

# Board of Crawford County Commissioners

## Commissioners' Journal

2015, **SECOND** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS **Friday, January 9, 2015, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Bob Kmiec served as the presiding officer. Commissioners Tom Moody and Carl Wood were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Kmiec led the pledge of allegiance.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA**

**On motion (15-005)** of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the **January 6, 2015** minutes of the Board of Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Kmiec and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### **SIGNING OF MOTIONS**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 15	1	That the consent agenda be approved including: Approval of the December 30, 2014 minutes
Motion 15	2	To deny the Notice of Appeal and Request for Hearing submitted by April Kalm
Motion 15	3	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson
Motion 15	4	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss personnel matters

## Board of Crawford County Commissioners

		involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson
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### **UNDER THE HEADING NEW BUSINESS PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC**

**Item One:** Mr. Ray Ryan, Mr. Mike Ryan and Ms. Pam Mendicki with the Ryan Insurance Agency presenting Insurance Renewal Package for 2015. Mr. Ryan stated that some additional insurance carriers had bid on coverage for the county for 2015 and that always helps to make bids more competitive. Mr. Ryan discussed that the value of each building that is listed for coverage is reviewed each year by the Ryan Insurance Agency and every 2 to 3 years by EMC Insurance. There was a discussion of the different types of coverage that is carried by the county for buildings and contents, business auto, general liability and other coverages. Mr. Ryan stated that the rating for Worker's Comp Coverage decreased from 1.25 to .93 for this year and it will decrease to .83 for next year and that this means that the premium for that coverage has decreased by about \$67,000 for this year and it should decrease again next year. Mr. Ryan felt that the safety programs that the Commissioners had put in place must be contributing to the decrease in claims for worker's comp. Mr. Ryan also discussed that the increased documentation of equipment in the county offices over the last year has increased the amount of equipment that needs to be covered by insurance. Even with the increase in the equipment coverage, the reduction in the workers comp amounts has helped to reduce the overall premium to the county by nearly \$35,000 for 2015.

**On motion (15-006)** of Commissioner Wood and the second of Commissioner Moody to approve the 2015-2016 Insurance Package Policy Proposal with Ryan Insurance in the amount of \$457,789 as presented by Ray Ryan.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

### **MESSAGES FROM ELECTED OFFICIALS**

**Item One:** Crawford County Sheriff Dan Peak regarding he best wishes to Mr. Bob Kmiec on his retirement and thanks for his service to Crawford County.

**Item Two:** Former County Commissioner Ralph McGeorge also wanted to express his gratitude to Mr. Kmiec for his service to Crawford County and to thank him for his help and support when he also served on the Board of County Commissioners.

### **MESSAGES FROM APPOINTED OFFICIALS**

**Item One:** Ms. Judith Freeman, Zoning Administrator, presenting the following Resolutions to reappoint members to the Crawford County Planning and Zoning Board. Ms. Freeman also expressed her gratitude to Mr. Bob Kmiec for his service as a Crawford County Commissioner.

## Board of Crawford County Commissioners

Resolution #2015-001, A resolution to re-appoint Bonnie Houk of 137 N Hwy 3, Girard, Kansas to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals with a term to run from January 9, 2015 to January 9, 2018.

Resolution #2015-002, A resolution to re-appoint Dee Hough of 750 S 200<sup>th</sup> St, Pittsburg, Kansas to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals with a term to run from January 9, 2015 to January 9, 2018.

Resolution #2015-003, A resolution to re-appoint Greg Murray of 1019 E 570<sup>th</sup> St, Pittsburg, Kansas to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals with a term to run from January 9, 2015 to January 9, 2018.

Resolution #2015-004, A resolution to re-appoint Jim Zibert of 613 E 637<sup>th</sup> Ave, Arma, Kansas to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals with a term to run from January 9, 2015 to January 9, 2018.

Resolution #2015-005, A resolution to re-appoint Murray Balk of 106 Appleton Dr, Frontenac, Kansas to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals with a term to run from January 9, 2015 to January 9, 2018.

**On motion (15-007)** of Commissioner Moody and the second of Commissioner Kmiec to adopt Resolution #2015-001, A resolution to re-appoint Bonnie Houk of 137 N Hwy 3, Girard, Kansas to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals with a term to run from January 9, 2015 to January 9, 2018.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

# Board of Crawford County Commissioners

CRAWFORD COUNTY, KANSAS

## RESOLUTION

2015-001

WHEREAS, the Board of County Commissioners in the best interest of Crawford County, do hereby propose the following.

THAT, Bonnie Houk of 137 North Hwy 3, Girard, Kansas is hereby re-appointed to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals.

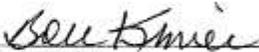
This term will run from January 9, 2015 to January 9, 2018.

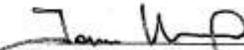
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Crawford County, Kansas:

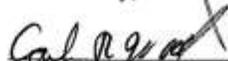
- Section 1) That Bonnie Houk is hereby re-appointed to serve on the Crawford County Planning and Zoning Board for the term described above.
- Section 2) The effective date of this resolution shall be the 9<sup>th</sup> day of January, 2015

Attest:

  
Donald Pyle  
County Clerk

  
Bob Kmiec,  
Chairman of the Board

  
Tom Moody, Member

  
Carl Wood, Member

**On motion (15-008)** of Commissioner Moody and the second of Commissioner Wood to adopt Resolution #2015-002, A resolution to re-appoint Dee Hough of 750 S 200<sup>th</sup> St, Pittsburg, Kansas to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals with a term to run from January 9, 2015 to January 9, 2018.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

# Board of Crawford County Commissioners

CRAWFORD COUNTY, KANSAS

## RESOLUTION

2015-002

WHEREAS, the Board of County Commissioners in the best interest of Crawford County, do hereby propose the following.

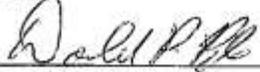
THAT, Dee Hough of 750 South 200<sup>th</sup> Street, Pittsburg, Kansas is hereby re-appointed to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals.

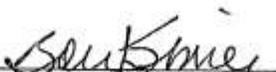
This term will run from January 9, 2015 to January 9, 2018.

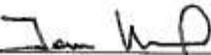
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Crawford County, Kansas:

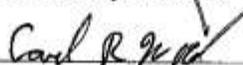
- Section 1) That Dee Hough is hereby re-appointed to serve on the Crawford County Planning and Zoning Board for the term described above.
- Section 2) The effective date of this resolution shall be the 9<sup>th</sup> day of January, 2015

Attest:

  
\_\_\_\_\_  
Donald Pyle  
County Clerk

  
\_\_\_\_\_  
Bob Kmiec  
Chairman of the Board

  
\_\_\_\_\_  
Tom Moody, Member

  
\_\_\_\_\_  
Carl Wood, Member

**On motion (15-009)** of Commissioner Moody and the second of Commissioner Wood to adopt Resolution #2015-003, A resolution to re-appoint Greg Murray of 1019 E 570<sup>th</sup> St, Pittsburg, Kansas to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals with a term to run from January 9, 2015 to January 9, 2018.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

# Board of Crawford County Commissioners

CRAWFORD COUNTY, KANSAS

## RESOLUTION

2015-003

WHEREAS, the Board of County Commissioners in the best interest of Crawford County, do hereby propose the following.

THAT, Greg Murray of 1019 East 570<sup>th</sup> Street, Pittsburg, Kansas is hereby re-appointed to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals.

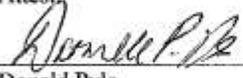
This term will run from January 9, 2015 to January 9, 2018.

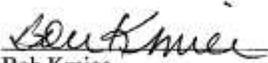
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Crawford County, Kansas:

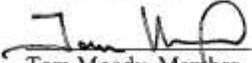
Section 1) That Greg Murray is hereby re-appointed to serve on the Crawford County Planning and Zoning Board for the term described above.

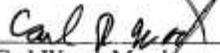
Section 2) The effective date of this resolution shall be the 9<sup>th</sup> day of January, 2015

Attest:

  
Donald Pyle  
County Clerk

  
Bob Kmiec  
Chairman of the Board

  
Tom Moody, Member

  
Carl Wood, Member

**On motion (15-010)** of Commissioner Moody and the second of Commissioner Wood to adopt Resolution #2015-004, A resolution to re-appoint Jim Zibert of 613 E 637<sup>th</sup> Ave, Arma, Kansas to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals with a term to run from January 9, 2015 to January 9, 2018.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

# Board of Crawford County Commissioners

CRAWFORD COUNTY, KANSAS

## RESOLUTION

2015-004

WHEREAS, the Board of County Commissioners in the best interest of Crawford County, do hereby propose the following.

THAT, Jim Zibert of 613 East 637<sup>th</sup> Avenue, Arma, Kansas is hereby re-appointed to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals.

This term will run from January 9, 2015 to January 9, 2018.

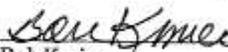
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Crawford County, Kansas:

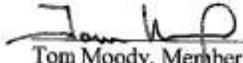
Section 1) That Jim Zibert is hereby re-appointed to serve on the Crawford County Planning and Zoning Board for the term described above.

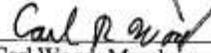
Section 2) The effective date of this resolution shall be the 9<sup>th</sup> day of January, 2015

Attest:

  
Donald Pyle  
County Clerk

  
Bob Kmiec  
Chairman of the Board

  
Tom Moody, Member

  
Carl Wood, Member

**On motion (15-011)** of Commissioner Kmiec and the second of Commissioner Wood to adopt Resolution #2015-005, A resolution to re-appoint Murray Balk of 106 Appleton Dr, Frontenac, Kansas to serve on the Crawford County Planning and Zoning Board and the Crawford County Joint Board of Appeals with a term to run from January 9, 2015 to January 9, 2018.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

### MESSAGES FROM OTHER GOVERNMENTAL ENTITIES PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS:

**Item One:** County Counselor Jim Emerson presenting Kansas Housing Resource Corporation Emergency Solution Grant (ESG) Recipient Request for Reimbursement and Financial Status Report in the amount of 4,747.00.

# Board of Crawford County Commissioners



Jim Emerson  
County Counselor  
Crawford County  
P.O. Box 249  
Girard, KS 66743-0249

January 6, 2015

Dear Mr. Emerson:

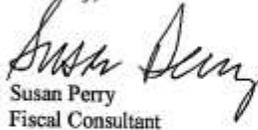
Please find enclosed the Extended ESG Financial Status Report for the months of October, through December, 2014, for the signature of the Chair of the County Commissioners.

Please forward the FSR to James Chiselom at Kansas Housing Resources Corporation. Please be aware that this must be accompanied by a letter from the County with an Invoice on Letterhead, or a Cover Letter on Letter-Head, that contains the following:

- 1) The Grant number of the funds being requested.
- 2) The date of the request.
- 3) The amount being requested.
- 4) Name of the authorized person making the request.
- 5) The signature of the authorized person making the request.

If you have any questions or concerns, please feel free to contact me Susan Perry, (Fiscal Consultant), or Rebecca Brubaker, Executive Director), at (620) 231-8692.

Sincerely,

  
Susan Perry  
Fiscal Consultant

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409 N. Walnut Pittsburg, KS 66762 Crisis Line 800-794-9148 Office 620-231-8892 Fax 620-231-8693  
1317 W 8th St Coffeyville, KS 67337 Crisis Line 888-320-7218 Office 620-251-0030 Fax 620-251-0632

A provider of shelter and advocacy services to victims of domestic violence, sexual assault, and stalking.  
[www.crisisresourcecenter.org](http://www.crisisresourcecenter.org)

## Board of Crawford County Commissioners

KANSAS HOUSING RESOURCE CORPORATION EMERGENCY SOLUTIONS GRANT (ESG) RECIPIENT REQUEST FOR REIMBURSEMENT AND FINANCIAL STATUS REPORT		
RECIPIENT ORGANIZATION (CITY, COUNTY)		
<b>SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY</b>		
CONTRACT NUMBER	DATE REQUEST SUBMITTED	CASH OUTLAYS FOR MONTH(S) OF
ESG - FFY2014	January 6, 2014	October, November, December, 2014
PART A. BUDGET CATEGORY		COMMENTS
A. ADMINISTRATION	\$0.00	
B. STREET OUTREACH	\$0.00	
C. EMERGENCY SHELTER	\$4,450.00	
D. HMIS	\$0.00	
E. HOMELESS PREVENTION	\$0.00	
F. RAPID RE-HOUSING	\$297.00	
<b>F. SUB-TOTAL ESG FUNDS REQUESTED</b>	<b>\$4,747.00</b>	
G. LOCAL MATCH OUTLAYS	\$0.00	
H. TOTAL PROJECT OUTLAYS	\$4,747.00	

RECIPIENT ORGANIZATION (CITY/COUNTY)							CONTRACT NUMBER		
<b>SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY</b>							ESG - FFY2014		
PART B. FINANCIAL STATUS REPORT									
REPORT AS OF					CONTRACT PERIOD BEGINNING:				
1/6/2015					July 01, 2014 to June 30, 2015				
COL (1)	COL (2)	COL (3)	COL (4)	COL (5)	COL (6)	COL (7)	COL (8)	COL (9)	COL (10)
BUDGET CATEGORY	ADMIN.	Street Outreach	Emergency Shelter	HMIS	Homeless Prevention	Rapid Re-housing	TOTAL ESG FUNDS	LOCAL MATCHING FUNDS	TOTAL PROJECT BUDGET
A. TOTAL PROJECT BUDGET							\$0.00		\$0.00
B. APPROVED BUDGET ADJUSTMENTS	\$563.00		\$13,443.00			\$8,000.00	\$22,006.00	\$21,443.00	\$43,449.00
C. ADJUSTED PROJECT BUDGET	\$563.00	\$0.00	\$13,443.00	\$0.00	\$0.00	\$8,000.00	\$22,006.00	\$21,443.00	\$43,449.00
D. CUMULATIVE CASH OUTLAYS (Line "F" from Previous report - 0- if first report)	\$0.00	\$0.00	\$3,560.00	\$0.00	\$0.00	\$3,433.00	\$6,993.00	\$21,443.00	\$28,436.00
E. CURRENT REIMBURSEMENT REQUEST (from totals on pg 3)	\$1.00	\$0.00	\$4,450.00	\$0.00	\$0.00	\$297.00	\$4,747.00	\$0.00	\$4,747.00
F. CUMULATIVE CASH OUTLAYS (Line "D" plus line "E")	\$0.00	\$0.00	\$8,010.00	\$0.00	\$0.00	\$3,480.00	\$11,470.00	\$21,443.00	\$32,913.00
G. UNLIQUIDATED OBLIGATIONS (A. Total Project Budget less F. Cash Outlays)	\$563.00	\$0.00	\$5,433.00	\$0.00	\$0.00	\$4,540.00	\$10,536.00	\$0.00	\$10,536.00
H. TOTAL CASH OUTLAYS & UNLIQUIDATED OBLIGATIONS (Lines "F" + "G")	\$563.00	\$0.00	\$13,443.00	\$0.00	\$0.00	\$8,000.00	\$22,006.00	\$21,443.00	\$43,449.00

# Board of Crawford County Commissioners

RECIPIENT ORGANIZATION (CITY/COUNTY)		CONTRACT NUMBER	
<b>SAFERHOUSE CRISIS CENTER - CRAWFORD COUNTY</b>		<b>ESC - FFY2014</b>	
<b>DETAILED BREAKDOWN OF EXPENDITURES SUMMARY (list expenditures by categories for which reimbursement is requested)</b>			
<b>A. ADMINISTRATION</b>		<b>D. HOMELESS PREVENTION</b>	
Public Admin Expenses	\$0.00	Rental Assistance (short term)	\$0.00
Office	\$0.00	Rental Assistance (medium term)	\$0.00
<b>TOTAL ADMINISTRATION</b>	<b>\$0.00</b>	Rental Assistance (long term)	\$0.00
(Amount should match Page 2, Line 4, Col. 2)		Housing Rehabilitation & Stabilization Services/ financial assistance	
<b>B. STREET OUTREACH</b>		<b>D. RAPID RE-HOUSING</b>	
Engagement	\$0.00	Rental Assistance (short term)	\$297.00
Case Management	\$0.00	Rental Assistance (medium term)	\$5.00
Emergency Health / Mental Health	\$0.00	Rental Assistance (long term)	\$6.00
Transportation	\$0.00	Housing Rehabilitation & Stabilization Services/ financial assistance	
Other (Specify)	\$0.00	Movements	\$0.00
<b>TOTAL STREET OUTREACH</b>	<b>\$0.00</b>	Rental application fees	\$0.00
(Amount should match Page 2, Line E, Col. 5)		Security deposits	\$0.00
<b>C. EMERGENCY SHELTER</b>		<b>TOTAL HOMELESS PREVENTION</b>	
Essential Services		(Amount should match Page 2, Line E, Col. 5)	\$0.00
Case management	\$1,652.00	<b>D. RAPID RE-HOUSING</b>	
Life skills	\$0.00	Rental Assistance (short term)	\$297.00
Child care	\$0.00	Rental Assistance (medium term)	\$5.00
Health/Mental Health/Substance Abuse	\$0.00	Rental Assistance (long term)	\$6.00
Educational Services	\$0.00	Housing Rehabilitation & Stabilization Services/ financial assistance	
Employment/Job Training	\$0.00	Movements	\$0.00
Transportation	\$0.00	Rental application fees	\$0.00
Legal services	\$0.00	Security deposits	\$0.00
Operations:		Last month's rent	\$0.00
Maintenance/Minor Repairs	\$165.00	Utility deposits	\$0.00
Rent	\$0.00	Utility payments	\$0.00
Staff Costs	\$0.00	Security	
Insurance	\$0.00	Housing search & placement	\$0.00
Utilities	\$2,833.00	Housing stability case management	\$0.00
Food	\$0.00	Mediation	\$0.00
Hotel/motel	\$0.00	Legal services	\$0.00
Supplies	\$0.00	Travel/Travel	\$0.00
<b>TOTAL EMERGENCY SHELTER</b>	<b>\$4,489.00</b>	<b>TOTAL RAPID RE-HOUSING</b>	
(Amount should match Page 2, Line E, Col. 4)		(Amount should match Page 2, Line E, Col. 6)	\$297.00
<b>D. HMIS</b>		<b>TOTAL PROJECT OUTLAYS</b>	
Hardware/Software	\$0.00	<b>REQUEST FOR REIMBURSEMENT</b>	
Data collection	\$0.00	(Amount should match Page 2, Line E, Col. 8)	
Data Quality/Data analysis	\$0.00	\$4,747.00	
Training	\$0.00		
<b>TOTAL HMIS</b>	<b>\$0.00</b>		
(Amount should match Page 2, Line E, Col. 5)			

## Board of Crawford County Commissioners

RECIPIENT ORGANIZATION (CITY/COUNTY)		CONTRACT NUMBER
<b>SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY</b>		<b>ESG - FFY2014</b>
<b>PART C. CERTIFICATION STATEMENT</b>	<b>PART D. FOR KANSAS HOUSING RESOURCES CORPORATION ONLY</b>	
<p style="font-size: small;">I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.</p>	DATE REIMBURSEMENT REQUEST RECEIVED	AMOUNT AUTHORIZED FOR PAYMENT
	AUTHORIZED BY (ESG COORDINATOR)	DATE SUBMITTED TO FISCAL FOR PAYMENT
	VOUCHER NUMBER AND DATE	DATE CHECK MAILED TO RECIPIENT ORGANIZATION
SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	OTHER (NOTE REASONS FOR VARIANCES AND/OR OTHER INFORMATION REGARDING PAYMENT)	
TYPED OR PRINTED NAME		
TYPED OR PRINTED TITLE		
DATE		
<b>PREPARED BY</b>		
PREPARER'S SIGNATURE		
TYPED OR PRINTED NAME		
Rebecca Brubaker Susan Perry		
TYPED OR PRINTED TITLE		
Executive Director Fiscal Consultant		
TELEPHONE NUMBER		
620-231-8692		

**On motion (15-012)** of Commissioner Moody and the second of Commissioner Wood to approve the Kansas Housing Resource Corporation Emergency Solution Grant (ESG) Recipient Request for Reimbursement and Financial Status Report in the amount of \$4,747.00 and authorize the Chairman to sign.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** County Counselor Jim Emerson regarding tax sale opening bids. County Appraiser Mike Montgomery had documentation to review with the Commissioners regarding the valuation of these properties. The Commissioners reviewed the properties with Mr. Montgomery and set the opening bids.

**On motion (15-013)** of Commissioner Kmiec and the second of Commissioner Moody to approve the Minimum Bids for the Properties that will be included in the Crawford County Tax Sale on January 13, 2015.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

## Board of Crawford County Commissioners

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Three:** Commissioner Moody regarding the possible hiring of a lobbyist for the county in the gaming area. It was decided to discuss this with the incoming Commissioner in the next week.

### **UNDER THE HEADING OLD BUSINESS**

**Item One:** County Clerk Don Pyle requesting approval of the December 2014 Clerk's Report. Mr. Pyle reviewed the Summary of Changes from November to December 2014 in the County Clerk's Report.

# Board of Crawford County Commissioners

Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2014. The funds listed are all inclusive and are submitted to the Board of County Commissioners on 12/29/2014 as provided by law.

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
30	Ambulance Service	\$55,363.65	\$21,254.34	\$76,617.99	\$28,011.76	\$104,629.75
31	Comm. Corrections	\$20,406.48	\$17,066.58	\$37,473.06	\$11,208.31	\$48,681.37
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	General Fund	\$291,047.97	\$140,913.05	\$431,961.02	\$230,895.24	\$662,856.26
110	Health Dept.	\$34,061.23	\$31,177.02	\$65,238.25	\$18,094.60	\$83,332.85
111	Health & Family	\$3,924.03	\$1,478.85	\$5,402.88	\$2,341.17	\$7,744.05
114	Free To Know	\$4,287.20	\$5,297.45	\$9,584.65	\$106.46	\$9,691.11
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	Case Management	\$3,924.39	\$3,287.68	\$7,212.07	\$0.00	\$7,212.07
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
121	Family Connections	\$3,835.46	\$2,236.83	\$6,072.29	\$193.78	\$6,266.07
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	R&B, Spec Brg. Weed	\$80,436.75	\$34,878.15	\$115,314.90	\$125,459.64	\$240,774.54
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
198	Consolidated 911	\$0.00	\$0.00	\$0.00	\$2,829.03	\$2,829.03
200	Employee Benefits	\$0.00	\$225,403.86	\$225,403.86	\$396.55	\$225,800.41
215	Fire District #1	\$554.48	\$118.34	\$672.82	\$4,321.98	\$4,994.80
220	Fire District #2	\$311.96	\$57.96	\$369.92	\$11,456.27	\$11,826.19
222	Fire District #3	\$0.00	\$0.00	\$0.00	\$6,986.30	\$6,986.30
223	Fire District #4	\$0.00	\$0.00	\$0.00	\$2,926.79	\$2,926.79
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	JJ RJA 11th Judicial	\$16,467.75	\$12,523.37	\$28,991.12	\$3,308.44	\$32,299.56
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	Local Envrmntl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398	Tourism & Convention	\$0.00	\$0.00	\$0.00	\$47,880.56	\$47,880.56
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
505	Sewer District #2	\$0.00	\$0.00	\$0.00	\$371.69	\$371.69
516	Sewer District #4	\$0.00	\$0.00	\$0.00	\$1.20	\$1.20
520	Sewer District #5	\$200.14	\$60.98	\$261.12	\$0.00	\$261.12
702	Sewer Franklin Oper #3	\$0.00	\$0.00	\$0.00	\$1,402.17	\$1,402.17
991	Mental Health Payroll	\$218,724.50	\$229,983.48	\$448,707.98	\$0.00	\$448,707.98
992	Motor Vehicle Payroll	\$15,841.43	\$10,212.03	\$26,053.46	\$0.00	\$26,053.46
		\$749,387.42	\$735,949.97	\$1,485,337.39	\$498,191.94	\$1,983,529.33

**Add-On Checks - See Detail on Monthly Reports**

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
Add-ons - See Detail on Reports		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Add On Total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# Board of Crawford County Commissioners

**Unposted Checks - See Detail on Monthly Reports**

Dept #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month (To Unpost)
Unposted - See Detail on Reports					\$690.82	\$690.82
					\$0.00	\$0.00
Unpost Total					\$690.82	\$690.82

**GRAND TOTALS for Warrant Account**

**\$1,982,838.51**

**Disbursements**

Dept #	Dept. Name				Total Expenses
					\$0.00
<b>Total Disbursements</b>					<b>\$0.00</b>

The following warrant numbers are inclusive in the amounts expended above:

12/15/14	Accounts Payable Numbers	553690 to 553908
12/15/14	Payroll Numbers	0
12/15/14	Disbursement Numbers	0
12/15/14	Account Payable Add-on Num	553907-553915
12/15/14	Payroll Add-on Numbers	0
12/29/2014	Accounts Payable Numbers	0
12/29/2014	Payroll Numbers	0
12/29/2014	Disbursement Numbers	0
12/29/2014	Account Payable Add-on Num	0
12/29/2014	Payroll Add-on Numbers	0

The above listed report of the County Clerk of Crawford County, Kansas dated December 29, 2014 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner Knipe and seconded by Commissioner Moody that the said report be confirmed and listed in the County Warrant Register for 2014. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2014, and listed in the said record book.

Motion carried by the following roll call vote:

Ayes: Commissioners: Kmiec, Moody, and Wood

Nays:

Dated at Girard, Kansas this 6th Day of January, 2015

Chairperson: Bruce Kmiec  
 Member: Carl R. Wood  
 Member: Jim Knipe  
 Attest: [Signature]

# Board of Crawford County Commissioners

## November to December 2014 Clerk's Report Change in Expenditures

Dept. #	Dept. Name	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month	11/26/2014	Difference	Notes
30	Ambulance Service	\$76,617.99	\$28,011.76	\$104,629.75	\$105,240.25	-\$610.50	
31	Comm. Corrections	\$37,473.06	\$11,208.31	\$48,681.37	\$52,245.45	-\$3,564.08	
36	Co Attny Training	\$0.00	\$0.00	\$0.00	\$209.50	-\$209.50	
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
100	General Fund	\$431,961.02	\$230,895.24	\$662,856.26	\$632,450.69	\$30,405.57	KAC Membership \$6,900 Dist. Court Computers \$8,500
110	Health Dept.	\$65,238.25	\$18,094.80	\$83,333.05	\$96,584.17	-\$13,251.32	Election Postage ELVIS \$1,500
111	Health & Family	\$5,402.88	\$2,341.17	\$7,744.05	\$7,414.22	\$329.83	
114	Free To Know	\$9,564.65	\$105.46	\$9,670.11	\$9,748.79	-\$77.68	
116	HERP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
118	Case Management	\$7,212.07	\$0.00	\$7,212.07	\$7,145.59	\$66.48	
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
121	Family Connections	\$6,072.29	\$193.78	\$6,266.07	\$6,297.77	-\$31.70	
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Summit Truck, Transmission \$6,000
140	R&B, Spec Bng, Weed	\$115,314.90	\$125,459.64	\$240,774.54	\$216,446.73	\$24,327.81	Walcom Sales, Box Culvert \$21,267
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
198	Consolidated 911	\$0.00	\$2,829.03	\$2,829.03	\$12,960.10	-\$10,151.07	
200	Employee Benefits	\$225,403.86	\$396.55	\$225,800.41	\$284,475.67	-\$58,675.26	
215	Fire District #1	\$572.82	\$4,321.96	\$4,994.80	\$3,760.47	\$1,234.33	
220	Fire District #2	\$369.92	\$11,456.27	\$11,826.19	\$2,288.45	\$9,537.74	Kirkland Equip. \$3,214, CDL \$2,360
222	Fire District #3	\$0.00	\$6,996.30	\$6,996.30	\$5,731.62	\$254.68	Fuel \$3,843
223	Fire District #4	\$0.00	\$2,928.79	\$2,928.79	\$1,246.44	\$1,682.35	
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
280	JJ RJA 11th Judicial	\$28,991.12	\$3,308.44	\$32,299.56	\$33,744.41	-\$1,444.85	
281	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
282	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
284	Local Environmt. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	USD 260 Tennis Complex \$25,000
398	Tourism & Convention	\$0.00	\$47,880.58	\$47,880.58	\$0.00	\$47,880.58	PBJ Event Facility Guest Tax \$14,544 Advertising \$6,100
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$6,723.00	-\$6,723.00	
505	Sewer District #2	\$0.00	\$371.69	\$371.69	\$2,636.48	-\$2,264.79	
516	Sewer District #4	\$0.00	\$1.20	\$1.20	\$261.03	-\$259.83	
520	Sewer District #6	\$261.12	\$0.00	\$261.12	\$261.12	\$0.00	
702	Sewer Franklin Oper #3	\$0.00	\$1,402.17	\$1,402.17	\$918.57	\$483.60	
991	Mental Health Payroll	\$448,707.98	\$0.00	\$448,707.98	\$463,124.47	-\$14,416.49	
992	Motor Vehicle Payroll	\$26,053.46	\$0.00	\$26,053.46	\$15,537.68	\$10,515.78	
		\$1,486,337.39	\$498,191.94	\$1,984,529.33	\$1,968,472.54	\$15,056.69	

**On motion (15-014)** of Commissioner Kmiec and the second of Commissioner Moody to approve the December 2014 Clerk's Report.

**On a Roll Call Vote.**

Yeas: Commissioners Kmiec, Wood and Moody

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**EXECUTIVE SESSION**

**Item One:** Commissioner Kmiec requesting an Executive Session to discuss personnel issues that involve non-elected personnel.

**On motion (15-015)** of Commissioner Kmiec and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 5 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Kmiec, Moody and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

## Board of Crawford County Commissioners

The Commissioners went into Executive Session at 11:24 [AM](#) and reconvened the Open Session at 11:29 [AM](#) with no action taken except to go back into open session.

### **UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:**

**Item One: January 12, 2015, 9:45 AM** – Swearing in Ceremony for the Newly Elected County Officials with the Crawford County Board of Commissioners Reorganization Meeting to follow immediately.

### **ANNOUNCEMENTS:**

**Item One: January 13, 2015** – The regular meeting of the Board of County Commissioners is cancelled.

**Item Two: January 13, 2015, 1:00 PM** – The Crawford County Tax Sale will be held in the District Court Courtroom on the Third Floor of the Courthouse in Girard.

### **UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN**

**Item One:** Adjournment

**On the motion** of Commissioner Moody and the second of Commissioner Wood to adjourn the [January 9, 2015](#) meeting of the Board of Crawford County Commissioners at [11:36 AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Kmiec and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:**

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**Don Pyle**  
County Clerk

<>

**This submission completed at the Crawford County Courthouse in Girard.**  
[Taken by DPP 1/9/15 at 11:36 AM, Amended by DPP 1/9/15 at 8:58 PM](#)