

Board of Crawford County Commissioners

Commissioners' Journal

2017, FOURTEENTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Friday, February 24, 2017, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Carl Wood served as the presiding officer.

Commissioners Tom Moody and Jeff Murphy were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (17-073) of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **February 21, 2017** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yea: Commissioners Moody, Murphy and Wood

Nay:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 17	69	That the consent agenda be approved including: Approval of the February 17, 2017 minutes
Motion 17	70	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners, County Counselor Jim Emerson, County Appraiser John Macary, Assistant County Appraiser Zach Edwards and PVD Director David Harper via conference call
Motion 17	71	To recess this open session and go into a closed executive session for a

Board of Crawford County Commissioners

		period of not more than 30 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson, County Appraiser John Macary, Assistant County Appraiser Zach Edwards and Appraiser's Office Manager Jan Meredith
Motion 17	72	To approve the Agreement with James River Mechanical & Electrical Service for the Chilled Water Pump Replacement at the Pittsburg District Court and authorize the Chairman to sign

UNDER THE HEADING NEW BUSINESS PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Greg Hite discussed the dump truck bids and presented revised specs from Joplin Freightliner. He stated that changing to Michelin tires created quite a savings. Mr. Hite discussed the changes in the specs. He spoke about vertical exhaust that was included in the revised specs. Mr. Hite explained that he has no experience with vertical exhaust and the Commissioners decided against the vertical exhaust. Mr. Murphy questioned where the backup camera would be mounted and Mr. Hite stated that the factory will not install the camera as it is an add on.

Greg,

Attached are the specs with revisions per our conversation...below is a break out of what I changed per our conversaton. Let me know if you have any more changes to this or questions.

These changes are also highlighted in yellow on the attached spec.

- changed tires to Michelin steer and drive axle tires
093-1RJ (\$85 credit)
094-0DH (\$671 credit)

- added front shock absorbers
410-001 (\$0)

- changed to the Adjustable Tilt/Tele Steering Column
532-002 (\$408 add)

- changed to vertical exhaust
016-1C2 (\$475 add)

- changed to wing dash
680-007 (\$250 add)

- added the back up camera to the price of the truck
(\$614 add)

Net difference = \$791 increase

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Thank You,

Cameron Lawrence
Sales Manager
Joplin Freightliner Sales
417-627-3186 office
417-437-7667 cell
www.joplinfreightliner.com

Board of Crawford County Commissioners

On motion (17-074) of Commissioner Moody and the second of Commissioner Murphy to approve the purchase of 3 Dump Trucks from Joplin Freightliner with the revised specs, excluding the vertical exhaust, at a total price of \$123,728 per truck as recommended by Shop Foreman Greg Hite.

Yea: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Mr. Murphy stated that he was addressed about not being able to see out of the track hoe windows. Mr. Hite stated that the windows get broken and are replaced with Plexiglas which can become cloudy and have a glare. The Commissioner asked Mr. Hite to check into the ones that are difficult to see out of and research getting them replaced.

Mr. Hite discussed the operators checking the fluids of the vehicles and machinery before operation. Mr. Wood discussed having a meeting with the employees to address this issue.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Mr. Dick Horton, SEK-CAP Director of Community Engagement, presenting the SEK Assessment. Mr. Horton explained why the Community assessment is needed. Mr. Horton handed out a Community Assessment Update rating sheet and asked the Commissioners to complete them. He spoke about Framing the Message and speaking in Topeka. Mr. Wood stated that all 6 of the items on the assessment sheet are needed and discussed the issues on the rating sheet. Mr. Horton addressed the areas of concern.

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Community Assessment Update

Areas of Greatest Concern

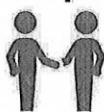
SEK-CAP, in conjunction with Project 17, conducted a study and produced a regional assessment, wherein both qualitative and quantitative data was gathered and analyzed. The topics of greatest concern to those who participated in the study included the following:

Housing



The region has a need for the development of adequate, affordable housing, across income spectrums.

Employment and Workforce Readiness



The region needs to produce graduates who are ready and able to enter the workforce, including knowledge of technical and trade skills as well as soft skills. Early Childhood Education and affordable childcare needs to be available to working parents.

Regional Communication and Coordination



The municipalities, businesses, and other organizations within the region need to promote one another as well as coordinate initiatives, events, and goals.

Infrastructure



High speed internet access is critical to the region's future; immediate regional collaboration and cooperation is necessary to realize this goal.

Health



Access to a living wage should be available to employees in the region. Access to affordable health insurance should be available to all residents. Efforts to increase the availability and affordability of healthy food options as well as active movement opportunities.

Are these topics still relevant to the region and in your community?

Would you change or add anything to this list?

For more information, please contact Dick Horton at 620-724-3244 or dickhorton@sek-cap.com

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community assessment update.

Areas of Greatest Concern Ratings

date. _____ location. _____ group name. _____

Instructions.

Using the Likert scale (1-5), please rank the topics from 1-5 that you find most important to least important. 1 is least important and 5 is most important. If you have other topics you feel are important to this list, please list and rank them below.

	Least Important		Most Important	
1	2	3	4	5



Housing

1 2 3 4 5



Employment &
Workforce Readiness

1 2 3 4 5



Regional
Communication &
Coordination

1 2 3 4 5



Infrastructure

1 2 3 4 5



Health

1 2 3 4 5



Transportation

1 2 3 4 5

Other: _____

1 2 3 4 5

Other: _____

1 2 3 4 5

Other: _____

1 2 3 4 5

MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM APPOINTED OFFICIALS (continued)

Item Two: Mr. Jim Vinze discussed the cost of a video system for the Commissioner Room. He presented the Commissioners with some quotes. Mr. Vinze explained the systems quoted and how they would work. Mr. Vinze stated that the videoed meetings

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could be put on the county website. He said that the cost is approximately \$12,000 for everything with the exception of the electrical installation. He also said that a mike for the audience was not included. Mr. Murphy stated that he is very interested so the public can be aware of what issues are being discussed by the Commissioners. The Commissioners will look over the quotes.

Item Three: Mr. Troy Graham stated that on March 16, 2017 there will be a hearing on the updated Zoning Regulations. He stated that first the Zoning and Planning Board must approve it then it will come under consideration of the Commissioners for approval. Mr. Graham requested a work session to discuss the updated regulations with the Commissioners and it was decided to have a Work Session on March 7, 2017 at 9:00 AM. Mr. Wood asked about codes court and Mr. Graham stated that he and Mr. Emerson are still researching this. Mr. Graham and Mr. Emerson explained some of the issues that have to be addressed in setting up the Codes Court. Mr. Wood discussed land bank issues and Mr. Emerson explained how the city land banks retrieve the properties at the back tax sale and Mr. Graham explained what the cities do with the properties after receiving them from the County.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES continued

Item Two: Mr. Chris Weiner, Girard City Administrator, discussed the Street Scape project and stated that 2 park benches from the interior of the square had to be removed and asked the Commissioners what they would like to do with the benches. Mr. Wood suggested that Mr. Weiner contact Friends of Historic Girard and Crawford County Historical Society to see if they are interested in the benches. Mr. Weiner stated that there were some wells uncovered under the interior sidewalks and a cistern uncovered under the entrance to the Courthouse parking lot that was not anticipated. Mr. Wood was answered that this work would be done by a change order. There was a discussion about KDOT and in kind work. Mr. Weiner gave the Commissioners a rough estimate on the cost of filling the cistern of around \$800 for the County portion which he based on the cost to fill the wells. Mr. Wood stated that if the total costs were under \$5,000 to go ahead but if over \$5,000 he would like Mr. Weiner to come back and address the Commissioners. The other Commissioners agreed and Mr. Murphy stated that he would also like to have the contractor speak with the Commissioners on this issue. Mr. Wood asked about the issue with the gas sign removed from the Emergency Management Building. Mr. Weiner stated the will speak with Ms. Amanda Minton from the Crawford County Historical Society and discuss the issue. Mr. Weiner answered Mr. Moody that the Girard Museum should be opened this summer. Mr. Weiner stated that there will be a meeting on Monday night with some representatives from the City of Girard, some representatives from Crawford County and some representatives from the Fair Board to discuss the Fairgrounds sewer system. Mr. Weiner discussed the sewer at the Jail and the SEK Regional Juvenile Detention Center.

MESSAGES FROM THE PUBLIC PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Board of Crawford County Commissioners

Item One: County Clerk Don Pyle presenting a Tax Roll Correction, removing a special assessment on real estate owned by the City of Mulberry and to request an abatement in the amount of \$300.00 from parcel 1110101013005000 from the 2012 tax rolls, a Tax Roll Correction, removing a special assessment on real estate owned by the City of Mulberry and to request an abatement in the amount of \$1,050.00 from parcel 1110102008001000 from the 2012 tax rolls and a Tax Roll Correction, removing a special assessment on real estate owned by the City of Mulberry and to request an abatement in the amount of \$300.00 from parcel 110102008002000 from the 2012 tax rolls. Mr. Pyle stated the requests for removal were received from the City of Mulberry.

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Tax Year: 2012	TAX ROLL CORRECTION - SPECIAL ASSESSMENTS AAELT015		Printed by / Date Time grountree 2/22/2017 4:06:24PM
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Taxpayer CITY00027
CITY OF MULBERRY KANSAS
PO BOX 187
MULBERRY, KS - 66756-0187

System Control # 2017000027
User Control # 2017000027
CAMA # 111-01-0-20-08-002-00-0-01
TaxUnit # MULBERRY USD 246
Parcel 111010200800200
USD USD - 246

TaxYear 2012
Tract # 0

CLERK SECTION (Tax)

Project # 14

Description MISC SPECIAL-MULBERRY-OLD

Original Special 300.00
Corrected Special 0.00
Net Change -300.00

Comment: PER LETTER FROM CITY OF MULBERRY

TREASURER SECTION (Summary)

Original Special 300.00
Corrected Special 0.00

Type of Correction Abate

Correction Code CL

Tax Statement # 5489

Net Change -300.00

Comment:

By order of the Board of County Commissioners of CRAWFORD COUNTY, Kansas. 2/24/17
(Per K.S.A. 79-1475, 79-1701, 79-1701a and 79-1702)
(Date)

Approved by Commission: Carl R. Ewig

Attest by County Clerk: Dorothy P. B.

Board of Crawford County Commissioners

Tax Year: 2012	TAX ROLL CORRECTION - SPECIAL ASSESSMENTS AAELT015		Printed by / Date Time grountree 2/22/2017 4:06:24PM
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Taxpayer CITY00027
CITY OF MULBERRY KANSAS
PO BOX 187
MULBERRY, KS - 66756-0187

System Control # 2017000026
User Control # 2017000026
CAMA # 111-01-0-20-08-001-00-0-01
TaxUnit # MULBERRY USD 246
Parcel 111010200800100
USD USD - 246

TaxYear 2012
Tract # 0

CLERK SECTION (Tax)

Project # 14

Description MISC SPECIAL-MULBERRY-OLD

Original Special 1,050.00
Corrected Special 0.00
Net Change -1,050.00

Comment: PER LETTER FROM CITY OF MULBERRY

TREASURER SECTION (Summary)

Original Special 1,050.00
Corrected Special 0.00

Type of Correction Abate
Correction Code CL
Tax Statement # 5488

Net Change -1,050.00

Comment:

By order of the Board of County Commissioners of CRAWFORD COUNTY, Kansas. 2/24/17
(Per K.S.A. 79-1475, 79-1701, 79-1701a and 79-1702) (Date)

Approved by Commission: Carl R. Wood

Attest by County Clerk: Daniel D. B.

Board of Crawford County Commissioners

Tax Year:	TAX ROLL CORRECTION - SPECIAL ASSESSMENTS AAELT015	Printed by / Date Time grountree 2/22/2017 4:06:24PM
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Taxpayer CITY00027 System Control # 2017000025 TaxYear 2012
CITY OF MULBERRY KANSAS User Control # 2017000025 Tract # 0
PO BOX 187 CAMA # 111-01-0-10-13-005-00-0-01
MULBERRY, KS - 66756-0187 TaxUnit # MULBERRY USD 246
Parcel 111010101300500
USD USD - 246

CLERK SECTION (Tax)

Project # 14 Description MISC SPECIAL-MULBERRY-OLD

Original Special 300.00
Corrected Special 0.00
Net Change -300.00

Comment: PER LETTER FROM CITY OF MULBERRY

TREASURER SECTION (Summary)

Original Special 300.00 Type of Corrector Abate
Corrected Special 0.00 Correction Code CL
Tax Statement # 5321

Net Change -300.00

Comment:

By order of the Board of County Commissioners of CRAWFORD COUNTY, Kansas. 2/24/17
(Per K.S.A. 79-1475, 79-1701, 79-1701a and 79-1702) (Date)

Approved by Commission: Carl R. Wood

Attest by County Clerk: Wade P. Moody

The city of Mulberry is requesting the removal of the special assessments on the following properties: 501 W Alfred Parcel # 111-01-0-20-08-001.00-0-01 and 0 S. Oak Parcel # 111.01.0.20.08.002.00.0.01 and 812 S Military Parcel # 111-01-0-10-13-005.00-0-01. We believe these were our own original liens on the properties before the city acquired them. Thank you.

On motion (17-75) of Commissioner Wood and the second of Commissioner Moody to approve the Tax Roll Correction, removing a special assessment on real estate owned by

Board of Crawford County Commissioners

the City of Mulberry and to request an abatement in the amount of \$300.00 from parcel 11101013005000 from the 2012 tax rolls, a Tax Roll Correction, removing a special assessment on real estate owned by the City of Mulberry and to request an abatement in the amount of \$1050.00 from parcel 1110102008001000 from the 2012 tax rolls and a Tax Roll Correction, removing a special assessment on real estate owned by the City of Mulberry and to request an abatement in the amount of \$300.00 from parcel 110102008002000 from the 2012 tax rolls and authorize the Chairman to sign.

Yea: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Mr. Emerson stated that the Risk Management Fund is short and County Treasurer Joe Grisolano is requesting a transfer of \$45,000 today. There was a discussion on the weekly health insurance claims and the administrative costs.

On motion (17-076) of Commissioner Moody and the second of Commissioner Murphy to transfer \$45,000 from the Road & Bridge Fund, Ambulance Service Fund, County Health Fund and Employee's Benefit Fund to the Risk Management Fund.

Yea: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Three: Mr. Emerson stated that Labette Bank had the low bid on Emergency Management Vehicle at 1.9% interest and the bank would like a signed motion approving their bid.

On motion (17-077) of Commissioner Moody and the second of Commissioner Murphy to approve the Bid for Financing from Labette Bank for the Emergency Management Vehicle and to authorize the County Clerk and Chairman to sign.

Yea: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Four: Mr. Moody stated that Mary Kay Caldwell with the Humane Society contacted him and stated that the society is in need of a vehicle and that they were asking about an old vehicle from the County. Mr. Moody stated he will check with the Sheriff's department to see if they have any old vehicles available.

Item Five: Mr. Moody discussed the issue of the file cabinets for the Appraiser's Office.

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02/13/2017 14:38 3

ETTINGERS OFFICE SUP

PAGE 01



**Ettingers Office Supply Co
723 N Broadway
Pittsburg, KS 66762**

February 10, 2017

Crawford County Appraiser

**Thank you for the opportunity to quote on your filing system and folders needs.
If you have any questions please let us.**

**Mobile Filing System for letters size end tab folders.
7 shelves per unit, 72" Wide.
Please see drawing for details**

SELL \$13,436.13

**300 Boxes Universal #13330
End Tab folder—Straight cut and reinforced tab**

SELL \$ 3,978.00

Price includes set up and delivery.

Accept by: Crawford County Commissioners
Please return signed quote to trish@ettingersos.com

Date: 2/24/17

Ettingers Office Supply Co

Carl R Wood

Commissioner - Carl Wood

Tom Moody

Commissioner - Tom Moody

Jeff Murphy

Commissioner - Jeff Murphy

Prices subject to change. We reserve the right to correct any errors. Payment is due within 5 days of delivery.

On motion (17-078) of Commissioner Moody and the second of Commissioner Wood to approve the purchase agreement with Ettingers Office Supply Co for file cabinets and file folders for the Appraiser's Office.

Yea: Commissioners Moody, Murphy and Wood

Nay:

Present but not voting:

Absent or not voting:

Board of Crawford County Commissioners

The motion prevailed.

Item Six: Mr. Wood addressed issuing a burn ban and stated he was contacted by several fire departments about this issue. The Commissioners decided to issue a burn ban per the request of Firefighter Association President Rod Pulliam. The Commissioners requested Mr. Pyle to contact Mr. Pulliam and the Cities to notify them of the ban. The Commissioners stated that the ban will remain in effect until notified by the Firefighters Association to remove it.

On motion (17-079) of Commissioner Wood and the second of Commissioner Moody to approve a Burn Ban for Crawford County effective immediately.

Yea: Commissioners Moody, Murphy and Wood

Nay:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Seven: Mr. Wood requested Mr. Pyle contact all Department Heads and Elected Officials and inform them that no one is allowed in County vehicles except County Employees with the exception of people being transported on official county business. The other commissioners agreed with this.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Emerson went over some changes to the Personnel Policy.

Item Two: The Commissioner set up a work session at 9:00 AM on Tuesday to discuss Tax Abatement Policies.

Item Three: Mr. Wood reported on the safety meeting held earlier in the week.

Mr. Chance Hoener with the Morning Sun asked for a representative from the County to be on the Editorial Board for the Newspaper. It was decided that Mr. Emerson will be the representative on the Editorial Board.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: February 28, 2017 – 9:00 AM Work Session to discuss a County Tax Abatement Policy.

Item Two: March 7, 2017 – 9:00 AM Work Session with Zoning Administrator Troy Graham to discuss proposed changes to Zoning Regulations.

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

Board of Crawford County Commissioners

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [February 24, 2017](#) meeting of the Board of Crawford County Commissioners at 12:15 PM and to reconvene at the next regularly scheduled time with open doors.

Yea: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

[Taken BKW 2/24/2017 12:15 PM/amended BKW 2/27/17 2:00 PM](#)