

Board of Crawford County Commissioners

Commissioners' Journal

2022, THIRTY-SIXTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS, Tuesday, May 24, 2022, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes.

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioner Jeremy Johnson and Commissioner Bruce Blair were in attendance.

Deputy County Clerk Bobbi Wicker and County Counselor Jim Emerson were seated with the Board.

Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING
CONSENT AGENDA

On motion (22-179) of Commissioner Johnson and the second of Commissioner Blair that the consent agenda be approved including:

- 1. Approval of the May 17, 2022 minutes of the Board of County Commissioners, and
2. Approval of the accounts payable warrant numbers 613399 to 613620 dated May 13, 2022 in the total amount of \$366,111.27.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The Deputy County Clerk presented the following motions for Commissioners' signatures:

Table with 3 columns: Motion 22, 178, That the consent agenda be approved including: Approval of the May 13, 2022 minutes

EXECUTIVE SESSION

Item One: County Counselor Jim Emerson requested an executive session for 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship.

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**On motion (22-180)** of Commissioner Moody and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship to discuss a software contract and to include the Board of County Commissioners, County Counselor Jim Emerson and County Attorney Reina Probert and to reconvene by 10:17 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**The Commissioners went into Executive Session at 10:02 AM and reconvened the Open Session at 10:12 AM with no action taken except to go back into open session.**

**On motion (22-181)** of Commissioner Johnson and the second of Commissioner Moody to authorize County Attorney Reina Probert to proceed with the contract with Karpel Solutions for Case Management Software and to approve the initial payment of \$11,250.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** Mr. Michael Ehling requested an executive session for 20 minutes to discuss Non-Elected Personnel.

**On motion (22-182)** of Commissioner Moody and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss the Health Department under Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson, Mr. Michael Ehling and Ms. Teddi Van Kam and to reconvene by 10:35 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**The Commissioners went into Executive Session at 10:15 AM and reconvened the Open Session at 10:35 AM with no action taken except to go back into open session.**

### **UNDER THE HEADING NEW BUSINESS**

#### **PROCLAMATION AND ORDERS OF THE BOARD**

#### **PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS**

#### **MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH**

#### **MESSAGES FROM THE PUBLIC**

#### **MESSAGES FROM ELECTED OFFICIALS**

#### **MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**

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## MESSAGES FROM APPOINTED OFFICIALS NEW BUSINESS

**Item One:** County Counselor Jim Emerson discussed the Kansas Homeowners Assistance Fund (KHAF) through the Kansas Housing Resources Corporation. He stated that there is \$57,000,000 allocated to the State of Kansas and it will assist homeowners in paying delinquent mortgage payments, property taxes and utilities along with other fees. He explained the assistance terms, qualifications and income guidelines of the program. Mr. Emerson stated that 20 applications have been submitted from Crawford County with 16 applications in progress and 1 application approved. He explained how to apply for the program and a stated that this information will be posted on the county website.

**Item Two:** Mr. Emerson stated that EMS Director Randy Sandberg and EMS Administrator Dr. Tim Stebbins have requested a budget work session for the EMS Department on June 14, 2022 at 9:00 AM. The Commissioners agreed.

**Item Three:** Mr. Emerson presented a Notice of Intent to Vacate Platted Alleys in the Original Town of Englevale, Crawford County, Kansas. He showed a map of the area and explained where the proposed alleys are located. He stated that there is only one property owner involved in this request. He explained that the Notice of Intent will be published this Friday with a public hearing date set for June 17, 2022 at 10:00 AM in the County Commission Room.

**On motion (22-183)** of Commissioner Blair and the second of Commissioner Moody to approve publication of the Notice to Vacate Platted Alleys in the Original Town of Englevale, Crawford County, Kansas with a public hearing set for June 17, 2022 at 10:00 AM in the County Commission Room.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Four:** Commissioner Blair gave a brief update on the status of implementing a CDL training and certificate program through CTEC. He spoke about a partnership with the county to do in-kind work, possibly a parking lot for practice maneuvers. He will keep the Commissioners updated on the status of the program.

**Item Five:** Commissioner Moody stated that he was contacted by a representative of the SEK Humane Society requesting assistance in picking up trees and brush from the property. The other Commissioners see no issues with assistance.

## OLD BUSINESS:

**Item One:** Commissioner Moody addressed property that the County purchased in Chicopee and stated that the property needs to be mowed. He spoke about getting the property back on the tax rolls and Mr. Emerson stated that he is working on this issue.

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**Item Two:** The Commissioners discussed other County owned properties in need of mowing.

### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

#### FUTURE BUSINESS:

**Item One: June 7, 2022-** 9:00 AM Work Session with Benefits Administrator Lauren Edwards to discuss the Employee Handbook.

**Item Two: June 7, 2022** – Mr. Mark Lehman Chairman of the Board of Supervisors Crawford County Conservation District addressing Conservation District Budget.

**Item Three: June 14, 2022 – 9:00 AM** Budget Work Session for the EMS Department with EMS Director Randy Sandberg and EMS Administrator Dr. Tim Stebbins.

#### ANNOUNCEMENTS:

**Item One: Monday, May 30, 2022** – The Courthouse will be closed in observance of the Memorial Day Holiday.

**Item Two: June 3, 2022** – The Regular Session of the Board of County Commissioners is cancelled.

### UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Johnson and the second of Commissioner Moody to adjourn the [May 24, 2022](#) meeting of the Board of Crawford County Commissioners at 10:49 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Bobbi Wicker**

Deputy County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

Taken BKW 5/24/2022 10:49 AM/amended BKW 5/24/2022 2:30 PM