

Board of Crawford County Commissioners

Commissioners' Journal

2023, **SIXTH** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS. **Friday, January 20, 2023 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes.

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bruce Blair served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Lisa Lusker and County Counselor Jim Emerson were seated with the Board.

Chairman Blair led the Pledge of Allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (23-040) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the **January 17, 2023** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Blair and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 23	36	That the consent agenda be approved including: Approval of the January 13, 2023 minutes
Motion 23	37	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship to discuss insurance and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:48 AM
Motion 23	38	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss the Road & Bridge Department under Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:51 AM

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Motion 23	39	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship to discuss board positions and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:09 AM
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UNDER THE HEADING NEW BUSINESS

PROCLAMATION AND ORDERS OF THE BOARD

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM APPOINTED OFFICIALS

Item One: Crawford County Undersheriff Scott Tyrell presented the Commissioners with information about the Pay Clock time keeping system. He stated that at the first of 2019 the Sheriff's Department implemented this time keeping system. He explained how the system works and the different options available on the system. Commissioner Blair asked about clocking in to different departments and Mr. Tyrell explained how the employees track their hours when working in different departments. Commissioner Blair stated that this option will work when Road & Bridge are working emergencies and can keep track of hours for FEMA. Mr. Tyrell discussed supervisors adjusting or changing information in the system and how the system will track any changes made. Director of Fiscal Services Randi Ryan explained how the time information comes to their office from the system. Mr. Tyrell discussed sick and vacation time and how it could be inputted into the system. He also discussed the reports that can be accessed through the Pay Clock system. He stated that this system saves hours of time involved in keeping track of employees' time and is accurate down to the minute. The Commissioners and Mr. Tyrell discussed the Road & Bridge time system piggybacking off of the Sheriff's Departments system to save money. Undersheriff Tyrell stated that the system requires an administrator, which is him at the Sheriff's department and it requires a lot of work especially with the different shifts in his department. He said it would be difficult being the administrator for the whole county and he doesn't really have the time to do that. In addition, he is not familiar with the other departments' employees. IT Director Brandon Spaur discussed the costs of the County going on their own and not combining with the Sheriff's Office. Mr. Tyrell stated that it is not feasible or practical to join the Sheriffs Departments system. Commissioner Blair discussed pay periods being bi-weekly instead of monthly. Sheriff Smith stated that doing payroll twice a month would create twice the work and has no employees in the Sheriff's office that have quit, not taken the job or threaten to quit due to the monthly pay periods. EMS Director Randy Sandberg stated that his department is using a time keeping system at the present time which is specifically for EMS departments and questioned whether he would have to switch systems. The Commissioners thanked Undersheriff Tyrell for his presentation.

Commissioner Wood stated that he would like to start the time keeping system in the Road & Bridge Department, then compare systems with the EMS to see if their system is sufficient and then talk to the elected officials about their departments implanting the time keeping system. The Commissioners discussed with Mr. Spaur the costs involved. County Clerk Lisa Lusker stated that she will not use the system. She explained that she

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is here every day and can account for her employees and a time keeping system in her office is not needed. The Commissioners requested that Mr. Spaur start looking at the prices involved.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM THE PUBLIC NEW BUSINESS

Item One: County Counselor Jim Emerson stated that Freeman Health Systems will be back on January 27, 2023 at 9:00 AM for another work session. He stated that the work session with Mr. Matt Sanders from Oak Grove Landfill has been moved to February 3, 2023 at 9:00 AM. The Commissioners discussed having a work session to talk about the time keeping system and they will schedule that at a later date.

Item Two: Commissioner Moody announced that he received an email stating the Pittsburg Area Young Professionals will be cleaning Highway 69 bypass tomorrow from 12:00 PM to 2:00 PM and requested a deputy be out there. Sheriff Smith stated he will have a deputy there.

Item Three: Commissioner Wood discussed the city/county luncheon. He presented the Commissioner with a list of available dates for the luncheon. Ms. Lusker stated that spring break is March 13 through March 17, 2023. Mr. Emerson stated that the March 3rd & March 9th dates are too soon to give sufficient time to get the information out to the officials. The Commissioners will look over the dates and make a decision.

Item Four: Commissioner Wood stated that he would like to get the 911 Committee organized before having another LEPC meeting.

Item Five: Commissioner Wood discussed ordering barricades and the other Commissioners agreed. The barricades will be locked up in a secure location.

Item Six: Commissioner Wood discussed scheduling a work session on annexation.

OLD BUSINESS

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: January 24, 2023 – 9:00 AM Work Session with Zoning Administrator May Smith to discuss nuisance regulations.

Item Two: January 24, 2023 – 9:30 AM Work Session with County Attorney Reina Probert in reference to nuisance property.

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Item Three: January 27, 2023 – 9:00 AM Work Session Freeman Health Systems to discuss occupational health.

Item Four: January 27, 2023 – 9:30 AM Work Session to discuss property, casualty and work comp insurance.

Item Five: January 27, 2023 – Opening of Rock Bids.

Item Six: January 27, 2023 – Mr. Brannon Green, AssuredPartners discussing insurance.

Item Seven: January 31, 2023 – 9:00 AM Work Session with RJA & Mental Health to discuss office space.

Item Eight: February 3, 2023 – 9:00 AM Work Session with Mr. Matt Sanders from Oak Grove Landfill.

ANNOUNCEMENTS:

Item One: January 25, 2023 – Kansas Association of Counties’ 2023 Local Government Day from 1:00 PM to & 7:00 PM in Topeka. All three Commissioners may be in attendance.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Wood and the second of Commissioner Moody to adjourn the [January 20, 2023](#) meeting of the Board of Crawford County Commissioners at 10:51 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Blair

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Lisa Lusker
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

Taken BKW 01/20/2023 10:51 AM/amended BKW 01/23/2022 10:00 AM