

# Board of Crawford County Commissioners

## Commissioners' Journal

2015, [SIXTY-THIRD](#) MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS [Friday, August 28, 2015, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Carl Wood served as the presiding officer. Commissioners Tom Moody and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Wood led the pledge of allegiance.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA**

**On motion (15-251)** of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the [August 25, 2015](#) minutes of the Board of Commissioners, and authorizing the Chairman to sign the previous week's vouchers

Yeas: Commissioners Moody, Wood, and Murphy  
Nays:  
Present but not voting:  
Absent or not voting:  
**The motion prevailed and the consent agenda was approved.**

### **SIGNING OF MOTIONS**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 15	238	That the consent agenda be approved including: Approval of the August 21, 2015 minutes
Motion 15	239	To open the public hearing on the Crawford County FY 2016 budget
Motion 15	240	To close the public hearing on the Crawford County FY 2016 budget
Motion 15	241	To adopt Resolution #2015-027, A Resolution Expressing the Property Taxation Policy of the Board of Crawford County Commissioners with respect to financing the 2016 Annual Budget for Crawford County, Kansas
Motion 15	242	To adopt the FY 2016 Crawford County Budget as published

## Board of Crawford County Commissioners

Motion 15	243	To open the public hearing on the Fire District Number One, Fire District Number Two, Fire District Number Three, Fire District Number Four, Sewer District Number One, Sewer District Number Two, Sewer District Number Three, Sewer District Number Four, Sewer District Number Five and the Southridge Paving District of Crawford County FY 2016 budgets
Motion 15	244	To close the public hearing on the Fire District Number One, Fire District Number Two, Fire District Number Three, Fire District Number Four, Sewer District Number One, Sewer District Number Two, Sewer District Number Three, Sewer District Number Four, Sewer District Number Five and the Southridge Paving District of Crawford County FY 2016 budgets
Motion 15	245	To adopt Resolution #2015-028, A Resolution Expressing The Property Taxation Policy of the Board of Crawford County Commissioners with respect to financing the 2016 Annual Budget for Crawford County Fire District Number Two, Crawford County, Kansas
Motion 15	246	To adopt Resolution #2015-029, A Resolution Expressing The Property Taxation Policy of the Board of Crawford County Commissioners with respect to financing the 2015 Annual Budget for Crawford County Fire District Number Three, Crawford County, Kansas
Motion 15	247	To adopt Resolution #2015-030, A Resolution Expressing The Property Taxation Policy of the Board of Crawford County Commissioners with respect to financing the 2016 Annual Budget for Crawford County Fire District Number Four, Crawford County, Kansas
Motion 15	248	To adopt the FY 2016 Fire District Number One, Fire District Number Two, Fire District Number Three, Fire District Number Four, Sewer District Number One, Sewer District Number Two, Sewer District Number Three, Sewer District Number Four, Sewer District Number Five and the Southridge Paving District budgets as published
Motion 15	249	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss Personnel Issues Related to Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson, Convention and Visitor's Bureau Director B. J. Harris, Pittsburg Economic Development Director Blake Benson and Lawana Esch, Chairman of the Board of the Crawford County Convention and Visitor's Bureau
Motion 15	250	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss Personnel Issues Related to Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson

**UNDER THE HEADING NEW BUSINESS**  
**CRAWFORD COUNTY BOARD OF HEALTH**  
**PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS**  
**MESSAGES FROM THE PUBLIC**

# Board of Crawford County Commissioners

**Item One:** Ms. Debbie Trahan, CIC Sales Representative, regarding a proposal from CIC Computer Software for the county to purchase software that would include programs for the General Ledger, Budgeting, Payroll and Personnel and Weed Management programs and many other programs to help integrate the record keeping and financial management of the county. There was a discussion of the financing of this purchase and that the cost of this software will increase by about 10% after the first of the year. Commissioner Wood asked that Ms. Trahan review the quotation line by line and discuss the purchase options. It was also discussed that if the county logs over 95% of the software support calls over the internet, CIC will reduce the cost of the support services by 5%. Ms. Trahan felt that she should have a new demonstration of the software performed for all of the department heads so that they see all of the latest enhancements before they discuss this purchase. The Commissioners asked the county clerk to arrange for a demonstration with the department heads that work with the budgetary accounting and payroll packages. They could then arrange for a demonstration of the time clock management program.

## Crawford County, Kansas

P.O. Box 249  
Girard, Kansas 66743  
Phone: 620-724-6115 Fax: 620-724-6007  
Population: 38,222 Size: II - Large



2843 31<sup>st</sup> Avenue  
Greeley, CO 80631  
(800) 437-7457

### Computer Information Concepts

August 20, 2015

Description	Qty	Price
<b>Software/Transition</b>		
Budgetary / Fund Accounting (Budget Preparation, Purchasing, Accounts Payable, Capital Assets, General Ledger, Taxes Payable Interface, Banking & Investments, Daily Statement Balancing, Cash Receipting, Project / Grant Reporting plus Local / State / Federal Reporting)		
(1) Software	(1)	\$51,745.00
(2) Data Translation - 100% Remote (89 Hours)	(1)	9,345.00
(3) Installation / Training - 25% Remote (140 Hours)	(1)	19,425.00
(4) Enhancements	(1)	3,625.00
(5) Support	(1)	12,940.00
INSTANT Sharing / Seat		
(6) Software & Installation / Training - 100% Remote	(5)	475.00
(7) Support	(5)	475.00
Payroll / Personnel		
(8) Software	(1)	21,440.00
(9) Data Translation - 100% Remote (37 Hours)	(1)	3,885.00
(10) Installation / Training - 25% Remote (58 Hours)	(1)	8,050.00
(11) Enhancements	(1)	1,505.00
(12) Support	(1)	5,360.00
Weed Management - Windows / SQL Based 100% Image Enabled (Integrated w/CIC's Budgetary / Fund Accounting, Payroll / Personnel, and Interfaced w/County's GPS & GIS)		
(13) Software	(1)	6,315.00
(14) Data Translation - 100% Remote (10 Hours)	(1)	1,050.00
(15) Installation / Training - 65% Remote (12 Hours)	(1)	1,450.00
(16) Enhancements	(1)	85.00
(17) Support	(1)	300.00
(18) Time Clock Plus HYBRID Edition 3.0 with Shift Differential, Automation Utility Module, AutoImport Module, Payroll Export Module & Interface to Payroll / Personnel	(1)	3,971.00
(19) Employees	(100)	2,650.00
(20) Installation / Training - On-Site (24 Hours)	(1)	3,600.00
(21) Interface Enhancements / Support	(1)	1,660.00
		<b>\$159,351.00</b>

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### Computer Information Concepts

August 20, 2015

Description	Qty	Price
<b>Essential Skills Process (ESP) PEOPLEWARE</b>		
(1) Miscellaneous Expenses, i.e. travel, mileage, lodging, meals, etc., at cost, will be paid by Customer upon receipt of a separate CIC invoice.	(1)	
		\$0.00
<b>Total Hardware/Software/PEOPLEWARE</b>		\$159,351.00

This proposal represents our latest available information; however, rapidly evolving technology requires the execution of price protection documents to finalize costs.

Further, the information contained in this proposal and in all attachments is confidential, privileged and/or proprietary and intended for the exclusive use of the addressee(s). Any unauthorized review, use, disclosure, replication or distribution is strictly prohibited.

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### Computer Information Concepts

August 20, 2015

Description	Qty	First Year	Subs. Years
<b>On-going Cost Analysis:</b>			
<b>Purchase Option</b>			
CIC Initial Hardware / Software / PEOPLEWARE Agreement		\$159,351.00	\$0.00
CIC Annual PEOPLEWARE Enhancement / Support Agreement		Included	25,950.00
<b>Total Hardware/Software/PEOPLEWARE</b>		\$159,351.00	\$25,950.00

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# Board of Crawford County Commissioners

## Installment Purchase Option

**Utilizes your Kansas "Non-Appropriation of Funds" Clause  
Plus CIC's "2015 Prices" and Interest Rates of approximately 4.50% - 4.75%  
Through December 31, 2015!**

**With a minimum 10% Down Payment, Which Guarantees  
2015 Pricing at 90% of our 2016 Pricing**

**Permitting 2015 Implementation / Benefits to Begin Immediately**

**Provides a 1-Time Option of Paying the Remaining Balance, At Any Time,  
On or Before March 31, 2016 at NO INTEREST**

**OR**

**Postpones Up to Four (4) Annual "Payments In Arrears"  
until 2016, 2017, 2018 & 2019!**

**Retains your Privilege of Paying the Remaining Principal plus  
Accrued Interest At Any Time Without Penalty!**

***Delivering Future Functionality TODAY!***

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### **MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**

### **MESSAGES FROM ELECTED OFFICIALS**

### **MESSAGES FROM APPOINTED OFFICIALS**

**Item One:** County Zoning Director Troy Graham, regarding the appointment of a zoning board member to replace a resigned board member on the Crawford County Planning and Zoning Board. Mr. Graham stated that Mr. David Robinson has indicated that he would like to be on the board and he lives in Commissioner Moody's district which is the district that is short one member on the board. It was discussed that his experience as a licensed surveyor and his education in Construction Engineering from PSU would be an asset to the Planning and Zoning Board.

# Board of Crawford County Commissioners

CRAWFORD COUNTY KANSAS  
APPLICATION FOR  
REGIONAL PLANNING COMMISSION  
AND  
JOINT BOARD OF ZONING APPEALS

Date: August 24, 2015

Name: David Robinson

Address: 647 North 200<sup>th</sup> Street

City/State/Zip: Farlington, KS 66734

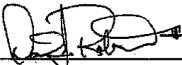
Phone (H) 620-347-4508 (C) 620-249-4144 Fax \_\_\_\_\_

Email Address: David.Robinson@pec1.com

General Location of where you live: 3.5 miles north of 50 Camp on 200<sup>th</sup> Street

Distance from Home to Courthouse in Girard (# of miles): 12

Job/Activities/Memberships: Professional Land Surveyor licensed in KS, MO, AR, and OK and have a BS in Construction Engineering from PSU. I am a member to all of the state society of land surveyors in the states that I am licensed and served for 3 years on the USD 246 School Board

Signature:  \_\_\_\_\_

# Board of Crawford County Commissioners

CRAWFORD COUNTY, KANSAS  
BOARD OF COUNTY COMMISSIONERS  
GIRARD, KANSAS

RESOLUTION: 2015-031

**WHEREAS**, the Board of County Commissioners in the best interest of Crawford County, do hereby proposed the following:

That David Robinson of 647 North 200<sup>th</sup>, Farlington, Kansas is hereby appointed to serve on the Crawford County Regional Planning and Zoning Commission and the Crawford County Joint Board of Appeals. The term will run from August 28, 2015 to January 1, 2018.

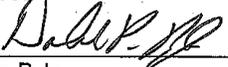
**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Crawford County, Kansas:

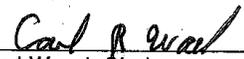
Section 1. That David Robinson is hereby appointed to serve on the Crawford County Regional Planning and Zoning Commission and the Crawford County Joint Board Of Appeals for the term described above.

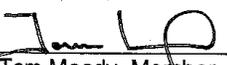
THIS RESOLUTION shall take effect and be in force after its passage and publication in the official county and city newspaper.

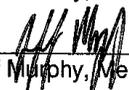
Given under our hands this the 28th day of August, 2015 in Girard, Kansas.

Attest:

  
\_\_\_\_\_  
Don Pyle  
County Clerk

  
\_\_\_\_\_  
Carl Wood, Chairman

  
\_\_\_\_\_  
Tom Moody, Member

  
\_\_\_\_\_  
Jeff Murphy, Member

**On motion (15-252)** of Commissioner Moody and the second of Commissioner Murphy to adopt Resolution Number 2015-031 a Resolution Appointing David Robinson member of the Crawford County Planning and Zoning Board .

Yeas: Commissioners Moody, Wood, and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

## PROCLAMATIONS AND ORDERS OF THE BOARD NEW BUSINESS

**Item One:** County Clerk Don Pyle regarding the calendar for the City of Pittsburg Sales Tax Question Election that will be held on Sept. 24, 2015. Mr. Pyle wanted to make sure that all voters were aware that the registration books would close on September 3, 2015.

**Item Two:** Commissioner Murphy regarding a dump truck that has been having problems and that diesel fuel has been found in the cooling system. It was discussed that a lot of the work can be done in the county shop and that this truck needs to be repaired

## Board of Crawford County Commissioners

so that it can be used. The commissioners agreed that this truck should be repaired so that it can be used to haul rock and for other purposes. It was discussed that it should be much less than the \$5,000 estimate if we do some of the work ourselves.

**Item Three:** Commissioner Murphy regarding the cost of striping roads in the county. Commissioner Wood stated that he had gotten some estimates that were a lot different than the ones that Mr. Peak had. It was decided to get some better estimates and to look at them again later. There was a discussion that the roads being chip and sealed this year should not be striped because it will not last.

**Item Four:** Commissioner Wood regarding the work session after the Regular Commission meeting to look at the Sprinter Ambulance.

**Item Five:** Commissioner Wood regarding his search for a tractor to pull a belly dump trailer and to pull other trailers for the county. Mr. Wood stated that the county does not need anything fancy but they do need a dependable work tractor.

### UNDER THE HEADING OLD BUSINESS

**Item One:** Commissioner Wood regarding the meeting on Tuesday August 25 to organize a board for the Crawford County Museum. Mr. Wood felt that the meeting went very well and that they hope to be open for the Labor Day Weekend for Little Balkans Days. Commissioner Moody felt that there were some very qualified and diverse individuals that have volunteered and that they will do an exceptional job. All of the Commissioners were very pleased with the results of that meeting.

### EXECUTIVE SESSION

#### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

##### FUTURE BUSINESS:

**Item One: September 1, 2015 – 9:00 AM** Work Session with the newly organized Wellness Committee for Crawford County.

**Item Two: September 4, 2015 – 9:00 AM** Work Session regarding personnel policy revisions.

**Item Three: September 1, 2015 –** Cameron Lawrence from Joplin Freightliner discussing trucks.

##### ANNOUNCEMENTS:

**Item One: August 28, 2015 –** Demonstration of a Sprinter Ambulance by Osage Ambulance immediately following the Commission Meeting on the square.

**Item Two: September 1, 2015 – 11:30 AM -** Meeting at the old landfill with representatives from Deffenbaugh, Triad, KDHE, the County Commissioners and County Counselor Jim Emerson.

#### UNDER THE HEADING MOTION TO ADJOURN

##### MOTION TO ADJOURN

**Item One:** Adjournment

## Board of Crawford County Commissioners

**On the motion** of Commissioner Moody and the second of Commissioner Murphy to adjourn the [August 28, 2015](#) meeting of the Board of Crawford County Commissioners at 11:44 [AM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood, and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners:**

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**Don Pyle**  
County Clerk

◇

**This submission completed at the Crawford County Courthouse in Girard.**

[Taken by DPP 8/28/15 at 11:44 AM, Amended by DPP 8/31/15 at 3:06 PM](#)