Monday, October 13 or on the Thursday following that date, which would be October 16. It would be nearly impossible to hold a canvass at 8:00 AM on Thursday, October 16 and then be able to get to the SEK Regional Meeting in Coffey County by the time the meetings start. That would leave Monday, October 13, as the only date available which is also Columbus Day and a day that the courthouse is usually closed. The Commissioners decided to hold the canvass of the ballots from the October 7, 2014, USD 247 Special Question Election on Monday, October 13, 2014 at 8:00 AM in the courthouse and to cancel the regular meeting of the Board of Commissioners on Tuesday, October 14, 2014.

EXECUTIVE SESSION

Item One: Commissioner Kmiec requesting an Executive Session to discuss personnel issues that involve non-elected personnel.

On motion (14-246) of Commissioner Kmiec and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

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The Commissioners went into Executive Session at 10:25 AM and reconvened the Open Session at 10:35 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: Monday, October 13, 2014, 8:00 AM – Board of Canvasser's will meet to canvass the ballots from the USD 247 Special Question Election.

ANNOUNCEMENTS:

Item One: Tuesday, October 7, 2014, 7:00 AM to 7:00 PM – Polling places at Pittsburg Elk's Lodge, Cherokee and McCune will be open for the USD 247 Special Question Election.

Item Two: Monday, October 13, 2014 – The Crawford County Courthouse will be closed in observance of Columbus Day.

Item Three: Tuesday, October 14, 2014 – The regular meeting of the Board of County Commissioners is cancelled.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [October 03, 2014](#) meeting of the Board of Crawford County Commissioners at [10:36 AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Kmiec and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:

Don Pyle
County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

[Taken by DPP on 10/3/2014 at 10:36 AM, Amended by DPP on 10/4/2014 at 2:10 PM/amended BKW 10/06/2014 1:52:29 PM](#)