

Board of Crawford County Commissioners

Commissioners' Journal

2018, SEVENTY-SECOND MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS Friday, October 5, 2018, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Jeff Murphy served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Murphy led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING
CONSENT AGENDA

On motion (18-357) of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

- 1. Approval of the October 2, 2018 minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Table with 3 columns: Motion Number, Item Number, and Description of Motion. It lists three motions (18-354, 18-355, 18-356) regarding consent agenda approval, JAG Grant application, and payment to CFS Engineers.

UNDER THE HEADING NEW BUSINESS
PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS
MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

# Board of Crawford County Commissioners

## MESSAGES FROM APPOINTED OFFICIALS

**Item One:** Mr. Greg Hite, County Shop Manager, and Mr. Justin Fortman, Heritage Tractor, regarding some information on possible replacement tractors for county mowing units. The Commissioners, Mr. Hite and Mr. Fortman discussed the models that were in the quotes and some of the differences in the options available and the durability of the different models. There was also a discussion of the need for another skid loader to be used in cleaning around bridges and to run the road widener that was recently purchased. The Commissioners decided to think about this proposal and discuss it again. Mr. Hite mentioned that Larry's Diesel in Frontenac had requested information on the type of tractor they are looking at so that he could submit a proposal as well.

## MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM THE PUBLIC

**Item One:** Ryan Insurance, LLC addressing work comp quarterly loss report. Mr. Ray Ryan of Ryan Insurance presented each of the Commissioners with copies of the loss report from EMC Insurance. There was a discussion of the recent work comp claims and how the county can work to reduce those claims and find ways for those employees to return to work. The change in the county's work comp mod was discussed and what is considered in the calculation of the loss reserves. Commissioner Wood wanted to have a better way to find light duty work for employees that have been injured so that they can return to work earlier in many cases. It was also discussed that the reports that the Commissioners receive on the work comp cases are very helpful and informative.

## PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

**Item One:** County Clerk Don Pyle regarding the health insurance plan for Crawford County for 2019. Mr. Pyle stated that the meetings with employees to educate them about Health Savings Accounts were very well attended and many of the employees had questions and seemed to be very interested in using this type of high deductible plan. Ms. Randi Ryan, County Benefits Coordinator, stated that she also felt that many of the employees felt that this plan was a good fit for them and that if we can decide on the cost of the health insurance to employees for the different options and the amount that the county will contribute to the HAS's. The Commissioners would like to look at this information and have a work session at 9:00 AM on Tuesday, October 9. The Commissioners also wanted Ms. Cristi Mitchell from Blue Cross & Blue Shield to attend.

**Item Two:** Mr. Jim Emerson regarding the adoption of the GAAP Waiver for 2018. Mr. Emerson stated that this is standard for most municipalities in order to opt out of the Generally Accepted Accounting Principles and use the standards for Kansas municipalities that are outlined in the Kansas Municipalities Audit Guide (KMAG).

# Board of Crawford County Commissioners

BOARD OF COUNTY COMMISSIONERS  
CRAWFORD COUNTY COURTHOUSE  
GIRARD, KANSAS

RESOLUTION 2018-018

A RESOLUTION EXEMPTING CRAWFORD COUNTY, KANSAS FROM USING  
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) IN THE  
PREPARATION OF ITS FINANCIAL STATEMENTS AND REPORTS.

WHEREAS, Crawford County, Kansas, has determined that the financial statements and financial reports for the year ended December 31, 2018 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Governing Body or the members of the general public of Crawford County, Kansas; and

WHEREAS, there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Crawford County, Kansas:

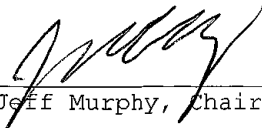
Section 1. That Crawford County, Kansas does hereby waive the requirements of K.S.A. 75-1120a(a) as they apply to Crawford County, Kansas for the year ended December 31, 2018.

Section 2. Crawford County, Kansas shall cause the financial statements and financial reports of Crawford County, Kansas to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

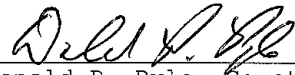
ADOPTED, APPROVED AND GIVEN, by the Board of County Commissioners of Crawford County, Kansas under our hands at the

# Board of Crawford County Commissioners

Courthouse in Girard, Crawford County, Kansas this 5th day of  
October, 2018.

  
\_\_\_\_\_  
Jeff Murphy, Chairman  
\_\_\_\_\_  
Tom Moody  
\_\_\_\_\_  
Carl R. Wood

ATTEST:

  
\_\_\_\_\_  
Donald P. Pyle, County Clerk

**On motion (18-358)** of Commissioner Wood and the second of Commissioner Moody to adopt Resolution Number 2018-018, a Resolution Exempting Crawford County, Kansas, from using Generally Accepted Accounting Principles (GAAP) in the preparation of its Financial Statements and Reports.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Three:** Commissioner Carl Wood regarding the speed limit on 213<sup>th</sup> Street which is a short street in the county and has no speed limit posted. Mr. Wood stated that he would like to have it posted at 20 miles per hour. County Counselor Jim Emerson stated that he would contact Sheriff Dan Peak to have a traffic study done.

**Item Four:** Commissioner Carl Wood regarding the electric service at the Freeto Building. Mr. Wood stated that he was looking for a refrigerator for the new Road & Bridge building and they will work on a wash rack in the future. The Commissioners also discussed repairing the wall on the old Quonset hut at the Freeto location. They also discussed erecting the portable building to be used to store salt and other items.

## UNDER THE HEADING OLD BUSINESS

**Item One:** County Clerk Don Pyle requesting approval of the September 2018 Clerk's Report. The Commissioners discussed the changes in expenditures for the funds.

# Board of Crawford County Commissioners

Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2018. The funds listed are all inclusive and are submitted to the Board of County Commissioners on 09/28/2018 as provided by law.

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	End of Month Accounts Payable	Monthly total Account Payable	Total Expenses For Month
30	Ambulance Service	\$72,529.69	\$28,205.50	\$100,735.19	\$17,860.25	\$32,786.22	\$133,521.41
31	Comm. Corrections	\$20,145.25	\$16,399.28	\$36,544.53	\$10,941.14	\$16,717.14	\$53,261.67
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59	Clerk Tech Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60	Treasurer Tech Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$1,479.49	\$1,479.49
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	General Fund	\$312,101.01	\$149,039.29	\$461,140.30	\$141,528.94	\$221,671.10	\$682,811.40
107	Lower Eight Preparation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	PHAP BC Pathways Grant	\$1,554.88	\$2,060.42	\$3,615.30	\$0.00	\$0.00	\$3,615.30
109	PHAP Grant	\$5,579.02	\$6,139.32	\$11,718.34	\$23,775.06	\$24,218.76	\$35,937.10
110	Health Dept.	\$43,898.16	\$44,847.17	\$88,745.33	\$30,557.33	\$46,215.54	\$134,960.87
111	Health & Family	\$2,088.07	\$696.63	\$2,784.70	\$547.75	\$585.01	\$3,369.71
114	Free To Know	\$4,910.08	\$3,871.71	\$8,781.79	\$82.94	\$333.75	\$9,115.54
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	Case Management	\$2,260.34	\$2,000.95	\$4,261.29	\$16,403.54	\$16,403.54	\$20,664.83
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
121	Family Connections	\$4,896.87	\$2,931.50	\$7,828.37	\$0.00	\$0.00	\$7,828.37
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	R&B, Spec Brg, Weed	\$99,047.87	\$43,308.37	\$142,356.24	\$187,915.47	\$320,978.90	\$483,335.14
141	Special Bridge Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$4,369.88	\$4,369.88
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
198	Consolidated 911	\$0.00	\$0.00	\$0.00	\$6,685.74	\$13,775.83	\$13,775.83
200	Employee Benefits	\$0.00	\$370,845.34	\$370,845.34	\$610.50	\$610.50	\$371,455.84
202	Operating Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
215	Fire District #1	\$569.91	\$102.91	\$672.82	\$9,055.49	\$16,219.09	\$16,891.91
216	Fire Equipment Fund	\$0.00	\$0.00	\$0.00	\$7,274.48	\$7,274.48	\$7,274.48
220	Fire District #2	\$372.20	\$66.62	\$438.82	\$0.00	\$1,752.57	\$2,191.39
222	Fire District #3	\$0.00	\$0.00	\$0.00	\$113.65	\$264.71	\$264.71
223	Fire District #4	\$0.00	\$0.00	\$0.00	\$752.06	\$5,197.60	\$5,197.60
241	Historical Museum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	RJA reinvestment	\$2,098.78	\$2,460.32	\$4,559.10	\$104.16	\$104.16	\$4,663.26
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	JJ RJA 11th Judicial	\$16,459.26	\$11,832.50	\$28,291.76	\$2,156.20	\$3,821.83	\$32,113.59
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
263	Juvenile Justice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	Local Envrnmtl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398	Tourism & Convention	\$5,128.47	\$7,080.09	\$12,208.56	\$0.00	\$1,323.96	\$13,532.52
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$6,317.00	\$6,317.00
505	Sewer District #2	\$0.00	\$0.00	\$0.00	\$0.00	\$2,854.50	\$2,854.50
516	Sewer District #4	\$172.70	\$46.08	\$218.78	\$2,241.62	\$3,253.54	\$3,472.32
520	Sewer District #5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
702	Sewer Franklin Oper #3	\$0.00	\$0.00	\$0.00	\$0.00	\$795.04	\$795.04
991	Mental Health Payroll	\$222,503.00	\$213,450.82	\$435,953.82	\$0.00	\$0.00	\$435,953.82
992	Motor Vehicle Payroll	\$9,824.69	\$4,951.04	\$14,775.73	\$0.00	\$0.00	\$14,775.73
		\$826,140.25	\$910,335.86	\$1,736,476.11	\$458,586.32	\$749,323.94	\$2,485,800.05

**Add-On Checks - See Detail on Monthly Reports**

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	End of Month Accounts Payable	Monthly Total Accounts Payable	Total Expenses For Month
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# Board of Crawford County Commissioners

Add-ons - See Detail on Reports	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Add On Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

<b>Unposted Checks - See Detail on Montly Reports</b>						
Unposted - See Detail on Reports				\$43.17	\$2,508.56	\$2,508.56
					\$0.00	\$0.00
Unpost Total	\$0.00	\$0.00	\$0.00	\$43.17	\$2,508.56	\$2,508.56

**GRAND TOTALS for Warrant Account** **\$2,483,291.49**

<b>Disbursements</b>						
Dept #	Dept. Name			Accounts Payable		Total Expenses
						\$0.00
<b>Total Disbursements</b>						<b>\$0.00</b>

The following warrant numbers are inclusive in the amounts expended above:

9/14/2018	Accounts Payable Numbers	584880-585139
9/14/2018	Payroll Numbers	0
9/14/2018	Disbursement Numbers	0
9/14/2018	Account Payable Add-on Numbers	585140-585154
9/14/2018	Payroll Add-on Numbers	
8/28/2018	Accounts Payable Numbers	585155-585429
8/28/2018	Payroll Numbers	585430-585552
8/28/2018	Disbursement Numbers	0
8/28/2018	Account Payable Add-on Numbers	0
8/28/2018	Payroll Add-on Numbers	0

The above listed report of the County Clerk of Crawford County, Kansas dated September 28, 2018 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner Moody and seconded by Commissioner Wood that the said report be confirmed and listed in the County Warrant Register for 2018. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2018, and listed in the said record book.

Motion carried by the following roll call vote:  
 Ayes: Commissioners: Wood, Moody, and Murphy  
 Nays:

Dated at Girard, Kansas this 2nd Day of October, 2018

Chairperson [Signature]  
 Member Carl R. Wood  
 Member [Signature]  
 Attest [Signature]

**On motion (18-359)** of Commissioner Moody and the second of Commissioner Wood to approve the September 2018 Clerk’s Report as presented.

**On a Roll Call Vote.**

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** County Counselor Jim Emerson asked that Mr. Troy Graham, County Zoning Director, give an update on progress on the Mulberry Limestone Zoning Case. Mr. Graham stated that Mulberry Limestone did a test blast for the area residents and they collected dust samples and they were sent off to an independent testing lab to get levels for particles in the air. The Commissioners asked that the parties reach an agreement that they call all live with before they come before the Commissioners again. Mr. Graham stated that he would talk to the parties and have them back with an agreement.

Commissioner Murphy asked Mr. Graham to be the contact person for the county in communication regarding the Silverback Landing Project. It was discussed that the engineer for the county is waiting for updated information from Earle’s Engineering to

## Board of Crawford County Commissioners

review and give an opinion to the Commissioners. Commissioner Wood stated that he wants to be involved in any meetings regarding this project. The Commissioners decided to ask Engineer Frank Young to attend the meeting on Friday, October 19, 2018.

**Item Three:** Commissioner Carl Wood regarding a call from a county resident about the ability of college students to vote in Crawford County. Mr. Wood stated that he and County Clerk Don Pyle had both received a phone call from the same person regarding this issue. Mr. Pyle discussed how his office verifies a voter address through the postal service and that a voter' address on their photo ID does not have to be the same as their voter registration address. There was a discussion of the ways that voter fraud can be prevented.

**Item Four:** Commissioner Wood wanted to discuss the difference between an agreement for insurance services through a broker or through an agent and what the implications of those agreements. Mr. Ray Ryan discussed the difference in being a consultant or a broker or an agent and how that can change the services provided. Mr. Ryan also discussed the insurance companies that will bid on the county's property, casualty and workers comp insurance and that he likes to have all of those coverages with the same company.

Mr. Zac Dickey and Mr. Brannon Green of Next Generation Insurance stated that they would like to see the county allow brokers to submit proposals and then the county pick a broker to solicit bids from all insurance carriers on the behalf of the county. They felt that they would have the most leverage to deal with these companies for the county. The Commissioners decided that they would discuss this again at a later date.

### **EXECUTIVE SESSION**

**Item One:** County Counselor Jim Emerson requested an executive session for 10 minutes to discuss Non-Elected Personnel.

**On motion (18-360)** of Commissioner Murphy and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 12:35 PM.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 12:25 PM and reconvened the Open Session at 12:34 PM with no action taken except to go back into open session.

### **UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS**

#### **FUTURE BUSINESS:**

## Board of Crawford County Commissioners

**Item One: October 9, 2018, 9:00 AM** – Work Session on Health Insurance with Randi Ryan and Cristy Mitchell of Blue Cross and Blue Shield.

**Item Two: October 12, 2018, 9:30 AM** – Work Session with Dr. Tim Stebbins regarding the Ambulance Service.

### ANNOUNCEMENTS:

**Item One: October 8, 2018** – The Courthouse will be closed in observance of Columbus Day.

### UNDER THE HEADING MOTION TO ADJOURN

### MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Wood and the second of Commissioner Moody to adjourn the [October 5, 2018](#) meeting of the Board of Crawford County Commissioners at 12:38 PM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**  
County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

[Taken DPP 10/05/18 12:38 PM/amended DPP 10/8/18 11:00 AM/amended BKW 10/8/18 12:05 PM](#)