

Board of Crawford County Commissioners

Commissioners' Journal

2014, FORTY-SEVENTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Tuesday, July 8, 2014, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bob Kmiec served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Kmiec led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (14-172) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the July 1, 2014 minutes of the Board of Commissioners.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 14	171	That the consent agenda be approved including: Approval of the June 27, 2014 minutes
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UNDER THE HEADING NEW BUSINESS

NEW BUSINESS FOR CRAWFORD COUNTY BOARD OF HEALTH PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Mr. Mac Young, District Court Administrator presenting District Court budget. Mr. Young presented the Commissioners with the District Court Budget Proposal for 2015 and stated that the proposal included an increase of about 7% over the current year. Mr. Young stated that the Legal Defense Expense has increased by about 15% and Utilities Expense has increased by about 30% over the previous year. The

Board of Crawford County Commissioners

Commissioners and Mr. Young reviewed the budget numbers and discussed some of the line items that have changed significantly in the past couple of years. Mr. Young stated that his office needs to replace both of their file servers and that the copier is over 10 years old. The Commissioners were answered that this budget needs to be into Topeka by August 15. The Commissioners wanted to review this budget more thoroughly and make a decision at a later date.

STATE OF KANSAS
ELEVENTH JUDICIAL DISTRICT
DISTRICT COURT ADMINISTRATOR/
COMMUNITY CORRECTIONS ADMINISTRATIVE DIRECTOR
MAC YOUNG
Judicial Center – 602 N. Locust – Pittsburg, Kansas 66762
Telephone: (620) 231-0310
Fax: (620) 232-5646

CRAWFORD COUNTY DISTRICT COURT BUDGET PROPOSAL BUDGET YEAR – 2015

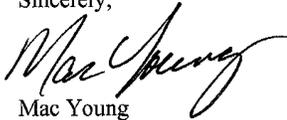
The budget line items on Office of Judicial Administration form *JA100 and JA101* are required by KSA 20-49. Expenses for court system operations are inherently difficult to predict, as our system costs are dependent in large part on variables, both state and local, beyond the Court's control. Our needs have remained fairly consistent with past years; however, each year contains issues that have presented a challenge.

Although courts are not revenue-producing agencies, fees and other revenues that have accrued or are estimated to accrue are reflected on form *JA100*. For example, revenue supplied to Crawford County from the District Court last year (2013) totaled \$86,932.91.

Again this year, all levels of government find themselves in difficult budget conditions based on the status of the economy at the national, state and local levels. Ending June, 2014 we find that we have expended 45% of the court budget. In 2015 we are proposing an approximate increase of 7.1%(\$26,540.00).

Historically the county commission has been very responsive to our assessment of anticipated funds necessary to operate the Crawford County District Court. We welcome the opportunity to present this budget proposal and if there are further questions please feel free to contact our judges, the court clerk or me at any time.

Sincerely,



Mac Young
District Court Administrator

Board of Crawford County Commissioners

11th Judicial District

Annual Budget
K.S.A. 20=349
General Fund Account

Form No. JA 101
Rev. 4/14
Crawford County, Kansas

Expenditure Detail	Actual Previous Year - 2013	Estimated Current Year - 2014	Proposed - Budget Year - 2015
Personnel Services			
Salaries			
Fringe Benefits			
Health Insurance			
Contractual Services			
Indigent Services			
Legal Defense	\$158,976.14	\$149,000.00	\$149,000.00
Witness Fees and Travel			
Transcripts	\$23,056.51	\$15,000.00	\$15,000.00
Medical/Psychiatric Exam	\$5,415.45	\$3,000.00	\$3,000.00
Other (Publications)	\$1,816.17	\$1,100.00	\$1,500.00
Juvenile GAL			
Mentally Ill GAL			
Alcohol Treatment			
Drug Tests	\$1,189.46	\$1,500.00	\$1,500.00
Judges Pro Tem			\$1,000.00
Court Reporters			
Interpreters	\$2,395.42	\$2,500.00	\$2,500.00
Trial Costs			
Juror Fees and Travel	\$4,620.13	\$5,000.00	\$20,000.00
Juror Meals			
Other			
Travel	\$8,640.44	\$9,000.00	\$10,500.00
Education, Tuition and Training	\$525.00	\$2,000.00	\$3,000.00
Equipment Rental	\$3,059.00	\$3,000.00	\$3,000.00
Repair and Maintenance	\$5,079.70	\$9,750.00	\$9,750.00
Microfilming	\$1,465.34	\$4,500.00	\$4,500.00
Postage	\$16,892.02	\$16,500.00	\$16,250.00
Rent	\$3,934.74	\$300.00	\$300.00
Telephone	\$24,595.19	\$24,000.00	\$24,000.00
Utilities	\$63,031.37	\$53,500.00	\$52,000.00
Computer Services	\$8,355.74	\$9,110.00	\$8,500.00
Fax Service			
District Expense			
Other (Professional Memberships & Subscriptions)	\$3,552.31	\$3,500.00	\$3,500.00
Commodities:			
Printing and Office Supplies	\$26,565.19	\$27,000.00	\$25,000.00
Recording Tapes			
Other (Books)	\$289.50	\$3,000.00	\$3,000.00
Capitol Outlay:			
Office Equipment	\$20,805.14	\$22,000.00	\$34,000.00
Recording Equipment			
Other (Janitorial & Maintenance)	\$9,870.39	\$10,000.00	\$10,000.00
Special Projects:			
TOTAL	\$394,130.35	\$374,260.00	\$400,800.00

**MESSAGES FROM ELECTED OFFICIALS
MESSAGES FROM APPOINTED OFFICIALS
PROCLAMATIONS AND ORDERS OF THE BOARD
NEW BUSINESS:**

Item One: Mr. Don Pyle mentioned that the auditors had informed him that they will have their schedules for the individual funds to him by the afternoon and that this will give him good numbers to use for the cash carryover amounts for the beginning of 2014. The Commissioners wanted to get information on the budget requests as soon as possible so that they could start to look those over. There was a discussion of the budget process and that the first run of the budget could be put together by July 15.

Board of Crawford County Commissioners

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Don Pyle requesting approval of the June 2014 Clerk's Report. There was a discussion of some of the changes in spending from May to June of 2014. The Commissioners asked about the change in spending for the Convention and Visitor's Bureau and Mr. Pyle stated that he would check with them on the reason for those changes.

Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2014. The funds listed are all inclusive and are submitted to the Board of County Commissioners on 06/30/2014 as provided by law.

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
30	Ambulance Service	\$51,710.00	\$20,995.04	\$72,705.04	\$32,637.12	\$105,342.16
31	Comm. Corrections	\$18,955.72	\$16,351.35	\$35,307.07	\$10,375.84	\$45,682.91
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	General Fund	\$284,554.25	\$134,625.66	\$419,179.91	\$224,072.88	\$643,252.79
110	Health Dept.	\$34,190.86	\$29,823.29	\$64,014.15	\$27,269.78	\$91,283.93
111	Health & Family	\$3,924.03	\$1,478.85	\$5,402.88	\$1,703.92	\$7,106.80
114	Free To Know	\$4,287.20	\$5,157.51	\$9,444.71	\$2,394.04	\$11,838.75
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	Case Management	\$4,071.44	\$3,291.74	\$7,363.18	\$200.00	\$7,563.18
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
121	Family Connections	\$3,835.46	\$2,236.83	\$6,072.29	\$129.48	\$6,201.77
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	R&B, Spec Brg, Weed	\$86,599.09	\$37,419.24	\$124,018.33	\$227,189.91	\$351,208.24
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
198	Consolidated 911	\$0.00	\$0.00	\$0.00	\$11,756.25	\$11,756.25
200	Employee Benefits	\$0.00	\$305,337.81	\$305,337.81	\$361.04	\$305,698.85
215	Fire District #1	\$1,059.32	\$286.31	\$1,345.63	\$10,842.90	\$12,188.53
220	Fire District #2	\$321.21	\$59.46	\$380.67	\$2,054.50	\$2,435.17
222	Fire District #3	\$0.00	\$0.00	\$0.00	\$377.20	\$377.20
223	Fire District #4	\$0.00	\$0.00	\$0.00	\$10,309.11	\$10,309.11
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	JJ RJA 11th Judicial	\$16,148.41	\$11,839.04	\$27,987.45	\$3,698.62	\$31,686.07
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	Local Envrmntl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398	Tourism & Convention	\$0.00	\$0.00	\$0.00	\$35,317.46	\$35,317.46
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
505	Sewer District #2	\$0.00	\$0.00	\$0.00	\$591.90	\$591.90
516	Sewer District #4	\$0.00	\$0.00	\$0.00	\$5,826.31	\$5,826.31
520	Sewer District #5	\$200.14	\$60.98	\$261.12	\$0.00	\$261.12
702	Sewer Franklin Oper #3	\$0.00	\$0.00	\$0.00	\$753.71	\$753.71
991	Mental Health Payroll	\$224,314.28	\$219,952.15	\$444,266.43	\$0.00	\$444,266.43
992	Motor Vehicle Payroll	\$11,342.65	\$4,105.69	\$15,448.34	\$0.00	\$15,448.34
		\$745,514.06	\$793,020.95	\$1,538,535.01	\$607,861.97	\$2,146,396.98

Add-On Checks - See Detail on Monthly Reports

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
	Add-ons - See Detail on Reports	\$0.00	\$0.00	\$0.00	\$8,420.00	\$8,420.00
	Add On Total	\$0.00	\$0.00	\$0.00	\$8,420.00	\$8,420.00

Board of Crawford County Commissioners

Unposted Checks - See Detail on Montly Reports

Dept #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month (To Unpost)
Unposted - See Detail on Reports						\$8,470.00
						\$0.00
Unpost Total						\$8,470.00

Unpost Total

GRAND TOTALS for Warrant Account

\$2,146,346.98

Disbursements

Dept #	Dept. Name					Total Expenses
						\$0.00
Total Disbursements						\$0.00

The following warrant numbers are inclusive in the amounts expended above:

06/13/2014	Accounts Payable Numbers	549375-549639	
06/13/2014	Payroll Numbers		0
06/13/2014	Disbursement Numbers		0
06/13/2014	Account Payable Add-on Nurr	549640-549645	
06/13/2014	Payroll Add-on Numbers		0
06/30/2014	Accounts Payable Numbers	549646-549937	
06/30/2014	Payroll Numbers	549938-550065	
06/30/2014	Disbursement Numbers		0
06/30/2014	Account Payable Add-on Nurr		0
06/30/2014	Payroll Add-on Numbers		0

The above listed report of the County Clerk of Crawford County, Kansas dated June 30, 2014 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner _____ and seconded by Commissioner _____ that the said report be confirmed and listed in the County Warrant Register for 2014. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2014, and listed in the said record book.

Motion carried by the following roll call vote:

Ayes: Commissioners: Kmiec, Moody, and Wood

Nays:

Dated at Girard, Kansas this 1st Day of July, 2014

Chairperson

Scott Kmiec

Member

Carl R. Wood

Member

James Moody

Attest

Robert P. [Signature]

Board of Crawford County Commissioners

May to June 2014 Clerk's Report Change in Expenditures

Dept. #	Dept. Name	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month	05/30/2014	Difference	Notes
30	Ambulance Service	\$72,705.04	\$32,637.12	\$105,342.16	\$125,598.76	-\$20,256.60	
31	Comm. Corrections	\$35,307.07	\$10,375.84	\$45,682.91	\$42,552.83	\$3,130.08	Training Expenses
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
61	Heg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
82	Land Records Tech	\$0.00	\$0.00	\$0.00	\$6,012.50	-\$6,012.50	
100	General Fund	\$419,179.91	\$224,072.86	\$643,252.79	\$643,505.14	-\$252.35	
110	Health Dept.	\$64,014.15	\$27,269.78	\$91,283.93	\$89,012.70	\$5,271.23	7,989-Doors-Glass Depot
111	Health & Family	\$5,402.88	\$1,703.92	\$7,106.80	\$6,599.53	\$507.27	
114	Free To Know	\$9,444.71	\$2,394.04	\$11,838.75	\$9,499.91	\$2,338.84	2,242-Reimbursement-KDHE
116	HIERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
118	Case Management	\$7,363.18	\$200.00	\$7,563.18	\$7,297.95	\$265.23	
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
121	Family Connections	\$6,072.29	\$129.48	\$6,201.77	\$6,288.81	-\$87.04	
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
140	R&B, Spec Brq, Weed	\$124,018.33	\$227,189.91	\$351,208.24	\$305,831.13	\$45,377.11	89,392.89-Asphalt
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
198	Consolidated 911	\$0.00	\$11,756.25	\$11,756.25	\$7,969.19	\$3,787.06	4,100-Wright Line Install
200	Employee Benefits	\$305,337.81	\$361.04	\$305,698.85	\$301,968.79	\$3,730.06	
215	Fire District #1	\$1,345.63	\$10,842.90	\$12,188.53	\$5,821.31	\$6,367.22	1,400-pagers, 2,080-AC maint, 978-r
220	Fire District #2	\$380.67	\$2,054.50	\$2,435.17	\$1,283.69	\$1,151.28	
222	Fire District #3	\$0.00	\$377.20	\$377.20	\$5,016.69	-\$4,639.69	
223	Fire District #4	\$0.00	\$10,309.11	\$10,309.11	\$2,544.43	\$7,764.68	7,343-Ryan Ins
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
260	JJ RJA 11th Judicial	\$27,987.45	\$3,698.62	\$31,686.07	\$36,571.51	-\$4,885.44	
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
264	Local Envrnmt. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
398	Tourism & Convention	\$0.00	\$35,317.46	\$35,317.46	\$20.00	\$35,297.46	No bills previous month
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
505	Sewer District #2	\$0.00	\$591.90	\$591.90	\$1,095.95	-\$504.05	
516	Sewer District #4	\$0.00	\$5,826.31	\$5,826.31	\$812.76	\$5,013.25	2,979-repairs, 2,147-drain work
520	Sewer District #5	\$261.12	\$0.00	\$261.12	\$261.12	\$0.00	
702	Sewer Franklin Oper #3	\$0.00	\$753.71	\$753.71	\$841.73	-\$88.02	
991	Mental Health Payroll	\$444,266.43	\$0.00	\$444,266.43	\$417,703.15	\$26,563.28	
992	Motor Vehicle Payroll	\$15,448.34	\$0.00	\$15,448.34	\$15,297.06	\$151.28	
		\$1,538,535.01	\$607,861.97	\$2,146,396.98	\$2,036,407.04	\$109,989.94	

On motion (14-173) of Commissioner Kmiec and the second of Commissioner Moody to approve the June 2014 Clerk's Report.

On a Roll Call Vote.

Yeas: Commissioners Kmiec, Wood and Moody

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Commissioner Kmiec regarding a decision on the replacement of a skid steer loader and a mini-excavator for the Road & Bridge Department. Mr. Kmiec stated that the Commissioners need to think about this and make a decision soon.

Mr. Kmiec stated that he will not be able to attend the Commission Meeting on Friday, July 11, 2014.

The Commissioners also discussed that they would like to have all budget requests by the end of June each year and Mr. Pyle stated that he would notify some of the other entities that receive funds from the county to get these into them by the end of June.

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: July 15, 2014 – Mr. Scott Thompson, Class LTD President/CEO presenting Class LTD Budget.

Board of Crawford County Commissioners

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Wood and the second of Commissioner Kmiec to adjourn the [July 8, 2014](#) meeting of the Board of Crawford County Commissioners at 10:31 [AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:

Don Pyle
County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

[Taken by DPP 7/08/2014 at 10:31 AM, Amended by DPP 7/10/2014 at 3:02 PM/amended BKW 07/10/2014 3:18 PM](#)