

Board of Crawford County Commissioners

Commissioners' Journal

2017, **FOURTH** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, January 17, 2017, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Carl Wood served as the presiding officer.

Commissioners Jeff Murphy and Tom Moody were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING

CONSENT AGENDA

On motion (17-016) of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **January 9, 2017** minutes of the Board of County Commissioners, and
2. Approval of the accounts payable warrant numbers **570621 to 571090 dated January 13, 2017 in the total amount of \$251,344.67.**

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

| | | |
|-----------|-----|--|
| Motion 17 | 009 | That the consent agenda be approved including: Approval of the January 6, 2017 minutes |
| Motion 17 | 010 | To approve the nomination of Commissioner Carl Wood to serve as Chairman of the Board of Crawford County Commissioners for a one-year term commencing immediately |
| Motion 17 | 011 | To approve the nomination of Commissioner Jeff Murphy to serve as Vice Chairman of the Board of Crawford County Commissioners for a one-year term commencing immediately |
| Motion 17 | 012 | To name the First National Bank of Girard, Exchange State Bank of Girard and Girard National Bank as the official working banks for the business of the taxpayers of Crawford County for a period of one year commencing immediately |

Board of Crawford County Commissioners

| | | |
|-----------|-----|--|
| Motion 17 | 013 | To name the <i>Pittsburg Morning Sun</i> as the official newspaper publications of Crawford County for a period of one year commencing immediately |
| Motion 17 | 014 | To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson |
| Motion 17 | 015 | To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Zoning Administrator Troy Graham |

UNDER THE HEADING NEW BUSINESS MESSAGES FROM APPOINTED OFFICIALS

Item One: Ms. Liz Hart, Road & Bridge Coordinator presenting rock bid recommendations. She explained the report from Mr. Dennis Meier, Triad Engineering with his recommendations.

Board of Crawford County Commissioners



GEOLOGICAL ENGINEERING SOLUTIONS FOR TODAY'S ENVIRONMENTAL CONCERNS
P.O. BOX 1507 • PITTSBURG, KS 66762 • (620) 231-5660 • FAX (620) 231-5661
triad@triad-es.com

MEMORANDUM

TO: LIZ HART, CRAWFORD COUNTY ROAD & BRIDGE DEPARTMENT
FROM: DENNIS R. MEIER, P.E. *Dawley*
SUBJECT: REVIEW OF LIMESTONE AGGREGATE MATERIALS BIDS,
RECEIVED DECEMBER 20, 2016.
DATE: JANUARY 13, 2017

As requested, I have tabulated the bids received for the above referenced project and summarized the results of our meeting to evaluate the bids with respect to the additional transportation cost to the county.

A total of 2 vendors and 5 quarries located in Crawford and Cherokee County submitted complete or partial bids which included recent scale certifications at each quarry. The bids received were from the following companies;

1. Midwest Minerals
2. Mulberry Limestone

Based upon our discussion and the criteria used to evaluate the rock bids/transportation cost, I would recommend the following vendors be notified as the successful bidder and establish a purchase order with each vendor for each product.

Reviewing the bids and comparing to last year's quotes, some products have remained the same price and others have experienced a 2-4% increase.

Additionally, I would suggest that with the notice to the successful bidder that the vendors be reminded that they will be required to provide prompt loading and weighing services for the County trucks when they arrive. Likewise, the County should provide as much advance notice to the vendors of upcoming large purchases to insure that the quarry has sufficient product and loading services on site.

Should you have any questions or comments, please feel free to call me.

Board of Crawford County Commissioners

Quadrant 1 NW

| | <u>Award To</u> | <u>\$/Ton</u> |
|-----------------------|-------------------------------------|---------------|
| 1. AB-3 | Midwest Min. – Farlington Quarry #4 | \$5.24 |
| 2. Roadstone | Midwest Min. – Farlington Quarry #4 | \$5.24 |
| 3. Screened Roadstone | Midwest Min. – Farlington Quarry #4 | \$8.00 |
| 4. Roadbase Rock | Midwest Min. – Farlington Quarry #4 | \$5.24 |
| 5. Lateral Rock | Midwest Min. – Farlington Quarry #4 | \$8.00 |
| 6. Chips | Midwest Min. – Pittsburg Quarry #5 | \$10.25 |

Quadrant 2 NE

| | <u>Award To</u> | <u>\$/Ton</u> |
|-----------------------|--------------------------------|---------------|
| 1. AB-3 | Mulberry LS – Englevale Quarry | \$5.45 |
| 2. Roadstone | Mulberry LS – Englevale Quarry | \$5.45 |
| 3. Screened Roadstone | Mulberry LS – Englevale Quarry | \$7.95 |
| 4. Roadbase Rock | Mulberry LS – Englevale Quarry | \$5.75 |
| 5. Lateral Rock | Mulberry LS – Englevale Quarry | \$7.80 |
| 6. Chips | Mulberry LS – Englevale Quarry | \$10.50 |

Quadrant 3 SE

| | <u>Award To</u> | <u>\$/Ton</u> |
|-----------------------|--|---------------|
| 1. AB-3 | Mulberry Limestone – Pittsburg Quarry | \$4.45 |
| 2. Roadstone | Mulberry Limestone – Pittsburg Quarry | \$4.45 |
| 3. Screened Roadstone | Mulberry Limestone – Pittsburg Quarry | \$6.65 |
| 4. Roadbase Rock | Mulberry Limestone – Pittsburg Quarry | \$4.75 |
| 5. Lateral Rock | Mulberry Limestone – Pittsburg Quarry | \$6.85 |
| 6. Chips | Midwest Minerals – Pittsburg Quarry #5 | \$10.25 |

Quadrant 4 SW

| | <u>Award To</u> | <u>\$/Ton</u> |
|-----------------------|--|---------------|
| 1. AB-3 | Mulberry Limestone – Pittsburg Quarry | \$4.45 |
| 2. Roadstone | Mulberry Limestone – Pittsburg Quarry | \$4.45 |
| 3. Screened Roadstone | Mulberry Limestone – Pittsburg Quarry | \$6.65 |
| 4. Roadbase Rock | Mulberry Limestone – Pittsburg Quarry | \$4.75 |
| 5. Lateral Rock | Mulberry Limestone – Pittsburg Quarry | \$6.85 |
| 6. Chips | Midwest Minerals – Pittsburg Quarry #5 | \$10.25 |

On motion (17-017) of Commissioner Moody and the second of Commissioner Wood to approve and accept the recommendations on the rock bids from Dennis Meier, Triad Engineering for Rock Purchases for 2017.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

Item One: Opening of dump truck bids. Mr. Don Pyle, County Clerk opened the bids on the dump trucks and presented them to Mr. Greg Hite. Mr. Hite read the bids to the Commissioners. Commissioner Murphy was answered that the prices given were the base prices of the trucks and do not include any options. Mr. Hite stated that the bids were all on 2018 models. The Commissioners would like Mr. Hite to review the bids and come back with his recommendations at a later date.

Board of Crawford County Commissioners

MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM THE PUBLIC

Item One: Mr. Ray Ryan, Ryan Insurance, presenting 2017 insurance package. Mr. Ryan discussed the recent losses and claims due to storm damage. Mr. Ryan reviewed the renewal proposal for 2017 for the county's property, liability, equipment, auto, casualty and worker's compensation coverage with the commissioners. The commissioners had questions about some of the property locations that were being covered and Mr. Ryan stated that he would check on those locations and see if coverage needs to be adjusted. The business auto coverage was reviewed and it was discussed that only vehicles that are 2007 or newer should have full coverage, but that special use vehicles could be exceptions to that rule. There was a discussion of the equipment coverage and the linebacker coverage that includes professional coverage for the attorneys that work for the county. The law enforcement and workers compensation coverage were also discussed. It was noted that the workers compensation experience mod was increasing from .80 to .82 but that would not have a significant effect on premiums. There was a good discussion of the workers compensation insurance coverage and the commissioners requested that a report of all the claims be given to them each month for their review. The Commissioners agreed that this was good insurance coverage for the county.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Mr. Sheldon DeLange, Girard City Councilman, addressed the Commissioners about Denco Aluminum. He gave some information on the Denco plant and the business they do and the amount of employees they employ. Mr. DeLange explained the storm damage to Denco and stated that the City of Girard promised Denco in error that they could qualify for the 10 year tax rebate to encourage the rebuilding of the business. He stated that after research the City found out that the company did not qualify for the tax rebate as the property is not located in the City Limits of Girard. Mr. DeLange discussed the annexation of the Denco property. Mr. Chris Weiner, Girard City Administrator discussed the issue of the annexation of the Denco property and the tax rebate program and the problems being encountered. Mr. Weiner also discussed the issue of the Appraiser's Office reevaluating the property in the middle of a tax year. Mr. Emerson stated he did some research and stated that the County Appraiser does the valuations as of January 1 of each year and sends out notices in March and that is the only time the County Appraiser values the properties in the County. Mr. DeLange stated that the City wants to fulfill the promise they made to the owner of Denco but does not know what the solution is. Mr. Emerson will get in contact with the Girard City Attorney Dick Loffswold and discuss the issue with Mr. Weiner.

MESSAGES FROM APPOINTED OFFICIALS Continued

Item Two: Mr. Troy Graham, Zoning Administrator presenting the 2016 Annual Zoning Report. Mr. Graham explained the report to the Commissioners. Mr. Graham and the Commissioners discussed Wind Turbines.

Board of Crawford County Commissioners

2016 - ANNUAL REPORT

From: Zoning Administrator

To: County Commissioners

| <u>TYPE OF PERMIT</u> | <u># OF PERMITS & YEAR</u> | | <u>AMOUNTS TOTAL EACH YEAR</u> |
|-------------------------------|--------------------------------|-------------|--------------------------------|
| New Single Family Residential | '98 | 38 | \$ 4,467,550 |
| | '99 | 27 | \$ 3,199,375 |
| | '00 | 26 | \$ 3,283,700 |
| | '01 | 32 | \$ 3,760,500 |
| | '02 | 41 | \$ 5,198,000 |
| | '03 | 46 | \$ 5,869,141 |
| | '04 | 43 | \$ 6,959,739 |
| | '05 | 46 | \$ 6,676,000 |
| | '06 | 42 | \$ 8,353,000 |
| | '07 | 38 | \$ 7,106,500 |
| | '08 | 23 | \$ 3,122,000 |
| | '09 | 18 | \$3,823,000 |
| | '10 | 16 | \$2,072,997 |
| | '11 | 19 | \$3,919,543 |
| | '12 | 14 | \$3,330,104 |
| | '13 | 26 | \$5,159,000 |
| '14 | 34 | \$6,668,120 | |
| '15 | 29 | \$4,562,040 | |
| '16 | 38 | \$6,667,500 | |
| Agriculture Structures | '98 | 7 | \$ 194,700 |
| | '99 | 16 | \$ 68,300 |
| | '00 | 11 | \$ 127,795 |
| | '01 | 12 | \$ 92,380 |
| | '02 | 11 | \$ 115,000 |
| | '03 | 10 | \$ 101,700 |
| | '04 | 23 | \$ 589,150 |
| | '05 | 12 | \$ 481,500 |
| | '06 | 12 | \$ 110,320 |
| | '07 | 11 | \$ 191,210 |
| | '08 | 9 | \$ 237,780 |
| | '09 | 11 | \$ 282,399 |
| | '10 | 11 | \$ 302,462 |
| | '11 | 12 | \$ 215,399 |
| | '12 | 10 | \$ 151,800 |
| | '13 | 9 | \$ 444,139 |
| '14 | 13 | \$ 228,500 | |
| '15 | 8 | \$ 168,174 | |
| '16 | 15 | \$ 410,900 | |
| Double Wide with Foundations | '98 | 13 | \$ 734,780 |
| | '99 | 11 | \$ 670,300 |
| | '00 | 10 | \$ 429,189 |
| | '01 | 25 | \$ 623,188 |
| | '02 | 9 | \$ 229,500 |
| | '03 | 32 | \$ 453,500 |
| | '04 | 11 | \$ 589,150 |
| | '05 | 8 | \$ 210,742 |
| | '06 | 13 | \$ 390,100 |
| | '07 | 8 | \$ 184,072 |
| | '08 | 12 | \$ 166,108 |
| | '09 | 9 | \$ 157,000 |
| | '10 | 8 | \$ 223,681 |
| | '11 | 4 | \$ 125,000 |
| | '12 | 7 | \$ 118,200 |
| | '13 | 6 | \$ 566,564 |
| '14 | 6 | \$ 216,300 | |
| '15 | 7 | \$ 214,600 | |
| '16 | 4 | \$ 136,000 | |

Board of Crawford County Commissioners

| | | | |
|---------------------------|-----|------|---------------|
| Additions to Residents, | | | |
| Garages, Remodeling | '98 | 20 | \$ 190,000 |
| | '99 | 19 | \$ 151,970 |
| | '00 | 17 | \$ 145,150 |
| | '01 | 13 | \$ 228,094 |
| | '02 | 24 | \$ 361,221 |
| | '03 | 23 | \$ 462,272 |
| | '04 | 30 | \$ 388,014 |
| | '05 | 30 | \$ 481,500 |
| | '06 | 18 | \$ 240,200 |
| | '07 | 24 | \$ 625,000 |
| | '08 | 18 | \$ 359,800 |
| | '09 | 21 | \$ 438,209 |
| | '10 | 23 | \$ 496,262 |
| | '11 | 24 | \$ 495,575 |
| | '12 | 21 | \$ 646,285 |
| | '13 | 18 | \$ 636,353 |
| | '14 | 23 | \$ 371,050 |
| | '15 | 12 | \$ 254,000 |
| | '16 | 14 | \$ 387,700 |
| | | | |
| Commercial Structures | '98 | - 0 | \$ -0- |
| | '99 | - 7 | \$ 199,700 |
| | '00 | - 7 | \$ 149,000 |
| | '01 | - 9 | \$ 358,750 |
| | '02 | - 4 | \$ 210,000 |
| | '03 | - 12 | \$ 717,263. |
| | '04 | - 12 | \$ 633,400 |
| | '05 | - 13 | \$ 1,097,452 |
| | '06 | - 5 | \$ 534,550 |
| | '07 | - 4 | \$ 121,200 |
| | '08 | - 6 | \$ 280,186 |
| | '09 | - 3 | \$ 224,000 |
| | '10 | - 2 | \$ 100,000 |
| | '11 | - 3 | \$ 837,400 |
| | '12 | - 4 | \$ 728,958 |
| | '13 | - 3 | \$ 22,294,000 |
| | '14 | - 2 | \$ 1,000,000 |
| | '15 | - 3 | \$ 568,000 |
| | '16 | - 0 | \$ -0- |
| | | | |
| WIND TURBINES/WATER TOWER | '09 | - 2 | \$ 100,000 |
| | '10 | - 1 | \$ 1,379,838 |
| | '11 | - 0 | |
| | '12 | - 0 | |
| | '13 | - 0 | |
| | '14 | - 0 | |
| | '15 | - 0 | |
| | '16 | - 0 | |

PENDING APPLICATION SENT OUT BUT NOT RETURNED IN 2016:

Agriculture Structures: 0, New Homes: 6, Foundations Only: 3, Additions/Garages: 1, Commercial: 0

(DOLLAR AMOUNTS REPORTED IS BASED ON THE AMOUNT THE APPLICANT LISTS ON THE CONSTRUCTION APPLICATION AND NOT THE TRUE MARKET VALUE OR ACTURAL COST FOR CONSTRUCTION).

| | | |
|--|------------|------------|
| <u>Number of Flood Map(s) Requested:</u> | 2009 - 271 | 2010 - 220 |
| | 2011 - 150 | 2012 - 105 |
| | 2013 - 55 | 2014 - 42 |
| | 2015 - 10 | 2016 - 25 |

Approved Letter of Map Amendments (LOMA'S):

| | | | | | |
|----------|----------|-----------|-----------|-----------|--------|
| 2009- 14 | 2010 -24 | 2011 - 47 | 2012 - 22 | 2013 - 29 | 2014-5 |
| 2015-10 | 2016-15 | | | | |

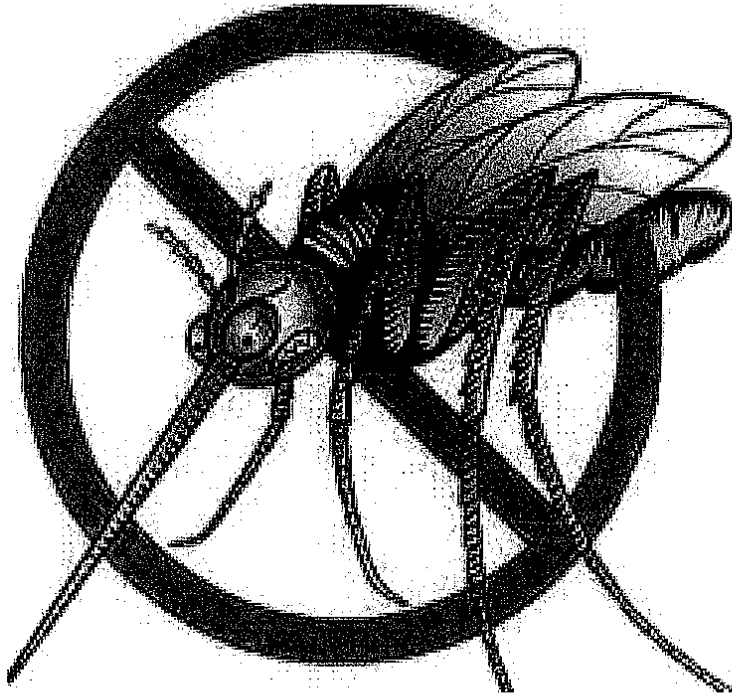
Board of Crawford County Commissioners

REZONING-CONDITIONAL LAND USE REPORT:

| | | |
|--|----------|-----------|
| <u>Conditional Land Uses</u> | '03 - 15 | '11 - 5 |
| | '04 - 12 | '12 - 8 |
| | '05 - 11 | '13 - 7 |
| | '06 - 4 | '14 - 3 |
| | '07 - 4 | '15 - 2 |
| | '08 - 6 | '16 - 1 |
| | '09 - 4 | |
| | '10 - 3 | |
| | | |
| <u>Subdivision/Planning Rezoning</u> | '03 - 4 | '11 - 2 |
| | '04 - 4 | '12 - 1 |
| | '05 - 3 | '13 - -0- |
| | '06 - 3 | '14 - 2 |
| | '07 - 3 | '15 - 3 |
| | '08 - 7 | '16 - 0 |
| | '09 - 3 | |
| | '10 - 3 | |
| | | |
| <u>Special Exceptions/ Variance/Special Events:</u> | '03 - 15 | '11 - 6 |
| | '04 - 5 | '12 - 7 |
| | '05 - 2 | '13 - 6 |
| | '06 - 7 | '14 - 7 |
| | '07 - 4 | '15 - 5 |
| | '08 - 2 | '16 - 3 |
| | '09 - 8 | |
| | '10 - 10 | |

PENDING APPLICATIONS: 0-Short Plat/Rezoning/Subdivision, 2-Conditional Use Applications, 0-Variance Requests

Item Three: Mr. Graham addressed the Zika Virus Mitigation Grant for Spring of 2017. Mr. Graham handed out information from The Kansas Department of Health & Environment on the grant and went through the information with the Commissioners. The Commissioners discussed the grant and the location of the tire drop off.



Zika Virus Mitigation Grant for
Spring of 2017

Board of Crawford County Commissioners

Waste Tire Advertisement and Cleanup Plan for Management and Disposal of Waste Tires to Eliminate Mosquito Breeding Sites

prepared by the Bureau of Waste Management
December 7th, 2016

Scope of the Program

Waste tires present an excellent breeding habitat for mosquitos and therefore the more waste tires that can be removed from the environment the fewer mosquito breeding sites that will be available. Ideally, all random accumulations of waste tires in residential areas should be eliminated to reduce risks; however, greatest risks exist in areas of highest population density. Therefore, proposed abatement projects will focus on the highest risk communities.

Expenditures for the Program

Each participating community will be allowed \$1000 for the purpose of advertising the “tire amnesty event”. Some examples of allowable advertisements would be fliers, printings included in local newspapers, and notifications on utility bills.

Each community will be allowed \$10,000 for the proper disposal by a permitted waste tire disposal service. The tires must be properly disposed of by the end of the contract term to receive reimbursement for this program.

Waste Tire Abatement

BWM will partner with local units of government to develop and host tire amnesty events in select high risk communities. For the purposes of this project, “tire amnesty events” means that the general public (not businesses that generate waste tires) may drop tires off for free at a community center for a very limited period of time. These events will focus upon population centers in the state until all abatement funds are consumed (approximately \$99,000). The goal is to carry out all amnesty events this spring (February 15th through May 15th). Any funds not expended will be used in the fall of 2017. All sites will be limited to \$11,000 each, to be able to cover as many communities as possible.

Board of Crawford County Commissioners

CONTRACT
between
THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT
and
Crawford County

SUBJECT: Collection and Disposal of Waste Tires

DIVISION: Environment, Bureau of Waste Management

CONTRACT

PERIOD: February 15th, 2017 through April 15th, 2017

AMOUNT: \$11,000.00

This agreement between the Kansas Department of Health and Environment (hereinafter KDHE) and Crawford County (hereinafter County) takes effect February 15th, 2017.

WHEREAS, KDHE has been tasked with removing waste tires from the environment to help prevent mosquito breeding to help stop the spread of mosquito borne diseases.

WHEREAS, the Secretary has determined that the most efficient and cost effective method of removing waste tires from the environment is to contract with counties to collect the tires from their citizens and pay the county for disposal of the waste tires.

WHEREAS, the County wishes to enter into an agreement to remediate the risk to human health, or environmental hazards of having waste tires in the environment.

WHEREFORE, in consideration of the foregoing and the representations and obligations undertaken herein and intending to be legally bound, the parties hereto agree as follows:

I. The KDHE shall:

- (1) Provide reimbursement to the County for actual expenditures not to exceed \$11,000.00.
- (2) Reimburse the contract amount upon receipt of Certified Expenditure Affidavits supported by evidence of expenditure. No reimbursements will be processed until the project is completed.
- (3) Review all requests and contracts submitted by the County for approval by KDHE within thirty days of receipt by KDHE.
- (4) Provide technical assistance to the County for project execution and administration.

Board of Crawford County Commissioners

II. The County shall:

- (1) Submit a work plan to KDHE for approval prior to award of the contract.
- (2) Submit Certified Expenditure Affidavits supported by evidence of expenditure upon request for a final affidavit. The final affidavit shall be received by KDHE no later than May 15th, 2017. Complete, accurate documentation and current accounting of all funds received and expended shall be maintained to provide an audit trail to source documentation.
- (3) Afford access, upon written request, to the Secretary of KDHE or the Secretary's authorized representative, or Kansas Legislative Post Audit to any documents and other records necessary to certify compliance with Kansas statutes, regulations, and appropriation requirements.
- (4) Complete the project as specified in the approved work plan.
- (5) Submit a final report to KDHE detailing the work accomplished in implementing the work plan.
- (6) Provide additional funds over the contract amount, as necessary, for completion of the project.
- (7) Permit KDHE to take pictures or to conduct videotaping at the site. Agree to allow the use of these pictures and videos as part of the Keep it Clean Kansas, Get Caught Recycling™ or Kansas Green Teams program public education campaigns and KDHE outreach activities.
- (8) The County shall submit to KDHE a copy of the resolution adopting this agreement. Upon submission, the resolution shall be incorporated into this agreement as Exhibit C.

III. The parties mutually agree that:

- (1) Failure to submit an approvable work plan shall render this contract void.
- (2) The provisions found in Contractual Provisions Attachment (Form DA-146a), which is attached hereto and executed by the parties to the agreement, are hereby incorporated into this contract and are made a part hereof.
- (3) This agreement constitutes the whole agreement between the parties, and it is mutually understood and agreed that no alternative or variation to the terms of this agreement shall be valid unless amendments hereto are made in writing and agreed to by both parties.

Board of Crawford County Commissioners

(4) This contract shall terminate upon the County's receipt of written notice from KDHE that the County has demonstrated that the items set forth in the work plan were satisfactorily completed.

(5) Nothing in this agreement shall be considered an admission of any fact or an acknowledgement of any liability; and, nothing herein shall be binding or have any effect on the position of the parties on any other agreements which may be negotiated between them.

(6) KDHE and the County will not be liable for any acts or omissions of their respective employees, agents, assigns, contractors, or persons acting on behalf of KDHE or the County in carrying out any activities pursuant to the terms of this agreement, beyond that liability granted by the Kansas Tort Claims Act, K.S.A. 75-6101 *et seq.*

(7) KDHE shall not be responsible for any payments for site access or crop damage.

(8) By signing this agreement, the person below warrants that he or she has the authority to sign this document and to bind the parties to its terms.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures on the dates indicated below.

Susan Mosier, MD, MBA, FACS
Secretary and State Health Officer
Kansas Department of Health and Environment

Date

By: Crawford County, Kansas

Date

Printed Name

Title

Board of Crawford County Commissioners

Bureau of Waste Management
Curtis State Office Building
1000 SW Jackson St., Suite 320
Topeka, KS 66612-1366



Phone: 785-296-1600
Fax: 785-559-4252 or 785-559-4253
kdhe.bwmweb@ks.gov
www.kdheks.gov/waste

Susan Mosier, MD, Secretary

Department of Health & Environment

Sam Brownback, Governor

December 13th, 2016

Troy Graham
Crawford County
111 East Forest Street
Girard, Kansas 66743

RE: Zika Virus Mitigation Tire Amnesty for Spring of 2017

Mr. Graham,

I spoke with you on December the 9th regarding the funding available for a tire amnesty program aimed at reducing the risk of the Zika Virus. By reducing the number of waste tires in populated areas, the number of possible mosquito breeding grounds can be minimized.

I had stated during our phone conversation that I would be sending out draft copies of the program contract and supporting documents. The documents enclosed here, are in fact, the final documents that the program will adhere to. Please review these items and sign the contracts if the terms are agreeable. If the terms are not agreeable, please feel free to contact me to discuss any changes. Please return the signed contracts to this office so that final authorization can be completed. Your participation in this program is appreciated.

Please remember that no funding can be dispersed until final authorization has been completed. Therefore, do not make any expenditures in regards to this program before an authorization notice from this office has been received.

Please do not hesitate to contact me at (785) 296-1757 or by email at kevin.heit@ks.gov if there are any questions regarding this program.

Regards,

Kevin Heit
Environmental Specialist
Compliance, Assistance, & Enforcement Unit

Enclosure (s): Zika Virus Mitigation Grant for Spring of 2017 Program Overview
(2) Contracts (to be signed and returned to KDHE)
Contractual Provisions Attachment
Attachment B, Statement of Work

Cc: Zika Virus 2017 File

On motion (17-018) of Commissioner Moody and the second of Commissioner Wood to approve the Contract between the Kansas Department of Health and Environment and Crawford County for Collection and Disposal of Waste Tires in the amount of \$11,000 and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Board of Crawford County Commissioners

Absent or not voting:

The motion prevailed.

PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: Mr. Don Pyle, County Clerk addressed the Commissioners about the distribution of Intellectual Disabilities Funds. Mr. Pyle presented the Commissioners with a proposed distribution listing and explained the listing to the Commissioners. He explained that the funds are distributed by a percentage based on the amount of cases each organization provides services to. Mr. Pyle stated that the funds are divided between CLASS Ltd, Mosaic, New Hope & SKIL.

Proposed Distribution of Intellectual Disabilities Funds for 2017

| Intellectual Disabilities Funds for 2017 | | | | | | \$137,817 |
|--|--------------------------|---------------------------------|----------------------------|------------|------------------|---------------------|
| | Targeted Case Management | Residential And/Or Day Services | In - Home Support Services | Totals | Percent of Total | Portion of Funding |
| CLASS Ltd. | | | | 147 | 36.12% | \$49,776.66 |
| Mosaic | | | | 88 | 21.62% | \$29,798.27 |
| New Hope | | | | 163 | 40.05% | \$55,194.52 |
| SKIL | | | | 9 | 2.21% | \$3,047.55 |
| Totals | 0 | 0 | 0 | 407 | 100.00% | \$137,817.00 |

| Intellectual Disabilities Funds for 2016 | | | | | | \$137,817 |
|--|--------------------------|---------------------------------|----------------------------|------------|------------------|---------------------|
| | Targeted Case Management | Residential And/Or Day Services | In - Home Support Services | Totals | Percent of Total | Portion of Funding |
| CLASS Ltd. | 98 | 45 | 9 | 152 | 37.91% | \$52,239.86 |
| Mosaic | 49 | 40 | N/A | 89 | 22.19% | \$30,587.81 |
| New Hope | 85 | 68 | N/A | 153 | 38.15% | \$52,583.54 |
| SKIL | N/A | 6 | 1 | 7 | 1.75% | \$2,405.78 |
| Totals | 232 | 159 | 10 | 401 | 100.00% | \$137,817.00 |

On motion (17-019) of Commissioner Moody and the second of Commissioner Wood to approve the Distribution of Intellectual Disabilities Funds for 2017 as presented.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Commissioner Murphy presented a listing of Road & Bridge equipment with a summary of repairs by year for the last 4 years.

Board of Crawford County Commissioners

Item Three: Commissioner Murphy presented a Crawford County District Road & Bridge Newsletter for 2017 and discussed this newsletter with the other Commissioners. Mr. Murphy would like to have this posted to the website and would also like to include a copy of the newsletter with the Road & Bridge Departments Employees' monthly pay stub.

Board of County Commissioners Crawford County Courthouse
PO Box 68
Girard, Kansas 66743

620-724-6115
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www.crawfordcountykansas.org



CRAWFORD COUNTY
KANSAS

Crawford County District Road and Bridge Newsletter 2017

The purpose of this newsletter is providing communication and public awareness for the Crawford County Road and Bridge Department.

The Crawford County Road and Bridge Department road crew comprises of 42 personnel total: 10 road grader operators, 3 road foremen, 19 equipment operators/truck drivers, 3 seasonal mower operators, 4 mechanics, 2 sign personnel, and 1 asphalt foreman. The crew is responsible for maintenance the county's 802 miles of gravel road and 283 miles of paved road.

The following are totals showing the work completed in 2016 by the Crawford County road crew:

2016 Totals

Total number of culverts installed: 141
Total grader passes (miles graded): 8952
Total miles of road mowed: 4543
Total loads of rock hauled: 4601
Total miles of chip and seal: 38
Total tons of asphalt laid: 6932

Other work completed by our crew includes rip rap placement, ditching, debris and trash removal, and brush clearing. In the future, we hope to continue to improve drainage through ditching, improve stream crossings by placing wider culverts, clear brush for improved visibility and drainage, and replace aging bridges. Obviously, those things can only be achieved with enough funding and cooperation from land owners.

We appreciate hearing about concerns or corrections needed on roads. Please contact the road and bridge department (620-724-8215) about specific issues. We have a significant number of roads to maintain; therefore landowner notifications help our monitoring. We also appreciate knowing about fencing projects adjacent to the right of way, as they may provide opportunities for ditching or brush clearing. Feel free to call with concerns or questions.

Thanks,



UNDER THE HEADING OLD BUSINESS

Board of Crawford County Commissioners

Item One: Mr. Jim Emerson discussed an email he received from Dr. Triplett in reference to the SEK Recycling Center and the fork lift.

Item Two: Mr. Murphy addressed a situation where a property owner in Sewer District #2 has been paying for 2 sewer hookups. Ms. Liz Hart explained the situation and stated that this landowner has been paying for the 2 hookups since this sewer district was formed. She explained why the landowner was being charged for both hookups. Ms. Hart stated that at the time of the formation of the district there was both a residence and a mobile home on the property but the mobile home was removed in 2010 and the landowner did not notify the Sewer District of this. Mr. Murphy stated that the landowner stated that she did not know she was paying for 2 hookups and wanted a refund on the overpaid amount for the 7 years. The Commissioners decided to give the landowner a credit towards her account for the overpayment.

Item Three: Mr. Emerson spoke about Economic Development. He handed out a copy of some information on the City of Pittsburg's Schedule of Tax Exemption/Tax Exemption Incentive. He also presented a copy of the Labette County, Kansas Economic Development Tax Exemption Policy Statement. He gave some information on the Labette County Policy and went through a portion of the policy with the Commissioners. The Commissioners would like to have a work session on Friday, January 20, 2017 at 9:00 AM with Mr. Emerson to discuss Economic Development.

EXECUTIVE SESSION:

Item One: Commissioner Wood requested an executive session for a period of not more than 15 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship.

On motion (17-020) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 12:44 PM and reconvened the Open Session at 12:50 PM with no action taken except to go back into open session.

Item Two: Commissioner Wood requested an executive session for a period of not more than 15 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship.

Board of Crawford County Commissioners

On motion (17-021) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 12:52 PM and reconvened the Open Session at 1:07 PM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: January 20, 2017 – 9:00 AM work Session with County Counselor Jim Emerson to discuss Economic Development

Item Two: January 24, 2016 – Mr. Mike Davis, Miami County Chief Building Inspector and Mr. Troy Graham, Crawford County Zoning Administrator addressing Codes Court.

ANNOUNCEMENTS

Item One: January 19, 2017 – SEK, Inc 2017 Annual Meeting & Dinner at 4:00 PM at the Crestwood Country Club. All three Commissioners may be in attendance.

Item Two: January 25, 2016 – Local Government Day in Topeka. All three Commissioners may be in attendance.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Murphy to adjourn the [January 17, 2017](#) meeting of the Board of Crawford County Commissioners at 1:13 PM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

<>

This submission completed at the Crawford County Courthouse in Girard.
[Taken BKW 1/17/17 1:13 PM/ amended BKW 1/19/17 11:30 AM](#)