

Board of Crawford County Commissioners

Commissioners' Journal

2016, [NINTIETH MEETING](#)

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS [Tuesday, December 6, 2016, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioners Carl Wood and Jeff Murphy were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (16-434) of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the [December 2, 2016](#) minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	427	That the consent agenda be approved including: Approval of the November 29, 2016 minutes
Motion 16	428	To adopt Resolution #2016-032, A Resolution Establishing Rates for Sewer Supplied to Users of Crawford County Sewer District No. 4 and Repealing Previous Inconsistent Resolutions
Motion 16	429	To adopt Resolution #2016-031, A Resolution Establishing Rates for Sewer Supplied to Users of Crawford County Sewer District No. 2 and Repealing Previous Inconsistent Resolutions
Motion 16	430	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson, Pittsburg Chamber of Commerce President Mr. Blake Benson and Pittsburg Chamber of

Board of Crawford County Commissioners

		Commerce Chairman of the Board Mr. Dave Goble
Motion 16	431	To approve 11 th Judicial District's Community Corrections creation of a Benefits Reserve fund for the payment of accrued sick and vacation time at the end of employment
Motion 16	432	To approve the contract through Blue Cross and Blue Shield for a self-funded dental plan for 2017
Motion 16	433	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

MESSAGES FROM THE PUBLIC

Item One: Ms. Cristi Mitchell, Blue Cross and Blue Shield representative, presented the Commissioners with a quote to add eyewear coverage and increase the internal cap on dental to \$3,000. Ms. Mitchell explained that the eyewear coverage would be added to the Blue Cross and Blue Shield medical plan and the internal cap increase to \$3000 would be added to the Blue Cross and Blue Shield dental plan. She explained the additional costs that would be incurred. Ms. Mitchell showed the Commissioners the coverage included in the eyewear rider to the medical insurance. Ms. Charli Stroud, Director of Human Resources stated that the increase to add eye coverage would be at the cost of the employees and the increase to dental would be added to the cost the County pays for the employees' dental coverage. The Commissioners discussed having the employee pay the additional cost of the dental coverage instead of being absorbed as part of the County's cost for dental insurance. Ms. Stroud explained what would take place if the increase in dental is charged to the employee. The Commissioners decided to add the eyewear coverage and to increase the internal cap on the dental to \$3,000 with both additional premiums to be paid by the employee.

On motion (16-435) of Commissioner Wood and the second of Commissioner Moody to approve Adding Eyewear Coverage to the Blue Cross & Blue Shield Medical Insurance Plan for 2017 and to Increase the Internal Cap to \$3,000 on the Blue Cross & Blue Shield Dental Plan for 2017 with all additional premiums to be paid by the employees.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

PROCLAMATION AND ORDERS OF THE BOARD

NEW BUSINESS

Board of Crawford County Commissioners

Item One: County Clerk Don Pyle presenting four applications for 2017 Cereal Malt Beverage Licenses. There were two licenses for Pichler's Chicken Annie's to allow them to sell cereal malt beverages for consumption on the premises **AND** to allow them to sell cereal malt beverage in original and unopened containers and not for consumption on the premises, one license for George C Brown Post #26 to allow them to sell cereal malt beverages for consumption on the premises and one license for Pete's of Erie to allow them to sale cereal malt beverages in original and unopened containers and not for consumption on the premises. Mr. Pyle stated that notices have been sent to the Sheriff, Zoning Administrator, County Attorney and the Township Clerk and that they had been given 10 days to respond and that no responses had been received.

Fee \$100.00 KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES No.1

RETAIL
DEALER'S **2017** LICENSE

License is hereby granted to **Anthony Pichler** for "**Pichler's Chicken Annie's**" to sell at retail
CEREAL MALT BEVERAGES


For consumption on the premises, at **1271 S 220th St, Pittsburg, KS 66762** in the Township of **Baker** in Crawford County, Kansas. Application therefor, on file in the office of the County Clerk of said County, having been approved by the governing body of said Township, as provided by the Laws of Kansas, and the regulations of the Board of County Commissioners.

This License will expire on **December 31, 2017**, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Done by the Board of County Commissioners of Crawford County, Kansas,
this sixth day of December, 2016.

Attest: Don Pyle
County Clerk

JLP
Chairman



CRAWFORD COUNTY
KANSAS

Fee \$50.00 KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES No.2

RETAIL
DEALER'S **2017** LICENSE

License is hereby granted to **Anthony Pichler** for "**Pichler's Chicken Annie's**" to sell at retail
CEREAL MALT BEVERAGES


For sale in original and unopened containers and not for consumption on premises, at **1271 S 220th St, Pittsburg, KS 66762** in the Township of **Baker** in Crawford County, Kansas. Application therefor, on file in the office of the County Clerk of said County, having been approved by the governing body of said Township, as provided by the Laws of Kansas, and the regulations of the Board of County Commissioners.

This License will expire on **December 31, 2017**, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Done by the Board of County Commissioners of Crawford County, Kansas,
this sixth day of December, 2016.

Attest: Don Pyle
County Clerk

JLP
Chairman



CRAWFORD COUNTY
KANSAS

Board of Crawford County Commissioners

Fee \$100.00 KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES No. 3


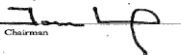
RETAIL
DEALER'S **2017** LICENSE


License is hereby granted to **George C Brown Post 26, for "Girard American Legion"** to sell at retail
CEREAL MALT BEVERAGES

For consumption on the premises, at **144 E Hwy 47, Girard, KS** in the Township of **Crawford** in Crawford County, Kansas. Application therefor, on file in the office of the County Clerk of said County, having been approved by the governing body of said Township, as provided by the Laws of Kansas, and the regulations of the Board of County Commissioners.

This License will expire on **December 31, 2017**, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Done by the Board of County Commissioners of Crawford County, Kansas,
this 6th day of December, 2016.

Attest: 
County Clerk

Chairman



CRAWFORD COUNTY
KANSAS

Fee \$50.00 KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES No. 4


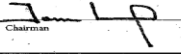
RETAIL
DEALER'S **2017** LICENSE


License is hereby granted to **Pete's of Erie, Inc. for "Petes I"** to sell at retail
CEREAL MALT BEVERAGES

For sale in original and unopened containers and not for consumption on premises, at **1100 W Hwy 400, McCune, KS 66753** in the Township of **Osage** in Crawford County, Kansas. Application therefor, on file in the office of the County Clerk of said County, having been approved by the governing body of said Township, as provided by the Laws of Kansas, and the regulations of the Board of County Commissioners.

This License will expire on **December 31, 2017**, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Done by the Board of County Commissioners of Crawford County, Kansas,
this sixth day of December, 2016.

Attest: 
County Clerk

Chairman



CRAWFORD COUNTY
KANSAS

On motion (16-436) of Commissioner Moody and the second of Commissioner Murphy to make it known that the matter of issuing a license to the applicant(s) listed below was discussed and considered by the Board, and there being no objection filed as provided by law and the Board knowing of no reason why a license should not be issued, the board hereby issues a license to "sell at retail", cereal malt beverages in broken case lots from the place of business as shown in the application as designated and described on the application as herein before set out, and that the County Clerk be hereby authorized and directed to execute the proper license which shall be signed by the Chairman of the Board of County Commissioners and the County Clerk of Crawford County, Kansas.

2017 Cereal Malt Beverage License

APPLICANT: Anthony Pichler "Pichler's Chicken Annie's"

PREMISES: 1271 S 220th St, Pittsburg KS 66762

Board of Crawford County Commissioners

2 Licenses

(For sale in original and unopened containers and not for consumption on the premises)

(For consumption on the premises)

APPLICANT: George C Brown Post 26 “Girard American Legion”

PREMISES: 144 E 47 Hwy, Girard, KS 66743

(For consumption on the premises)

APPLICANT: Pete’s of Erie Inc “Pete’s 1”

PREMISES: 1100 W Hwy 400, McCune, KS 66743

(For sale in original and unopened containers and not for consumption on the premises)

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: County Clerk Don Pyle presenting the November 2016 Clerk’s Report. Mr. Pyle stated that this report summarizes the total amounts spent by departments for payroll and bills during the month of November. Mr. Pyle also gave the Commissioners a copy of the October 2016 to November 2016 Clerk’s Report of Changes in Expenditures for comparison. Mr. Pyle reviewed the changes with the Commissioners and discussed some of the reasons for the changes. The Commissioners discussed the expenses for rock and the rock budget. Mr. Wood questioned the amount spent out of the General Fund for the roof for the Judicial Building and Mr. Emerson stated that part of the roof was paid for with the insurance claim money that was deposited into the General Fund. A discussion was held on the insurance claim money and where those funds were deposited.

Board of Crawford County Commissioners

Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2016. The funds listed are all included and are submitted to the Board of County Commissioners on November 30, 2016 provided by law

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Accounts Payable	Total Expenses
30	Ambulance Service	\$63,124.32	\$23,332.01	\$86,456.33	\$13,982.07	\$100,438.40
31	Comm. Corrections	\$19,843.56	\$16,759.79	\$36,603.35	\$11,923.28	\$48,526.63
35	Co Attny Training			\$0.00		\$0.00
59	Clerk Tech Fund			\$0.00	\$3,212.84	\$3,212.84
60	Treasurer Tech Fund			\$0.00		\$0.00
61	Reg Deeds Tech			\$0.00	\$2,714.79	\$2,714.79
62	Land Records Tech			\$0.00		\$0.00
100	General Fund	\$332,554.58	\$149,180.97	\$481,735.55	\$113,654.71	\$595,390.26
108	PHAP BC Pathways Grant	\$2,521.59	\$945.08	\$3,466.67		\$3,466.67
109	PHAP Grant	\$5,005.32	\$5,387.79	\$10,393.11		\$10,393.11
110	Health Dept.	\$38,883.15	\$34,824.01	\$73,707.16	\$4,476.87	\$78,184.03
111	Health & Family	\$3,850.70	\$1,891.73	\$5,742.43	\$136.14	\$5,878.57
114	Free To Know	\$4,545.95	\$4,008.83	\$8,554.78	\$151.09	\$8,705.87
116	HERR			\$0.00		\$0.00
117	Early Intervention			\$0.00		\$0.00
118	Case Management	\$1,890.30	\$1,525.80	\$3,416.10		\$3,416.10
119	Cancer Prevention			\$0.00		\$0.00
121	Family Connections	\$4,553.45	\$2,852.46	\$7,405.91		\$7,405.91
122	TCM Teen Pregnancy			\$0.00		\$0.00
140	R&B, Spec Brg, Weed	\$87,266.90	\$38,649.69	\$125,916.59	\$157,233.09	\$283,149.68
142	710th Maintenance			\$0.00		\$0.00
145	Equipment Reserve			\$0.00		\$0.00
179	Driver Improvement			\$0.00		\$0.00
197	Wireless Phone Tax			\$0.00		\$0.00
198	Consolidated 911			\$0.00	\$687.31	\$687.31
200	Employee Benefits		\$321,856.62	\$321,856.62	\$356.82	\$322,213.44
215	Fire District #1	\$554.48	\$118.34	\$672.82	\$6,009.21	\$6,682.03
220	Fire District #2	\$907.19	\$161.32	\$1,068.51	\$1,314.05	\$2,382.56
222	Fire District #3	\$4,123.62	\$745.44	\$4,869.06	\$3,172.87	\$8,041.93
223	Fire District #4			\$0.00	\$805.20	\$805.20
241	Historical Museum			\$0.00		\$0.00
257	Fiscal Clerk JJA			\$0.00		\$0.00
260	JJ RJA 11th Judicial	\$15,852.09	\$12,380.63	\$28,232.72	\$2,834.07	\$31,066.79
261	Juvenile Justice JIAS			\$0.00		\$0.00
262	Environmental LEPP			\$0.00		\$0.00
264	Local Envrnmtl. Prot.			\$0.00		\$0.00
355	Parks & Rec			\$0.00		\$0.00
396	Tourism & Convention	\$4,561.81	\$4,394.31	\$8,956.12	\$1,500.00	\$10,456.12
399	Viol. Against Women			\$0.00		\$0.00
505	Sewer District #2			\$0.00		\$0.00
515	Sewer District #4	\$172.70		\$172.70		\$172.70
516	Sewer District #4		\$45.66	\$45.66		\$45.66
520	Sewer District #5			\$0.00		\$0.00
702	Sewer Franklin Oper #3			\$0.00		\$0.00
991	Mental Health Payroll	\$210,980.42	\$217,105.32	\$428,085.74		\$428,085.74
992	Motor Vehicle Payroll	\$9,148.38	\$3,983.43	\$13,131.81		\$13,131.81
			840149.23	\$1,650,489.74	\$324,164.41	\$1,974,654.15

Add-ons

Dept. #	Dept. Name	Employee + Employer	Total Payroll	Accounts Payable	Total Expenses
			\$0.00		\$0.00

Board of Crawford County Commissioners

				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
Add On total				\$0.00	\$0.00	\$0.00

Unposted Checks to Subtract from Transfer

Dept #	Dept. Name				Accounts Payable	Total Expenses
220	Fire District #2				\$495.00	\$495.00
510	Sheriff				\$552.37	\$552.37
260	RJA				\$139.77	\$139.77
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Total Unposted Checks to Subtract from Transfer					\$1,187.14	\$1,187.14

GRAND TOTAL for Warrant Account (Amount to Transfer) \$1,973,467.01

Disbursements

Dept #	Dept. Name				Accounts Payable	Total Expenses
						-
						-
						-
						\$0.00
Total Disbursements						\$0.00

The following warrant numbers are inclusive in the amounts expended above:

- 11/30/16 Accounts Payable Numbers 569468-569720
- 11/30/16 Payroll Numbers 569721-569962
- 11/30/16 Disbursement Numbers
- 11/30/16 Account Payable Add-on Numbers
- 11/30/16 Payroll Add-on Numbers

The above listed report of the County Clerk of Crawford County, Kansas dated November 30, 2016 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner Wood and seconded by Commissioner Moody that the said report be confirmed and listed in the County Warrant Register for 2016. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2016, and listed in the said record book.

Motion carried by the following roll call vote:
 Ayes: Commissioners: Wood, Moody, and Murphy
 Nays:

Dated at Girard, Kansas this 3rd Day of December, 2016

Chairperson Jan L P
 Member [Signature]
 Member [Signature]
 Attest [Signature]

On motion (16-437) of Commissioner Wood and the second of Commissioner Moody to approve the November 2016 Clerk's Report as presented.

On a Roll Call Vote.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

Item Three: Mr. Wood addressed the necessity of purchasing new equipment. He had a list of the equipment that is being paid off and a list of equipment needed for the Road and Bridge Department. The Commissioners decided to table any action until it is determined where the insurance claim funds were deposited.

Item Four: Mr. Wood stated that he would like to set up a bid package on the 2 buildings that are going to be built for the Road and Bridge Department.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Emerson stated that \$60,000 from the insurance claim money was deposited into the General Fund for the Judicial Center roof and the rest on the money was deposited into the Road and Bridge Equipment Reserve fund.

Item Two: Mr. Emerson spoke about amending the 2016 Road and Bridge Budget. The Commissioners discussed paying off 2 graders and the District #3 mower with the cash left in the 2016 budget. Mr. Emerson stated that the budget is going to need to be amended if those notes are going to be paid off. The Commissioners decided to pay off the 2 graders and the District #3 mower. They also decided to amend the Road and Bridge Budget.

On motion (16-438) of Commissioner Wood and the second of Commissioner Moody to approve Paying off the Notes for the two Road Graders and the District # 3 mower from the Road and Bridge Fund.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Three: Mr. Wood stated that he has looked over the updated agreement for a construction engineer with Cook, Flatt and Strobel.

Board of Crawford County Commissioners

AGREEMENT

between

COOK, FLATT & STROBEL

ENGINEERS, P.A.

and

CRAWFORD COUNTY, STATE OF KANSAS

THIS AGREEMENT, made and entered into by and between the Board of COUNTY Commissioners of CRAWFORD COUNTY, State of Kansas, hereinafter referred to as the COUNTY; and the firm of COOK, FLATT & STROBEL, ENGINEERS, P.A., 2930 S.W. Woodside Drive, Topeka, Kansas 66614, hereinafter referred to as the ENGINEER.

WITNESSETH:

That the said COUNTY desires the services of the ENGINEER for construction inspection of Bridge No. 690 located 2.0 miles south of K-126 and 1.8 miles east of Alternate U.S.-69.

The extent and scope of engineering services include on-site inspection, testing, and contract administration in accordance with approved practices and requirements of the Kansas Department of Transportation (KDOT).

For the engineering services the ENGINEER shall receive a lump sum fee of Ninety Eight Thousand Four Hundred Dollars (98,400.00).

It is further agreed that payment shall be made by the COUNTY on the basis of progress of the work on a monthly basis as billed. In addition, the COUNTY shall be obligated to pay for services under this Agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during the COUNTY'S current budget year or (b) funds made available from any lawfully operated revenue producing source.

SECTION I

THE ENGINEER AGREES

Paragraph One

The ENGINEER agrees to designate a Project Engineer/Project Manager who shall serve as the CONSULTANT'S Field Supervisor. The Engineer also agrees to maintain the same lead inspector throughout the life of the project, who will be from out of the local area. The Project Engineer/Project Manager will meet KDOT's certification policy. The Project Engineer/Project Manager and other Inspector(s) will inspect all work done and material furnished. Such inspection may extend to all or any part of the work and to the preparation of the materials to be used. The Project Engineer/Project Manager will also prepare pay applications on a monthly basis and determine percent complete for each pay item. The Project Engineer/Project Manager will not be authorized to alter or waive the provisions of the Specifications or the Construction Contract Proposal. The Project Engineer/Project Manager will not be authorized to issue instructions contrary to the Plans and Specifications,

-1-

Board of Crawford County Commissioners

or to act as foreman for the Contractor; however, the Project Engineer/Project Manager shall have the authority to reject work or materials. It is understood that such work shall be completed according to approved standard practices and rules or regulations of the Kansas Department of Transportation.

Paragraph Two

The ENGINEER further agrees to accept compensation for such work from said COUNTY in such amounts and at such periods as have been by said ENGINEER and said COUNTY mutually agreed.

Paragraph Three

The ENGINEER further agrees:

1. To comply with all Federal, State, and local laws, ordinances, and regulations applicable to the work.
2. To procure all licenses or permits necessary for his business operation under said agreement.
3. Furnish all equipment required to accomplish the construction inspection services except for off-site testing services that may be required.
4. To be responsible for all damage to persons or property caused by him, his agents, employees, or subcontractors, which may result from their operation in connection with the work.

SECTION II

THE COUNTY AGREES

Paragraph Four

The COUNTY agrees:

That the ENGINEER has been duly authorized to make all said construction inspection services and the furnishing of all labor, equipment, materials and supplies essential thereto, for the fee as stipulated.

Paragraph Five

It is further understood and agreed by the said COUNTY that this agreement and all contracts which are entered into under the provisions of this agreement shall be binding upon the present governing body of said COUNTY and their successors.

Paragraph Six

It is further understood that should the contractor run past his allotted number of calendar days, the liquidated damages from the contractor will be used to cover additional expenses incurred by the ENGINEER for additional days of inspection.

SECTION III

THE PARTIES HERETO MUTUALLY AGREE

Paragraph Seven

It is mutually agreed by the parties hereto:

Board of Crawford County Commissioners

1. That the Services to be performed by the ENGINEER under the terms of this agreement are personal and cannot be assigned, sublet or transferred without the written consent of said COUNTY.

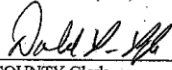
2. That the right is reserved by the COUNTY to terminate this agreement at any time, upon written notice, in the event the improvements are to be abandoned or indefinitely postponed; provided, however, that in any case the ENGINEER shall be paid for the reasonable value of the services rendered up to the time of termination on the basis of the payment provisions of this agreement but in no case greater than the maximum fee stipulated on Page 1 of the Agreement. The parties recognize that services terminated prior to completion will be of less value to the COUNTY than services completed pursuant to the terms of the contract.

3. The ENGINEER agrees not to discriminate against any employee or applicant because of race, color, religion, sex, national origin, age, or physical handicaps in regard to any position for which the employee or applicant is qualified. The ENGINEER will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, national origin, age, or physical handicap.

4. All work product of ENGINEER will become the property of the COUNTY exclusively and will be promptly delivered to the COUNTY upon completion of ENGINEER's services or earlier termination thereof.

IN WITNESS WHEREOF, said parties have caused this agreement to be signed by there duly authorized officials this 6th day of December, 2016.

ATTEST: (Seal)



COUNTY Clerk


BOARD OF COUNTY COMMISSIONERS
CRAWFORD COUNTY, State of Kansas



Chairman, Board of Commissioners

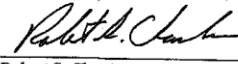


Member, Board of Commissioners



Member, Board of Commissioners

COOK, FLATT & STROBEL,
ENGINEERS, P.A.



Robert S. Chambers, P.E.



On motion (16-439) of Commissioner Wood and the second of Commissioner Moody to approve the Updated Agreement between Cook, Flatt & Strobel Engineers, P.A. and Crawford County, Kansas for a Construction Engineer for Bridge No. 690.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

Board of Crawford County Commissioners

The motion prevailed.

Item Four: Mr. Emerson presented Resolution #2016-028, A Resolution Amending the Crawford County Employee Policy Manual. Mr. Emerson stated that 2 changes were made in the Policy Manual since the last presentation and he explained those changes.

BOARD OF COUNTY COMMISSIONERS
CRAWFORD COUNTY, KANSAS
GIRARD, KANSAS

RESOLUTION NO. 2016-028

A RESOLUTION AMENDING THE CRAWFORD COUNTY EMPLOYEE POLICY MANUAL.

WHEREAS, the Board of County Commissioners, pursuant to authority granted in K.S.A. 19-212, is authorized to enact personnel policies for all county employees; and

WHEREAS, the Board of County Commissioners finds that it is necessary to amend portions of the Crawford County Employee Policy Manual to address Sick Leave, Funeral Leave and Drug and Alcohol Testing.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Crawford County, Kansas:

Section 1. The Board of County Commissioners hereby adopts the amendments to the Crawford County Policy Manual attached hereto as "Exhibit A" and incorporated herein by reference.

Section 2. All department heads and elected officials are hereby directed to distribute copies of the amended policies to all employees under their supervision.

Section 3. This resolution shall become effective upon its adoption and approval by the Board of County Commissioners except for the sick leave policy which will become effective January 1, 2017.


ADOPTED, APPROVED AND GIVEN by the Board of County Commissioners under our hands at the Courthouse in Girard, Crawford County, Kansas this 6th day of December, 2016.


Tom Moody, Chairman


Carl R. Wood

Jeff Murphy

ATTEST:


Donald P. Pyle, County Clerk

On motion (16-440) of Commissioner Wood and the second of Commissioner Moody to adopt Resolution #2016-028, A Resolution Amending the Crawford County Employee Policy Manual.

Yeas: Commissioners Moody and Wood

Nays: Commissioner Murphy

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

Item Five: Mr. Murphy spoke about purchasing dump trucks. He stated that he would like to bid out the trucks so all the vendors would have the same specs to follow. The Commissioners discussed purchasing 2 or 3 dump trucks and a belly dump. There was a discussion on equipment that attaches to the dump trucks. Mr. Wood feels we have enough spreaders and discussed other equipment that goes with the dump trucks. Mr. Murphy stated he would like to work with Mr. Emerson on a bid sheet. The commissioners would like Greg Hite to come to the meeting on Friday to discuss this.

EXECUTIVE SESSION:

Item One: County Counselor Jim Emerson requested an executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel.

On motion (16-441) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:53 AM and reconvened the Open Session at 12:03 PM with no action taken except to go back into open session.

Item Two: County Counselor Jim Emerson requested an executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel.

On motion (16-442) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 12:03 PM and reconvened the Open Session at 12:17 PM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Board of Crawford County Commissioners

ANNOUNCEMENTS:

Item One: Friday, December 9, 2016 – Work Sessions for Employee Evaluations beginning at **9:30 AM**.

Item Two: Tuesday, December 13, 2016 – Work Sessions for Employee Evaluations beginning at **9:00 AM**.

Commissioner Wood announced that Dr. Scott will be having a Christmas Light Display tonight and Crawford County Museum will be having a Christmas Light Display tonight and all three Commissioners may be in attendance.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Murphy to adjourn the [December 6, 2016](#) meeting of the Board of Crawford County Commissioners at 12:19 PM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.
[Taken BKW 12/6/2016 12:19 PM/amended BKW 12/8/16 1:22 PM](#)