

# Board of Crawford County Commissioners

## Commissioners' Journal

2015, [SIXTH MEETING](#)

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS [Friday, January 23, 2015, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Carl Wood served as the presiding officer.

Commissioners Tom Moody and Jeff Murphy were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Wood led the pledge of allegiance.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING**

#### **CONSENT AGENDA**

**On motion (15-028)** of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the [January 20, 2015](#) minutes of the Board of Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### **SIGNING OF MOTIONS**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 15	25	That the consent agenda be approved including: Approval of the January 16, 2015 minutes
Motion 15	26	To approve the agreement between Crawford County Kansas and Capitol Strategies, LLC, to Provide Monitoring and Reporting Services through the 2015 Legislative Session in the amount of \$10,000 and Authorize the Chairman to Sign
Motion 15	27	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Appraiser Mike Montgomery and County Counselor Jim Emerson

# Board of Crawford County Commissioners

## UNDER THE HEADING NEW BUSINESS

### PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

**Item One:** Commissioner Carl Wood regarding an initiative to work with the City of Pittsburg to bid asphalt together in order to get better prices on asphalt for the upcoming season. Commissioner Wood stated that he had met with some officials of the City of Pittsburg about this issue and he wanted to discuss this with the other Commissioners to see if they were also interested in trying to work up this kind of arrangement. There was a discussion of some of the advantages and disadvantages of this kind of arrangement and that it could help both entities get a better price but there were some concerns about being locked into an agreement. Commissioner Wood stated that if the other Commissioners were in favor of this, he and County Counselor Jim Emerson would attend a meeting with City of Pittsburg officials to work on an agreement and bid specifications for the proposed asphalt bid package. The Commissioners all felt that it would be good to pursue the combined asphalt bids with the City of Pittsburg.

**Item Two:** Commissioner Carl Wood regarding the purchase of a saw for the Road & Bridge Dept. Ben Cannon, District 3 Road Foreman, discussed quotes he had gotten from three vendors in the county for this type of saw. The Commissioners told Mr. Cannon to purchase the saw from Jay Hatfield's on the county's account and give the bill to the Road & Bridge Office.

Mr. Cannon and Randy Chiartano, Asphalt Foreman, also discussed that they would like to look at some racks used by the state and another county to hold their spreader boxes for the dump trucks when they are not in use. Mr. Chiartano stated that they could build these racks primarily with materials that the county has at the maintenance garage and that the racks would allow the personnel to load and unload the spreader boxes in the trucks much more quickly and safely. The Commissioners all thought that this would be a good idea. Commissioner Murphy asked that they see if the state has some plans for these racks that were designed by an engineer. Mr. Chiartano stated that he would talk to the state personnel and ask if they had some plans to work from.

### MESSAGES FROM THE PUBLIC

### MESSAGES FROM ELECTED OFFICIALS

### MESSAGES FROM APPOINTED OFFICIALS

### MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

### PROCLAMATIONS AND ORDERS OF THE BOARD

### NEW BUSINESS:

**Item One:** County Clerk Don Pyle regarding setting a date for the Spring Meeting of the SEK County Officials that will be hosted by Crawford County in March. Mr. Pyle discussed the history of these meetings and that it is Crawford County's turn to be the host. The Commissioners decided to host the meeting on March 26 so that the County Commissioners could arrange for the Commissioners from other counties to tour the Tech Center and the Indoor Events Center at PSU that Crawford County has helped to provide funding for. There was also a discussion of the arrangements for the lunch and for other parts of the event.

## Board of Crawford County Commissioners

**Item Two:** Commissioner Murphy regarding the development of an annual evaluation program for employees. Mr. Murphy stated that he would like to see a common process used by all departments to review their workers on a regular basis. Commissioner Wood stated that he would like Commissioner Murphy to take the lead on this issue. There was a discussion of the importance of this process in helping to develop better employees and that it would be good to review the entire Employee Handbook. County Clerk Don Pyle stated that he and Jim Emerson could help in providing some examples from other counties and some employee evaluation forms.

**Item Three:** Commissioner Murphy regarding the awards from the Elderly, Historical and Parks & Recreation Funds. There was a discussion of how to evaluate the requests and that it would be beneficial to have another discussion with representatives of the museums in the county again. It was discussed that these decisions don't need to be made immediately but that it would be needed in the next couple of weeks. The Commissioners discussed that it would be good to have a discussion with the museum directors and the Convention and Visitor's Bureau personnel.

**Item Four:** Commissioner Wood regarding some of the equipment in the county purchased with Homeland Security or other grant funds. Emergency Management Director Eldon Bedene had given Commissioner Wood documentation on the pieces of equipment that were purchased with grant funds and it was discussed that these items could be separated out on the department inventories for tracking and insurance.

**Item Five:** Commissioner Wood regarding some issues with the mowers that were purchased last year for the Road & Bridge Dept. It was discussed that the representative from the manufacturer would be here the first of February to look at these mowers and address the issues with them. The other Commissioners were pleased with this.

**Item Six:** Commissioner Wood regarding some old equipment that appears to need to be disposed of by the county. The Commissioners discussed that they should have Greg Hite, Maintenance Foreman, come to a commission meeting and discuss the equipment that should be disposed of and how they can be sold. The Commissioners wanted to also see what the other departments need to dispose of and review state laws on this issue.

**Item Seven:** Commissioner Wood regarding some work that needs to be done to clean up trees by the road on some property owned by Mission Clay. Commissioner Wood had discussed this with County Counselor Jim Emerson and they had gotten permission from Mission Clay to do some work on their property to help the road stay in better shape.

# Board of Crawford County Commissioners

## Mission Clay Products LLC

P.O. Box 6 • Pittsburg, KS 66762 • (620) 231-1400 • Fax (620) 231-5663



Jim Emerson  
Crawford County Counselor  
jime@ckt.net

Dear Jim

01/16/2015

Commissioner Carl Wood was by my office Thursday mid-morning asking permission, if need be, to access our property on Atkinson Street by the Joe Saia Overpass to remove some dead trees next to the roadway. Some of the trees are on the edge of Mission Clay Products LLC property and they might need the fence taken down. These trees have become a hazard and need to be removed because if they fell, they might land in the roadway. He said that if they could that they would break the beaver dam that has water backed up which is also affecting the roadway by keeping the ground saturated. The owners of Mission Clay have asked me to give the county access and or permission to our property with the condition that if they have to take the fence down, that it would be put back in place after the project is completed. If you need anything else from us concerning this subject, please let me know how I can assist.

Sincerely,

Dennis Gatewood, Office Mgr.  
Mission Clay Products LLC  
Pittsburg, KS 66762  
620-231-1400

**Item Eight:** Commissioner Wood regarding the set up of two fueling stations in Crawford County for county vehicles. Commissioner Wood stated that he would like to look into this possibility and he would bring information back to the Commissioners for them to review. There was a discussion of the departments that use fuel and that it would be good to see if this kind of program could save the county money.

**Item Nine:** Commissioner Wood regarding the rental of tanks for oxygen and acetylene that is used by our maintenance departments. Mr. Wood stated that the county is currently renting 17 cylinders and he feels that it would be good to bid this out again. The Commissioners agreed that it would be good to bid this out again.

### UNDER THE HEADING OLD BUSINESS

### EXECUTIVE SESSION

### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

### FUTURE BUSINESS:

## Board of Crawford County Commissioners

**Item One: January 27, 2015, 9:30 AM** – Work Session with Kyle Nelson, Crawford County GIS Director.

**Item Two: January 30, 2015,** – Greg Hite, County Maintenance Foreman, will review surplus and outdated equipment list.

### **ANNOUNCEMENTS:**

#### **UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN**

**Item One:** Adjournment

**On the motion** of Commissioner Moody and the second of Commissioner Wood to adjourn the [January 23, 2015](#) meeting of the Board of Crawford County Commissioners at [11:10 AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:**

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**Don Pyle**  
County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

Taken by DPP 1/23/15 at 11:10 AM, Amended by DPP 1/23/15 at 5:14 AM/amended BKW 01/26/2015 3:09:04 PM