

# Board of Crawford County Commissioners

## Commissioners' Journal

2018, **NINETY-SECOND** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS **Friday, December 21, 2018, 10:00 AM.**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Jeff Murphy served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Murphy led the pledge of allegiance.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA**

**On motion (18-442)** of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **December 18, 2018** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 18	438	That the consent agenda be approved including: Approval of the December 14, 2018 minutes
Motion 18	439	To make it known that the board hereby issues a license to "sell at retail", cereal malt beverages from the place of business as shown in the application as designated and described on the application as herein before set out APPLICANT: Pete's of Erie Inc "Petes #1" PREMISES: 1100 W Highway 400, McCune, KS 66753 (For sale in original and unopened containers and not for consumption on the premises) APPLICANT: Anthony Pichler "Pichler's Chicken Annie's" PREMISES: 1271 S 220th St, Pittsburg, KS 66762 (For sale in original and unopened containers and not for consumption on the premises) APPLICANT: Anthony Pichler "Pichler's Chicken Annie's" PREMISES: 1271 S 220th St, Pittsburg, KS 66762 (For consumption on the premises) APPLICANT: George C Brown Post 26 "Girard

## Board of Crawford County Commissioners

		American Legion” PREMISES: 144 E 47 Hwy, Girard, KS 66743(For consumption on the premises) APPLICANT: C & B Investments Inc “Chicken Annies Girard” PREMISES: 498 E 47 Hwy, Girard KS 66743 (For consumption on the premises) APPLICANT: Larry Zerngast “Chicken Marys” PREMISES: 1133 E 600th Ave, Pittsburg, KS 66762 (For consumption on the premises)
Motion 18	440	To approve the Promissory Note and Security Agreement between the Board of Crawford County Commissioners and Community National Bank & Trust in the amount of \$99,113.55 at 3.25% interest for 36 months for one 2019 Ford and two 2019 Chevrolets for the Sheriff’s Department and authorize the Chairman to sign
Motion 18	441	To adopt Resolution #2018-022, a Resolution Establishing the Number of County Commission Districts for Crawford County, Kansas and setting the Number of Districts at Three (3)

Commissioner Murphy stated that there is an error on Motion 2018-441 as the typed motion states that he voted yes and he abstained from voting on that motion. The Commissioners requested that the motion be corrected and the minutes be amended and presented again later in the meeting.

### PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

**Item One:** Public Hearing on 2018 Crawford County Amended Budget.

**On motion (18-443)** of Commissioner Moody and the second of Commissioner Wood to open the Public Hearing on the 2018 Crawford County Amended Budget.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

There was no public comment.

**On motion (18-444)** of Commissioner Moody and the second of Commissioner Murphy to close the Public Hearing on the 2018 Crawford County Amended Budget.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

County Clerk Don Pyle discussed the changes to the budget and the funds that needed to be amended.

# Board of Crawford County Commissioners

State of Kansas  
Amendment

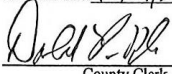
2018

## Amended Certificate For Calendar Year 2018

To the Clerk of Crawford, State of Kansas  
We, the undersigned, duly elected, qualified, and acting officers of  
Crawford County  
certify that: (1) the hearing mentioned in the attached publication was held;(2) after the Budget Hearing this Budget was duly approved and adopted as the maximum expenditure for the various funds for the year.

Table of Contents:		Page No.	2018 Amended Budget		
			Amount of 2017 Tax that was Levied	Adopted 2018 Expenditures	Proposed Amended 2018 Expenditures
<b>Fund</b>	<b>K.S.A.</b>				
General	79-1946	2	4,134,574	8,819,840	9,125,000
Ambulance	65-6113	3	575,832	1,757,227	1,802,500
Consolidated 911 Funds		4		250,000	325,000
Tourism & Convention		5		395,000	600,000
<b>Totals</b>		xxxxxxxxxx	4,710,406	11,222,067	11,852,500
<b>Summary of Amendments</b>		6			

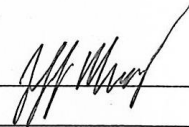
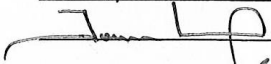

Attested date: 12/21/2018

  
\_\_\_\_\_  
County Clerk

Assisted by:  
\_\_\_\_\_

Address:  
\_\_\_\_\_  
\_\_\_\_\_

Email:  
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Governing Body

State of Kansas  
Amendment

2018

### Notice of Budget Hearing for Amending the 2018 Budget The governing body of Crawford County

will meet on the day of December 28, 2018 at 10:00 AM at Crawford County Courthouse for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at Crawford County Clerk's Office and will be available at this hearing.

### Summary of Amendments

Fund	2018 Adopted Budget			2018 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
General	16.117	4,134,574	8,819,840	9,125,000
Ambulance	2.245	575,832	1,757,227	1,802,500
Consolidated 911 Funds			250,000	325,000
Tourism & Convention			395,000	600,000

Donald Pyle  
Official Title: Crawford County Clerk

## Board of Crawford County Commissioners

**On motion (18-445)** of Commissioner Moody and the second of Commissioner Murphy to approve the 2018 Crawford County Amended Budget as published.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** Opening of the Property, Casualty and Work Comp Insurance bids. Mr. Tom Adams from Traveler's Insurance Company addressed the Commission. Mr. Adams discussed the bid that was submitted from his company through Ryan Insurance Agency and explained some of the details that were stated in the bid. He also gave some background information on himself and his employment with Traveler's Insurance Company. He also thanked the Commissioners for the opportunity to bid on the county insurance

Mr. Pyle opened the bids and stated that 2 bids were received, Traveler's Insurance Company and EMC Insurance and both were submitted through Ryan Insurance Agency. Mr. Pyle gave County Counselor Jim Emerson the bids.

Mr. Emerson read the bid prices as follows:

Travelers Insurance Company total bid \$370,997.00

EMC Insurance total bid \$358,476.00

The Commissioners requested that Mr. Emerson review the bids and return with a recommendation.

### **MESSAGES FROM THE PUBLIC**

### **MESSAGES FROM APPOINTED OFFICIALS**

### **MESSAGES FROM ELECTED OFFICIALS**

### **MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**

### **PROCLAMATION AND ORDERS OF THE BOARD**

### **NEW BUSINESS**

**Item One:** Mr. Pyle presented the listing of unclaimed accounts payable checks that were issued in 2017 and never cashed. He stated that attempts have been made to contact the payees. Mr. Pyle stated that there are 4 checks total and after research and speaking to some of the payees that 2 checks will be reissued and 2 checks will be cancelled and reimbursed to the funds that the checks were issued from.

## Board of Crawford County Commissioners

2018 Unclaimed Accounts Payable					
Date	CK #	Vendor	Amount	Description	Fund
01/31/2017	571197	Sarah Warford	\$ 10.00	Jury Duty	District Court
01/31/2017	571211	Hunter Casey	\$ 13.42	Jury Duty	District Court
03/15/2017	572491	Jack Musso Estate	\$ 31.13	Insurance Reimbursement	Employee Benefits
08/31/2017	576225	Chadd's Auto Repair	\$ 166.58	Vehicle Maintenance	Fire District #3
			\$ 221.13		

**On motion (18-446)** of Commissioner Murphy and the second of Commissioner Moody to approve the listing of unclaimed accounts payable checks that were issued in 2017 and to reissue 2 checks and to cancel 2 checks and redeposit the amount to the correct funds.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** Mr. Pyle presented an Agreement for Purchase of Services between Labette Community College and Crawford County. He explained that the agreement gives employees an opportunity to take courses and training with no tuition and that Crawford County could be required to provide classroom space as set out in the agreement.

# Board of Crawford County Commissioners

## AGREEMENT FOR PURCHASE OF SERVICES

This AGREEMENT, made and entered into the 25th day of October 2018, by and between LABETTE COMMUNITY COLLEGE, hereinafter called "College," and, Crawford County, hereinafter called "Provider."

WHEREAS, the Kansas Community College Task Force has charged the Kansas Community College system with the following mission, among others:

- \* To provide customized educational training programs to assist qualified employers to train their employees in job related skills;
- \* To provide courses, associate degree programs, certificates, and other vocational/technical training to prepare students to update their job skills, to advance in their jobs, to retrain in new job fields or recreation/personal growth opportunities to allow employees to remain productive in a competitive environment.

WHEREAS, The Kansas Board of Regents has set policy on the provision of education and training to providers.

WHEREAS, the College desires to utilize the services of the Provider in providing both specialized and general education to students of the college.

WHEREAS, the Provider desires to provide the services to the College and to provide the College the benefit of its unique skills; knowledge, facilities, and equipment toward carrying out the educational mission of the College and thereby improving the educational opportunities of its employees.

NOW, THEREFORE, the College and the Provider agree as follows:

- I. Services to be provided. Services provided to the College by the Provider shall include but not be limited to the following:
  - a. Classroom facilities. Crawford County will serve as a training site for educational programs or classes conducted by the College. The Provider will maintain complete authority and control over classroom facilities at Crawford County facility. The furnishing of the aforesaid facilities shall be subject to the scheduling and control of the Provider in keeping with the rules and regulations of the College. Employees shall be subject to the scheduling and control of the Provider in keeping with the rules and regulations of the College.
  - b. Equipment usage. The Provider will make available to the College access to and use of equipment necessary to conduct specialized training in the operation, use or maintenance of such equipment.
  - c. Faculty. The Provider will offer, when appropriate, qualified faculty members who will be under a College instructional contract for the programs. The faculty will be responsible to the college for the instruction, control and supervision of the students consistent with the rules and regulations of the College.
  - d. Consulting. The Provider will provide consulting services to the college based upon unique skills of its officers, employees or agents. Such consultation may relate to course curriculum, personal educational needs of employees or other areas as deemed appropriate by the College.

## Board of Crawford County Commissioners

- e. Supplies. The Provider will make available to the College supplies or course material deemed appropriate by the College and the Provider.
  - f. General. The Provider will offer such other services as may be agreed upon from time to time.
- II. Scholarships. The College agrees to provide scholarships, including normal fees, to employees of the Provider based on a request for the training and verification of employment by the employer; verification must be received within the first two weeks of the semester in which the employee is attending the College. The employee will pay material, lab and other equipment usage fees incurred through enrollment in training.
- III. Students. It is understood that the Provider may from time to time enroll individuals designated by the Provider in classes offered by the College.
- IV. Offering of Courses. The determination of courses to be offered and the determination of the number of students required to offer a course shall remain at the sole discretion of the College in consultation with the Provider. The Provider reserves the right to restrict the types of courses covered by this agreement. If the Provider restricts the courses, an attachment will be added to this document.
- V. Termination or Modification of Agreement. This agreement is for a period of one (1) year and is renewable. The agreement may be terminated by either party at the conclusion of any semester by providing the other party with written notice sixty (60) days prior to the beginning of the next semester.


LABETTE COMMUNITY COLLEGE

CRAWFORD COUNTY

BY \_\_\_\_\_

BY \_\_\_\_\_

Dr. Mark Watkins, President



**On motion (18-447)** of Commissioner Moody and the second of Commissioner Wood to approve the Agreement for Purchase of Services between Labette Community College and Crawford County and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Three:** Mr. Emerson stated that he forwarded an email he received from Mr. Bill Brady about the latest meeting of the Gaming Commission. He discussed what was stated in the email. Mr. Emerson presented a contract between Capitol Strategies LLC and Crawford County to provide monitoring and reporting representation to the county through the 2019 Legislative Session.

# Board of Crawford County Commissioners

## CONTRACT

This Contract is entered into between Capitol Strategies, LLC, and Crawford County, and is as follows:

Capitol Strategies agrees to provide monitoring and reporting representation to Crawford County through the 2019 Legislative Session, specifically to:

- 1) Monitor and report on legislative committee meetings involving issues of interest to Crawford County.
- 2) Monitor and report on other public meetings involving state government issues of interest to Crawford County. Meetings outside of Shawnee County will be approved on a case by case basis.
- 3) Work as directed by Crawford County to assist other entities and institutions within Crawford County with monitoring and reporting activities.
- 4) Provide advice and counsel as directed on state government issues of interest to Crawford County.
- 5) Assist as directed in representing the County at any Crawford County events during the legislative session such as "County Official Day" and "Crawford County/City of Pittsburg Day at the Capitol".
- 6) Assist and/or coordinate meetings requested by Commissioner and key county staff with various state personnel.
- 7) File all reports with the Kansas Ethics Commission regarding our lobbying activities.

Capitol Strategies agrees that at all times they will be independent contractors and will be responsible for payment of all taxes on monies received.

Crawford County agrees to pay Capitol Strategies \$10,000 for the 2019 session, to be made in two payments. The first payment is due 10 days following the date this contract is signed. The final payment is due by March 15, 2019. In addition, expenses will be billed for out-of-pocket charges such as lobbyist registration fees, travel outside of Shawnee County, conference calls, postage and copying for mass mailings. Those expenses will not exceed \$500.00 during the period of this contract without the express permission of Crawford County.

This agreement is entered into on this 21 of December, 2018.

\_\_\_\_\_  
CAPITOL STRATEGIES, LLC

  
\_\_\_\_\_  
CRAWFORD COUNTY

**On motion (18-448)** of Commissioner Moody and the second of Commissioner Wood to approve the contract between Capitol Strategies LLC and Crawford County to provide monitoring and reporting representation to Crawford County through the 2019 Legislative Session and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:



## Board of Crawford County Commissioners

**The motion prevailed.**

**Item Four:** Commissioner Wood addressed the bids on a skid loader. He stated that he received bids from Heritage Tractor, Bobcat and Caterpillar. Mr. Wood stated that he feels that the Caterpillar machine is the best although the bid is a little higher. The Commissioners discussed attachments. The Commissioners will review the bids and make a decision at the next meeting.

### **UNDER THE HEADING OLD BUSINESS**

**Item One:** Mr. Murphy addressed the issue of widening the road right of ways and Mr. Emerson stated that he is still doing research. Mr. Moody stated that if it is a safety issue it should be fixed.

**Item Two:** Mr. Wood discussed a payment to CFS Engineers. The Commissioners decided to discuss the payment with Ms. Alyssa Edwards, Road and Bridge Coordinator before approving payment.

Mr. Pyle presented the corrected Motion #2018-441 with the correction that Commissioner Murphy was present but not voting. He also presented amended minutes for December 18, 2018 correcting Motion #2018-441.

**On motion (18-449)** of Commissioner Moody and the second of Commissioner Wood to approve the **December 18, 2018** amended minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

### **UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS**

#### **FUTURE BUSINESS:**

#### **ANNOUNCEMENTS:**

**Item One: December 24 & 25, 2018** – The Courthouse will be closed in observance of the Christmas Holiday.

**Item Two: December 31, 2018** – The Courthouse will close at 10:00 AM due to the end of year cash audit. The Motor Vehicle Office will be closed all day and the Register of Deeds will be open until 10:00 AM but will not record any documents.

**Item Three: January 1, 2019** – The Courthouse will be closed in observance of the New Year's Holiday.

### **UNDER THE HEADING MOTION TO ADJOURN**

#### **MOTION TO ADJOURN**

**Item One:** Adjournment

**On the motion** of Commissioner Wood and the second of Commissioner Murphy to adjourn the **December 21, 2018** meeting of the Board of Crawford County

## Board of Crawford County Commissioners

Commissioners at 10:43 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**

County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

[Taken BKW 12/21/18 10:43 AM/amended BKW 12/27/18 2:00 PM](#)