

Board of Crawford County Commissioners

Commissioners' Journal

2015, EIGHTY-SEVENTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Tuesday, November 24, 2015, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Carl Wood served as the presiding officer. Commissioners Tom Moody and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING
CONSENT AGENDA

On motion (15-344) of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

- 1. Approval of the November 20, 2015 minutes of the Board of County Commissioners, and
2. Approval of the November 23, 2015 minutes of the Board of County Commissioners' Special Meeting.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Table with 3 columns: Motion Number, Number, and Description. Row 1: Motion 15, 338, To recess this open session and go into a closed executive session for a period of not more than 2 hours to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, Emergency Medical Services Advisor Dr. Tim Stebbins and County Counselor Jim Emerson. Row 2: Motion 15, 339, That the consent agenda be approved including: Approval of the November 17, 2015 minutes. Row 3: Motion 15, 340, To authorize the Crawford County Treasurer to transfer funds from the General Fund to the Risk Management Fund in order to pay health insurance claims if needed.

Board of Crawford County Commissioners

Motion 15	341	To authorize a Special Session of the Board of Crawford County Commissioners at 8:30 AM on November 23, 2015
Motion 15	342	To recess this open session and go into a closed executive session for a period of not more than 2 hours to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, Emergency Medical Services Advisor Dr. Tim Stebbins and County Counselor Jim Emerson
Motion 15	343	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, Emergency Medical Services Advisor Dr. Tim Stebbins, EMT Randy Sandberg and County Counselor Jim Emerson

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

CRAWFORD COUNTY BOARD OF HEALTH

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM THE PUBLIC

Item One: Mr. Russ Wosk, Snaptight Culvert Linings, with a short presentation on products. Mr. Wosk stated that he had spoken with Commissioner Murphy at the KAC Conference in Wichita and had been asked to give the other Commissioners a presentation about their products and services. Mr. Wosk presented a video that showed how their products are used to insert into metal culverts that are getting old in order to extend the life of the culvert for another 50 to 100 years. Mr. Wosk explained that by repairing culverts in this way the county would avoid digging out the culvert and replacing which allows these to be repaired without cutting into and digging up roadways and without causing disruptions in the flow of traffic. Mr. Wosk answered questions about the installation of their products and how the pipe is grouted into the old pipe to encase it so that there are no leaks. Mr. Wosk also explained that counties can also get the prices that Snaptight has already contracted with KDOT for without having to bid out the products themselves. The Commissioners thanked Mr. Wosk for the presentation.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Mr. Mike Ryan, Fire Chief for Baker Township Fire Dept., regarding a request to amend the 2015 budget for the Fire Dept. in order to be able to spend some of the additional cash that they have on hand. Mr. Ryan explained that they have a surplus of cash which they would like to use to purchase some new bunker gear before the end of the year. County Counselor Jim Emerson mentioned that there are a couple of additional funds that will need to be amended before the end of the year. County Clerk Don Pyle stated that they will review the financials at the end of November and see exactly what needs to be amended and his office will put together the paperwork and publications and schedule the budget hearings before the end of the year.

MESSAGES FROM ELECTED OFFICIALS

PROCLAMATIONS AND ORDERS OF THE BOARD

NEW BUSINESS

Item One: County Clerk Don Pyle regarding a letter signed by the Commissioners to send with a request for new equipment inventories for departments as of the end of 2015.

Board of Crawford County Commissioners

Commissioner Wood was answered that the Clerk's Office can check the additions to the equipment inventory against the equipment purchases that appear on the expense accounts of the departments. It was discussed that it is important that these lists are accurate to ensure that we have insurance on all needed equipment.

Office of the County Clerk
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Crawford County Courthouse
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www.crawfordcountykansas.com



December 1, 2015

TO: Crawford County Elected Officials and Department Heads

FROM: Don Pyle, Crawford County Clerk

RE: 2015 Inventory

It is time once again to take inventory. Attached you will find an electronic copy of your previous inventory for your department. A spreadsheet was created using your 2014 Inventory submitted to our office. We are asking that this electronic data be updated and all changes be made to this format. Please review the list, adding new items, making corrections, and removing items disposed of. You can submit your updated spreadsheet to us electronically. This will give us the capability of providing the Commissioners a clearer viewpoint of the inventory that is maintained in the County.

Please turn your inventory in to the County Clerk's office no later than Friday, January 8th, 2016, as required by K.S.A. 19-2687. If you have any questions or need any assistance, please let us know.

Thank you, in advance, for your time and effort.

Sincerely,

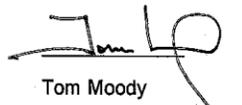


Don Pyle

Crawford County Clerk



Jeff Murphy
Commissioner



Tom Moody
Commission Chairman



Carl Wood
Commissioner

On motion (15-345) of Commissioner Moody and the second of Commissioner Murphy to approve the letter to Elected Officials and Department Heads requesting an updated equipment and inventory listing for 2015.

Board of Crawford County Commissioners

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Commissioner Wood regarding a conversation with a retired employee about the requirements of the Wellness Program. It was discussed that the retirees that are still on the county health insurance plan were not informed about the requirements of the Wellness Program until the last week and that they need to have some time to comply with the testing requirements of the program. There was also a discussion of the cost of the lab work on all of the blood samples from the county employees.

UNDER THE HEADING OLD BUSINESS

Item One: County Clerk Don Pyle mentioned that there probably will be a couple of funds that will require a budget amendment before the end of the year.

Item Two: Commissioner Jeff Murphy regarding a conversation with Mr. Jay Byers of the City of Pittsburg in regards to the Recycling Center. Mr. Murphy was going to engage some of the Pittsburg Commissioners in discussions about the recycling center.

Item Three: Commissioner Wood discussed the plans to purchase some Smart TV Monitors for a couple of offices and the commission room during Black Friday sales.

EXECUTIVE SESSION

Item One: The Commissioners requested an executive session to discuss personnel matters that involve non-elected personnel.

On motion (15-346) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, Gerald Azember and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:10 AM and reconvened the Open Session at 11:25 AM with no action taken except to go back into open session.

Item Two: The Commissioners requested an executive session to discuss personnel matters that involve non-elected personnel.

On motion (15-347) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Board of Crawford County Commissioners

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:26 AM and reconvened the Open Session at 11:41 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

ANNOUNCEMENTS:

Item One: November 26 & 27, 2015 – The Crawford County Courthouse will be closed in observance of the Thanksgiving Day Holiday.

Item Two: November 27, 2015 – The Regular Session of the Board of County Commissioners is cancelled.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [November 24, 2015](#) meeting of the Board of Crawford County Commissioners at 11:42 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:

Don Pyle

Crawford County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

Taken by DPP 11/24/15 19 11:42 AM, Amended by DPP 11/24/2015 at 2:25 PM/amended BKW 11/30/2015 3:07 PM