

Board of Crawford County Commissioners

Commissioners' Journal

2014, FORTY-FIFTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Friday, June 27, 2014, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bob Kmiec served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Don Pyle was seated with the Board.

Chairman Kmiec led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (14-169) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the June 24, 2014 minutes of the Board of Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Kmiec and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 14	162	That the consent agenda be approved including: Approval of the June 20, 2014 minutes
Motion 14	163	To approve the agreement between the Kansas Dept. of Health and Environment and the Crawford County Health Dept. for the Early Detection Works Grant and authorize the Chairman to sign
Motion 14	164	To approve the appointment of Shelly Hipfl to the Crawford County Eat Well Committee from the 2 nd Commission District of Crawford County
Motion 14	165	To approve the Purchase of an Eaton 9170 Plus UPS System for the 911 system for \$18,500
Motion 14	166	To approve the Kansas Housing Resources Corporation Emergency Solutions Grant FFY 2014 Notification of Grant Award for Safehouse Crisis Center, Inc in the amount of \$13,806 and authorize the Chairman to sign

Board of Crawford County Commissioners

Motion 14	167	To approve the agreements between Crawford County and BNSF Railroad for Crossing Signals on 640 th Avenue in Crawford County
Motion 14	168	To approve the agreement between Crawford County and BNSF Railroad for Crossing Signals on 510 th Avenue in Crawford County

UNDER THE HEADING NEW BUSINESS

NEW BUSINESS FOR CRAWFORD COUNTY BOARD OF HEALTH PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC

Item One: Ms. Kristi Hance regarding a Fence Viewing Order that the Commissioners issued recently. Ms. Hance stated that they felt this order was not right when the fence was built on their property in the first place. Ms. Hance stated that she felt that they were just trying to get access to their own property. Commissioner Kmiec stated that the Commissioners can only rule on the items that state law allow them to have jurisdiction over. There was a discussion of these issues and that the fence laws may need to be changed but that is a legislative remedy. The Commissioners invited Ms. Hance to come back to a meeting when County Counselor Jim Emerson is present.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM APPOINTED OFFICIALS PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS:

Item One: Mr. Don Pyle, County Clerk presenting Kansas Housing Resource Corporation Emergency Shelter Grant Recipient Request for Reimbursement and Financial Status Report in the amount of \$3,925.00. Mr. Pyle stated that this is for the months of March through June, 2014.

Board of Crawford County Commissioners



Jim Emerson
County Counselor
Crawford County
P.O. Box 249
Girard, KS 66743-0249

June 16, 2014

Dear Mr. Emerson:

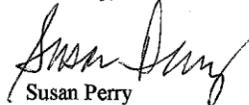
Please find enclosed the Extended ESG Financial Status Report for the months of March through June, 2014, for the signature of the Chair of the County Commissioners.

Please forward the FSR to James Chiselom at Kansas Housing Resources Corporation. Please be aware that this must be accompanied by a letter from the County with an Invoice on Letterhead, or a Cover Letter on Letter-Head, that contains the following:

- 1) The Grant number of the funds being requested.
- 2) The date of the request.
- 3) The amount being requested.
- 4) Name of the authorized person making the request.
- 5) The signature of the authorized person making the request.

If you have any questions or concerns, please feel free to contact me Susan Perry, (Fiscal Consultant), or Rebecca Brubaker, Executive Director, at (620) 231-8692.

Sincerely,


Susan Perry
Fiscal Consultant

409 N. Walnut Pittsburg, KS 66762 Crisis Line 800-794-9148 Office 620-231-8692 Fax 620-231-8693
1317 W 8th St Coffeyville, KS 67337 Crisis Line 888-320-7218 Office 620-251-0030 Fax 620-251-0632

A provider of shelter and advocacy services to victims of domestic violence, sexual assault, and stalking.
www.crisisresourcecenter.org

Board of Crawford County Commissioners

KANSAS HOUSING RESOURCE CORPORATION EMERGENCY SHELTER GRANT (ESG) RECIPIENT REQUEST FOR REIMBURSEMENT AND FINANCIAL STATUS REPORT		
RECIPIENT ORGANIZATION - CRAWFORD COUNTY SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		
CONTRACT NUMBER ESG - FFY2012	DATE REQUEST SUBMITTED June 16, 2014	CASH OUTLAYS FOR MONTH(S) OF March through June, 2014
PART A. BUDGET CATEGORY		COMMENTS
A. ADMINISTRATION	\$0.00	
B. STREET OUTREACH	\$0.00	
C. EMERGENCY SHELTER	\$0.00	
D. HMIS	\$0.00	
E. HOMELESS PREVENTION	\$0.00	
F. RAPID RE-HOUSING	\$3,925.00	
F. SUB-TOTAL ESG FUNDS REQUESTED	\$3,925.00	
G. LOCAL MATCH OUTLAYS	\$0.00	
H. TOTAL PROJECT OUTLAYS	\$3,925.00	

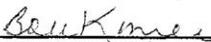
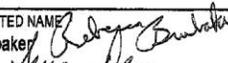
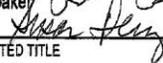
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RECIPIENT ORGANIZATION - CRAWFORD COUNTY, KS							CONTRACT NUMBER		
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY							ESG - FFY2012		
PART B. FINANCIAL STATUS REPORT									
REPORT AS OF					CONTRACT PERIOD BEGINNING:				
6/16/2014					September 2012 to June 2014				
COL (1)	COL (2)	COL (3)	COL (4)	COL (5)	COL (6)	COL (7)	COL (8)	COL (9)	COL (10)
BUDGET CATEGORY	ADMIN.	Street Outreach	Emergency Shelter	HMIS	Homeless Prevention	Rapid Re-housing	TOTAL ESG FUNDS	LOCAL MATCHING FUNDS	TOTAL PROJECT BUDGET
A. TOTAL PROJECT BUDGET	\$766.00		\$20,000.00			\$12,000.00	\$32,766.00	\$28,000.00	\$60,766.00
B. APPROVED BUDGET ADJUSTMENTS							\$0.00		\$0.00
C. ADJUSTED PROJECT BUDGET	\$766.00		\$20,000.00			\$12,000.00	\$32,766.00	\$28,000.00	\$60,766.00
D. CUMULATIVE CASH OUTLAYS (Line "F" from Previous report; -0- if first report)	\$766.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$8,000.00	\$28,766.00	\$28,000.00	\$56,766.00
E. CURRENT REIMBURSEMENT REQUEST (from totals on pg 3)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,925.00	\$3,925.00	\$0.00	\$3,925.00
F. CUMULATIVE CASH OUTLAYS (Line "D" plus line "E")	\$766.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$11,925.00	\$32,691.00	\$28,000.00	\$60,691.00
G. UNLIQUIDATED OBLIGATIONS (A. Total Project Budget less F. Cash Outlays)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00	\$0.00	\$75.00
H. TOTAL CASH OUTLAYS & UNLIQUIDATED OBLIGATIONS (Lines "F" + "G")	\$766.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$12,000.00	\$32,766.00	\$28,000.00	\$60,766.00

Board of Crawford County Commissioners

RECIPIENT ORGANIZATION - CRAWFORD COUNTY		TOTAL PAGE OF ALL SUB-RECIPIENTS		CONTRACT NUMBER
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		ESG - FFY2012		
DETAILED BREAKDOWN OF EXPENDITURES SUMMARY (list expenditures by categories for which reimbursement is requested)				
A. ADMINISTRATION		D. HOMELESS PREVENTION		
Eligible Admin Expenses	\$0.00	Rental Assistance (short term)		\$0.00
Other	\$0.00	Rental Assistance (medium term)		\$0.00
TOTAL ADMINISTRATION	\$0.00	Rental Assistance (arrears)		\$0.00
(Amount should match Page 2, Line E, Col. 2)		Housing Relocation & Stabilization Services/Financial Assistance		
B. STREET OUTREACH		Moving costs		\$0.00
Engagement	\$0.00	Rental application fees		\$0.00
Case management	\$0.00	Security deposits		\$0.00
Emergency Health / Mental Health	\$0.00	Last month's rent		\$0.00
Transportation	\$0.00	Utility deposits		\$0.00
Other (Specify)	\$0.00	Utility payments		\$0.00
TOTAL STREET OUTREACH	\$0.00	Services		
(Amount should match Page 2, Line E, Col. 3)		Housing search & placement		\$0.00
C. EMERGENCY SHELTER		Housing stability case management		\$0.00
Essential Services		Mediation		\$0.00
Case management	\$0.00	Legal services		\$0.00
Lifeskills	\$0.00	Credit repair		\$0.00
Child care	\$0.00	TOTAL HOMELESS PREVENTION		
Health/Mental Health/Substance Abuse	\$0.00	(Amount should match Page 2, Line E, Col. 6)		\$0.00
Education Services	\$0.00	D. RAPID RE-HOUSING		
Employment/Job training	\$0.00	Rental Assistance (short term)		\$1,375.00
Transportation	\$0.00	Rental Assistance (medium term)		\$0.00
Legal services	\$0.00	Rental Assistance (arrears)		\$0.00
Operations		Housing Relocation & Stabilization Services/Financial Assistance		
Maintenance (minor or routine)	\$0.00	Moving costs		\$0.00
Rent	\$0.00	Rental application fees		\$0.00
Staff Costs	\$0.00	Security deposits		\$1,375.00
Insurance	\$0.00	Last month's rent		\$0.00
Utilities	\$0.00	Utility deposits		\$575.00
Food	\$0.00	Utility payments		\$0.00
Hotel/motel	\$0.00	Services		
Supplies	\$0.00	Housing search & placement		\$0.00
TOTAL EMERGENCY SHELTER	\$0.00	Housing stability case management		\$0.00
(Amount should match Page 2, Line E, Col. 4)		Mediation		\$0.00
D. HMIS		Legal services		\$0.00
Hardware/Software	\$0.00	Credit repair		\$0.00
Data collection	\$0.00	TOTAL RAPID RE-HOUSING		
Data quality/Data analysis	\$0.00	(Amount should match Page 2, Line E, Col. 7)		\$3,925.00
Training	\$0.00	TOTAL PROJECT OUTLAYS		
TOTAL HMIS	\$0.00	(REQUEST FOR REIMBURSEMENT)		
(Amount should match Page 2, Line E, Col. 5)		(Amount should match Page 2, Line E, Col. 8)		

Board of Crawford County Commissioners

RECIPIENT ORGANIZATION - CRAWFORD COUNTY		CONTRACT NUMBER
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		ESG - FFY2012
PART C. CERTIFICATION STATEMENT	PART D. FOR KANSAS HOUSING RESOURCES CORPORATION ONLY	
<p>I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.</p>	DATE REIMBURSEMENT REQUEST RECEIVED	AMOUNT AUTHORIZED FOR PAYMENT
	AUTHORIZED BY (ESG COORDINATOR)	DATE SUBMITTED TO FISCAL FOR PAYMENT
	VOUCHER NUMBER AND DATE	DATE CHECK MAILED TO RECIPIENT ORGANIZATION
SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	OTHER (NOTE REASONS FOR VARIANCES AND/OR OTHER INFORMATION REGARDING PAYMENT)	
 <small>TYPED OR PRINTED NAME</small> Bob Kmiec		
<small>TYPED OR PRINTED TITLE</small> Chair - Board of County Comm.		
<small>DATE</small> June 27, 2014		
PREPARED BY		
PREPARER'S SIGNATURE		
TYPED OR PRINTED NAME		
Rebecca Brubaker  Susan Perry 		
TYPED OR PRINTED TITLE		
Executive Director Fiscal Consultant		
TELEPHONE NUMBER		
620 231-8692		

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On motion (14-170) of Commissioner Moody and the second of Commissioner Wood to approve the Kansas Housing Resource Corporation Emergency Shelter Grant Recipient Request for Reimbursement and Financial Status Report in the amount of \$3,925.00 and Authorize the Chairman to sign.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

UNDER THE HEADING OLD BUSINESS

Item One: Commissioner Moody reminded the other Commissioners that they would be meeting with Mr. George Wingert at the Camptown facility at 11:15 AM.

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

Board of Crawford County Commissioners

FUTURE BUSINESS:

Item One: June 27, 2014, 11:15 AM – All three Commissioners could be touring the Camptown Building after the Regular Commission Meeting.

ANNOUNCEMENTS:

Item One: July 4, 2014 – The Courthouse will be closed in observance of the Independence Day Holiday and the Commission Meeting is cancelled.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [June 27, 2014](#) meeting of the Board of Crawford County Commissioners at 10:30 [AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Kmiec and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:

Don Pyle
County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

Taken by DPP 6/27/2014 at 10:30 AM, Amended by DPP 6/27/2014 at 11:02 AM/amended BKW 06/30/2014 3:17 PM