

# Board of Crawford County Commissioners

## Commissioners' Journal

2016, **FIRST** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS **Tuesday, January 5, 2016, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Carl Wood served as the presiding officer. Commissioners Tom Moody & Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Wood led the pledge of allegiance.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA**

**On motion (16-001)** of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **December 29, 2015** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### **SIGNING OF MOTIONS**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 15	398	That the consent agenda be approved including: Approval of the December 22, 2015 minutes
Motion 15	399	To approve the KRAF Grant Program 2016 Application and authorize the Chairman to sign
Motion 15	400	To approve the transfer of \$200,000 from the Road & Bridge Fund to the Equipment Reserve Fund and transfer \$100,000 from the Road & Bridge Fund to the Special Bridge Fund

### **UNDER THE HEADING NEW BUSINESS**

# Board of Crawford County Commissioners

## PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS CRAWFORD COUNTY BOARD OF HEALTH MESSAGES FROM THE PUBLIC MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM APPOINTED OFFICIALS

**Item One:** Mr. Mike Plank, Zoning Administrator presenting Resolution #2016-001, a resolution appointing Kathy Flora of 521 S 270<sup>th</sup>, Pittsburg, Kansas to serve on the Crawford County Planning and Zoning Board and the Joint Board of Zoning Appeals with a term running from January 1, 2016 to January 1, 2019.

### CRAWFORD COUNTY, KANSAS BOARD OF COUNTY COMMISSIONERS GIRARD, KANSAS

#### RESOLUTION 2016-001

**WHEREAS,** The Board of County Commissioners in the best interest of Crawford County, do hereby proposed the following:

That Kathy Flora of 521 S. 270<sup>th</sup>, Pittsburg, Kansas, is hereby appointed to serve on the Crawford County Planning and Zoning Board and the Joint Board of Zoning Appeals.

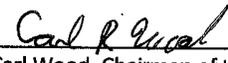
This term will run from January 1, 2016 to January 1, 2019

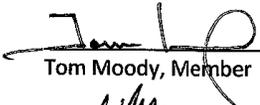
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Crawford County, Kansas:

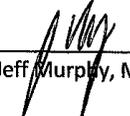
Section 1: Kathy Flora is hereby appointed to serve on the Crawford County Planning and Zoning Board and the Joint Board of Zoning Appeals for the term described above.

Section 2: The effective date of this resolution shall be the 5<sup>th</sup> day of January, 2106.

Attest:   
Donald Pyle, County Clerk

  
Carl Wood, Chairman of the Board

  
Tom Moody, Member

  
Jeff Murphy, Member

**On motion (16-002)** of Commissioner Wood and the second of Commissioner Moody to adopt Resolution #2016-001, a resolution appointing Kathy Flora of 521 S 270<sup>th</sup>, Pittsburg, Kansas to serve on the Crawford County Planning and Zoning Board and the Joint Board of Zoning Appeals with a term running from January 1, 2016 to January 1, 2019 .

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

# Board of Crawford County Commissioners

Absent or not voting:

**The motion prevailed.**

**Item Two:** Mr. Mike Plank, Zoning Administrator presenting Resolution #2016-002, a resolution appointing Gary R Edwards of 4057 Parkview Dr, Frontenac, Kansas to serve on the Crawford County Planning and Zoning Board and the Joint Board of Zoning Appeals with a term running from January 1, 2016 to January 1, 2019.

**CRAWFORD COUNTY, KANSAS  
BOARD OF COUNTY COMMISSIONERS  
GIRARD, KANSAS**

## RESOLUTION 2016-002

**WHEREAS**, The Board of County Commissioners in the best interest of Crawford County, do hereby proposed the following:

That Gary R. Edwards of 4057 Parkview Drive, Frontenac, Kansas, is hereby appointed to serve on the Crawford County Planning and Zoning Board and the Joint Board of Zoning Appeals.

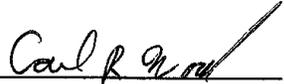
This term will run from January 1, 2016 to January 1, 2018

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Crawford County, Kansas:

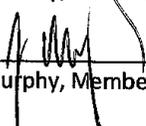
Section 1: Gary R. Edwards is hereby appointed to serve on the Crawford County Planning and Zoning Board and the Joint Board of Zoning Appeals for the term described above.

Section 2: The effective date of this resolution shall be the 5<sup>th</sup> day of January, 2016.

Attest:   
Donald Pyle, County Clerk

  
Carl Wood, Chairman of the Board

  
Tom Moody, Member

  
Jeff Murphy, Member

**On motion (16-003)** of Commissioner Moody and the second of Commissioner Wood to adopt Resolution #2016-002, a resolution appointing Gary R Edwards of 4057 Parkview Dr, Frontenac, Kansas to serve on the Crawford County Planning and Zoning Board and the Joint Board of Zoning Appeals with a term running from January 1, 2016 to January 1, 2019.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

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**The motion prevailed.**

**Item Three:** Mr. Mike Plank, Zoning Administrator, presenting Motion of Recommendations for a zoning change and for a short plat development for Marion Estates. Mr. Plank gave an overview of the meeting of the Board of Planning and Zoning held on December 17, 2015, at which the board considered the rezoning of an area that is proposed to be known as Marion Estates. Mr. Plank reviewed the redevelopment of this area and the proposed requirements of the rezoning. Mr. Plank stated that 2 of the adjacent landowners spoke in opposition to this development because they felt that the addition of 3 homes in the area was too much. Mr. Dwight Sprouls, JEB Developments, addressed the restrictions on the area for the protection of gray bats and it was decided to table this issue until it was researched to see if these restrictions are required by law. Commissioner Wood asked Mr. Emerson to contact the KDHE Surface Mining Office in Pittsburg to get more information on this issue. Mr. Sprouls also wanted to discuss some issues with the placement of rock on the road while they are still hauling dirt out of this area and that it would create less mess on the road if the rock is placed at a later date. It was decided that Mr. Sprouls would obtain a bond to guarantee the placement of rock.

**Item Four:** Mr. Mike Plank, Zoning Administrator presenting the annual report showing the number of building permits asked for and the number of building permits issued. The report was discussed and the numbers for the different categories of permits looked pretty good for 2015 when compared to prior years.

From: Zoning Administrator		2015 - ANNUAL REPORT		To: County Commissioners	
<u>TYPE OF PERMIT</u>		<u># OF PERMITS &amp;</u>		<u>AMOUNTS TOTAL</u>	
		<u>YEAR</u>		<u>EACH YEAR</u>	
New Single Family Residential	'98	-	38		\$ 4,467,550.
	'99	-	27		\$ 3,199,375
	'00	-	26		\$ 3,283,700
	'01	-	32		\$ 3,760,500
	'02	-	41		\$ 5,198,000
	'03	-	46		\$ 5,869,141
	'04	-	43		\$ 6,959,739
	'05	-	46		\$ 6,676,000
	'06	-	42		\$ 8,353,000
	'07	-	38		\$ 7,106,500
	'08	-	23		\$ 3,122,000
	'09	-	18		\$3,823,000
	'10	-	16		\$2,072,997
	'11	-	19		\$3,919,543
	'12	-	14		\$3,330,104
	'13	-	26		\$5,159,000
	'14	-	34		\$6,668,120
	'15	-	29		\$4,562,040
Agriculture Structures	'98	-	7		\$ 194,700
	'99	-	16		\$ 68,300
	'00	-	11		\$ 127,795
	'01	-	12		\$ 92,380
	'02	-	11		\$ 115,000
	'03	-	10		\$ 101,700
	'04	-	23		\$ 589,150

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	'05	-	12	\$	481,500
	'06	-	12	\$	110,320
	'07	-	11	\$	191,210
	'08	-	9	\$	237,780
	'09	-	11	\$	282,399
	'10	-	11	\$	302,462
	'11	-	12	\$	215,399
	'12	-	10	\$	151,800
	'13	-	9	\$	444,139
	'14	-	13	\$	228,500
	'15	-	8	\$	168,174
<b>Double Wide with Foundations</b>	'98	-	13	\$	734,780
	'99	-	11	\$	670,300
	'00	-	10	\$	429,189
	'01	-	25	\$	623,188
	'02	-	9	\$	229,500
	'03	-	32	\$	453,500
	'04	-	11	\$	589,150
	'05	-	8	\$	210,742
	'06	-	13	\$	390,100
	'07	-	8	\$	184,072
	'08	-	12	\$	166,108
	'09	-	9	\$	157,000
	'10	-	8	\$	223,681
	'11	-	4	\$	125,000
	'12	-	7	\$	118,200
	'13	-	6	\$	566,564
	'14	-	6	\$	216,300
	'15	-	7	\$	214,600
<b>Additions to Residents, Garages, Remodeling</b>	'98	-	20	\$	190,000
	'99	-	19	\$	151,970
	'00	-	17	\$	145,150
	'01	-	13	\$	228,094
	'02	-	24	\$	361,221
	'03	-	23	\$	462,272
	'04	-	30	\$	388,014
	'05	-	30	\$	481,500
	'06	-	18	\$	240,200
	'07	-	24	\$	625,000
	'08	-	18	\$	359,800
	'09	-	21	\$	438,209
	'10	-	23	\$	496,262
	'11	-	24	\$	495,575
	'12	-	21	\$	646,285
	'13	-	18	\$	636,353
	'14	-	23	\$	371,050
	'15	-	12	\$	254,000
<b>Commercial Structures</b>	'98	-	0	\$	-0-
	'99	-	7	\$	199,700
	'00	-	7	\$	149,000
	'01	-	9	\$	358,750
	'02	-	4	\$	210,000
	'03	-	12	\$	717,263
	'04	-	12	\$	633,400
	'05	-	13	\$	1,097,452
	'06	-	5	\$	534,550
	'07	-	4	\$	121,200
	'08	-	6	\$	280,186
	'09	-	3	\$	224,000
	'10	-	2	\$	100,000
	'11	-	3	\$	837,400



## Board of Crawford County Commissioners

### MESSAGES FROM ELECTED OFFICIALS PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS

**Item One:** County Clerk Don Pyle presenting the December 2015 Clerk's Report. Mr. Pyle stated that it summarizes the total amounts spent by departments for payroll and other bills during the month of December. Mr. Pyle also gave the Commissioners a copy of the November 2015 to December 2015 Clerk's Report of Changes in Expenditures for comparison. Mr. Pyle reviewed the changes with the Commissioners. Commissioner Wood asked about the AT&T Agreement that came out of the Consolidated 911 Fund and Mr. Pyle stated that he would find that. Commissioner Murphy was answered that the increase in the Motor Vehicle Payroll was primarily due to end of the year pay from that fund. There were a few other items that the commissioners wanted to review further and it was decided to table the report until the next meeting.

**Item Two:** Commissioner Murphy regarding some pieces of equipment that his crew thinks that they could use several times a year. Mr. Murphy stated that a bucket truck would be useful in a lot of situations and there was a discussion of whether it would be best to purchase or rent that type of equipment. Mr. Murphy was going to do some more research on this item. Mr. Murphy also discussed a small plate compactor that could be used to pack rock in places where a large compactor cannot go. Commissioner Wood also thought that one of those would be useful and they would discuss it further.

**Item Three:** Commissioner Murphy regarding a bridge that he had looked at with Mr. Kenny Blair of CFS Engineers. Mr. Murphy stated that Mr. Blair could work up some plans for reconstruction of that bridge in a way that the work could be done by county employees. Mr. Murphy stated that he would come back and discuss this further when he gets some additional information from Mr. Blair.

**Item Four:** Commissioner Wood regarding a discussion he had with Tom Ragonese in regards to the employee drug screens that he has taken care of for many years. Mr. Wood stated that they thought that Mr. Ragonese could still take care of this on a quarterly basis and the county could pay him a small amount for this service. Commissioner Moody had also discussed this with Mr. Ragonese. Mr. Wood stated that he wanted to talk with Via Christi further about their drug screening services.

**Item Five:** Commissioner Wood regarding a request from B. J. Harris for Mr. Wood to be in attendance when the CVB presents their bid for the Shrine bowl in Kansas City. Mr. Wood stated that he will be in Kansas City on that day and he will attend this function until he must leave for the airport.

**Item Six:** Commissioner Wood wanted the other Commissioners to know that the Crawford County Historical Museum will have a work session on January 9 and Mr. Wood had some of his road crew do some work on the parking area.

### UNDER THE HEADING OLD BUSINESS

## Board of Crawford County Commissioners

**Item One:** County Clerk Don Pyle regarding information on a proposed transfer to fund and Operating Reserve Fund. Mr. Pyle gave the commissioners a report that showed the payroll accrual amounts that were adjusted from 2015 back into 2014 at the beginning of 2015. The report also showed the cash balances as of 12/31/2015 and the cash carryover amounts that were included in the 2016 budget. Mr. Pyle stated that all of the funds and departments will have some bills for 2015 expenses that are not yet paid and that the amount of those payments will need to be deducted from the cash balance before any amounts can be transferred into an operating reserve fund. The commissioners wanted to see how much in 2015 bills were received for the funds and review this a little further before they make any decisions on this issue.

**Item Two:** Commissioner Murphy regarding a proposed newsletter that he would like to have available on his facebook page. Commissioners Wood and Moody stated that they both worried that having all of this information available on facebook would create some instances where individuals feel that the Road & Bridge Dept. is not getting work done for them while they are getting all this work done for others. Commissioner Moody also worried that this would start a lot of negative comments. Commissioner Murphy felt that this information should be available to taxpayers because it is their money that is being spent.

**Item Three:** Commissioner Wood regarding a defensive driving course that will be offered to county employees on January 25, 2016. Mr. Wood stated that he felt that anyone that drives a county vehicle should be required to attend. Mr. Wood also stated that Liz Hart would be setting up the sessions for this training.

### EXECUTIVE SESSION

**Item One:** County Counselor Jim Emerson asked for an executive session to discuss items that would be deemed privileged in the attorney-client relationship.

**On motion (16-004)** of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss matters that would be Deemed Privileged in the Attorney-Client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 11:23 AM and reconvened the Open Session at 11:33 AM with no action taken except to go back into open session.

**Item Two:** Commissioner Murphy asked for an executive session to discuss personnel issues that involve non-elected personnel.

## Board of Crawford County Commissioners

**On motion (16-005)** of Commissioner Murphy and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, Road & Bridge Administrator Liz Hart and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 11:34 AM and reconvened the Open Session at 11:44 AM with no action taken except to go back into open session.

**Item Three:** Commissioner Wood asked for an executive session to discuss personnel issues that involve non-elected personnel.

**On motion (16-006)** of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 45 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 11:45 AM and reconvened the Open Session at 12:30 PM with no action taken except to go back into open session.

### **UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:**

**Item One: January 8, 2015** – Mr. Ray Ryan, Ryan Insurance Agency, presenting 2016 insurance renewal rates.

**Item Two: January 12, 2016** – Crawford County Board of Commissioners Reorganization Meeting.

### **ANNOUNCEMENTS:**

### **UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN**

**Item One:** Adjournment

## Board of Crawford County Commissioners

**On the motion** of Commissioner Moody and the second of Commissioner Wood to adjourn the [January 5, 2016](#) meeting of the Board of Crawford County Commissioners at 12:30 **PM** and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**

Crawford County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

[Taken by DPP 01/05/16 at 11:40 AM, Amended by DPP 01/05/2016 at 4:24 PM/amended BKW 01/07/2016 1:32 PM](#)