

Board of Crawford County Commissioners

Commissioners' Journal

2020, [SEVENTY-SECOND](#) MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS, **Tuesday, September 15, 2020 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bruce Blair served as the presiding officer.

Commissioners Tom Moody and Jeremy Johnson were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Blair led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (20-385) of Commissioner Moody and the second of Commissioner Johnson that the consent agenda be approved including:

1. Approval of the **September 11, 2020** minutes of the Board of County Commissioners, and
2. Approval of the accounts payable warrant numbers 600766 to 600993 dated September 15, 2020 in the total amount of \$464,557.05.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 20	374	That the consent agenda be approved including: Approval of the September 4, 2020 minutes
Motion 20	375	To recess this open session and go into a closed executive session for a period of not more than 15 minutes under Non-Elected Personnel to discuss employees and to include the Board of County Commissioners, County Counselor Jim Emerson and Health, Mental Health & Juvenile Services Executive Director Michael Ehling and to reconvene by 10:25 AM
Motion 20	376	To recess this open session and go into a closed executive session for a period of not more than 20 minutes under Non-Elected Personnel to discuss the Health Officer position and to include the Board of County

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		Commissioners, County Counselor Jim Emerson, County Health Officer Dr. Tim Stebbins, Deputy County Health Officer Dr. Linda Bean and County Public Information Officer Samantha Garrett and to reconvene by 12:15 PM
Motion 20	377	To recess this open session and go into a closed executive session for a period of not more than 10 minutes under Non-Elected Personnel to discuss the Health Officer position and to include the Board of County Commissioners, County Counselor Jim Emerson, County Health Officer Dr. Tim Stebbins, Deputy County Health Officer Dr. Linda Bean and County Public Information Office Samantha Garrett and to reconvene by 12:27 PM
Motion 20	378	To extend the appointments of Dr. Tim Stebbins as Crawford County Health Officer and Dr. Linda Bean as Crawford County Deputy Health Officer through the end of December 2020
Motion 20	379	To approve the Kansas Housing Resources Corporation FFY 2020 Emergency Solutions Funds Grant Conditions and Notification of Grant Award in the amount of \$44,333.00 and authorize the Chairman to sign
Motion 20	380	To recess this open session and go into a closed executive session for a period of not more than 20 minutes under Non-Elected Personnel for Noxious Weed Employee review and to include the Board of County Commissioners, County Counselor Jim Emerson and Noxious Weed employee Cord Mays and to reconvene by 1:20 PM
Motion 20	381	To recess this open session and go into a closed executive session for a period of not more than 15 minutes under Non-Elected Personnel for Noxious Weed Employee evaluations and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 1:36 PM
Motion 20	382	To recess this open meeting for a period of 5 minutes
Motion 20	383	To recess this open session and go into a closed executive session for a period of not more than 15 minutes under Non-Elected Personnel to discuss the Health Department and to include the Board of County Commissioners and to reconvene by 2:00 PM
Motion 20	384	To recess this open session and go into a closed executive session for a period of not more than 15 minutes under Non-Elected Personnel to discuss the Court Security and to include the Board of County Commissioners, County Counselor Jim Emerson and IT Director Jim Vinze and to reconvene by 2:20 PM

EXECUTIVE SESSION

Item One: County Counselor Jim Emerson requested an executive session for 20 minutes to discuss Non-Elected Personnel.

On motion (20-386) of Commissioner Moody and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss the Health Department Director position under Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim

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Emerson, Executive Director of Health, Mental Health & Juvenile Services Michael Ehling, Ms. Janis Goedeke and County Public Information Officer Samantha Garrett and to reconvene by 10:30 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:10 AM and reconvened the Open Session at 10:30 AM with no action taken except to go back into open session.

On motion (20-387) of Commissioner Johnson and the second of Commissioner Moody to appoint Ms. Janis Goedeke as interim Crawford County Health Department Director.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

UNDER THE HEADING NEW BUSINESS

PROCLAMATION AND ORDERS OF THE BOARD

MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

MESSAGES FROM THE PUBLIC

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM APPOINTED OFFICIALS

Item One: Executive Director of Health, Mental Health & Juvenile Services Michael Ehling addressed the Commissioners and introduced Ms. Janis Goedeke as the new interim Health Department Director and stated that he has a lot of confidence in Ms. Goedeke's abilities and the experience that she brings to the health department.

Ms. Goedeke addressed the Commissioners and stated that she is happy to be able to serve the community and wants the community to have faith in the Health Department and trust that they will direct them appropriately. She also stated that she hopes to have open communications with the Commissioners and the community.

Item Two: District Court Judge Jennifer Brunetti addressed the Commissioners regarding the SPARK funding and County Counselor Jim Emerson stated that we have received guidance but have not received a final response but should be receiving it any time. Judge Brunetti stated that in order to open safely for in person hearings appropriate safety measures must be in place. Commissioner Blair advised Judge Brunetti to let the Commissioners know what is needed and they will make it happen. Judge Brunetti explained the changes made to the court to make it safe for jury trials and the changes that still need to be done. She stated that access to the 3rd floor needs to be restricted so the hallway can be used to assemble the jury for the trials and that the IT Department

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staff will be fine in their office but no other staff or public would be allowed in that area of the 3rd floor. Judge Brunetti stated that she is required to notify the public of the plan being put in place to ensure their safety. The Commissioners stated they have no issues with restricting access to the 3rd floor. Judge Brunetti discussed adding additional staffing for cleaning for the jury trials. Commissioner Blair stated he will have Maintenance Director Robert Gorentz contact her about cleaning staff.

Item Three: Mr. Edward Fields, Noxious Weed Director presented a letter to the Commissioners and asked Mr. Emerson to read the letter. Mr. Emerson read the letter to the Commissioners which stated that Mr. Fields will be retiring from the position of Noxious Weed director effective today, September 15, 2020.

NEW BUSINESS

Item One: County Clerk Don Pyle stated that he received an email from KAC and stated that a virtual conference will be held this year in October. He stated that he also received the certification of voting delegate form and the Commissioners will need to appoint a voting delegate and 2 alternates if they wish. Mr. Pyle discussed what will be taking place in the virtual conference and how it will be held. He discussed the proposed legislative policy and will send the Commissioners a copy of this. The Commissioners will address the issue of a voting delegate at a later date.

Item Two: Commissioner Blair stated that he will be meeting with a representative of Foley Equipment to discuss machinery for the Road & Bridge Department and will report back to the Commissioners on the outcome of the meeting.

OLD BUSINESS:

Item One: Mr. Emerson discussed HR services through the Arnold Group. He presented an Authorization for Services from Arnold Group and went through the services listed. Mr. Emerson stated that the services are broken down into 5 categories and explained the categories listed. Mr. Emerson recommended that the Commissioners approve the Arnold Group performing the first 3 services listed: Employee Handbook- Review & Updates, Job Analysis & Job Descriptions and Performance Management System and if the Commissioners are satisfied with those services, they could then continue with the last two services: Salary Survey & Compensation Plan and Compensation Plan-Annual Follow Up, Maintenance, Support and Analysis.

On motion (20-388) of Commissioner Blair and the second of Commissioner Moody to approve the Authorization for Services from the Arnold Group to perform the first 3 services listed: Employee Handbook- Review & Updates, Job Analysis & Job Descriptions and Performance Management System and authorize the Chairman to sign.
Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

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Item Two: Commissioner Moody addressed the landfill contracts and Mr. Emerson stated that he has not heard anything new for approximately 2 weeks.

Item Three: Commissioner Johnson stated that he met with the CDBG-CV Committee last week and reported on the meeting and stated that they will be meeting again today to continue discussing the criteria for judging the applications.

EXECUTIVE SESSION (continued)

Item Two: County Counselor Jim Emerson requested an executive session for 15 minutes to discuss Non-Elected Personnel.

On motion (20-389) of Commissioner Blair and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss the Noxious Weed Department under Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:05 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:50 AM and reconvened the Open Session at 11:05 AM with no action taken except to go back into open session.

Item Three: Commissioner Blair requested an executive session for 10 minutes to discuss Non-Elected Personnel.

On motion (20-390) of Commissioner Blair and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss the employee evaluation process under Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:17 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:07 AM and reconvened the Open Session at 11:17 AM with no action taken except to go back into open session.

Item Four: Commissioner Blair requested an executive session for 10 minutes to discuss Non-Elected Personnel.

On motion (20-391) of Commissioner Blair and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss the employee evaluation process under Non-Elected Personnel

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and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:28 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:18 AM and reconvened the Open Session at 11:28 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: September 22, 2020 – Mr. Mac Young, Community Corrections Administrative Director, presenting Community Corrections FY 2021 Carryover Reimbursement Budget and the FY2020 Community Corrections Outcomes Report.

ANNOUNCEMENTS:

Item One: October 6, 2020 – The City of Pittsburg Special Question Election will be held with all 4 polling sites in Pittsburg open from 7:00 AM to 7:00 PM.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Johnson to adjourn the [September 15, 2020](#) meeting of the Board of Crawford County Commissioners at 11:30 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

[Taken by BKW 9/15/2020 11:30 AM/amended BKW 9/17/2020 10:30 AM](#)