

Board of Crawford County Commissioners

Commissioners' Journal

2017, [NINETY-SEVENTH](#) MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS **Friday, December 29, 2017, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes.

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Carl Wood served as the presiding officer.

Commissioners Tom Moody and Jeff Murphy were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (17-435) of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **December 26, 2017** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 17	431	That the consent agenda be approved including: Approval of the December 22, 2017 minutes
Motion 17	432	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson

Board of Crawford County Commissioners

Motion 17	433	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and County Appraiser Zach Edwards
Motion 17	434	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and County Appraiser Zach Edwards

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE COUNTY LOCAL BOARD OF HEALTH MESSAGES FROM THE PUBLIC

Item One: Mr. Chris Bohrer, Wood & Dulohery Insurance, regarding Cyber Solutions insurance coverage. Mr. Bohrer stated that the prices for cyber coverage were in his bid package when he turned in his bid for property, casualty and work comp insurance and his recommendation was to carry additional cyber coverage. Mr. Vinze stated that he has looked over the bid and discussed the bid with Mr. Bohrer. Mr. Wood feels that Mr. Vinze should set up specs on what cyber coverage the county needs so others can bid on this. Mr. Moody would like to know Mr. Vinze's recommendation on what the county needs. It was decided not to discuss the bid price but Mr. Bohrer can discuss coverages. Mr. Bohrer discussed cyber coverages and gave examples of other entities that needed and used the cyber coverage. Mr. Vinze also discussed how issues could happen at Crawford County where the cyber coverage could be needed. Mr. Bohrer explained the coverages. Mr. Pyle stated that the county has been carrying cyber coverage the last few years. It was decided that Mr. Vinze will set up bid specs for the cyber coverage so the county needs are met.

MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Troy Graham, Zoning Administrator discussed changes to the nuisance policy and information on codes court. Mr. Graham stated that more than 3 inoperable vehicles will be considered a nuisance. He explained the regulations used to determine if a vehicle is inoperable and should be considered a nuisance. Mr. Graham stated that a resolution is needed to create the codes court and that a judge will need to be appointed for codes court. Mr. Graham will present a resolution next Friday to set up codes court. Mr. Moody discussed property on 69 Highway around Franklin that needs to be cleaned up and Mr. Graham stated that he will mail the landowner a certified letter today. Mr. Murphy discussed some typographical errors in the nuisance policy that need corrected.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Board of Crawford County Commissioners

Item One: County Clerk Don Pyle presented the Budget Overview with cash balances. Mr. Pyle explained the cash balances and what could still be taken out of those balances for the year 2017. The Commissioners and Mr. Pyle discussed the EMS Fund.

12-29-2017 08:18 AM

CRAWFORD COUNTY, KS
BUDGET OVERVIEW PRINTOUT
AS OF: DECEMBER 31ST, 2017

PAGE: 1

% OF YEAR COMPLETED: 100.00

	BEGINNING BUDGET	MONTHLY ALLOTMENTS	EXPENDITURES FOR MONTH	EXPENDITURES YEAR-TO-DATE	BUDGET BALANCE	BUDGET GONE	CURRENT CASH
GENERAL FUND							
Commissioner District #1	31,414	2,617.83	2,632.27	31,587.24 (173.24)	100.55	
Commissioner District #2	31,414	2,617.83	2,632.27	31,587.24 (173.24)	100.55	
Commissioner District #3	31,414	2,617.83	2,632.27	31,587.24 (173.24)	100.55	
Fiscal Clerk	157,350	13,112.47	9,564.49	120,176.68	37,173.32	76.38	
Clerk	180,310	15,025.82	8,765.28	168,408.38	11,901.62	93.40	
Treasurer	377,900	31,491.65	30,420.83	360,402.93	17,497.07	95.37	
Register of Deeds	196,900	16,408.34	16,279.20	170,868.44	26,031.56	86.78	
County Attorney	553,700	46,141.66	28,727.39	560,231.50 (6,531.50)	101.18	
District Court	432,500	36,041.66	29,021.11	421,760.52	10,739.48	97.52	
Sheriff	1,816,500	151,374.97	135,030.14	1,796,586.04	19,913.96	98.90	
Jail	1,662,780	138,565.01	131,713.40	1,649,340.80	13,439.20	99.19	
Courthouse	421,530	35,127.48	26,716.46	413,110.17	8,419.83	98.00	
Coroner	74,750	6,229.16	3,160.08	74,187.09	562.91	99.25	
Miscellaneous	913,081	76,090.07	63,515.38	933,891.06 (20,810.06)	102.28	
Civil Defense	71,000	5,916.68	5,221.85	63,769.80	7,230.20	89.82	
Zoning	85,100	7,091.68	8,217.07	91,390.11 (6,290.11)	107.39	
Landfill	24,000	1,999.99	0.00	17,365.60	6,634.40	72.36	
Workers Comp & Liab Admin	135,000	11,250.00	0.00	119,139.53	15,860.47	88.25	
911 Administration	0	0.00	0.00	0.00	0.00	0.00	
Computer	137,730	11,477.51	10,455.85	134,293.66	3,436.34	97.51	
Special Project	75,520	6,293.33	5,269.33	63,231.96	12,288.04	83.73	
Counselor	116,467	9,705.58	9,253.57	107,558.27	8,908.73	92.35	
Dept of Youth Services	453,000	37,750.00	37,750.00	453,000.00	0.00	100.00	
Court Security	264,380	22,031.66	23,277.53	255,907.87	8,472.13	96.80	
G.I.S. Department	110,900	9,241.65	8,913.41	103,358.29	7,541.71	93.20	
LEPP	22,505	1,875.44	1,881.27	19,486.81	3,018.19	86.59	
Capital Murder Trial	0	0.00	0.00	0.00	0.00	0.00	
Appraiser	509,125	42,427.09	43,640.30	512,013.45 (2,888.45)	100.57	
Election	182,500	15,208.32	31,656.13	145,341.73	37,158.27	79.64	
Building Improvements	125,000	10,416.67	0.00	125,000.00	0.00	100.00	
Addiction Trtmt Building	122,370	10,197.50	0.00	122,370.00	0.00	100.00	
TOTAL GENERAL FUND	9,316,140	776,344.88	676,346.88	9,096,952.41	219,187.59	97.65	369,151.79
ROAD & BRIDGE							
Co Road & Bridge	3,891,565	324,297.07	215,800.85	3,727,133.65	164,431.35	95.77	
Special Bridge	1,112,660	92,721.66	14,526.71	281,092.81	831,567.19	25.26	
Noxious Weed	78,970	6,580.84	2,552.05	75,909.97	3,060.03	96.13	
TOTAL ROAD & BRIDGE	5,083,195	423,599.57	232,879.61	4,084,136.43	999,058.57	80.35	464,844.28

On motion (17-436) of Commissioner Wood and the second of Commissioner Moody to approve Transfers of \$100,000 from the General Fund to the Operating Reserve Fund and \$250,000 from the Road & Bridge Fund to the Equipment Reserve Fund.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: County Counselor Jim Emerson presented the contract with Capitol Strategies and Crawford County for services for Mr. Bill Brady, the County lobbyist. Mr. Emerson stated that he has contacted Mr. Brady and he will setup a meeting during County Government Day on January 24, 2018 with the Insurance Commission.

Board of Crawford County Commissioners

CONTRACT

This Contract is entered into between Capitol Strategies, LLC, and Crawford County, and is as follows:

Capitol Strategies agrees to provide monitoring and reporting representation to Crawford County through the 2018 Legislative Session, specifically to:

- 1) Monitor and report on legislative committee meetings involving issues of interest to Crawford County.
- 2) Monitor and report on other public meetings involving state government issues of interest to Crawford County. Meetings outside of Shawnee County will be approved on a case by case basis.
- 3) Work as directed by Crawford County to assist other entities and institutions within Crawford County with monitoring and reporting activities.
- 4) Provide advice and counsel as directed on state government issues of interest to Crawford County.
- 5) Assist as directed in representing the County at any Crawford County events during the legislative session such as "County Official Day" and "Crawford County/City of Pittsburg Day at the Capitol".
- 6) Assist and/or coordinate meetings requested by Commissioner and key county staff with various state personnel.
- 7) File all reports with the Kansas Ethics Commission regarding our lobbying activities.

Capitol Strategies agrees that at all times they will be independent contractors and will be responsible for payment of all taxes on monies received.

Crawford County agrees to pay Capitol Strategies \$10,000 for the 2018 session, to be made in two payments. The first payment is due 10 days following the date this contract is signed. The final payment is due by March 15, 2018. In addition, expenses will be billed for out-of-pocket charges such as lobbyist registration fees, travel outside of Shawnee County, conference calls, postage and copying for mass mailings. Those expenses will not exceed \$500.00 during the period of this contract without the express permission of Crawford County.

This agreement is entered into on this _____ of December, 2017.

CAPITOL STRATEGIES, LLC



CRAWFORD COUNTY

On motion (17-437) of Commissioner Moody and the second of Commissioner Murphy to approve the contract between Capitol Strategies LLC and Crawford County to provide monitoring and reporting representation to Crawford County through the 2018 Legislative Session and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

Board of Crawford County Commissioners

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Three: Mr. Emerson stated that the Legislative Sendoff is Thursday, January 4, 2018.

Item Four: The Commissioners discussed new microphones for the Commission Room.

UNDER THE HEADING OLD BUSINESS

Item One: County Clerk Don Pyle stated that there is a soft opening today at the new LaQuinta Inn in Pittsburg.

Item Two: Commissioner Murphy discussed the payment on the Centennial Bridge.

Item Three: Commissioner Moody discussed the pickups for the road foremen.

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

ANNOUNCEMENTS:

Item One: December 29, 2017 – The Motor Vehicle Offices in Girard and Pittsburg will be closed all day and the County Treasurer's Office will close at 10:00 AM due to the year-end audit. The Register of Deed's Office will be open until 12 Noon but will not accept or record any documents due to a computer upgrade for the new year. All offices will re-open on January 2, 2018 at 8:00 AM.

Item Two: December 29, 2017 – The Courthouse will close at 12 Noon due to the year-end cash audit.

Item Three: January 1, 2018 – The Courthouse will be closed in observance of the New Year's Holiday.

Item Four: Monday, January 8, 2018 – Crawford County Board of Commissioners Reorganization Meeting.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

Board of Crawford County Commissioners

On the motion of Commissioner Murphy and the second of Commissioner Wood to adjourn the [December 29, 2017](#) meeting of the Board of Crawford County Commissioners at 11:30 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

[Taken BKW & GSRG 12/29/17 11:30 AM/amended BKW 12/31/17 1:08 PM](#)