

Board of Crawford County Commissioners

Commissioners' Journal

2016, SIXTY-SECOND MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Friday, August 19, 2016, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Tom Moody served as the presiding officer. Commissioners Carl Wood and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING
CONSENT AGENDA

On motion (16-280) of Commissioner Wood and the second of Commissioner Murphy that the consent agenda be approved including:

- 1. Approval of the August 16, 2016 minutes of the Board of County Commissioners, and
2. Authoring the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Table with 3 columns: Motion Number, Item Number, and Description. Row 1: Motion 16, 273, That the consent agenda be approved including: Approval of the August 8, 2016 minutes of the Board of County Commissioners and Approval of the August 8, 2016 minutes of the Board of County Canvassers, and Approval of the accounts payable warrant numbers 567012 to 567332 dated August 15, 2016 in the total amount of \$341,986.81. Row 2: Motion 16, 274, To approve the Fire District #1, Fire District #2, Fire District #4 and the Sewer Districts 2017 budgets for publication with a hearing date set for August 30, 2016 at 10:00 AM.

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Motion 16	275	To approve the 2016 budget amendment for Fire District #1 for publication with a hearing date set for August 30, 2016 at 10:00 AM
Motion 16	276	To approve the payment of dues in the amount of \$2,000 to the Highway 69 Association
Motion 16	277	To approve the lease purchase agreement between Girard National Bank and Board of Commissioners, Crawford County, Kansas for a Diamond boom mower and John Deere tractor for the Road and Bridge Department in the amount of \$120,141.31 for 24 months at 1.64% interest and authorize the Vice Chairman to sign
Motion 16	278	To approve of the appointment of Mr. John Macary as Interim Crawford County Appraiser for a period of 6 months
Motion 16	279	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and interim County Appraiser John Macary

UNDER THE HEADING NEW BUSINESS

CRAWFORD COUNTY BOARD OF HEALTH

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM THE PUBLIC

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Mr. Wayne Gudmonson, District Engineer, George Dockery Area Engineer and Ms. Kristy Kelley, Community Affairs Manager, Kansas Department of Transportation, discussing delayed projects. Mr. Gudmonson informed the Commission that the planned four-lane highway construction project to Arma is now on an indefinite delay from the original 16-24 month estimate due to a lack of funding. He asked the Commission if they would consent to the continued purchasing of right-of-way and relocation of utilities to preempt the continuation of the project. The Commission unanimously consented to the continuation of the purchasing of right-of-way and moving utilities. Gudmonson requested that the Commission draft a letter about their concerns and aforementioned consents. The Commission inquired about several projects including those related to the highway conditions proximate to the casino project and other concerns regarding the safety of roads and highways around the county. Adam Lusker, 2nd District State Representative, was present and commented on the state legislature's role in how the Department of Transportation has been affected by its fiscal activity and how this has directly affected the entity's ability to progress in the execution of projects such as the one in question, the 69 highway four lane project. There was a good discussion of the KDOT Programs and their future in Kansas.

MESSAGES FROM APPOINTED OFFICIALS

Item One: Ms. Liz Hart, Road and Bridge Director, presenting the County and State Agreement for Roadside Improvements. The agreement designates 90/10 funding split for the improvement of county roads 200th and 260th with KDOT.

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Agreement No. 333-16

PROJECT NO. 19 C-4856-01
HSIP-C485(601)
ROADSIDE IMPROVEMENT AND PAVEMENT MARKING
CRAWFORD COUNTY, KANSAS

A G R E E M E N T

This Agreement is between the **Secretary of Transportation**, Kansas Department of Transportation (KDOT) (the "Secretary") and **Crawford County, Kansas** ("County"), collectively, the "Parties."

On motion (16-281) of Commissioner Wood and the second of Commissioner Moody to approve the Agreement between the Secretary of Transportation, Kansas Department of Transportation and Crawford County, Kansas for Project No. 19 C-4856-01 Roadside Improvements and Pavement Marking.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Randy Sandberg, EMS director, regarding ambulance billings for services at the county fair and other non-profit events. Commissioner Murphy discussed information received from the fair board treasurer, Robert Tersinar, regarding the fees charged by the EMS to staff the fair event and if the county can pay for these. The Commission requested that Mr. Sandberg provide cost estimates to staff these events so that it could be considered that the County pay for some of the costs.

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From: Robert Tersinar <roberttersinar@ofgfinancial.com>
Sent: Tuesday, August 16, 2016 2:01 PM
To: Jeff Murphy
Subject: EMS service for the Fair

Hello Jeff,

I was asked to be the Treasure for the Fair Board after a five year break of that responsibility. I am sorting through the bills and invoices and wanted to run one item by you for your opinion. Crawford County EMS invoiced the Fair Board each night of the Fair for "stand by services" at \$70 per night as well as 16 hours of "hourly" services at \$25 per hour. The total of all four nights is \$680. This charge has been paid by the Fair board for as long as I have been on the board dating back to 2004. The charge has also not gone up dramatically in those years. We appreciate the support of the Sheriff's office, EMS and local rural fire departments during the events we just question the need to pay for county services internally.

My question relates to the EMS charges as it seems to be redundant for the Fair Association to receive funds from the county budget then pay another county entity with those same funds. In contrast, the Sheriff's office does not charge for their service during the fair as they use that location as a base of operations for those four days.

Again, we appreciate the service and support but would prefer to keep the \$680 each year in the Fair Board account if possible. Again, we are happy to pay the bill again this year if it is a necessary expense.

Respectfully,

Robert K. Tersinar

Item Three: Jim Vinze, IT Director, regarding increasing security for web presence and updating the firewall. Mr. Vinze advised that the current firewall needs more security and does not allow for adequate utilization of network speed coming into the courthouse. He is requesting funding to upgrade to a new firewall that addresses these issues. It will provide better protection of access to external state servers as well as provide faster internet speeds through utilizing increasing incoming bandwidth. County Treasurer Joe Grisolano and County Clerk Don Pyle commented that they will contribute a portion of the cost of the upgrade from their respective technology funds. Mr. Vinze will approach the Register of Deeds to contribute the remainder of the funds needed from their respective technology fund.

On motion (16-282) of Commissioner Wood and the second of Commissioner Moody to approve the \$19,714.78 the purchase of an Upgraded Network Firewall, funded by Technology Funds from the County Treasurer, Clerk, and Register of Deeds

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

MESSAGES FROM ELECTED OFFICIALS

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PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: County Clerk Don Pyle informed the Commission about the quarterly meeting of the SEK District Officials on August 26.

Item Two: Counselor Jim Emerson presenting a policy on firearms proposed due to new legislation that allows county employees to conceal carry a firearm. Feedback was sought by the Commission from County Sheriff Dan Peak and EMS director Randy Sandberg. The Commission discussed how this new policy would affect county employees and that employees that choose to conceal carry a firearm in the workplace will not be covered under County liability coverage in the case of accident. It was discussed that this new policy would be sent out to all departments so that the employees can have a copy of the policy and sign an acknowledgement form.

On motion (16-283) of Commissioner Wood and the second of Commissioner Moody to adopt the Firearm Policy and to add this Policy to the County Employee Handbook.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Three: Counselor Emerson regarding the recommendation of transportation funding from the Coordinated Transit Group. He will write up a letter to be sent to this group and present it to the Commission.

Item Four: Commissioner Murphy regarding the sick leave policy. The Commission will review and address this on Tuesday. Commissioner Murphy and Counselor Emerson discussed some of the changes made in the new policy.

Item Five: Counselor Emerson regarding courthouse hours. The Commission discussed setting the official working hours of the courthouse for all departments to 8am instead of 8:30am. The closing time for the courthouse would remain at 4:30pm.

On motion (16-284) of Commissioner Wood and the second of Commissioner Moody to adopt resolution 2016-019 a Resolution Establishing the Operating Hours of the Courthouse and the working hours of Courthouse Employees.

Yeas: Commissioners Moody, Wood

Nays: Murphy

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Six: Commissioner Murphy regarding the county fair. He discussed with BJ Harris about the maintenance of the fair property and requested for the Commission to attend a

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fair board meeting on Sept 12 at 7:30pm at the Marvin Green building on the fairgrounds to discuss this matter.

Item Seven: Commissioner Murphy spoke with the Commission regarding a concern for the condition of county dump trucks. The Commission discussed the cost of fixing the trucks and the potential for purchasing new trucks.

Item Eight: Commissioner Murphy spoke with the Commission about the tax abatement policy for the county using the City of Pittsburg as a model as well as online program the city uses that allows an easy way to view commercial property. He will have Blake Benson present details on this online program as potentially adding this capability to the county website as well as the tax abatement policy on September 2nd.

Item Nine: Commissioner Wood regarding a no smoking policy in vehicles and equipment. Counselor Emerson isn't aware that the current policy that prohibits smoking in buildings applies to vehicles and will have to verify this.

Item Ten: Commissioner Wood discussed with the Commission about complaints by the public of county employees doing personal business in county vehicles or on county time. It was discussed that these complaints should be brought to the attention of the employee or that employee's immediate supervisor.

Item Eleven: County EMS Director, Randy Sandberg, asked the commissioners to complete a form needed by an insurance carrier before they would process ambulance claims for the county.

On motion (16-285) of Commissioner Moody and the second of Commissioner Wood to approve the completion of the Insurance Document for the Emergency Medical Services Department.

Yeas: Commissioners Moody, Wood, Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

UNDER THE HEADING OLD BUSINESS

Item One: Commissioner Wood discussed with the Commission about the potential time table of road striping after chip and sealing. Commissioner Wood advised that he will inform the Commission of an estimate to complete this striping after discussing it with Mike Peak.

EXECUTIVE SESSION

Item One: Mr. Wood requested an executive session to discuss matters that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

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On motion (16-286) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 12:08 AM and reconvened the Open Session at 12:23 AM with no action taken except to go back into open session.

Item Two: Mr. Moody requested an executive session for a period of not more than 5 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

On motion (16-287) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 5 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 12:24 AM and reconvened the Open Session at 12:29 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: August 23, 2016 – 10:00 AM Public Hearing on the 2017 County budget.

Item Two: August 23, 2016 – Mr. Bob Clement, Benefit Consultant with Gallagher & Co. discussing health insurance.

Item Three: August 26, 2016 – Janis Goedeke, Rick Pfeiffer, and Debra Anthony with Local Board of Health regarding worksite wellness and nutrition policy.

Item Four: August 30, 2016 – 10:00 AM Public Hearing on the 2017 Budget for Fire District #1, Fire District #2, Fire District #3, Fire District #4 and the Sewer Districts.

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Item Five: August 30, 2016 – 10:00 AM Public Hearing on Fire District #1 2016 budget amendment.

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Murphy and the second of Commissioner Wood to adjourn the [August 19, 2016](#) meeting of the Board of Crawford County Commissioners at 12:33 [PM](#) and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

[Taken by GSRG 8/19/16 at 12:33 PM](#), [Amended by GSRG 8/22/16 at 12:50 PM](#), [Amended by SPP 8/22/16 at 3:39 PM](#)