

Board of Crawford County Commissioners

Commissioners' Journal

2015, FORTY-SIXTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Friday, June 26, 2015, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Carl Wood served as the presiding officer.

Commissioners Jeff Murphy and Tom Moody were in attendance.

County Clerk Don Pyle was seated with the Board.

Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (15-184) of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the June 19, 2015 minutes of the Board of Commissioners.
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 15	181	That the consent agenda be approved including: Approval of the June 16, 2015 minutes
Motion 15	182	To approve a Letter to the Kansas Dept. of Emergency Management stating that Crawford County chooses to Participate in the May 4, 2015, Preliminary Damage Assessments being conducted by the State and FEMA Public Assistance Program
Motion 15	183	To approve the addition of Mr. Tim Grillot as a Prosecution Representative to the Juvenile Corrections Advisory Board and Authorize the Chairman to Sign

UNDER THE HEADING NEW BUSINESS

Board of Crawford County Commissioners

CRAWFORD COUNTY BOARD OF HEALTH PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Mr. Mark Lehman & Ms. Diana Hartog, Crawford County Conservation District presenting 2016 budget. Mr. Lehman stated that the budget request from the county is \$33,912 which is the same as it has been for several years. Mr. Lehman discussed the budgeted expenditures and that they may see a slight reduction in the funding from the federal government. Commissioner Wood asked Mr. Lehman to review the budget line by line and he discussed each of the line items individually. Mr. Lehman discussed some of the contingencies that they are preparing to fund themselves. Ms. Hartog also provided some examples of state and federal funding that has been discontinued over the last several years. Commissioner Wood was answered that there is some distrust among landowners about forming watershed districts. It was also discussed that there may be some interest in developing more reservoirs for drinking water.

Board of Crawford County Commissioners

Crawford County Conservation District 2016 Operations Fund Budget

	Preceding Year Actual 2014 <small>Column 1</small>	Current Year Estimated 2015 <small>Column 2</small>	Proposed Budget 2016 <small>Column 3</small>	Adopted Budget 2016 <small>Column 4</small>
Expenditure Classifications:				
Salaries & Wages (gross)	\$ 30,804.00	\$ 31,884.00	\$ 33,478.00	\$ 33,478.00
Employee Benefits	\$ 11,064.77	\$ 11,618.00	\$ 12,198.90	\$ 12,198.90
Travel Expenses	\$ 3,197.05	\$ 3,356.90	\$ 3,524.74	\$ 3,524.74
Fixed Assets Purchases	\$ 3,635.71	\$ 3,817.49	\$ 4,008.36	\$ 4,008.36
Equipment & Building Maintenance	\$ 1,798.93	\$ 1,888.87	\$ 1,983.31	\$ 1,983.31
Information & Education	\$ 181.74	\$ 190.82	\$ 200.36	\$ 200.36
Other Administrative Expenses	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 50,682.20	\$ 52,756.08	\$ 55,393.67	\$ 55,393.67
Receipt Classifications:				
Cash on Hand, January 1*				
a. Checking Account	\$ 120,214.65	\$ 126,304.25	\$ 130,340.07	\$ 130,340.07
b. Savings/Investment Account	\$ -	\$ -	\$ -	\$ -
c. Petty Cash & Other Currency	\$ -	\$ -	\$ -	\$ -
County Appropriation - General Fund				
County Appropriation - Special Levy	\$ 33,912.00	\$ 33,912.00	\$ 33,912.00	\$ 33,912.00
County Appropriation - Other Funds	\$ -	\$ -	\$ -	\$ -
State Appropriation (matching funds)**	\$ 22,211.00	\$ 22,211.00	\$ 21,975.00	\$ 21,975.00
State Technical Assistance Funds	\$ -	\$ -	\$ -	\$ -
Interest	\$ 480.80	\$ 492.50	\$ 517.13	\$ 517.13
Stakes & Markers	\$ 168.00	\$ 176.40	\$ 185.22	\$ 185.22
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Transfer of Funds	\$ -	\$ -	\$ -	\$ -
Total Receipts	\$ 176,986.45	\$ 183,096.15	\$ 186,929.42	\$ 186,929.42
Less Total Expenditures	\$ 50,682.20	\$ 52,756.08	\$ 55,393.67	\$ 55,393.67
Cash on Hand, December 31	\$ 126,304.25	\$ 130,340.07	\$ 131,535.75	\$ 131,535.75

* The sum of Cash On Hand, January 1 must equal Cash On Hand, December 31 of previous year.

** NOTE: As per K.S.A. 2-1907c, if state appropriations are insufficient to match county funds (not to exceed \$25,000/district), distribution shall be prorated in proportion to eligible amount.

Please submit completed budget forms to the Division of Conservation (DOC) following district adoption of the final budget. If unable to do so by September 1, please contact the DOC.

Board of Crawford County Commissioners

County Certification to District

It is hereby certified that the commissioners of Crawford County, Kansas, have approved and certified to the county clerk a budget that includes an allocation of 30586.09 from the county's general fund and /or \$ 3325.91 from the special mill levy, in accordance with the provisions of K.S.A. 2-1907b (Conservation District Law), and \$ -0- from other funds for a total of \$ 33,912.00 for the Crawford County Conservation District for calendar year 2016.

Passed by the governing body, the 26th day of June, 2015.

County of Crawford, State of Kansas

Signed: Carl R. Wood, Commission Chairperson

Attest: [Signature], County Clerk

District Certification to Division of Conservation (complete after district adopts final budget)

In accordance with the provisions of K.S.A. 2-1907c (Conservation District Law); it is hereby certified that the commissioners of Crawford County, Kansas, have approved a total allocation of \$ 33,912.00 for the Crawford County Conservation District for calendar year 2016.

Financial assistance, so provided, will not be used to support discrimination on the basis of race, color, sex, religion, national origin or ancestry.

Budget for 2016 was adopted by the conservation district board, the 18th day of June, 2015.

Crawford County Conservation District

Signed: Mark Lehman, District Chairperson

Attest Diana L. Hartog, District Secretary/Manager

Please submit completed budget forms with original signatures to the Division of Conservation (DOC) following district adoption of the final budget. If unable to do so by September 1, please contact the DOC.

On motion (15-185) of Commissioner Moody and the second of Commissioner Murphy to approve the 2016 Crawford County Conservation District budget as presented.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Troy Graham, Zoning Administrator, presenting Resolution #2015-020, a Resolution appointing Rusty Akins of 814 S 190th St, Pittsburg, Kansas to serve on the Crawford County Regional Planning and Zoning Commission and the Crawford County Joint Board of Appeals with a term to run from June 26, 2015 to January 1, 2017. Mr. Graham asked that the Commissioners approve this appointment and he stated that he is still working to fill one empty seat on the Planning & Zoning Board.

CRAWFORD COUNTY, KANSAS
BOARD OF COUNTY COMMISSIONERS
GIRARD, KANSAS

RESOLUTION: 2015-020

WHEREAS, the Board of County Commissioners in the best interest of Crawford County, do hereby propose the following:

That Rusty Akins of 814 South 190th, Pittsburg, Kansas is hereby appointed to serve on the Crawford County Regional Planning and Zoning Commission and the Crawford County Joint Board of Appeals. The term will run from June 26, 2015 to January 1, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Crawford County, Kansas:

Section 1. That Rusty Akins is hereby appointed to serve on the Crawford County Regional Planning and Zoning Commission and the Crawford County Joint Board Of Appeals for the term described above.

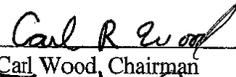
THIS RESOLUTION shall take effect and be in force after its passage and publication in the official county newspaper.

Given under our hands this the 26th day of June, 2015 in Girard, Kansas.

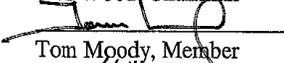
Attest:



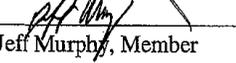
Don Pyle
County Clerk



Carl Wood, Chairman



Tom Moody, Member



Jeff Murphy, Member

On motion (15-186) of Commissioner Murphy and the second of Commissioner Moody to adopt Resolution #2015-020, a Resolution appointing Rusty Akins of 814 S 190th St, Pittsburg, Kansas to serve on the Crawford County Regional Planning and Zoning Commission and the Crawford County Joint Board of Appeals with a term to run from June 26, 2015 to January 1, 2017.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

MESSAGES FROM ELECTED OFFICIALS PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS

Item One: County Clerk Don Pyle regarding a letter he received from Mr. Mark Dulek that stated that he felt all outstanding bills for the Crawford County Historical Society have been paid and he included a check that would close their checking account and give all their remaining funds to the county to use for the payment of utility bills and the upkeep of the museum buildings located on the Pittsburg bypass. The Commissioners were concerned about the insurance coverage being carried on the building and contents of this facility and Mr. Pyle stated that he would get a schedule of the coverage being carried on this location and the artifacts kept there. There was a discussion of how to determine the kind of coverage that needs to be carried on the contents. It was also discussed that the document signed by the donor might help to determine the coverage needed.

Commissioner Wood mentioned that he had received an email from Ms. Linda Roberts, President of the Miners Hall Museum Executive Board, stating that they would like to have a meeting with the Commissioners and other parties at the Crawford County Museum to develop a plan for them to help with documentation of the artifacts that are currently being held at the museum location. Mr. Wood stated that he would let everyone know of the exact date and time for this meeting.

Board of Crawford County Commissioners

June 20, 2015

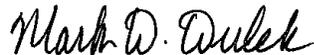
Don Pyle
Crawford County Clerk's Office
P.O. Box 249
Girard, Kansas 66743

Dear Don,

Enclosed is a check for the remaining balance of \$3199.20 from the Historical Society of Crawford County, which we are giving to the Crawford County Clerk's office, after recently closing the museum and returning it to the care of the county. We believe that all outstanding bills have been paid to this point and that none remain unanswered. No petty cash or visitor donations remain inside the museum building that we are aware of.

Hopefully these funds will help with maintenance and utilities for the remainder of this year. We trust that the museum is in good hands and that the county will employ sound judgment to ensure its survival and longevity.

Respectfully,



Mark D. Dulek

Item Two: County Clerk Don Pyle regarding a request from the Federal Surplus Property Center in Topeka to update the information for Crawford County. Mr. Pyle stated that it would be a good time to review the authorized representatives that have been designated as people that can purchase items at this facility on behalf of the county. The Commissioners stated that they would think about individuals that they think should be authorized for this and Mr. Pyle would contact some of the county departments to get their input on this as well.

Item Three: County Clerk Don Pyle regarding the initial budget requests that have been submitted by many of the county departments for 2016. Mr. Pyle gave the Commissioners a summary sheet that included the budget request amounts for all of the departments that have turned in budgets for 2016. The summary sheet also included the amount of the department budgets for 2015 and showed the percentage of change between the 2015 budget amount and the amount requested for 2016. Mr. Pyle also gave the Commissioners a copy of a proposed schedule of events and deadlines regarding the process of compiling and approving the 2016 county budget. Mr. Pyle also discussed how he put together a 2016 budget amount for the Miscellaneous Dept. in the General Fund. There was a discussion of some of the estimates that need to be made for the Employee Benefits Fund and some other budget amounts.

Board of Crawford County Commissioners

Item Four: Commissioner Wood regarding the designation of truck routes around the City of Pittsburg for hauling of materials in and out of job sites. Mr. Wood stated that one of the roads in his district has sustained considerable damage from trucks that were not staying on the truck route. Mr. Wood stated that he was not pleased with the reply that the truck owner gave him when contacted about the damage to the county roads. Mr. Wood wanted the other Commissioners to give their input on truck routes that are being worked on by Zoning Administrator Troy Graham and County Counselor Jim Emerson. Mr. Wood wanted to get a resolution put together that would make it easier to enforce the truck routes and it would provide for serious penalties for offenders.

UNDER THE HEADING OLD BUSINESS

Item One: Commissioner Murphy regarding some proposed revisions to the Crawford County Personnel Policy. Mr. Murphy gave the other Commissioners copies of the revisions to the policies and the changes were highlighted. The Commissioners agreed that they should review the policies and discuss them later. Mr. Murphy stated that he and the employees of the Fiscal Office had come up with a common job application as well as some forms for employee evaluations.

Item Two: Commissioner Murphy regarding a proposed ditching demonstration on Tuesday, July 21, 2015, at 1:00 PM. Mr. Murphy stated that he has had some contact with the company that will do the demonstration. The Commissioners agreed that this date will work and that Mr. Murphy will find a site.

Item Three: Commissioner Murphy regarding discussions with Mr. Mike Bodensteiner of Greenbush. Mr. Murphy stated that he has been in contact with Mr. Bodensteiner in regards to a position to work with the museums. Mr. Murphy stated that Mr. Bodensteiner also has a contact for health insurance and that he will discuss this further with him if the other Commissioners are interested.

Item Four: Commissioner Wood regarding a presentation from a representative of Purple Wave Auction Service. Mr. Wood stated that Greg Hite could have this individual discuss the auction site with the Commissioners and they asked that he arrange it.

EXECUTIVE SESSION

Item One: Commissioner Wood requested an executive session to discuss Personnel Issues Related to Non-Elected Personnel.

On motion (15-187) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Personnel Issues Related to Non-Elected Personnel and to include the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

The Commissioners went into Executive Session at 10:57 AM and reconvened the Open Session at 11:05 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

ANNOUNCEMENTS:

Item One: July 3, 2015 – The Crawford County Courthouse will be closed in observance of the Independence Day Holiday and the Regular Meeting of the Board of County Commissioners is cancelled.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Murphy to adjourn the [June 26, 2015](#) meeting of the Board of Crawford County Commissioners at 11:06 PM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

Taken by DPP 06/26/2015 at 11:06 AM, Amended by DPP 06/29/2015 at 3:00 PM/amended BKW 06/29/2015 4:07 PM