

Board of Crawford County Commissioners

Commissioners' Journal

2014, FORTY-EIGHTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Friday, July 11, 2014, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioner Carl Wood was in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Vice Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING
CONSENT AGENDA

On motion (14-174) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

- 1. Approval of the July 8, 2014 minutes of the Board of Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Kmiec

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Table with 3 columns: Motion number, Item number, and Description. Row 1: Motion 14, 172, That the consent agenda be approved including: Approval of the July 1, 2014 minutes. Row 2: Motion 14, 173, To approve the June 2014 Clerk's Report.

UNDER THE HEADING NEW BUSINESS
NEW BUSINESS FOR CRAWFORD COUNTY BOARD OF HEALTH
PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS
MESSAGES FROM THE PUBLIC
MESSAGES FROM ELECTED OFFICIALS

Item One: Sheriff Dan Peak addressing financing for new cars. Mr. Peak discussed the materials that were presented to the Commissioners regarding vehicles & equipment bids for 2014. Commissioner Moody was answered that all new car dealerships in Crawford

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County were sent bid packets and were given the opportunity to bid on these vehicles. Commissioner Wood was answered that the bids from local dealers were compared to pricing available through the State of Kansas contracts and the Kansas Partners programs. There was a discussion of the trade in allowances and how that could work out to allow other departments to purchase those used vehicles. The Sheriff answered the Commissioners that by purchasing the SUV's and pickups it has altered their pursuit guidelines and it has allowed them to get into areas that the Crown Victoria's would not be able to enter. Sheriff Peak asked that County Counselor Jim Emerson be allowed to pursue financing packages for the purchase of these vehicles. The Commissioners stated that it would fine for Mr. Emerson to look into financing packages.

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VEHICLES & EQUIPMENT BIDS FOR 2014

Pittsburg Ford

2015 Ford Explorers Pursuit Rated-----\$28,345.00 (2)-----\$56,690.00

Jay Hatfield Chrysler

2015 Dodge Ram 1500 Special Service-\$24,158.00 (1)-----\$24,158.00

Southern Uniform and Equipment

Center Console -----\$375.00 (3)-----\$1125.00
Dual ABS Cup Holders-----\$55.00 (3)-----\$165.00
Adjustable Arm Rest-----\$99.95 (3)-----\$299.85
Laptop Mount-----\$303.95 (3)-----\$911.85
21TR 52" Light Bar-----\$1325.00 (2)-----\$2650.00
Code 3 Siren Mastercom-----\$335.00 (3)-----\$1005.00
Code 3 100W Speaker-----\$145.00 (3)-----\$435.00
Headlight Flasher High Output-----\$78.95 (3)-----\$236.00
Whelen grille lights------(pair)-\$107.00 (3)-----\$321.00

TOTAL-----\$7148.70

Stalker Radar

Radar Unit-----\$1495.00 (3)-----\$4537.50

Tricks for Trucks

Toolbox-----\$350.00 (1)-----\$350.00
Floor Mats (Front Only)-----\$70.00 (3)-----\$210.00
Mud Flaps (Front and Rear)-----\$32.00(set) (6)-----\$192.00
Rubber Bed Mat-----\$60.00 (1)-----\$60.00

TOTAL-----\$812.00

Custom Cage

Prisoner Transport Unit-----\$720.00 (3)-----\$2160.00

Davis Communications

Uniden BCT15X Scanner-----\$195.00 (3)-----\$585.00

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Pittsburg Auto & Glass

Rancher Grille Guards-----\$400.00 (3)-----\$1200.00

TOTAL TRUCKS AND EQUIPMENT-----\$97,291.20

TOTAL TRUCKS AND EQUIPMENT WITH TRADE-INS-----\$79,941.20

MESSAGES FROM APPOINTED OFFICIALS MESSAGES FROM OTHER GOVERNMENTAL ENTITIES PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS:

Item One: County Clerk Don Pyle regarding the 2015 budget information for the Commissioners. The Commissioners and Mr. Pyle discussed some of the budget requests for the different county departments and funds. It was discussed that as the Commissioners dig deeper into the budget preparation they can adjust these numbers to make it work for the county. There was a discussion of many of the individual budget requests and some of the administrative areas.

Crawford County Budget Department Requests For 2015

Fund / Department	Personnel Services	Operating Expenses	Supplies	Capital Outlay	Other Costs	2015 Budget Request	2014 Budget	% Change From 2014
General								
County Commission	\$93,000					\$93,000	\$90,159	3.15%
Fiscal Clerk	\$155,000	\$17,050	\$3,500	\$3,500		\$179,050	\$181,150	-1.16%
County Clerk	\$167,500	\$22,900	\$2,500	\$3,000		\$195,900	\$189,800	3.21%
County Treasurer	\$292,000	\$62,500	\$4,900	\$7,700		\$367,100	\$359,800	2.00%
Register of Deeds	\$173,504	\$3,350	\$900	\$0	\$0	\$183,754	\$178,900	2.72%
County Attorney	\$409,450	\$64,243	\$7,600			\$511,293	\$480,739	4.19%
District Court	\$328,800	\$28,000	\$28,000	\$44,000		\$400,800	\$374,260	7.09%
Sheriff	\$1,345,015	\$145,500	\$206,500	\$85,000		\$1,762,015	\$1,711,061	4.15%
Jail	\$877,949	\$456,790	\$312,000	\$12,000		\$1,658,739	\$1,588,758	4.40%
Courthouse	\$249,780	\$122,250	\$24,870	\$500		\$397,180	\$386,730	2.70%
County Coroner	\$28,000	\$43,750	\$750			\$72,500	\$65,500	10.69%
Other/Miscellaneous		\$210,000				\$210,000	\$200,000	5.00%
Civil Defense	\$28,500	\$15,230	\$8,000	\$7,500		\$59,230	\$50,000	97.43%
Zoning	\$71,000	\$3,485	\$2,350	\$100		\$76,935	\$76,000	2.68%
Landfill		\$64,860				\$64,860	\$34,000	90.76%
Workers Comp & Liab Ins		\$165,000				\$165,000	\$150,000	10.00%
911 Administration		\$24,000				\$24,000	\$24,000	0.00%
Data Processing/Computer	\$131,000	\$5,580	\$450			\$137,030	\$133,017	3.00%
Special Projects	\$54,430	\$15,020				\$69,450	\$67,440	2.98%
County Counselor	\$110,800	\$3,100	\$500			\$114,400	\$113,951	0.39%
Youth Services		\$393,000				\$393,000	\$382,000	2.88%
Court Security	\$237,315	\$2,700	\$18,000	\$8,000		\$264,015	\$254,868	3.59%
GIS	\$81,000	\$29,000	\$6,000			\$116,000	\$112,000	3.57%
LEPP**	\$18,200	\$2,350	\$1,400			\$21,950	\$20,750	5.78%
Appraiser	\$449,000	\$38,006	\$19,250	\$5,600		\$512,056	\$489,225	2.57%
Election	\$105,000	\$105,950	\$1,500	\$5,500		\$217,950	\$216,450	1.16%
Total General	\$5,077,423	\$2,380,393	\$648,770	\$169,300	\$0	\$8,287,186	\$7,928,658	4.52%
Road & Bridge								
Road & Bridge	\$1,229,700	\$543,480	\$1,755,200	\$250,000		\$3,778,380	\$3,016,197	24.92%
Special Bridge	\$173,780	\$3,500	\$80,000	\$125,000		\$362,280	\$341,322	6.14%
Noxious Weed	\$63,935	\$8,628	\$11,200			\$83,763	\$68,020	44.37%
Total Road & Bridge	\$1,467,415	\$555,618	\$1,826,400	\$345,000		\$4,191,433	\$3,414,539	22.75%
Funds Outside General Fund								
Ambulance	\$929,552	\$229,835	\$79,500	\$368,600		\$1,607,487	\$1,402,878	14.59%
Fair		\$11,208				\$11,208	\$11,208	0.00%
Fairground Maintenance		\$3,696				\$3,696	\$3,696	0.00%
4-H Fair Awards		\$9,940				\$9,940	\$9,940	0.00%
Bond & interest						\$0	\$1,432,463	-100.00%
Health	\$875,500	\$214,649	\$31,648	\$67,000		\$1,188,897	\$1,100,570	8.01%
Soil Conservation		\$33,912				\$33,912	\$33,912	0.00%
Elderly Program		\$147,211				\$147,211	\$147,211	0.00%
Historical and Museum		\$24,389				\$24,389	\$24,389	0.00%
Mental Health					\$558,000	\$558,000	\$538,100	3.70%
Mental Retardation		\$137,817				\$137,817	\$137,817	0.00%
Employee Benefits		\$3,400,000				\$3,400,000	\$3,161,850	7.83%
Total Funds With Tax Levy	\$1,805,082	\$4,214,656	\$111,148	\$435,600	\$558,000	\$7,124,356	\$6,006,030	-11.01%

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Crawford County Budget Department Requests For 2015

Funds W/O Levy	Personnel Services	Operating Expenses	Supplies	Capital Outlay	Other Costs	2015 Budget Request	2014 Budget	% Change From 2014
Special Alcohol		\$23,500				\$23,500	\$23,500	0.00%
Special Parts & Rec		\$9,500				\$9,500	\$9,500	0.00%
Consolidated 911		\$134,000				\$134,000	\$134,000	0.00%
Convention & Tourism		\$348,000				\$348,000	\$195,000	88.11%
Ray of Deeds Technology		\$90,000				\$90,000	\$90,000	0.00%
Risk Management Reserve		\$3,750,000				\$3,750,000	\$3,750,000	0.00%
Total Funds W/O Tax Levy	\$0	\$4,365,000	\$0	\$0	\$0	\$4,365,000	\$4,192,000	
Totals for County With Levy	\$6,349,860	\$7,147,568	\$2,586,310	\$949,900	\$558,000	\$19,602,976	\$19,349,229	1.31%
Total for All Funds	\$0	\$4,365,000	\$0	\$0	\$0	\$23,967,976	\$23,541,229	1.77%

Fire Districts	Personnel Services	Operating Expenses	Supplies	Capital Outlay	Other Costs	2015 Budget Request	2014 Budget	% Change From 2014
Fire District #1						\$0	\$162,800	-100.00% stay at 5 mile
Fire District #2	\$7,800	\$74,100	\$12,500	\$9,500		\$103,900	\$92,510	-12.31%
Fire District #3						\$0	\$46,660	-100.00% stay at 5 mile
Fire District #4						\$0	\$48,955	-100.00% stay at 5 mile
Total Fire Districts	\$7,800	\$74,100	\$12,500	\$9,500	\$0	\$103,900	\$350,925	-70.39%

*Wireless & Emergency 911 - both moved to Consolidated 911

Item Two: County Counselor Jim Emerson regarding a financing package with Commerce Bank in Pittsburg for the purchase of a truck by Crawford County Fire District Number Two. Mr. Emerson mentioned that this is a 7 year note with monthly payments of \$1,314.05 to purchase this truck that will be used to fight grass fires and will still have a large enough tank to be effective on structure fires.



Sent via Email: Frank.Hill@CommerceBank.com

July 3, 2014

Liz Hart, Road and Bridge Coordinator
Crawford County, Kansas
111 W. Forest
Girard, KS 66743

Re: Financing for One (1) Weis Fire Quick Attack 300RM on a 2015 F-350 Chassis

Dear Liz:

Please find the enclosed documentation for your review and completion. An instruction sheet has been included as a guide to assist you with the process. Once you have completed and returned the required documentation to Commerce Bank the transaction can be funded. The documentation has been filled out according to the terms and amount shown on the formal proposal. If you have questions or comments please call.

Commerce Bank is listed as Lessor in this State and Municipal Lease/Purchase Agreement.
For your convenience, we have listed the documentation that we require before closing:

- The Lease WITH ALL SCHEDULES EXECUTED CORRECTLY**
- 8038-G IRS Form**
- Evidence of Insurance in form satisfactory to Lessor**

If you have any questions regarding the above documentation please feel free to contact me.

Sincerely,

David W. Cleveland
Municipal Documentation Administrator

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On motion (14-175) of Commissioner Moody and the second of Commissioner Wood to approve the Lease Purchase Agreement between Crawford County Fire District Number Two and Commerce Bank for the purchase of a Fire Truck with payments of \$1,314.05 over a seven year period.

Yeas: Commissioners Wood and Moody

Nays:

Present but not voting:

Absent or not voting: Commissioner Kmiec

The motion prevailed.

UNDER THE HEADING OLD BUSINESS

Item One: County Clerk Don Pyle wanted to make sure that the presentation on the Technical School in Crawford County would take place on July 22, 2014. It was discussed that this would be at the regular meeting at 10:00 AM.

Item Two: Commissioner Carl Wood mentioned that the office of County Clerk Don Pyle had been working hard to issue the Emergency Management Badges to the appropriate personnel in the county. There was a discussion of how his office would keep track of the supplies and bill entities for the number of cards issued so that they have supplies on hand and funds to purchase the supplies.

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:

Item One: July 15, 2014 – Mr. Scott Thompson, Class LTD President/CEO presenting Class LTD Budget.

Item Two: July 22, 2014, 10:00 AM – Presentation regarding the Crawford County Technical School.

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Wood and the second of Commissioner Moody to adjourn the [July 11, 2014](#) meeting of the Board of Crawford County Commissioners at 10:41 [AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Kmiec

The motion prevailed.

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In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:

Don Pyle
County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

Taken by DPP 7/11/2014 at 10:41 AM, Amended by DPP 7/11/2014 at 4:35 PM/amended BKW 07/14/2014 2:19:01 PM