

Board of Crawford County Commissioners

Commissioners' Journal

2017, **FIFTY-SIXTH** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS **Friday, July 28, 2017, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Carl Wood served as the presiding officer.

Commissioner Tom Moody was in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (17-260) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the **July 20, 2017** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 17	257	That the consent agenda be approved including: Approval of the July 17, 2017 minutes
Motion 17	258	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson
Motion 17	259	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and EMS Director Randy Sandberg

Board of Crawford County Commissioners

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM THE COUNTY LOCAL BOARD OF HEALTH

MESSAGES FROM THE PUBLIC

Item One: Team members of the Cherokee Little league addressed the Commissioners. The team members and the coach introduced themselves. Team Member Wyatt Scales spoke on behalf of the team and stated that the team had recently won the State Tournament and will be traveling to Indianapolis for the Little League Regionals. He stated that his team would greatly appreciate a donation from the Commissioners to help with travel expenses. Mr. Pyle answered the Commissioners that the funds could be taken out of the Park and Recreation Fund.

On motion (17-261) of Commissioner Moody and the second of Commissioner Wood to approve the donation of \$500 to Cherokee Little League for Travel expenses to the Little League Regionals in Indianapolis.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Robert Gorentz, Maintenance Supervisor addressed the bids on the Road & Bridge Buildings. He stated that his recommendation is to award the bid on the maintenance building in Girard to Home Center Construction and to award the bid on the Pittsburg Freeto building to Jack Coomes Steel Buildings. Mr. Gorentz stated that both were the low bids. Mr. Jack Coomes was present and answered some questions for the Commissioners.

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ROAD AND BRIDGE BULIDING BIDS:

Building 1: Girard

Home Center Construction: \$46,300

Jack Coomes Steel Building: \$47,500

Building 2: Freeto

Home Center Construction: Base Building:	\$94,300.00
Alternate:	\$53,200.00
Total:	\$147,500.00

Jack Coomes Construction: Total:	\$145,685.00
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Low bids combined total:	\$191,985.00
Engineering Fees	4,500.00
Fill/Pad	1,600.00
Prem. Layout	150.00
Total	\$198,235.00

Building funds in Equipment Reserve Fund:	\$106,829.25
Additional funds available from insurance:	\$81,180.34
Total Funds Available:	\$188,009.59

On motion (17-262) of Commissioner Wood and the second of Commissioner Moody to approve the Award of the bid on the Maintenance Building in Girard to Home Center Construction and to Award the bid for the Pittsburg Maintenance building to Jack Coomes Steel Buildings as recommended by Mr. Robert Gorentz, Maintenance Supervisor.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

Item Two: Ms. Tracy Harris, 11th Judicial District Community Corrections Director, presented the FY2018 Revised Behavioral Health Budget for the 11th Judicial District

Board of Crawford County Commissioners

Community Corrections. She explained that this budget is used to fund the care coordinators and stated that Community Corrections has 3 part time care coordinators in Crawford County and 1 full time Care Coordinator in Labette County. Ms. Harris informed the Commissioners that the overall budget is approximately \$130,000 budget at no cost to the County.

FY2018 REVISED BEHAVIORAL HEALTH BUDGET NARRATIVE 11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS						
Please attach a Budget Summary to this document						
PERSONNEL SECTION						
1A PERSONNEL-PROGRAM PROVIDER						
Name	Salary Detail	Total Salary	BH Percent	Subtotal	Totals	
			100.00%	0.00		0.00
			100.00%	0.00		0.00
			100.00%	0.00		0.00
TOTAL SALARY						0.00
Name	Benefits Detail	Salary etc.	BH Percent	Subtotal	Name Total	Total
		0.00			0.00	0.00
		0.00			0.00	0.00
	FICA Social Security	0.00	6.20%	0.00		
	FICA Medicare	0.00	1.45%	0.00		
	KPERS (Retirement Benefits)	0.00	9.69%	0.00		
	State Unemployment	0.00	1.00%	0.00		
	State Workman's Comp	0.00	1.00%	0.00		
	Health Insurance	0.00	100.00%	0.00		
	Life Insurance	0.00	100.00%	0.00		
	Longevity	0.00	100.00%	0.00		
	(Please Specify)	0.00	100.00%	0.00		
		0.00			0.00	0.00
	FICA Social Security	0.00	6.20%	0.00		
	FICA Medicare	0.00	1.45%	0.00		
	KPERS (Retirement Benefits)	0.00	9.69%	0.00		
	State Unemployment	0.00	1.00%	0.00		
	State Workman's Comp	0.00	1.00%	0.00		
	Health Insurance	0.00	100.00%	0.00		
	Life Insurance	0.00	100.00%	0.00		
	Longevity	0.00	100.00%	0.00		
	(Please Specify)	0.00	100.00%	0.00		
TOTAL BENEFITS						0.00
1A TOTAL PERSONNEL						0.00

Personnel Category Comments:						
TOTAL PERSONNEL SECTION						0.00
AGENCY OPERATIONS SECTION						
2A TRAVEL CATEGORY						
Details	BH Percent	Subtotal	Totals			
Mileage for Care coordinators	100.00%	0.00				0.00
average \$1180 p/month	100.00%	14,160.00				14,160.00
	100.00%	0.00				0.00
	100.00%	0.00				0.00
	100.00%	0.00				0.00
2A TOTAL TRAVEL CATEGORY						14,160.00
Travel Category Comments: Mileage to and from client contacts and transportation assistance to treatment appointments, job search. Includes expenses for transportation if a client has to go out of the area for substance abuse IP tx and has no transportation sources.						
2B TRAINING CATEGORY						
Details	BH Percent	Subtotal	Totals			
	100.00%	0.00				0.00
Training for Care Coordinators	100.00%	500.00				500.00
	100.00%	0.00				0.00
	100.00%	0.00				0.00
	100.00%	0.00				0.00
2B TOTAL TRAINING CATEGORY						500.00
Training Category Comments:						
2C OFFICE SETUP CATEGORY						
Details	BH Percent	Subtotal	Totals			
	100.00%	0.00				0.00
Supplies for Care Coordinators	100.00%	250.00				250.00
	100.00%	0.00				0.00
	100.00%	0.00				0.00
	100.00%	0.00				0.00
2C TOTAL OFFICE SETUP CATEGORY						250.00
Office Setup Category Comments: Replacement of office supplies, equipment needed to carry out						

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2D GROUP SUPPLIES CATEGORY									
	Details		BH Percent	Subtotal					
		0.00	100.00%	0.00				0.00	
		0.00	100.00%	0.00				0.00	
		0.00	100.00%	0.00				0.00	
		0.00	100.00%	0.00				0.00	
		0.00	100.00%	0.00				0.00	
2D TOTAL GROUP SUPPLIES CATEGORY								0.00	
Group Supplies Category Comments:									
TOTAL AGENCY OPERATIONS SECTION								14,910.00	
CONTRACTS/CLIENT SERVICES SECTION									
3A MENTAL HEALTH CATEGORY									
	Details		BH Percent	Subtotal		Totals			
	Evaluations	0.00	100.00%	0.00		0.00		0.00	
	Medication	0.00	100.00%	0.00		0.00		0.00	
	Treatment/Groups (Includes Co-Pays)	0.00	100.00%	0.00		0.00		0.00	
		0.00	100.00%	0.00		0.00		0.00	
3A TOTAL MENTAL HEALTH CATEGORY								0.00	
Mental Health Category Comments: Voucher Funding to meet needs for Substance Abuse Evaluations									
3B SUBSTANCE ABUSE CATEGORY									
	Details		BH Percent	Subtotal					
	Evaluations	2 evaluations @ \$150 each	300.00	100.00%	300.00			300.00	
	Medication		0.00	100.00%	0.00			0.00	
	Treatment/Groups/Detox (Includes Co-Pays)		0.00	100.00%	0.00			0.00	
			0.00	100.00%	0.00			0.00	
3B TOTAL SUBSTANCE ABUSE CATEGORY								300.00	
Substance Abuse Category Comments:									
3C SEX OFFENDER CATEGORY									
	Details		BH Percent	Subtotal					
	Evaluations	1 Evaluations @ \$550 each	550.00	100.00%	550.00			550.00	
	Treatment/Groups (Includes Co-Pays)	8 sessions @ \$40 each	320.00	100.00%	320.00			320.00	
			0.00	100.00%	0.00			0.00	
3C TOTAL SEX OFFENDER CATEGORY								870.00	
Sex Offender Category Comments: Voucher funding for meeting expectations of Sex Offender Evaluations and Group participation.									
3D CONTRACT PERSONNEL CATEGORY									
	Details		BH Percent	Subtotal					
	Care Coordinator- CR	3 PTE	71,934.72	100.00%	71,934.72			71,934.72	
	Care Coordinator LB	1 FTE	40,547.18	100.00%	40,547.18			40,547.18	
	Care Coordinator Cell Phone	3 PT and 1 FT- Av 68.00 mo	816.00	100.00%	816.00			816.00	
			0.00	100.00%	0.00			0.00	
			0.00	100.00%	0.00			0.00	
3D TOTAL CONTRACT PERSONNEL CATEGORY								113,297.90	
Contract Personnel Category Comments: Labette Center for Mental Health has requested to factor in a 2.5% increase in salary of their care coordinator. Other increased factors include a rise in health insurance coverage and KPERS.									
3E OTHER SERVICES CATEGORY									
	Details		BH Percent	Subtotal					
	BIP Evaluations	4 evals @ \$150 each	600.00	100.00%	600.00			600.00	
	BIP Treatment/Groups (Includes Co-Pays)	25 sessions @ \$20 week	500.00	100.00%	500.00			500.00	
			0.00	100.00%	0.00			0.00	
	Transitional Housing	3 nights @ \$75 per night	230.00	100.00%	230.00			230.00	
3E TOTAL OTHER SERVICES CATEGORY								1,330.00	
Other Services Category Comments: Voucher funding for meeting expectations of Batterers Intervention Evaluations and Group participation and Housing needs.									
TOTAL CONTRACTS/CLIENT SERVICES SECTION								115,797.90	
TOTAL BEHAVIORAL HEALTH AWARD								130,707.90	

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BH Funds	BH Funds	BH Funds	
Wages	Benefits	Total	
\$0.00	\$0.00	\$0.00	
\$0.00	\$0.00	\$0.00	
\$0.00	\$0.00	\$0.00	
\$0.00	\$0.00	\$0.00	

On motion (17-263) of Commissioner Wood and the second of Commissioner Moody to approve the FY2018 Revised Behavioral Health Budget for the 11th Judicial District Community Corrections and authorize the Chairman to sign.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

Item Three: Ms. Harris presented the FY2018 Carryover Reimbursement Budget for the 11th Judicial District Community Corrections. She explained that these are funds that Community Corrections collect that the clients pay back for services. She gave the Commissioners information on what these funds will be used for.

Board of Crawford County Commissioners

FY2018	
REVISED BEHAVIORAL HEALTH BUDGET SUMMARY	
AGENCY NAME	
Please attach a Budget Narrative to this document	
	Current Allocation
PERSONNEL SECTION	Cells auto fill-Verify amounts against Narrative
1A PERSONNEL CATEGORY	
Salary	0.00
Benefits	0.00
TOTAL PERSONNEL SECTION	0.00
AGENCY OPERATIONS SECTION	Cells auto fill-Verify amounts against Narrative
2A TRAVEL CATEGORY	14,160.00
2B TRAINING CATEGORY	500.00
2C OFFICE SETUP CATEGORY	250.00
2D GROUP SUPPLIES CATEGORY	0.00
TOTAL AGENCY OPERATIONS SECTION	14,910.00
CONTRACTS/CLIENT SERVICES SECTION	Cells auto fill-Verify amounts against Narrative
3A MENTAL HEALTH CATEGORY	0.00
3B SUBSTANCE ABUSE CATEGORY	300.00
3C SEX OFFENDER CATEGORY	870.00
3D CONTRACT PERSONNEL CATEGORY	113,297.90
3E OTHER SERVICES CATEGORY	1,330.00
TOTAL CONTRACTS/CLIENT SERVICES SECTION	115,797.90
TOTAL BEHAVIORAL HEALTH BUDGET SUMMARY	130,707.90

Board of Crawford County Commissioners

FY 2018 CARRYOVER REIMBURSEMENT BUDGET SUMMARY 11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS		
Please attach a Budget Narrative to this document		
		Current Allocation
4A PERSONNEL CATEGORY		
Salary		0.00
Benefits		0.00
TOTAL PERSONNEL SECTION		0.00
RESIDENTIAL OPERATIONS SECTION		
5A TRAVEL CATEGORY	Cells auto fill-Verify amounts against Narrative	
5B TRAINING CATEGORY	\$	-
5C COMMUNICATIONS CATEGORY	\$	-
5D EQUIPMENT CATEGORY	\$	-
5E SUPPLIES/COMMODITIES CATEGORY	\$	-
5F FACILITY CATEGORY	\$	-
5G CONTRACTUAL CATEGORY	\$	-
TOTAL RESIDENTIAL OPERATIONS SECTION		0.00
CONTRACTS/CLIENT SERVICES CATEGORY		
6A CONTRACTS/CLIENT SERVICES CATEGORY	Cells auto fill-Verify amounts against Narrative	
Drug Testing Supplies		0.00
Drug Testing Services		0.00
Substance Abuse Evaluations		0.00
Substance Abuse Treatment		0.00
Mental Health Evaluations		0.00
Mental Health Treatment		0.00
Sex Offender Evaluations		0.00
Sex Offender Treatment		0.00
Academic Education Services		0.00
Vocational Education Services		0.00
Transportation Assistance		0.00
Housing Assistance		0.00
Subsistence		0.00
Cognitive Skills		0.00
Client Incentives		0.00
Electronic Monitoring Services		0.00
Surveillance Services		0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
TOTAL CONTRACTS/CLIENT SERVICES CATEGORY		0.00
TOTAL ADULT RESIDENTIAL SECTION		0.00
TOTAL FY18 CARRYOVER REIMB BUDGET		23,834.94

Board of Crawford County Commissioners

FY 2018	
CARRYOVER REIMBURSEMENT BUDGET SUMMARY	
11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS	
Please attach a Budget Narrative to this document	
Current Allocation	
PERSONNEL SECTION	Cells auto fill-Verify amounts against Narrative
1A ADMIN PERSONNEL CATEGORY	
Salary	7,000.00
Benefits	175.70
1B NON-ADMIN PERSONNEL CATEGORY	
Salary	6,500.00
Benefits	702.80
TOTAL PERSONNEL SECTION	14,378.50
AGENCY OPERATIONS SECTION	
2A TRAVEL CATEGORY	Cells auto fill-Verify amounts against Narrative
2B TRAINING CATEGORY	3,500.00
2C COMMUNICATIONS CATEGORY	2,300.00
2D EQUIPMENT CATEGORY	406.44
2E SUPPLIES/COMMODITIES CATEGORY	500.00
2F FACILITY CATEGORY	500.00
2G CONTRACTUAL (Operating only) CATEGORY	0.00
TOTAL AGENCY OPERATIONS SECTION	300.00
TOTAL AGENCY OPERATIONS SECTION	7,506.44
CLIENT SERVICES SECTION	
3A CLIENT SERVICES SECTION	Cells auto fill-Verify amounts against Narrative
Drug Testing Supplies	1,000.00
Drug Testing Services	0.00
Substance Abuse Evaluations	300.00
Substance Abuse Treatment	150.00
Mental Health Evaluations	0.00
Mental Health Treatment	0.00
Sex Offender Evaluations	0.00
Sex Offender Treatment	0.00
Academic Education Services	0.00
Vocational Education Services	0.00
Transportation Assistance	500.00
Housing Assistance	0.00
Subsistence	0.00
Cognitive Skills	0.00
Client Incentives	0.00
Electronic Monitoring Services	0.00
Surveillance Services	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
TOTAL CLIENT SERVICES SECTION	1,950.00
ADULT RESIDENTIAL SECTION	
	Cells auto fill-Verify amounts against Narrative

Board of Crawford County Commissioners

FY 2018 CARRYOVER REIMBURSEMENT NON-PERSONNEL BUDGET NARRATIVE 11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS			
Please attach a Budget Summary to this document			
		TOTAL NON-PERSONNEL	
		9,456.44	
		Current	
		Allocation	
AGENCY OPERATIONS SECTION			
2A TRAVEL CATEGORY	Details	Amount	
	Fuel	0.00	
	Per Diem	500.00	
	Vehicle Maintenance	0.00	
	Vehicle Insurance	0.00	
	Mileage	2,500.00	
	K-Tag/Tolls	0.00	
	Advisory Board Meals	500.00	
2A TOTAL TRAVEL CATEGORY		3,500.00	
Travel Comments: Mileage would include costs to supplemental budget for travel to meeting across state or to satellite offices, as needed.			
2B TRAINING	Details	Amount	
	Fuel	0.00	
	Per Diem	500.00	
	Registration	300.00	
	Mileage	1,500.00	
	K-Tag/Tolls	0.00	
2B TOTAL TRAINING CATEGORY		2,300.00	
Training Comments: Mileage to Training if needed to supplement budget. Agency Uses IRS rate. Per diem is at cost of meal for overnight travel requirements with limits as per agency policy. Registration costs would include any fees required to attend supplemental training.			
2C COMMUNICATION	Details	Amount	
	Cell Phone	0.00	
	Internet Services	0.00	
	Land Line	466.44	
2C TOTAL COMMUNICATION CATEGORY		466.44	
Communication Comments: supplement costs for landlines if needed due to increase in costs or usage			
2D TOTAL EQUIPMENT	Details	Amount	
	Computer	500.00	
	Printer	0.00	
	Vehicle Purchase	0.00	
2D TOTAL EQUIPMENT CATEGORY		500.00	
Equipment Comments: Costs to supplement equipment needed not afforded in Grant budget. To include computers, monitors, recorders, OC spray, body armour, etc.			

FY 2018
CARRYOVER REIMBURSEMENT PERSONNEL BUDGET NARRATIVE
11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS

															\$ 14,378.50					
															Total					
															Personnel					
															Total Personnel					
1A PERSONNEL SECTION (Admin)																				
Change percentage below if needed															Enter Dollar amounts below					
Name	FTE	Position Title	Salary	Largevity or bonus	Total Salary	FICA SS & Medicare	KPERS	State Unemp	State Workers Comp	Health Ins	Life Ins	Other benefit	other benefit	other benefit	FICA SS & Medicare	KPERS	State Unemployment	State Workers Comp	Total Benefits	Total Personnel
ADM Personnel	1		1,000.00		\$ 1,000.00	7.65%	9.50%	0.42%	0.00%						\$ 76.50	\$ 85.00	\$ 4.20	\$ -	\$ 175.70	\$ 1,175.70
Work Warrs Comp Claims					\$ -	0.00%	0.00%	0.00%	0.00%						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pay Out Fund			6,000.00		\$ 6,000.00	0.00%	0.00%	0.00%	0.00%						\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00
					\$ -	7.65%	9.69%	1.00%	1.00%						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals					\$ 7,000.00					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76.50	\$ 85.00	\$ 4.20	\$ -	\$ 175.70	\$ 7,175.70
1B PERSONNEL SECTION (non-Admin)																				
Change percentage below if needed															Enter Dollar amounts below					
Name	FTE	Position Title	Salary	Largevity or bonus	Total Salary	FICA SS & Medicare	KPERS	State Unemp	State Workers Comp	Health Ins	Life Ins	Other benefit	other benefit	other benefit	FICA SS & Medicare	KPERS	State Unemployment	State Workers Comp	Total Benefits	Total Personnel
ISP Personnel			4,000.00		\$ 4,000.00	7.65%	9.51%	0.42%	0.00%						\$ 306.00	\$ 380.00	\$ 16.80	\$ -	\$ 702.80	\$ 4,702.80
Work Comp Claims			2,500.00		\$ 2,500.00	0.00%	0.00%	0.00%	0.00%						\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00
					\$ -	7.65%	9.69%	1.00%	1.00%						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
					\$ -	7.65%	9.69%	1.00%	1.00%						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total non-admin					\$ 6,500.00					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306.00	\$ 380.00	\$ 16.80	\$ -	\$ 702.80	\$ 7,202.80
Total Personnel					\$ 13,500.00					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 382.50	\$ 475.00	\$ 21.00	\$ -	\$ 878.50	\$ 14,378.50

Narrative Comments: Please describe what each position will do and how you determined the splits used for each program in the box below:

This agency only pays Workman's comp Deductibles if there is an accident to claim. Premiums are paid by the County under their policy. This agency is putting funds into a payout account previously established to order to pay out employees for leave time at retirement as per agency policy. The Adm and ISP Salary listed is utilized to pay out an employee who resigns or is otherwise separated from the agency, however it may be used as well this year to aid in the cost of insurance premiums, as Crawford County has implemented a employee surcharge to replenish the insurance claims fund, as we are a self insured agency. Community Corrections employees were already paying a portion of their insurance premiums, therefore as an agency we decided to cover all of the insurance premiums, with the employees paying only the surcharge required of the County. This surcharge was required just recently and Agency budgets had already been submitted to KDCC, therefore budgetary movements and/or carryover reimbursement funds may be needed to supplement that line item.

Board of Crawford County Commissioners

On motion (17-264) of Commissioner Wood and the second of Commissioner Moody to approve the Carry over Reimbursement Budget for the 11th Judicial District Community Corrections and authorize the Chairman to sign.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

Item Four: Ms. Harris presented the Community Corrections Quarterly Budget Adjustment Report and explained that the adjustment is to move some line items around in the budget.

On motion (17-265) of Commissioner Wood and the second of Commissioner Moody to approve the Community Corrections Quarterly Budget Adjustment Report and authorize the Chairman to sign.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Ms. Becky Gray, City of Pittsburg Director of Housing and Community Development gave an update on 2 property tax rebate programs through the City of Pittsburg, the Rural Housing Incentive District (RHID) and the Neighborhood Revitalization Program (NRP). She stated that the NRP is now being proactively marketed to all property owners in the district. She explained the Rural Housing Incentive District (RID) and how it works. She informed the Commissioners that Point Royale Development from Springfield Missouri was allowed low income tax credits and will be building 20 homes in this district. She explained how the tax credits will work and how the homes will be rented and sold over after a 15 year period. She stated that it is an affordable housing home ownership program. There was a lengthy discussion on the taxes for these homes and how the money will be distributed to the developer after the taxes are paid so that those funds can be used to pay for the infrastructure expenses. There was a discussion about the differences and areas of RHID and NRP.

MESSAGES FROM ELECTED OFFICIALS

PROCLAMATION AND ORDERS OF THE BOARD

NEW BUSINESS

Item One: Mr. Emerson requested a transfer of \$40,000 from the General Fund to the Risk Management Fund.

On motion (17-266) of Commissioner Moody and the second of Commissioner Wood to approve the transfer \$40,000 from the General Fund to the Risk Management Fund.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Board of Crawford County Commissioners

Absent or not voting: Commissioner Murphy

The motion prevailed.

Item Two: Mr. Pyle presenting Resolution #2017-020, #2017-021, 2017-022, 2017-023 & 2017-024. Mr. Pyle explained that these are Resolutions requesting refund on personal property taxes for Community Health Center of Southeast Kansas that that were paid to the Motor Vehicle Office in error when the tags were renewed. Ms. Jan Meredith, Appraiser's Office Supervisor explained to the Commissioners the reasoning for the abatements. She explained the humanitarian exemption and that is the exemption the Community Health Center of Southeast Kansas falls under.

RESOLUTION
2017-020

WHEREAS, it has come to the attention of the Board of County Commissioners that an error has been made in the collection of Motor Vehicle taxes on the below mentioned vehicle owned by the Community Health Center of Southeast Kansas, Inc. They have had a prior exemption for real estate under 79-201-Ninth (Humanitarian with 501(c)(3) in BTA orders.2008-7874-2008-7878. They have also had previous Personal Property exempted in BTA order 2005-2696-TX under statute 79-201-Ninth.

Per Statute 79-213L(16), the County Appraiser may choose to remove certain property from the tax roll without a BTA order:

"From and after July 1, 1998, vehicles which are owned by an organization having as one of its purposes the assistance by the provision of transit services to the elderly and to disabled persons and which are exempted pursuant to K.S.A. 79-201 Ninth"

The Community Health Center of Southeast Kansas erroneously paid taxes to the Motor Vehicle department. The Motor Vehicle Department had updates and changes in their system and the exemption did not transfer. Due to these circumstances the clerical error occurred and we are requesting that a refund be made for the years mentioned below.

NAME

Community Health Center of Southeast Kansas

VEHICLE

VIN#

~~2016 FORD ECONOLINE E350 DL-~~

1FBNE3BDA18816

2011

TAX YEAR

MOTOR VEHICLE TAX REFUND

2012-2013

\$805.47

2013-2014

\$707.44

2014-2015

\$603.92

TOTAL REFUND

\$2,116.83

IT IS, Therefore, ordered by the Board of County Commissioners in compliance with K.S.A. 79-1701a and upon a motion made by Commissioner Moody, seconded by Commissioner Ward, that the County Treasurer be hereby instructed to refund the Motor Vehicle tax as shown for 2013, 2014 and 2015 in the name of the above organization

Dated at Girard, Kansas on this 7/28/17.

ATTEST: Dale P. Hill
COUNTY CLERK

Carl R. Wood
CHAIRMAN

Jan Meredith
MEMBER

MEMBER

Board of Crawford County Commissioners

RESOLUTION

2017-021

WHEREAS, it has come to the attention of the Board of County Commissioners that an error has been made in the collection of Motor Vehicle taxes on the below mentioned vehicle owned by the Community Health Center of Southeast Kansas, Inc. They have had a prior exemption for real estate under 79-201-Ninth (Humanitarian with 501(c)(3) in BTA orders.2008-7874-2008-7878. They have also had previous Personal Property exempted in BTA order 2005-2696-TX under statute 79-201-Ninth.

Per Statute 79-213L(16), the County Appraiser may choose to remove certain property from the tax roll without a BTA order:

“From and after July 1, 1998, vehicles which are owned by an organization having as one of its purposes the assistance by the provision of transit services to the elderly and to disabled persons and which are exempted pursuant to K.S.A. 79-201 Ninth”

The Community Health Center of Southeast Kansas erroneously paid taxes to the Motor Vehicle department. The Motor Vehicle Department had updates and changes in their system and the exemption did not transfer. Due to these circumstances the clerical error occurred and we are requesting that a refund be made for the years mentioned below.

NAME

Community Health Center of Southeast Kansas

VEHICLE

2016 FORD TRANSIT CONNECT UK

VIN#

NM0AS8F71G1260197

TAX YEAR	MOTOR VEHICLE TAX REFUND
2016-2017	\$493.22
2017-2018	\$394.36
TOTAL REFUND	\$887.58

IT IS, Therefore, ordered by the Board of County Commissioners in compliance with K.S.A. 79-1701a and upon a motion made by Commissioner Moody, seconded by Commissioner Wood, that the County Treasurer be hereby instructed to refund the Motor Vehicle tax as shown for 2016, and 2017 in the name of the above organization

Dated at Girard, Kansas on this 7/28/17.

ATTEST: [Signature]
COUNTY CLERK

[Signature]
CHAIRMAN

[Signature]
MEMBER

[Signature]
MEMBER

Board of Crawford County Commissioners

RESOLUTION

2017-022

WHEREAS, it has come to the attention of the Board of County Commissioners that an error has been made in the collection of Motor Vehicle taxes on the below mentioned vehicle owned by the Community Health Center of Southeast Kansas, Inc. They have had a prior exemption for real estate under 79-201-Ninth (Humanitarian with 501(c)(3) in BTA orders.2008-7874-2008-7878. They have also had previous Personal Property exempted in BTA order 2005-2696-TX under statute 79-201-Ninth.

Per Statute 79-213L(16), the County Appraiser may choose to remove certain property from the tax roll without a BTA order:

“From and after July 1, 1998, vehicles which are owned by an organization having as one of its purposes the assistance by the provision of transit services to the elderly and to disabled persons and which are exempted pursuant to K.S.A. 79-201 Ninth”

The Community Health Center of Southeast Kansas erroneously paid taxes to the Motor Vehicle department. The Motor Vehicle Department had updates and changes in their system and the exemption did not transfer. Due to these circumstances the clerical error occurred and we are requesting that a refund be made for the years mentioned below.

NAME

Community Health Center of Southeast Kansas

VEHICLE

2016 FORD TRANSIT CONNECT UK

VIN#

NM0AS8F70G1259493

TAX YEAR	MOTOR VEHICLE TAX REFUND
2016-2017	\$493.22
2017-2018	\$394.36
TOTAL REFUND	\$887.58

IT IS, Therefore, ordered by the Board of County Commissioners in compliance with K.S.A. 79-1701a and upon a motion made by Commissioner Mosby, seconded by Commissioner Wood, that the County Treasurer be hereby instructed to refund the Motor Vehicle tax as shown for 2016, and 2017 in the name of the above organization

Dated at Girard, Kansas on this 7/28/17.

ATTEST: Dale B. Hill
COUNTY CLERK

Carl R. Wood
CHAIRMAN

[Signature]
MEMBER

[Signature]
MEMBER

Board of Crawford County Commissioners

RESOLUTION

2017-023

WHEREAS, it has come to the attention of the Board of County Commissioners that an error has been made in the collection of Motor Vehicle taxes on the below mentioned vehicle owned by the Community Health Center of Southeast Kansas, Inc. They have had a prior exemption for real estate under 79-201-Ninth (Humanitarian with 501(c)(3) in BTA orders.2008-7874-2008-7878. They have also had previous Personal Property exempted in BTA order 2005-2696-TX under statute 79-201-Ninth.

Per Statute 79-213L(16), the County Appraiser may choose to remove certain property from the tax roll without a BTA order:

“From and after July 1, 1998, vehicles which are owned by an organization having as one of its purposes the assistance by the provision of transit services to the elderly and to disabled persons and which are exempted pursuant to K.S.A. 79-201 Ninth”

The Community Health Center of Southeast Kansas erroneously paid taxes to the Motor Vehicle department. The Motor Vehicle Department had updates and changes in their system and the exemption did not transfer. Due to these circumstances the clerical error occurred and we are requesting that a refund be made for the years mentioned below.

NAME

Community Health Center of Southeast Kansas

VEHICLE

2010 CHEV COBALT 4D

VIN#

1G1AB5F57A7202222

TAX YEAR

2012-2013

2013-2014

2014-2015

TOTAL REFUND

MOTOR VEHICLE TAX REFUND

\$228.21

\$200.44

\$171.11

\$599.76

IT IS, Therefore, ordered by the Board of County Commissioners in compliance with K.S.A. 79-1701a and upon a motion made by Commissioner Moody, seconded by Commissioner Wood, that the County Treasurer be hereby instructed to refund the Motor Vehicle tax as shown for 2013, 2014, and 2015 in the name of the above organization

Dated at Girard, Kansas on this 7/28/17.

ATTEST: [Signature]
COUNTY CLERK

[Signature]
CHAIRMAN

[Signature]
MEMBER

MEMBER

Board of Crawford County Commissioners

RESOLUTION 2017-024

WHEREAS, it has come to the attention of the Board of County Commissioners that an error has been made in the collection of Motor Vehicle taxes on the below mentioned vehicle owned by the Community Health Center of Southeast Kansas, Inc. They have had a prior exemption for real estate under 79-201-Ninth(Humanitarian with 501(c)(3) in BTA orders.2008-7874-2008-7878. They have also had previous Personal Property exempted in BTA order 2005-2696-TX under statute 79-201-Ninth.

Per Statute 79-213L(16), the County Appraiser may choose to remove certain property from the tax roll without a BTA order:
"From and after July 1, 1998, vehicles which are owned by an organization having as one of its purposes the assistance by the provision of transit services to the elderly and to disabled persons and which are exempted pursuant to K.S.A. 79-201 Ninth"

The Community Health Center of Southeast Kansas erroneously paid taxes to the Motor Vehicle department. The Motor Vehicle Department had updates and changes in their system and the exemption did not transfer. Due to these circumstances the clerical error occurred and we are requesting that a refund be made for the years mentioned below.

NAME
Community Health Center of Southeast Kansas

<u>VEHICLE</u>	<u>VIN#</u>
2010 CHEV COBALT 4D	1G1AB5F52A7155908
<u>TAX YEAR</u>	<u>MOTOR VEHICLE TAX REFUND</u>
2012-2013	\$228.21
2013-2014	\$200.44
2014-2015	<u>\$171.11</u>
TOTAL REFUND	\$599.76

IT IS, Therefore, ordered by the Board of County Commissioners in compliance with K.S.A. 79-1701a and upon a motion made by Commissioner Moody, seconded by Commissioner Wood, that the County Treasurer be hereby instructed to refund the Motor Vehicle tax as shown for 2013, 2014, and 2015 in the name of the above organization

Dated at Girard, Kansas on this 7/28/17.

ATTEST: Doris A. Miller
COUNTY CLERK

Carl R. Wood
CHAIRMAN

Janet L. [Signature]
MEMBER

MEMBER

On motion (17-267) of Commissioner Wood and the second of Commissioner Moody to adopt Resolution #2017-020, a Resolution approving a refund in the amount of \$2,116.83 to Community Health Center of SEK for personal property taxes paid in error to the Motor Vehicle Department on a 2011 Ford Econoline E350 for the tax years 2012-2013, 2013-2014 and 2014-2015, Resolution #2017-021, a Resolution approving a refund in the amount of \$887.58 to Community Health Center of SEK for personal property taxes paid in error to the Motor Vehicle Department on a 2011 Ford Transit Connect VIN#0197 for the tax years 2016-2017 and 2017-2018, Resolution #2017-022, a Resolution approving a refund in the amount of \$887.58 to Community Health Center of SEK for personal property taxes paid in error to the Motor Vehicle Department on a 2016 Ford Transit

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Connect VIN#9493 for the tax years 2016-2017 and 2017-2018, Resolution #2017-023, a Resolution approving a refund in the amount of \$599.76 to Community Health Center of SEK for personal property taxes paid in error to the Motor Vehicle Department on a 2010 Chev Cobalt VIN#2222 for the tax years 2012-2013, 2013-2014 and 2014-2015 and Resolution #2017-024, a Resolution approving a refund in the amount of \$599.76 to Community Health Center of SEK for personal property taxes paid in error to the Motor Vehicle Department on a 2010 Chev Cobalt VIN#5908 for the tax years 2012-2013, 2013-2014 and 2014-2015.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

Item Three: Commissioner Wood requested a transfer of \$300,000 from the Road & Bridge Fund to the Road & Bridge Equipment Reserve Fund.

On motion (17-268) of Commissioner Wood and the second of Commissioner Moody to approve the transfer of \$300,000 from Road & Bridge Fund to the Road & Bridge Equipment Reserve Fund.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

UNDER THE HEADING OLD BUSINESS

EXECUTIVE SESSION

Item One: Commissioner Tom Moody requested an executive session to discuss matters involving Non-Elected Personnel.

On motion (17-269) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

The Commissioners went into Executive Session at 11:19 AM and reconvened the Open Session at 11:29 AM with no action taken except to go back into open session.

Item Two: Commissioner Carl Wood requested an executive session to discuss matters involving Non-Elected Personnel.

Board of Crawford County Commissioners

On motion (17-270) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and EMS Director Randy Sandberg.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

The Commissioners went into Executive Session at 11:30 AM and reconvened the Open Session at 11:48 AM with no action taken except to go back into open session.

Item Three: Commissioner Carl Wood requested an executive session to discuss matters that would be deemed privileged in the Attorney Client Relationship

On motion (17-271) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

The Commissioners went into Executive Session at 11:49 AM and reconvened the Open Session at 12:02 PM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [July 28, 2017](#) meeting of the Board of Crawford County Commissioners at 12:05 PM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Murphy

The motion prevailed.

Board of Crawford County Commissioners

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

[Taken BKW 7/28/17 12:05 PM/amended BKW 7/31/17 3:30 PM](#)