

Board of Crawford County Commissioners

Commissioners' Journal

2015, **EIGHTY-EIGHTH** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, December 1, 2015, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Carl Wood served as the presiding officer.

Commissioners Tom Moody and Jeff Murphy were in attendance.

County Clerk Don was seated with the Board.

Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (15-348) of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **November 24, 2015** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 15	344	That the consent agenda be approved including: Approval of the November 20, 2015 minutes of the Board of County Commissioners, and Approval of the November 23, 2015 minutes of the Board of County Commissioners' Special Meeting
Motion 15	345	To approve the letter to Elected Officials and Department Heads requesting an updated equipment and inventory listing for 2015
Motion 15	346	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, Gerald Azember and County Counselor Jim Emerson

Board of Crawford County Commissioners

Motion 15	347	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson
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UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS CRAWFORD COUNTY BOARD OF HEALTH MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Jim Vinze, IT Director, Mr. Brandon Spaur, IT Specialist and Mr. Gene Rountree addressing new county website. Mr. Spaur let the Commissioners view the new design for the website that has been put together and is still in a test environment. The Commissioners liked the design of the website and it was discussed that it would take a lot of work to move all of the information on the current website to the new website. Mr. Spaur stated that someone from each department would have to be responsible for the content for that department and that they or the IT personnel could make the changes.

Commissioner Wood wanted to discuss the possibility of hiring an additional person for the IT Dept. There was a discussion of departments that hire outside companies to do some of their IT work and if a third employee could allow that work to be done in house. Mr. Vinze stated that his department can do all the work that the departments require but that it would need to have another person on staff. It was discussed that it would be good to review all of the IT contracts and see how the cost compares to another employee.

MESSAGES FROM THE PUBLIC

Item One: Mr. Eddie Fox, Jr., of rural Girard regarding repairs that they would like to have done on 570th Road between Beulah and Girard. Mr. Fox stated that he feels that this road needs attention and that the ditches need to be cut a little deeper and a ridge along the edges of the road needs to be cut off and hauled away. There was a discussion of the best way to fix this road and the Commissioners all felt that they could work together to help fix this road. The Commissioners agreed to send Randy Chiartano to make a plan to fix this road and coordinate with the crews to get the work done.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM ELECTED OFFICIALS PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS

Item One: County Clerk Don Pyle presenting a Tax Roll Correction, correcting an error in the assessing of personal property owned by Christopher R & Kristy A Terlip and to request a refund in the amount of \$1,068.24 and to abate this amount from the 2014 tax rolls. Mr. Pyle explained that the vehicle was sold February 19, 2014 and the taxpayer failed to report this to the Appraiser's Office, therefore the vehicle was prorated for 2 months of 2014.

Board of Crawford County Commissioners

Tax Year: 2014	TAX ROLL CORRECTION - PERSONAL PROPERTY AAELT013	Printed by / Date Time grountree 11/24/2015 11:52:30AM
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TaxPayer TERL00032 System Control # 2015000588 Tax Year 2014
TERLIP CHRISTOPHER R & KRISTY A TERLIP User Control # 2015000588 Doc # 2199
 700 E LOREN ST Cama # _____
FRONTENAC, KS - 66763-2159 Tax Unit 4 FRONTENAC USD 249
 Property Location _____
 Check Payable to: TERLIP CHRISTOPHER R & KRISTY A TERLIP

APPRaiser SECTION (Value) Nov 24 2015 11:45AM Whitney Nickelson Approved					
Appraised Prior To Correction:			Appraised After Correction:		
Value	Penalty %		Value	Penalty %	Net Change
40,505	25.00		20,255	25.00	-20,250
Assessed Prior To Correction:			Assessed After Correction:		
Value	Penalty	Total	Value	Penalty	Total
11,731	1,887	13,618	5,756	394	6,150
Exempt Value: _____ 0			Exempt Value: _____ 0		
Comment: <u>TAXPAYER TRADED IN THIS VEHICLE FEBRUARY 19, 2014 AND FAILED TO REPORT-PRORATE FOR TWO MONTHS OF 2014-4</u>					

CLERK SECTION (Tax) Nov 24 2015 11:52AM Gene Rountree-Garcia					
Tax Prior To Correction:			Tax After Correction:		
Levy	Gen Tax	SB41 \$	Levy	Gen Tax	SB41 \$
143.04200	1945.38	0.00	143.04200	877.14	0.00
Exempt Tax Dollars 1945.38			Exempt Tax Dollars 877.14		
Net Change: -1,068.24					
Comment: _____					

TREASURER SECTION (Summary)			
Net Change in Assessed Value	-7,468	Type of Correction	Abate
Applicable Mill Levy	143.04200	Correction Code	NI
Net Change in Levied Tax Dollars	-1,068.24	Tax Statement #	25628
Net Change in Exempt Tax Dollars	0.00	Comments: <u>TAXPAYER TRADED IN THIS VEHICLE FEBRUARY 19, 2014 AND FAILED TO REPORT-PRORATE FOR TWO MONTHS OF 2014-ABATE 10 MONTHS</u>	
Net Change in Total Tax Dollars	-1,068.24	_____	
Comment: _____			

By order of the Board of County Commissioners of CRAWFORD COUNTY, Kansas. December 1, 2014
 (Per K.S.A. 1475,1701,1701a, and 1702) (Date)
 Approved by Commission: *Carl R. Wood*
 Attest by County Clerk: *Darrell R. ...*

On motion (15-349) of Commissioner Moody and the second of Commissioner Wood to approve the Tax Roll Correction, correcting an error in the assessing of personal property owned by Christopher R & Kristy A Terlip and to request a refund in the amount of \$1,068.24 and to abate this amount from the 2014 tax rolls and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Board of Crawford County Commissioners

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: County Clerk Don Pyle presenting the November 2015 Clerk's Report. Mr. Pyle stated that it summarizes the total amounts spent by departments for payroll and other bills during the month of November. Mr. Pyle also gave the Commissioners a copy of the October 2015 to November 2015 Clerk's Report of Changes in Expenditures for comparison. Mr. Pyle reviewed the changes with the Commissioners.

Board of Crawford County Commissioners

Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2015. The funds listed are all inclusive and are submitted to the Board of County Commissioners on 11/30/2015 as provided by law.

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
30	Ambulance Service	\$59,804.66	\$22,583.43	\$82,387.99	\$51,962.87	\$134,350.86
31	Comm. Corrections	\$20,850.86	\$16,946.17	\$37,797.03	\$11,314.69	\$49,111.72
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	General Fund	\$288,122.32	\$142,207.80	\$430,330.12	\$295,302.17	\$725,632.29
109	PHAP Grant	\$4,999.73	\$5,356.75	\$10,356.48	\$0.00	\$10,356.48
110	Health Dept.	\$38,966.67	\$36,440.85	\$75,407.52	\$58,071.59	\$133,479.11
111	Health & Family	\$4,101.30	\$1,596.54	\$5,697.84	\$719.40	\$6,417.24
114	Free To Know	\$4,457.31	\$5,478.76	\$9,936.07	\$245.82	\$10,181.89
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	Case Management	\$1,854.34	\$1,488.29	\$3,342.63	\$0.00	\$3,342.63
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
121	Family Connections	\$4,748.85	\$3,281.63	\$8,030.48	\$1,000.58	\$9,031.06
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	R&B, Spec Brg, Weed	\$92,209.88	\$41,479.25	\$133,689.13	\$106,283.64	\$239,972.77
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
198	Consolidated 911	\$0.00	\$0.00	\$0.00	\$8,943.20	\$8,943.20
200	Employee Benefits	\$0.00	\$271,684.33	\$271,684.33	\$459.86	\$272,144.19
215	Fire District #1	\$555.32	\$117.50	\$672.82	\$6,691.32	\$7,364.14
220	Fire District #2	\$491.60	\$99.15	\$590.75	\$1,564.05	\$2,154.80
222	Fire District #3	\$0.00	\$0.00	\$0.00	\$2,430.29	\$2,430.29
223	Fire District #4	\$0.00	\$0.00	\$0.00	\$4,729.85	\$4,729.85
241	Historical Museum	\$0.00	\$0.00	\$0.00	\$140.12	\$140.12
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	JJ RJA 11th Judicial	\$17,644.82	\$13,840.20	\$31,485.02	\$3,987.86	\$35,472.88
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	Local Envrntl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398	Tourism & Convention	\$4,618.18	\$4,401.56	\$9,019.74	\$6,417.86	\$15,437.60
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
505	Sewer District #2	\$0.00	\$0.00	\$0.00	\$1,925.43	\$1,925.43
516	Sewer District #4	\$0.00	\$0.00	\$0.00	\$3.00	\$3.00
520	Sewer District #5	\$200.14	\$60.98	\$261.12	\$0.00	\$261.12
702	Sewer Franklin Oper #3	\$0.00	\$0.00	\$0.00	\$6,310.66	\$6,310.66
991	Mental Health Payroll	\$230,779.98	\$233,245.50	\$464,025.48	\$0.00	\$464,025.48
992	Motor Vehicle Payroll	\$8,456.28	\$3,703.29	\$12,159.57	\$0.00	\$12,159.57
		\$782,862.14	\$804,011.98	\$1,586,874.12	\$568,504.26	\$2,155,378.38

Add-On Checks - See Detail on Monthly Reports

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
Add-ons - See Detail on Reports		\$0.00	\$0.00	\$0.00	\$1,282.97	\$1,282.97

Board of Crawford County Commissioners

Add On Total \$0.00 \$0.00 \$0.00 \$1,282.97 \$1,282.97

Unposted Checks - See Detail on Montly Reports

Dept #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month (To Unpost)
Unposted - See Detail on Reports						\$38.89
						\$0.00
Unpost Total						\$38.89

GRAND TOTALS for Warrant Account **\$2,156,622.46**

Disbursements

Dept #	Dept. Name					Total Expenses
						\$0.00
Total Disbursements						\$0.00

The following warrant numbers are inclusive in the amounts expended above:

11/13/15	Accounts Payable Numbers	561095-561328
11/13/15	Payroll Numbers	0
11/13/15	Disbursement Numbers	0
11/13/15	Account Payable Add-on Nurr	561329-561331
11/13/15	Payroll Add-on Numbers	0
11/30/15	Accounts Payable Numbers	561332 to 561610
11/30/15	Payroll Numbers	561611-561732
11/30/15	Disbursement Numbers	0
11/30/15	Account Payable Add-on Nurr	0
11/30/15	Payroll Add-on Numbers	0

The above listed report of the County Clerk of Crawford County, Kansas dated November 30, 2015 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner Moody and seconded by Commissioner Wood that the said report be confirmed and listed in the County Warrant Register for 2015. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2015, and listed in the said record book.

Motion carried by the following roll call vote:
 Ayes: Commissioners: Wood, Moody, and Murphy
 Nays:

Dated at Girard, Kansas this 1st Day of December, 2015

Chairperson Carl R Wood
 Member Tom LO
 Member [Signature]
 Attest [Signature]

On motion (15-350) of Commissioner Moody and the second of Commissioner Wood to approve the November 2015 Clerk's Report.

On a Roll Call Vote.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Three: Commissioner Murphy regarding the start of an Economic Development Committee to study the possibility of a countywide economic development position. Mr. Murphy gave the Commissioners a copy of a notice for the newspaper that would be used to advertise for persons interested in serving on this committee.

Board of Crawford County Commissioners

Accepting Applications:

The Crawford County Commission is accepting applications from person(s) interested in serving on the Crawford County Economic Development Steering Committee. The committee will provide guidance to the county commissioners on a county-wide economic development effort. An effort will be made to provide a balanced county-wide committee with representation from all regions of the county. The county commissioners will select the committee members based on qualifications and regional representation. Crawford County citizens interested in investing time and energy in economic development are encouraged to apply. Applications are due March 1, 2016.

For more information or to obtain an application, please contact the Crawford County Clerk at 620-724-6115, by email at countyclerk@ckt.net or writing to the Crawford County Clerk, 111 E Forest, Girard, KS, 66743.

Board of Crawford County Commissioners

CRAWFORD COUNTY KANSAS APPLICATION FOR ECONOMIC DEVELOPMENT STEERING COMMITTEE

Date: _____

Name: _____

Address: _____

City/State/Zip _____

Phone(H) _____ (C) _____

Email Address: _____

Job/Activities/Memberships: _____

What is your vision for economic development in Crawford County?

Signature: _____

Applications are due March 1, 2016 to the Crawford County Clerk.
Apply to the Crawford County Clerk by email at countyclerk@ckt.net or writing to the Crawford County Clerk, 111 E Forest, Girard, KS, 66743.

Item Four: Commissioner Wood regarding a safety meeting that will be held on December 9 at 8:00 AM at the Crawford County Extension Office. Mr. Wood stated that this will include information about the priority of roads for snowplowing and all Road & Bridge employees will need to attend. Mr. Wood stated that Tom Ragonese would be there to discuss the Flex Plan. There was a discussion of the deadline for changes to the Flex Plan and the Wellness Plan.

Board of Crawford County Commissioners

Item Five: Commissioner Wood regarding a discussion with a representative of EMC Insurance about helping to get injured employees back to work as soon as possible. Mr. Wood stated that he hopes to schedule this in the next couple of weeks. Commissioner Murphy wondered if this could be helpful to our truck drivers.

Item Six: Commissioner Wood regarding a Safe Driving School that will be presented by EMC Insurance. Mr. Wood stated that for employees that take this course can get a discount on their personal vehicle insurance.

UNDER THE HEADING OLD BUSINESS

Item One: Commissioner Moody regarding the demolition of a dilapidated house for the Miner's Hall Museum. Mr. Moody stated that they would work on this project soon.

EXECUTIVE SESSION

Item One: Commissioner Murphy requested an executive session to discuss personnel matters involving non-elected personnel.

On motion (15-351) of Commissioner Murphy and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Shop Foreman Greg Hite.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:55 AM and reconvened the Open Session at 11:10 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [December 1, 2015](#) meeting of the Board of Crawford County Commissioners at 11:11 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

Crawford County Clerk



This submission completed at the Crawford County Courthouse in Girard.

Taken by DPP 12/01/15 at 11:11 AM, Amended by DPP 12/01/15 at 3:38 PM/amended BKW 12/03/2015 11:31 AM