

Board of Crawford County Commissioners

Commissioners' Journal

2014, **FIFTY-THIRD** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, July 29, 2014, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bob Kmiec served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Kmiec led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (14-185) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the **July 25, 2014** minutes of the Board of Commissioners.

Yeas: Commissioners Moody, Kmiec and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 14	183	That the consent agenda be approved including: Approval of the July 22, 2014 minutes
Motion 14	184	To adopt Resolution #2014-021, a Resolution to amend, modify or change the noted fees for related applications for wastewater systems

UNDER THE HEADING NEW BUSINESS

NEW BUSINESS FOR CRAWFORD COUNTY BOARD OF HEALTH

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM THE PUBLIC

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Board of Crawford County Commissioners

Item One: Mr. Mac Young, Community Corrections Administrative Director presenting Fiscal Year 2015 Carry Over Reimbursement Budget, Fiscal Year 2015 Revised Grant Funds Budget and Fiscal Year 2015 Behavioral Health Grant.

Mr. Young stated that the Dept. of Corrections has allotted \$579,000 in funds for the next year and he discussed some of the programs that are included in that funding. Mr. Young discussed how the total funding for this budget was arrived at and that he feels that it is a pretty fair budget. Commissioner Wood was answered that the state grant funds pay for all of the costs of this operation and that the counties do not pay for any of the expenses for Community Corrections.

Mr. Young stated that the Carryover Reimbursement Personnel Budget also needs to be approved and that these funds are available for any type of unbudgeted personnel expenses that might come up. Commissioner Wood was answered that the money collected for fines and court costs are sent to the state and are redistributed to local government through several different grant programs.

Board of Crawford County Commissioners

FY 2015	
REVISED BUDGET SUMMARY	
11th Judicial District Community Corrections	
Please attach a Budget Narrative to this document	
	Current Allocation
PERSONNEL SECTION	
1A ADMIN PERSONNEL CATEGORY	Cells auto fill-Verify amounts against Narrative
Salary	89,444.46
Benefits	22,972.85
1B AISP PERSONNEL CATEGORY	
Salary	269,751.75
Benefits	98,547.34
TOTAL PERSONNEL SECTION	480,716.40
AGENCY OPERATIONS SECTION	
2A TRAVEL CATEGORY	Cells auto fill-Verify amounts against Narrative
	8,322.00
2B TRAINING CATEGORY	7,331.60
2C COMMUNICATIONS CATEGORY	7,935.80
2D EQUIPMENT CATEGORY	100.00
2E SUPPLIES/COMMODITIES CATEGORY	3,737.20
2F FACILITY CATEGORY	22,500.00
2G CONTRACTUAL CATEGORY	1,750.00
TOTAL AGENCY OPERATIONS SECTION	51,676.60
CONTRACTS/CLIENT SERVICES SECTION	
3A CONTRACTS/CLIENT SERVICES CATEGORY	Cells auto fill-Verify amounts against Narrative
Drug Testing Supplies	0.00
Drug Testing Services	1,400.00
Substance Abuse Evaluations	300.00
Substance Abuse Treatment	0.00
Mental Health Evaluations	0.00
Mental Health Treatment	0.00
Sex Offender Evaluations	0.00
Sex Offender Treatment	0.00
Academic Education Services	0.00
Vocational Education Services	0.00
Transportation Assistance (gas cards for groups, etc)	0.00
Housing Assistance	0.00
Subsistence	100.00
Cognitive Skills	190.00
Client Incentives	750.00
Electronic Monitoring Services	0.00
Surveillance Services	0.00
Client Calendars	250.00
	0
	0
TOTAL CONTRACTS/CLIENT SERVICES CATEGORY	2,990.00
TOTAL CONTRACTS/CLIENT SERVICES SECTION	2,990.00
TOTAL NON-RESIDENTIAL FY15 BUDGET SUMMARY	535,383.00

579
 44
 - 88 Grant money

Board of Crawford County Commissioners

FY 2015 REVISED PERSONNEL BUDGET NARRATIVE 11th Judicial District Community Corrections								
Please attach a Budget Summary to this document								
						TOTAL PERSONNEL		
						480,716.40		
						Current		
						Allocation		
PERSONNEL SECTION								
IA ADMIN PERSONNEL								
Name	HIRE DATE	Rate	Step	Salary Detail	Salary	CG Percent	Subtotal	
Admin Director		0.2			11,506.21	100.00%	11,506.21	
Director		1		Includes \$880 longevity Pay	58,411.00	100.00%	58,411.00	11,506.21
ISO II		0.25		Includes \$760 longevity Pay	52,989.00	25.00%	13,247.25	58,411.00
Secretary		0.25			25,120.00	25.00%	6,280.00	13,247.25
TOTAL SALARY								6,280.00
Name	HIRE DATE	Rate	Step	Benefits Detail	Salary	CG Percent	Subtotal	Net Total
Admin Director					11,506.21			1,935.35
				FICA Social Security	11,506.21	6.20%	713.39	1,935.35
				FICA Medicare	11,506.21	1.45%	166.84	
				KPERS (Retirement Benefits)	11,506.21	8.84%	1,017.15	
				State Unemployment	11,506.21	0.33%	37.97	
				State Workman's Comp	11,506.21		0.00	
Director					58,411.00			15,110.25
				FICA Social Security	58,411.00	6.20%	3621.48	15,110.25
				FICA Medicare	58,411.00	1.45%	846.96	
				KPERS (Retirement Benefits)	58,411.00	8.84%	5163.93	
				State Unemployment	58,411.00	0.33%	192.78	
				State Workman's Comp	58,411.00		0	
				Health Insurance	5,263.92	100.00%	5,263.92	
				Life Insurance	21.60	100.00%	21.60	
				Longevity (\$40 x 22 years)	880.00		0.00	

FY 2015 REVISED PERSONNEL BUDGET NARRATIVE 11th Judicial District Community Corrections									
ISO II								3,549.58	3,549.58
				FICA Social Security	13,247.25	6.20%	821.33		
				FICA Medicare	13,247.25	1.45%	192.09		
				KPERS (Retirement Benefits)	13,247.25	8.84%	1171.06		
				State Unemployment	13,247.25	0.33%	43.72		
				State Workman's Comp	13,247.25		0		
				Health Insurance	5,263.92	25.00%	1,315.98		
				Life Insurance	21.60	25.00%	5.40		
				Longevity (\$40 x 19 years)	760.00		0.00		
Secretary					6,280.00			2,377.67	2,377.67
				FICA Social Security	6,280.00	6.20%	389.36		
				FICA Medicare	6,280.00	1.45%	91.06		
				KPERS (Retirement Benefits)	6,280.00	8.84%	555.15		
				State Unemployment	6,280.00	0.33%	20.72		
				State Workman's Comp	6,280.00		0.00		
				Health Insurance	5,263.92	25.00%	1,315.98		
				Life Insurance	21.60	25.00%	5.40		
				Longevity- NOT ELIGIBLE		25.00%	0.00		
TOTAL BENEFITS									22,977.85
IA TOTAL ADMIN PERSONNEL									112,417.31
Personnel Category Comments: Workman's Comp has been moved to the Carryover Reimbursement budget as our only responsibility is to pay the deductible if there is a claim. (Currently the deductible is \$2500, per injury). Insurance rates increased from 4396.68 per year to 5263.92 per employee. With a new secretary to be hired, we currently budgeted full insurance, where we had paid only dental in the past.									

Board of Crawford County Commissioners

FY 2015 REVISED PERSONNEL BUDGET NARRATIVE 11th Judicial District Community Corrections								
IB AISP PERSONNEL								
Name	FTE	New Staff	Salary Detail	Salary	CC Percent	Subtotal		
ISO II	0.75		Includes \$760 longevity Pay	52,989.00	75.00%	39,741.75		
ISO #1	1			47,312.00	100.00%	47,312.00		
ISO #3	1			44,002.00	100.00%	44,002.00		
ISO #4	1			40,901.00	100.00%	40,901.00		
ISO #5	1			40,901.00	100.00%	40,901.00		
Secretary	1			38,054.00	100.00%	38,054.00		
TOTAL SALARY	0.75			25,120.00	75.00%	18,840.00		
						259,753.75		
Name	FTE	New Staff	Benefits Detail	Salary	CC Percent	Subtotal	Name Total	
ISO II				39,741.75				
			FICA Social Security	39,741.75	6.20%	2,463.99	10,648.71	10,648.71
			FICA Medicare	39,741.75	1.45%	576.26		
			KPERS (Retirement Benefits)	39,741.75	8.84%	3,513.17		
			State Unemployment	39,741.75	0.33%	131.15		
			State Workman's Comp	39,741.75		0.00		
			Health Insurance	5,263.92	75.00%	3,947.94		
			Life Insurance	21.60	75.00%	16.20		
			Longevity (40 per year X 19 yrs)	760.00		0.00		
			Hire Date (11-20-96)					
ISO #1				47,312.00			13,243.39	13,243.39
			FICA Social Security	47,312.00	6.20%	2,933.34		
			FICA Medicare	47,312.00	1.45%	686.02		
			KPERS (Retirement Benefits)	47,312.00	8.84%	4,182.38		
			State Unemployment	47,312.00	0.33%	156.13		
			State Workman's Comp	47,312.00		0.00		
			Health Insurance	5,263.92	100.00%	5,263.92		
			Life Insurance	21.60	100.00%	21.60		
			Longevity - ELIGIBLE			0.00		
			Hire Date (5-1-2006)					

FY 2015 REVISED PERSONNEL BUDGET NARRATIVE 11th Judicial District Community Corrections								
ISO #2				44,002.00			12,686.66	12,686.66
			FICA Social Security	44,002.00	6.20%	2,728.12		
			FICA Medicare	44,002.00	1.45%	638.03		
			KPERS (Retirement Benefits)	44,002.00	8.84%	3,889.78		
			State Unemployment	44,002.00	0.33%	145.21		
			State Workman's Comp	44,002.00		0.00		
			Health Insurance	5,263.92	100.00%	5,263.92		
			Life Insurance	21.60	100.00%	21.60		
			Longevity - NOT ELIGIBLE		100.00%	0.00		
			Hire Date (7-27-09)					
ISO #3				40,901.00			12,165.06	12,165.06
			FICA Social Security	40,901.00	6.20%	2,535.86		
			FICA Medicare	40,901.00	1.45%	593.06		
			KPERS (Retirement Benefits)	40,901.00	8.84%	3,615.65		
			State Unemployment	40,901.00	0.33%	134.87		
			State Workman's Comp	40,901.00		0.00		
			Health Insurance	5,263.92	100.00%	5,263.92		
			Life Insurance	21.60	100.00%	21.60		
			Longevity - NOT ELIGIBLE	0.00	100.00%	0.00		
			Hire Date (9-13-10)					
ISO #4				40,901.00			23,851.26	23,851.26
			FICA Social Security	40,901.00	6.20%	2,535.86		
			FICA Medicare	40,901.00	1.45%	593.06		
			KPERS (Retirement Benefits)	40,901.00	8.84%	3,615.65		
			State Unemployment	40,901.00	0.33%	134.87		
			State Workman's Comp	40,901.00		0.00		
			Health Insurance	5,263.92	100.00%	5,263.92		
			Life Insurance	21.60	100.00%	21.60		
			Longevity - NOT ELIGIBLE	0.00	100.00%	0.00		
			Hire Date (12-26-12)					
ISO #5				38,054.00			18,819.23	18,819.23
			FICA Social Security	38,054.00	6.20%	2,359.35		
			FICA Medicare	38,054.00	1.45%	551.78		
			KPERS (Retirement Benefits)	38,054.00	8.84%	3,363.97		
			State Unemployment	38,054.00	0.33%	125.58		
			State Workman's Comp	38,054.00		0.00		
			Health Insurance	5,263.92	100.00%	5,263.92		
			Life Insurance	21.60	100.00%	21.60		
			Longevity - NOT ELIGIBLE	0.00	100.00%	0.00		
			Hire Date (12-16-13)					

Board of Crawford County Commissioners

FY 2015 REVISED PERSONNEL BUDGET NARRATIVE 11th Judicial District Community Corrections						
Secretary						7,133.03
	FICA Social Security	18,840.00		6.20%	1,168.08	7,133.03
	FICA Medicare	18,840.00		1.45%	273.18	
	KPERS (Retirement Benefits)	18,840.00		8.84%	1,665.46	
	State Unemployment	18,840.00		0.33%	62.17	
	State Workman's Comp	18,840.00			0.00	
	Health Insurance	5,263.92		75.00%	3,947.94	
	Life Insurance	21.60		75.00%	16.20	
	Longevity- NOT ELIGIBLE			75.00%	0.00	
TOTAL BENEFITS						69,527.84
IB TOTAL AISP PERSONNEL						368,299.09
Personnel Category Comments: Workman's Comp has been moved to the Carryover Reimbursement budget as our only responsibility is to pay the deductible if there is a claim. (Currently the deductible is \$2500, per injury). Insurance rates increased from 4396.68 per year to 5263.92 (867.24 increase)per employee. With a new secretary to be hired, we currently budgeted full insurance, where we had paid only dental in the past.						
TOTAL PERSONNEL SECTION						480,716.40

FY 2015 REVISED NON-PERSONNEL BUDGET NARRATIVE 11th Judicial District Community Corrections						
Please attach a Budget Summary to this document						
						TOTAL NON-PERSONNEL
						54,666.60
						Current
						Allocation
AGENCY OPERATIONS SECTION						
A TRAVEL CATEGORY						
	Details		CC	Percent	Subtotal	
Weekly Travel by Sec to LB CO	2500 miles (30 weeks)	1,400.00		100.00%	1,400.00	
mo to Girard for Bills/Payroll	360 miles	202.00		100.00%	202.00	1,400.00
Travel to Co Commission Mtgs	700 miles	392.00		100.00%	392.00	202.00
Travel to Satellite offices by Adm	2500 miles	1,400.00		100.00%	1,400.00	392.00
Wildly travel to Satellite office by ISO II for groups	800.00 miles	448.00		100.00%	448.00	1,400.00
ISO Travel- HVs/ Court/Jail/ office coverage in Pitt	av 8000 miles per year	4,480.00		100.00%	4,480.00	448.00
A TOTAL TRAVEL CATEGORY		0.00		100.00%	0.00	4,480.00
						8,322.00
Travel Category Comments: We use the IRS rates, which decreased to 56 cents per mile in FY 2014						
B TRAINING						
	Details		CC	Percent	Subtotal	
Staff meetings and local Trgs	6 x Yr	517.60		100.00%	517.60	
Dir Mtgs 1 x yr- Mileage	400.00 miles	224.00		100.00%	224.00	517.60
Dir Mtg 1 x yr-Per Diem	\$47 per day max x 3.5 days	166.00		100.00%	166.00	224.00
Dir Mtg 1 x yrs- Lodging	1 nights x \$100.00	100.00		100.00%	100.00	166.00
OWDS TRG- Mileage	310 miles for SS; 930 miles for 2 ISO's	1,390.00		100.00%	1,390.00	100.00
OWDS TRG- Motel	10 nights for each @ \$95p/night + SS 3 nights	2,185.00		100.00%	2,185.00	1,390.00
OWDS Trg- Per Diem	47.00 per day X 11 ea	1,222.00		100.00%	1,222.00	2,185.00
Additional Training	Registration/mileage/motels/ per diem	2,000.00		100.00%	2,000.00	1,222.00
B TOTAL TRAINING CATEGORY						2,000.00
						7,331.60
Training Category Comments: Director's meeting travel and room costs are shared with RJA Director. We have an officer graduating from OWDS in July and administration will travel to support her graduation.						

Board of Crawford County Commissioners

FY 2015 REVISED NON-PERSONNEL BUDGET NARRATIVE 11th Judicial District Community Corrections					
F	FACILITY				
	Rent Cr CO	1000 per month	12,000.00	100.00%	12,000.00
	Rent - LB CO	875.00 per month	10,500.00	100.00%	10,500.00
	F TOTAL FACILITY CATEGORY		0.00	100.00%	0.00
					22,500.00
Facility Category Comments: We do not pay utilities, maintenance or janitorial services in any county.					
G	CONTRACTUAL				
	KCCA Dues		550.00	100.00%	550.00
	Computer Technicians	see below	1,200.00	100.00%	1,200.00
	Publishing	Employment advertisement	0.00	100.00%	0.00
	Antivirus Protection	\$30 license X 12 systems	0.00	100.00%	0.00
	G TOTAL CONTRACTUAL CATEGORY		0.00	100.00%	0.00
					1,750.00
Contractual Category Comments: Computer Technicians include any remote access/hands on assistance with computer issues, full court connectivity, backup services and server maintenance. Includes Anti virus licenses (paid every 2 years and was paid in FY 2014). Moved Publishing to Carryover Reimbursements.					
TOTAL AGENCY OPERATIONS SECTION					51,676.60

FY 2015 REVISED NON-PERSONNEL BUDGET NARRATIVE 11th Judicial District Community Corrections					
CONTRACTS/CLIENT SERVICES SECTION					
A	CONTRACTS/CLIENT SERVICES				
	Drug Testing Supplies for supervision and SAP compliance	700 tests @ \$2.88 per test	0.00	100.00%	0.00
	Drug Testing Services	Confirmations 15.00 ea/ ETG testing 12.50 ea. Av 115.00 Mo	1,400.00	100.00%	1,400.00
	Substance Abuse Evaluations	2 assess @ \$75 each	300.00	100.00%	300.00
	Substance Abuse Treatment		0.00	100.00%	0.00
	Mental Health Evaluations	1- ATB/MH assessment	0.00	100.00%	0.00
	Mental Health Treatment		0.00	100.00%	0.00
	Sex Offender Evaluations	1/2 eval, supported by reimbursements	0.00	100.00%	0.00
	Sex Offender Treatment		0.00	100.00%	0.00
	Academic Education Services		0.00	100.00%	0.00
	Vocational Education Services		0.00	100.00%	0.00
	Transportation Assistance	Gas cards-10 x \$25 each/ SAP - 3 CK co clients X 19 weeks X 25.00 per week gas card	0.00	100.00%	0.00
	Housing Assistance	haircuts/clothing for work/ Client ID's	100.00	100.00%	100.00
	Subsistence	4-Graduation cakes SAP/T4C & drinks \$35 ea / frames 1.99 X25 for SAP/T4C grads	190.00	100.00%	190.00
	Cognitive Skills	Gift cards for all T4C/SAP graduates and GED diplomas obtained (30 graduates)	750.00	100.00%	750.00
	Client Incentives		0.00	100.00%	0.00
	Electronic Monitoring Services		0.00	100.00%	0.00
	Surveillance Services		0.00	100.00%	0.00
	Client Calendars	250 x \$1.00 each	250.00	100.00%	250.00
	A TOTAL CONTRACTS/CLIENT SERVICES				2,990.00
Contractual Category Comments: Includes funds to assist clientele through supervision period as well as programmatic needs (drug testing). We will use Behavioral Health Funding for Batterers Intervention and sex offender evals and treatment. We moved drug testing supplies to Carryover re-imbursements					
TOTAL CONTRACTS/CLIENT SERVICES SECTION					2,990.00
TOTAL AGENCY OPERATIONS & CONTRACTS/CLIENT SERVICES SECTION					54,666.60

On motion (14-186) of Commissioner Moody and the second of Commissioner Wood to approve the Community Corrections Behavioral Health Budget Summary and Budget Narrative and Authorize the Chairman to Sign.
 Yeas: Commissioners Moody, Kmiec and Wood
 Nays:
 Present but not voting:
 Absent or not voting:
The motion prevailed.

Board of Crawford County Commissioners

On motion (14-187) of Commissioner Moody and the second of Commissioner Wood to approve the FY 2015 Carryover Reimbursements Plan Budget Summary and Budget Narrative and Authorize the Chairman to Sign.

Yeas: Commissioners Moody, Kmiec and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

FY 2015					
CARRYOVER REIMBURSEMENT NON-PERSONNEL BUDGET NARRATIVE					
11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS					
Please attach a Budget Summary to this document					
					TOTAL NON-PERSONNEL
					4,820.28
					Current
					Allocation
AGENCY OPERATIONS SECTION					
2A	TRAVEL CATEGORY	Details	CC percent	Subtotal	
	Additional ISP or Admin Travel	462.30	100.00%	462.30	462.30
	Advisory Board Meals	500.00	100.00%	500.00	500.00
	Advisory Board Mileage	450.00	100.00%	450.00	450.00
		0.00	100.00%	0.00	0.00
		0.00	100.00%	0.00	0.00
2A	TOTAL TRAVEL CATEGORY				1,412.30
Travel Category Comments:					
2B	TRAINING	Details	CC percent	Subtotal	
	Additional ISP Trg	0.00	100.00%	0.00	0.00
	Training snacks and drinks	500.00	100.00%	500.00	500.00
		0.00	100.00%	0.00	0.00
2B	TOTAL TRAINING CATEGORY				500.00
Training Category Comments: The training snacks and drinks are used when this agency alleviates high expenditures for out of town training for employees by agreeing to host trainings at our local sites.					
2C	COMMUNICATION	Details	CC percent	Subtotal	
	Internet	7.98	100.00%	7.98	7.98
		0.00	100.00%	0.00	0.00
2C	TOTAL COMMUNICATION CATEGORY				7.98
Communication Category Comments:					
2D	TOTAL EQUIPMENT	Details	CC percent	Subtotal	
	Equipment replacement	500.00	100.00%	500.00	500.00
		0.00	100.00%	0.00	0.00
2D	TOTAL EQUIPMENT CATEGORY				500.00
Equipment Category Comments: In FY 2013, we encumbered funds to purchase 3 new computer systems. KDOC allots a certain value that can be expended for equipment, anything over and above that figure, must be paid out of the carryover re-imbursement budget. We purchased machines that were \$131 over the allotted amount.					

Board of Crawford County Commissioners

FY 2015					
CARRYOVER REIMBURSEMENT NON-PERSONNEL BUDGET NARRATIVE					
11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS					
Please attach a Budget Summary to this document					
					TOTAL NON-PERSONNEL
					4,820.28
					Current
					Allocation
2E	SUPPLIES/COMMODITIES	Details	CC percent	Subtotal	
			0.00	100.00%	0.00
			0.00	100.00%	0.00
2E	TOTAL SUPPLIES/COMMODITIES CATEGORY				0.00
Supplies/Commodities Comments:					
2F	FACILITY	Details	CC percent	Subtotal	
			0.00	100.00%	0.00
			0.00	100.00%	0.00
2F	TOTAL FACILITY CATEGORY				0.00
Facility Category Comments:					
2G	CONTRACTUAL	Details	CC percent	Subtotal	
			0.00	100.00%	0.00
			0.00	100.00%	0.00
2G	TOTAL CONTRACTUAL CATEGORY				0.00
Contractual Category Comments:					
TOTAL AGENCY OPERATIONS SECTION					2,420.28
CONTRACTS/CLIENT SERVICES SECTION					
3A	CONTRACTS/CLIENT SERVICES	Details	CC percent	Subtotal	
	Drug Testing Supplies		2,100.00	100.00%	2,100.00
	Drug Testing Services		0.00	100.00%	0.00
	Substance Abuse Evaluations		0.00	100.00%	0.00
	Substance Abuse Treatment		0.00	100.00%	0.00
	Mental Health Evaluations		0.00	100.00%	0.00
	Mental Health Treatment		0.00	100.00%	0.00
	Sex Offender Evaluations		0.00	100.00%	0.00
	Sex Offender Treatment		0.00	100.00%	0.00
	Academic Education Services		0.00	100.00%	0.00
	Vocational Education Services		0.00	100.00%	0.00
	Transportation Assistance		300.00	100.00%	300.00
	Housing Assistance		0.00	100.00%	0.00
	Subsistence		0.00	100.00%	0.00
	Cognitive Skills		0.00	100.00%	0.00
	Client Incentives		0.00	100.00%	0.00
	Electronic Monitoring Services		0.00	100.00%	0.00
	Surveillance Services		0.00	100.00%	0.00
3A	TOTAL CONTRACTS/CLIENT SERVICES				2,400.00
Contractual Category Comments:					
TOTAL CONTRACTS/CLIENT SERVICES SECTION					2,400.00
TOTAL AGENCY OPERATIONS & CONTRACTS/CLIENT SERVICES SECTION					4,820.28

Board of Crawford County Commissioners

KANSAS COMMUNITY CORRECTIONS ACT FY 2014 QUARTERLY BUDGET ADJUSTMENT REPORT				
Agency: 11th Judicial District Community Corrections				
Period: 4th Quarter				
BUDGET ADJUSTMENTS				
Date Received	From (Line # and Budget Category Title)	To (Line # and Budget Category Title)	Amount	Fiscal Category Reimb. Unexp. Ed. Exp. Award or Additional Allocation Worksheet?
	#7 Adm Benefits	#46 Supplies	924.72	
	#85 Sustenance	#33 Internet	150.00	
	#77 MH Eval	#33 Internet	12.60	
	#48 Printing	#47 Postage	281.92	
	#79 Sex Off Eval	#27 Per Diem	250.00	
	#73 UA Supplies	#27 Per Diem	44.99	
	#87 Cleint Incentives	#25 Mileage	690.74	
	#28 Additional Trg	#26 Lodging	797.12	
	#86 Ccg Groups	#26 Lodging	96.72	
	#11 ISP Salary	#39 Equipment	8,073.21	
	#18 Travel	#39 Equipment	3,027.86	
	#83 Transportation	#39 Equipment	2,356.05	
	#74 Drug Supplies	#26 Lodging	181.90	
			TOTAL: \$ 16,887.83	

IF BUDGET ADJUSTMENTS TOTAL \$5,000 OR ONE PERCENT OF THE CURRENT YEAR GRANT AWARD, WHICHEVER IS HIGHER, THE FOLLOWING SIGNATURES ARE REQUIRED:

I certify that any budget adjustment listed above, has been approved by the Community Corrections Advisory Board.



 Community Corrections Advisory Board Chair

7/28/14

 Date

I certify that any budget adjustment listed above, has been approved by the County Commission.



 County Commission Chair (Sponsoring County)

7-29-14

 Date

Agency Comments: *Explanation for adjustments is required
 Permission granted by Marie to move money to purchase equipment, Computers, breathalizers, camera, video recorder, agency shirts, and set up for employment resource center in Parsons.

F:\CASEMAN\Tracy\BUDGETS-COMP PLANS\FY2014\BUDGET\[Copy of 11D14.xlsx]Budget Ad]

Board of Crawford County Commissioners

FY2015					
BEHAVIORAL HEALTH BUDGET NARRATIVE					
11th Judicial District Community Corrections					
Please attach a Budget Summary to this document					
AGENCY OPERATIONS SECTION					
2A TRAVEL CATEGORY	Details		BH Percent	Subtotal	Totals
		0.00	100.00%	0.00	0.00
Labette County estimated mileage	7200 miles	4,032.00	100.00%	4,032.00	4,032.00
Crawford County Estimated mileage	4800 miles	2,688.00	100.00%	2,688.00	2,688.00
		0.00	100.00%	0.00	0.00
		0.00	100.00%	0.00	0.00
2A TOTAL TRAVEL CATEGORY					6,720.00
Travel Category Comments: We are accounting for possible coverage in Cherokee County as well, for the Labette County coordinator. Rate of pay is .56 center for mile					
2B TRAINING CATEGORY	Details		BH Percent	Subtotal	
Case management trg or anticipated training	mileage	548.00	100.00%	548.00	548.00
	motels X 6 nights	500.00	100.00%	500.00	500.00
	per diem	250.00	100.00%	250.00	250.00
	parking tolls	42.00	100.00%	42.00	42.00
		0.00	100.00%	0.00	0.00
2B TOTAL TRAINING CATEGORY					1,340.00
Training Category Comments:					
2C OFFICE SETUP CATEGORY	Details		BH Percent	Subtotal	
Office Equipment(laptop, printer, etc)		2,186.00	100.00%	2,186.00	2,186.00
Office Supplies (business cards, pens, toner, paper)		825.00	100.00%	825.00	825.00
Cell Phones for 2 coordinatoers		688.00	100.00%	688.00	688.00
Publishing		600.00	100.00%	600.00	600.00
		0.00	100.00%	0.00	0.00
2C TOTAL OFFICE SETUP CATEGORY					4,299.00
Office Setup Category Comments:					

Board of Crawford County Commissioners

TOTAL AGENCY OPERATIONS SECTION						12,359.00
3C SEX OFFENDER CATEGORY	Details	BH Percent	Subtotal			
Evaluations	2,200.00	100.00%	2,200.00			2,200.00
Treatment/Groups (Includes Co-Pays)	1,000.00	100.00%	1,000.00			1,000.00
	0.00	100.00%	0.00			0.00
3C TOTAL SEX OFFENDER CATEGORY					3,200.00	
Sex Offender Category Comments: Funding to assist with Sex offender evals and treatment for clients who cannot afford services on their own.						
3D CONTRACT PERSONNEL CATEGORY	Details	BH Percent	Subtotal			
Care Coordinator	71,905.00	100.00%	71,905.00			71,905.00
Peer Support Specialist	0.00	100.00%	0.00			0.00
Recovery Coach/Peer Mentor	0.00	100.00%	0.00			0.00
Recovery Specialist	0.00	100.00%	0.00			0.00
	0.00	100.00%	0.00			0.00
3D TOTAL CONTRACT PERSONNEL CATEGORY					71,905.00	
Contract Personnel Category Comments: Salaries and benefits for continuation of care coordinator in Labette County and the new care coordinator in Crawford County.						
3E OTHER SERVICES CATEGORY	Details	BH Percent	Subtotal			
BIP Evaluations	900.00	100.00%	900.00			900.00
BIP Treatment/Groups (Includes Co-Pays)	500.00	100.00%	500.00			500.00
DV & Anger Management Tx/Groups (Includes Co-Pays)	0.00	100.00%	0.00			0.00
	0.00	100.00%	0.00			0.00
3E TOTAL OTHER SERVICES CATEGORY					1,400.00	
Other Services Category Comments: Funding to assist clients with BIP evals and treatment.						
TOTAL CONTRACTS/CLIENT SERVICES SECTION						76,505.00
TOTAL BEHAVIORAL HEALTH AWARD						88,864.00

Board of Crawford County Commissioners

2015	
BEHAVIORAL HEALTH BUDGET SUMMARY	
AGENCY NAME	
Please attach a Budget Narrative to this document	
	Current Allocation
PERSONNEL SECTION	Cells auto fill-Verify amounts against Narrative
1A PERSONNEL CATEGORY	
Salary	0.00
Benefits	0.00
TOTAL PERSONNEL SECTION	0.00
AGENCY OPERATIONS SECTION	Cells auto fill-Verify amounts against Narrative
2A TRAVEL CATEGORY	6,720.00
2B TRAINING CATEGORY	1,340.00
2C OFFICE SETUP CATEGORY	4,299.00
2D GROUP SUPPLIES CATEGORY	0.00
TOTAL AGENCY OPERATIONS SECTION	12,359.00
CONTRACTS/CLIENT SERVICES SECTION	Cells auto fill-Verify amounts against Narrative
3A MENTAL HEALTH CATEGORY	0.00
3B SUBSTANCE ABUSE CATEGORY	0.00
3C SEX OFFENDER CATEGORY	3,200.00
3D CONTRACT PERSONNEL CATEGORY	71,905.00
3E OTHER SERVICES CATEGORY	1,400.00
TOTAL CONTRACTS/CLIENT SERVICES SECTION	76,505.00
TOTAL BEHAVIORAL HEALTH BUDGET SUMMARY	88,864.00

SIGNATORY APPROVAL Community Corrections Behavioral Health Budget Summary and Budget Narrative

11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS
(Name of Community Corrections Agency)

DIRECTOR

I hereby certify by my signature that I have developed my agency's Behavioral Health Budget Summary and Budget Narrative attached hereto, that it equals the amount of my FY2015 Grant Award and that I have reviewed the Budget Summary and Narrative for accuracy. I further certify that I find the Budget Summary and Narrative complies with applicable Kansas statutes, regulations, and community corrections field services standards.

Tracy D. Harris
Name (Typed or Printed)


Signature

7-17-14
Date

ADVISORY BOARD CHAIRPERSON

I hereby certify by my signature below that the Community Corrections Advisory Board has approved the attached FY2015 Behavioral Health Budget Summary and Narrative

Greg Kubler, Vice Chairperson
Name (Typed or Printed)


Signature

7/23/14
Date

COUNTY COMMISSION CHAIRPERSON (Sponsoring County)

I hereby certify by my signature below that the Board of County Commissioners has approved the attached FY2015 Behavioral Health Budget Summary and Narrative

Bob Kmiec
Name of Chairperson (Typed or Printed)

CRAWFORD
County

Signature

7-29-14
Date

Board of Crawford County Commissioners

SIGNATORY APPROVAL FY 2015 Carryover Reimbursements Plan Budget Summary and Budget Narrative

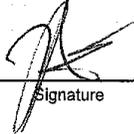
11th Judicial District Community Corrections
(Name of Community Corrections Agency)

DIRECTOR

I hereby certify by my signature that I have developed my agency's FY 2015 Carryover Reimbursements Plan, attached hereto, with the active participation of my agency's Community Corrections Advisory Board, and that I have reviewed the Plan for accuracy. I further certify that I find the Plan complies with the written directions supplied to me by KDOC and with applicable Kansas statutes, regulations, and community corrections field services standards.

Tracy D. Harris

Name (Typed or Printed)



Signature

7-17-14

Date

ADVISORY BOARD CHAIRPERSON

I hereby certify by my signature below that the Community Corrections Advisory Board has actively participated in the development of the attached FY 2015 Carryover Reimbursements Plan and that the Board has reviewed the Plan for accuracy and compliance with applicable Kansas statutes, regulations, and community corrections field services standards, and approves it.

Greg Kubler (vice chair)

Name (Typed or Printed)



Signature

July 17, 2014

Date

BOARD(S) OF COUNTY COMMISSIONERS

I hereby certify by my signature below that the Board of County Commissioners has reviewed the attached FY 2015 Carryover Reimbursements Plan for accuracy and compliance with applicable Kansas statutes, regulations, and community corrections field services standards, and approves it.

CRAWFORD

County

Bob Kmiec

Name of Chairperson (Typed or Printed)



Signature

7-29-14

Date

CHEROKEE

County

Richard Hilderbrand

Name of Chairperson (Typed or Printed)



Signature

7-28-2014

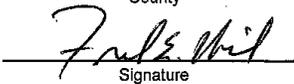
Date

LABETTE

County

Fredrick Vail

Name of Chairperson (Typed or Printed)



Signature

28 July 2014

Date



Please attach additional sheets as necessary to obtain all county commissioner chairperson signatures.

County Clerk

Board of Crawford County Commissioners

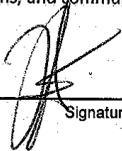
SIGNATORY APPROVAL FY 2015 Community Corrections Grant Funds Final Revised Budget Summary and Budget Narrative

11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS
(AGENCY)

DIRECTOR

I hereby certify by my signature that I have developed my agency's FY 2015 Revised Budget Summary and Budget Narrative attached hereto, that it equals the amount of my FY 2015 Grant Award and that I have reviewed the Budget Summary and Narrative for accuracy. I further certify that I find the Budget Summary and Narrative complies with applicable Kansas statutes, regulations, and community corrections field services standards.

Tracy D. Harris



Signature

7-17-14

Date

ADVISORY BOARD CHAIRPERSON

I hereby certify by my signature below that the Community Corrections Advisory Board has approved the attached FY 2014 Revised Budget Summary and Narrative

Greg Kubler- Vice Chairperson



Signature

July 17, 2014

Date

COUNTY COMMISSION CHAIRPERSON (Sponsoring County)

I hereby certify by my signature below that the Board of County Commissioners has approved the attached FY 2014 Revised Budget Summary and Narrative

Bob Kmiec

CRAWFORD COUNTY


Signature

July 29, 2014

Date

On motion (14-188) of Commissioner Moody and the second of Commissioner Wood to approve the FY 2015 Community Corrections Grant Funds Final Revised Budget Summary and Budget Narrative and Authorize the Chairman to Sign.

Yeas: Commissioners Moody, Kmiec and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS:

Item One: County Clerk Don Pyle regarding a request from the Celebrate Girard Organization to donate \$400 to help pay for the portable toilets for the Girard Fall Festival. It was discussed that many years ago the courthouse was left open so that people at the Girard Homecoming could use the restrooms and that later it was decided to rent portable toilets instead of leaving the courthouse unlocked. The Commissioners decided to look at this later.

UNDER THE HEADING OLD BUSINESS

Board of Crawford County Commissioners

Item One: County Clerk Don Pyle regarding some revisions made to the revenue amounts by County Counselor Jim Emerson and County Treasurer Joe Grisolano on the 2015 Crawford County Budget. Mr. Pyle stated that he needed to reprint some pages of the budget for the Commissioners.

Item Two: Commissioner Wood regarding a meeting with Kansas Dept. of Mines and Reclamation and Kansas Dept. of Wildlife & Parks at 9:00 AM on Tuesday, August 12. Mr. Wood stated that they would meet with these officials as they prepare to work on some old strip pit areas in the Litchfield area. Mr. Wood stated that they can discuss truck routes and how the damage to the county roads can be repaired.

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: August 1, 2014, 8:30 AM – Work Session for the 2015 Crawford County Budget.

Item Two: August 12, 2014, 9:00 AM – Work Session with Representatives from Kansas Dept. of Mines and Reclamation and Kansas Dept. of Wildlife and Parks.

ANNOUNCEMENTS:

Item One: July 30, 2014, 7:00 PM – All 3 Commissioners will be in attendance as judges for the Cookie Jar Competition at the Crawford County Fairgrounds.

Item Two: August 5, 2014 – Primary Election Day in Crawford County. Polls will be open from 7:00 AM to 7:00 PM.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [July 25, 2014](#) meeting of the Board of Crawford County Commissioners at 10:28 [AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Kmiec and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:

Board of Crawford County Commissioners

Don Pyle
County Clerk

<>

This submission completed at the Crawford County Courthouse in Girard.
Taken by DPP 7/29/2014 at 10:28 AM, Amended by DPP 7/29/2014 at 5:03 PM/amended BKW 7/30/2014 11:51 AM