

# Board of Crawford County Commissioners

## Commissioners' Journal

2016, THIRTY-NINTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS Tuesday, May 24, 2016, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Tom Moody served as the presiding officer. Commissioners Carl Wood and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Moody led the pledge of allegiance.

### UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

**On motion (16-173)** of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the **May 20, 2016** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	168	That the consent agenda be approved including: Approval of the May 17, 2016 minutes
Motion 16	169	To approve the appointment of Brenda Chappell to the Juvenile Corrections Advisory Board for a 3 year term ending May 14, 2019 and authorize the Chairman to sign
Motion 16	170	To approve the Release of Water Right of Way Easement affecting the South ½ of the SE ¼ of Section 1, Township 30, Range 24 East, Crawford County, Kansas

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Motion 16	171	To approve the Southeast Kansas Works Local Workforce Development Area V Chief Elected Official Board Agreement
Motion 16	172	To appoint Carl Wood to the board Chief Elected Official Board

### **UNDER THE HEADING NEW BUSINESS**

#### **CRAWFORD COUNTY BOARD OF HEALTH**

#### **PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS**

#### **MESSAGES FROM THE PUBLIC**

#### **MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**

**Item One:** Mark Lehman, Chairman, Crawford County Conservation District presenting 2017 budget. Mr. Lehman stated that they are requesting the same amount as the last several years. He explained the services offered through the Conservation District.

# Board of Crawford County Commissioners

## Crawford County Conservation District 2017 Operations Fund Budget

	Preceding Year Actual 2015 Column 1	Current Year Estimated 2016 Column 2	Proposed Budget 2017 Column 3	Adopted Budget 2017 Column 4
<b>Expenditure Classifications:</b>				
Salaries & Wages (gross)	\$ 31,972.00	\$ 32,896.00	\$ 33,478.00	\$ 33,478.00
Employee Benefits	\$ 11,615.70	\$ 12,196.48	\$ 12,806.72	\$ 12,806.72
Travel Expenses	\$ 2,691.33	\$ 2,825.89	\$ 2,967.18	\$ 2,967.18
Fixed Assets Purchases	\$ 3,107.77	\$ 3,263.15	\$ 3,426.30	\$ 3,426.30
Equipment & Building Maintenance	\$ 2,842.47	\$ 2,984.59	\$ 3,133.81	\$ 2,373.95
Information & Education	\$ 127.10	\$ 130.45	\$ 136.97	\$ 136.97
Other Administrative Expenses	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 52,356.37</b>	<b>\$ 54,296.56</b>	<b>\$ 55,948.98</b>	<b>\$ 55,189.12</b>
<b>Receipt Classifications:</b>				
Cash on Hand, January 1*				
a. Checking Account	\$ 126,304.25	\$ 130,504.39	\$ 132,999.73	\$ 132,999.73
b. Savings/Investment Account	\$ -	\$ -	\$ -	\$ -
c. Petty Cash & Other Currency	\$ -	\$ -	\$ -	\$ -
County Appropriation - General Fund				
County Appropriation - Special Levy	\$ 33,912.00	\$ 33,912.00	\$ 33,912.00	\$ 33,912.00
County Appropriation - Other Funds	\$ -	\$ -	\$ -	\$ -
State Appropriation (matching funds)**	\$ 21,975.00	\$ 22,211.00	\$ 21,975.00	\$ 21,975.00
State Technical Assistance Funds	\$ -	\$ -	\$ -	\$ -
Interest	\$ 489.51	\$ 492.50	\$ 517.13	\$ 517.13
Stakes & Markers	\$ 180.00	\$ 176.40	\$ 185.22	\$ 185.22
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Transfer of Funds	\$ -	\$ -	\$ -	\$ -
<b>Total Receipts</b>	<b>\$ 182,860.76</b>	<b>\$ 187,296.29</b>	<b>\$ 189,589.08</b>	<b>\$ 189,589.08</b>
<b>Less Total Expenditures</b>	<b>\$ 52,356.37</b>	<b>\$ 54,296.56</b>	<b>\$ 55,948.98</b>	<b>\$ 55,189.12</b>
<b>Cash on Hand, December 31</b>	<b>\$ 130,504.39</b>	<b>\$ 132,999.73</b>	<b>\$ 133,640.10</b>	<b>\$ 134,399.96</b>

\* The sum of Cash On Hand, January 1 must equal Cash On Hand, December 31 of previous year.

\*\* NOTE: As per K.S.A. 2-1907c, if state appropriations are insufficient to match county funds (not to exceed \$25,000/district), distribution shall be prorated in proportion to eligible amount.

**Please submit completed budget forms to the Division of Conservation (DOC) following district adoption of the final budget. If unable to do so by September 1, please contact the DOC.**

# Board of Crawford County Commissioners

## County Certification to District

It is hereby certified that the commissioners of Crawford County, Kansas, have approved and certified to the county clerk a budget that includes an allocation of 0.00 from the county's general fund and /or \$ 33,912.00 from the special mill levy, in accordance with the provisions of K.S.A. 2-1907b (Conservation District Law), and \$0.00 from other funds for a total of \$ 33,912.00 for the Crawford County Conservation District for calendar year 2017.

Passed by the governing body, the 24th day of May, 2016.

County of Crawford, State of Kansas

Signed: Jim LP, Commission Chairperson

Attest: Dale Y. M., County Clerk

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## District Certification to Division of Conservation

(complete after district adopts final budget)

In accordance with the provisions of K.S.A. 2-1907c (Conservation District Law); it is hereby certified that the commissioners of Crawford County, Kansas, have approved a total allocation of \$ 33,912.00 for the Crawford County Conservation District for calendar year 2016.

Financial assistance, so provided, will not be used to support discrimination on the basis of race, color, sex, religion, national origin or ancestry.

Budget for 2017 was adopted by the conservation district board, the 26th day of May, 2016.

Crawford County Conservation District

Signed: Mark Lehman, District Chairperson

Attest \_\_\_\_\_, District Secretary/Manager

Please submit completed budget forms with original signatures to the Division of Conservation (DOC) following district adoption of the final budget. If unable to do so by September 1, please contact the DOC.

**On motion (16-174)** of Commissioner Wood and the second of Commissioner Moody to approve the Crawford County Conservation District 2017 Budget and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

## Board of Crawford County Commissioners

**The motion prevailed.**

**MESSAGES FROM ELECTED OFFICIALS  
MESSAGES FROM APPOINTED OFFICIALS  
PROCLAMATIONS AND ORDERS OF THE BOARD  
NEW BUSINESS**

**Item One:** Mr. Pyle stated that June 1, 2016 at noon is the filing deadline for the 2016 Election. He also stated that June 1, 2016 at noon is the deadline for affiliated voters to change their party affiliation. He said he is going to issue a press release on these deadlines so voters can check their party affiliation to make sure they are affiliated with the party they wish to vote for in the primary election. Mr. Pyle said that unaffiliated voters may affiliate with a party through Election Day.

**Item Two:** Mr. Pyle addressed some changes to the KPERS laws that will affect the contributions on employees returning to work after retirement. Mr. Pyle will get information for the Commissioners to review.

**Item Three:** Mr. Pyle presented a spreadsheet listing the 2017 budget requests compared to the 2016 budget amounts. Mr. Murphy requested copies of each of the departments' 2017 budget request.

**Item Four:** Mr. Murphy asked about a business in McCune and the county helping with the paving of the parking lot. The Commissioners had a discussion on economic development.

**Item Five:** Mr. Murphy asked about the policy on alcohol usage by employees on the job. The Commissioners discussed the current policy.

**UNDER THE HEADING OLD BUSINESS  
EXECUTIVE SESSION**

**Item One:** Mr. Emerson requested an executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel.

**On motion (16-175)** of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 10:38 AM and reconvened the Open Session at 10:44 AM with no action taken except to go back into open session.

**Item Two:** Mr. Murphy requested an executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel.

## Board of Crawford County Commissioners

**On motion (16-176)** of Commissioner Murphy and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 10:45 AM and reconvened the Open Session at 10:56 AM with no action taken except to go back into open session.

**Item Three:** Mr. Wood requested an executive session to discuss matters that would be deemed privileged in the attorney-client relationship.

**On motion (16-177)** of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 10:57 AM and reconvened the Open Session at 11:02 AM with no action taken except to go back into open session.

**Item Four:** Mr. Wood requested an executive session to discuss matters that would be deemed privileged in the attorney-client relationship.

**On motion (16-178)** of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 11:03 AM and reconvened the Open Session at 11:12 AM with no action taken except to go back into open session.

## Board of Crawford County Commissioners

### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

#### FUTURE BUSINESS:

**Item One: May 27, 2016** – Ms. Janis Goedeke and Mr. Rick Pfeiffer presenting Live Well Grant Application.

#### ANNOUNCEMENTS:

**Item One: May 30, 2016** – The Courthouse will be closed in observance of the Memorial Day Holiday.

### UNDER THE HEADING MOTION TO ADJOURN

#### MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Wood and the second of Commissioner Moody to adjourn the [May 24, 2016](#) meeting of the Board of Crawford County Commissioners at 11:15 [AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**

County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

[Taken by BKW 5/24/16 11:15 AM](#)